City of Carson City Agenda Report

Date Subn	aitted:	January 29, 2013	Agenda Date Requested: Time Requested:	February 7, 2013 15 Minutes
To:	Mayor ar	nd Supervisors		
From:	Carson C	ity Sheriff's Office		
	Departm	ent of Public Safety, O	ccept Grant Award 09-ARRA-0ffice of Criminal Justice Assistation to Proceed. (Sherif	tance in the amount of
evidence va permanent, provide fur	ffice: 's Office ault, illega reliable of	collects, either through al and/or prescription d equipment to facilitate to an incinerator which wi	le funding for equipment in seven community-wide drug round- rugs which must be destroyed. the destruction of these drugs. It ill accomplish that task. In add tomputer equipment for our F	ups or through our We have no This award will lition, the award
		nuested: (check one) on (action/Motion (_	_) Ordinance) Other	
Does This	Action R	equire A Business Im	pact Statement: () Yes	(X) No
from the No	evada Dej	partment of Public Safe	o accept Grant Award 09-ARR ety, Office of Criminal Justice accept of Authorization to Proce	Assistance in the
tight, due to carries a Sp no later tha Therefore, presented n award is be the use of the	o funding becial Corn March 2 in order to low. Perso ing presented the langua	sources within the Offindition which requires a 20, 2013. The Authorize comply with the purely onnel from the Office of the prior to issuance of t	ction: The timeline for this artice of Criminal Justice Assistant all equipment be delivered, paid action to Proceed will not be is thasing Special Condition, this of Criminal Justice Assistance art the Authorization to Proceed oard Action section of this doc are Authorization to Proceed.	nce. This award If for and reimbursed sued for several weeks. award must be aware that this and have approved
Applicable	Statute,	Code, Policy, Rule or	Regulation: N/A	
Fiscal Imp	act: No	Fiscal Impact.		
Explanatio	n of Imp	act: See Above		

Alternatives:	No participation in the grant.			
	Material: Grant application, which and Federal Assurances.	include	es a full description of	of the project and
Prepared By	: Kathie Heath, Business Manager			
Reviewed By	: (Department Head)		Date:	-/13
			Date:	13
	(City Manager)		Date: //29	43_
	(Finance Director)		Date: / / 29/	// 3
Board Action	n Taken:		•	
Motion:		1)		Aye/Nay
		۷)		

(Vote Recorded By)

Funding Source: The funds for this project have been obtained through a grant from the State of Nevada, Department of Public Safety, Office of Criminal Justice Assistance

OFFICE OF CRIMINAL JUSTICE ASSISTANCE JUSTICE ASSISTANCE GRANT PROGRAM (JAG)

Title Page (4 points)

G. If yes, enter amount

A. Applicant Agency: Carson City Sheriff's Office

B. Address: 911 E. Musser St.

C. Project Title: <u>Investigations, Patrol and Detention Equipment</u>

D. Project Period: From: date of award To: 03/30/13

E. Authorized Purpose Area: (one area only) 1 – Law Enforcement Programs

F. If your County or City received a direct award,

did you apply?

H. Project Director:

Name: Ray Saylo Title: Chief Deputy

Address: 911 E. Musser St City/Zip: Carson City 89701

Telephone: (775) 887-2500 Fax: (775) 887-2026

E-mail: RSaylo@carson.org

I. Fiscal Officer:

Name: Kathie Heath Title: Business Manager

Address: 911 E. Musser St. City/Zip: Carson City 89701

Telephone: (775) 283-7811 Fax: (775) 887-2026

E-mail: KHeath@carson.org

J. Project Contact Person:

Name: <u>Ken Sandage</u> Title: <u>Captain</u>

Address: 911 E. Musser St. City/Zip: Carson City 89701

Telephone: (775) 887-2500 Fax: (775) 887-2016

E-mail: KSandage@carson.org
K. Federal ID Number: 88-6000189
L. DUNS Number: 073787152

M. Has agency registered with the Central Contractor Registration (CCR)

database?

Previous Byrne Funding:

Year	Grant Number	Federal \$ Amount

Budget Summary:

	Federal \$ Requested
Personnel	
Consultant/Contract	
Training	
Supplies/Operating	\$2,352.00
Equipment	\$98,142.99
Confidential Funds	
TOTAL FEDERAL \$ REQUESTED	\$100,494.99

Certification:

The signature of the authorized official of the agency making application hereby agrees that the project described in this application meets all the requirements of the applicable governing legislation as indicated by the Certifications sections attached; that all the information contained in the application is correct; that there has been appropriate coordination with affected agencies and agrees to comply with all provisions of the applicable grant program including the enhanced reporting requirements. The applicant further understands and agrees that any subgrant award received as a result of this application shall be subject additionally to the grant conditions set forth in the Statement of Grant Award, and the current applicable OCJA Project Director's Manual.

Name:

Ken Furlong

Telephone

(775) 887-2500

Title:

Sheriff

Fax

(775) 887-2026

Signature

Date

Part 2. GENERAL OVERVIEW

Incinerator:

According to the 2011 Substance Abuse and Mental Health Services Administration's National Survey on Drug Use and Health, more than six million Americans abuse prescription drugs. That same study revealed more than 70 percent of people abusing prescription pain relievers got them through friends or relatives, a statistic that includes raiding the family medicine cabinet. Medicines that languish in home medicine cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high—more Americans currently abuse prescription drugs than the number of those using cocaine, hallucinogens, and heroin combined.

The Drug Enforcement Administration published its Notice of Proposed Rulemaking for the Disposal of Controlled Substances in the Federal Register. The proposed regulations seek to implement the Secure and Responsible Drug Disposal Act of 2010. The proposed regulations include provisions that allow law enforcement agencies to voluntarily conduct take-back events, administer mail-back programs, and maintain collection boxes.

Part 3. PROBLEM STATEMENT

Incinerator:

The Sheriff's Office collects, either through community-wide drug round-ups or through our evidence vault, approximately 2,600 lbs of drugs per year which must be destroyed. This amount is expected to increase once the Drop-Box program is implemented. In addition, the amount of drugs will increase dramatically once surrounding Nevada agencies begin participation in this project. We currently use an incinerator in Hallelujah Junction, however it has recently been determined that this incinerator is not designed with enough filtering capacity to prevent drug particles from entering the environment. Therefore, within the very near future, this incinerator will no longer be an option. Without the incinerator requested through this grant opportunity, community-wide drug collection operations will have to cease until another option is identified to safely dispose of these unused medications.

Radios:

The Sheriff's Office is not funded for this equipment. Many of our HT radios are very old and are not repairable should they fail. When a radio breaks the officers are having to borrow one – if there is one available. Also, our uniformed reserve unit plays an integral part in the operations of the department. Once our patrol officers are outfitted with new radios, equipment assigned to the reserves will be evaluated to determine if any portion of the new radios can be deployed to the unit.

Detention Equipment:

Equipment requested in this application will be used for the safety and welfare of deputies as well as inmates. Items include pepperball guns and associated equipment, computer and monitors for both the booking and control areas of the facility.

Part 4. GOALS & OBJECTIVES

Incinerator:

The primary goal is the safe disposal of drugs through the expansion of community-wide drug round-up programs, local Drop-Box programs and internal evidence destruction processes.

Equipment: (Radios and Detention)

Both the radios and detention equipment contribute to the safety of the officer and efficiency of the department.

Part 5. METHODS OF ACCOMPLISHMENT

Where possible, all items will be purchased through the 1122 Program and deployed to the field upon receipt.

In the case of the incinerator, installation will be coordinated with appropriate City officials to ensure compliance with any Federal, State or City rules regarding emissions.

Community-wide drug round-up programs will be expanded and a drug drop-off container will be placed in the lobby of the Sheriff's Office, which will allow citizens to more easily dispose of unused prescriptions.

Policies and Procedures will be implemented which will identify the proper and safe use of the equipment.

Memos of Understanding and/or Interlocal Agreements will be written to facilitate surrounding Nevada agencies the ability to participate in the program.

Part 6. EVALUATION OF PROJECT

Internally, the success of the project is based on the quick and safe disposal of the drugs, as well as an increase in community participation in drug round-ups and/or citizen's use of the drug Drop-Box which will be located in the Sheriff's Office lobby.

Externally, success of the project will be seen by other Nevada agencies having the ability to destroy drugs in the proper, safe manner.

Part 7: SUSTAINMENT OF PROGRAM

On-going costs and maintenance will be funded through the Sheriff's Office budget.

Memos of Understanding and/or Interlocal Agreements with surrounding Nevada agencies will be updated as necessary.

Part 8:

STATEMENT OF COORDINATION

Incinerator:

The Carson City Sheriff's Office has every intention of allowing the use of the incinerator to other Nevada agencies requesting usage in a reasonable manner. Preliminary inquiries have shown that surrounding agencies are very interested in participating in this project. Once a policy for use of the equipment is written, Memos of Understanding and/or Interlocal Agreements will be drawn up with surrounding counties to provide for the use of the equipment.

A study of the actual costs of operation will be done to determine the feasibility of charging a fee for the use of the equipment. This issue will be discussed with the Carson City District Attorney's Office, but under no circumstances will the Sheriff's Office or Carson City make a profit on the use of the equipment.

BUDGET SUMMARY

TOTAL GRANT REQUEST	(fodoral funds)	\$104,494.99
TOTAL GRAINT REQUEST	(lederal fullus)	Ψ (04,434,33

Category	Request \$
Total Personnel Costs	\$0
Total Consultants/Contract Services	\$0
Total Travel/Training Costs	\$0
Total Supplies/Operating Costs	\$2,352.00
Total Equipment	\$98,142.99
Total Confidential Funds	\$0
Total Federal Funds Requested	\$104,494.99
Match (not required) * on-going maintenance not known at this time	
Total of Project	\$1 <u>04</u> ,494.99

^{*}Although match is not required, you can show what will be contributed toward your program. This will not influence whether or not you receive a grant award.

BUDGET REQUEST AND JUSTIFICATION FORMS

PERSONNEL COSTS				r program activities	to be paid for by
this request for funding. N	laximum OT	is 32 hours/mont	th/employee.		
	s e a				
SALARIES AND WAS		0/ -612	1	1-2-21-2	Takal
	Annual	% of time	# of OT	Is position a New Hire?	Total
Position Title	Salary or	working on	Hours	(Y/N)	FEDERAL \$
POSITION TILLE	\$/hour	grant	Hours	(17N)	Requested
	1				
					,
Sub-Total Personnel					\$0
PAYROLL TAXES AN should be based on actual percentage of time devoted benefits on the appropriate	known costs of to the project	or an established	formula. Fring	ge benefits are only	for the
FRINGE BENEFITS					\$ Requested
Sub-Total Fringe Bene					\$0
TOTAL PERSONNEL					\$0

· I	ole Source Contract?	Amount Requested
	-	
_		
		\$0

			Ground	Amount
Travel	Per Diem	Airfare	Transportation	Requested
Place:				
Purpose:				
Sub-Total Expenses				\$(

CONSULTANT JUSTIFICATION:

TRAVEL COSTS: The location and purpose of travel should be provided. Per diem (meals & lodging) and mileage are included in travel. Per mile cost and per diem rates should not exceed the current state rates. Current state rates are: mileage \$.585/mile, per diem is set at the federal GSA rates. Go to http://www.gsa.gov for current rates in each city/county. Registration fees/ conference/ training costs should <u>not</u> be listed here. They belong under "Training." Show the basis of computation (i.e., cost per night for lodging x number of nights = total lodging expense).

In-State Travel

Position Title	Destination	Per Diem	Estimated Airfare	Mileage Allowance	Amount Requested
Sub-Total In-State T	ravel				\$0

IN-STATE TRAVEL JUSTIFICATION:

	vel		Estimated	Mileage	Amount
Position Title	Destination	Per Diem	Airfare	Allowance	Requested
-					'
					-

OUT-OF-STATE TRAVEL JUSTIFICATION:

			Titles of	•	Amount
Training Title	Location	# of Attendees	Positions	Reg Fee	Requested
	-				
		-			
Sub-Total Training					\$

No more than 3 people will be approved to attend the same training.

TRAINING JUSTIFICATION:

SUPPLIES / OPERATING COSTS: Include in this section requests to support all of the following: telephone, postage, printing and copying, publication, desktop and consumable office supplies, drug testing supplies, and other. For cell phone, include the cost of monthly service and charges by minutes/plan. For printing and copying, include the cost per page and number of pages per month. For desktop and consumable supplies, include the cost per person per month. For drug testing supplies use the average cost per month.

SUPPLIES:

TOTAL SUPPLIES + OPERATING				\$2,352
Sub-Total Operating				\$900
Pepperball Guns	3	\$300		\$900
OPERATING:				
Sub-Total Supplies				\$1,452
Pepperball Slings – for rifles	3	\$30		\$90
Pepperball Tanks	2	\$202		\$202
Pepperball Ammunition		\$710		\$710
Pepperball Holsters	3	\$50		\$150
Pepperball Magazines	6	\$50		\$300
ltem	Quantity (per person per month)	Unit Price	Total for year	Amount Requested
COTTLEC.	Quantity Inar			

Supplies/Operating Cost Justification:

Pepperball Guns (including magazines, holsters, tanks, slings and ammunition) These pistol type guns will be assigned to the booking and rove deputy positions. There can be (and recently has been) over 200 inmates in the facility at any given time. In addition, a single Deputy can be exposed to 72 inmates in our Male General Housing Pod. These pistols, which disperse up to 12 rounds of pepper powder, will give the deputy an additional tool if he or she encounters aggressive and dangerous situations.

Remaining ancillary items:

Additional magazines are required to give the Deputy the ability to reload the Pepperball pistol if necessary.

Holsters are needed to securely house the Pepperball pistol to the Deputy's leg.

A portion of the ammunition will be used for training to ensure all deputies are certified as operators. The remainder will be loaded into the Pepperball rifles and pistols. These 10x HOT rounds are more effective than the expired rounds we currently have in use.

Pepperball tanks will be used to replace the current tanks that are no longer repairable.

Slings will be used on our current three Pepperball Rifles. During an incident, the sling provides for the ability to sling the tool over a shoulder, allowing both hands to be free.

EQUIPMENT: Non-consumable items with a life of one year or more and an acquisition cost of \$500 or more per item (excluding printers) should be listed in this category. Like items or related components must be considered as a group and may not be separated to avoid complying with these standards. Provide a list of all items including number of items, manufacturer, location of item and price per item. Law Enforcement agencies must go through the 1033/1122 Program for equipment purchases but need not receive an estimate for purposes of this application.

ltem	Quantity	Unit Price	Total	Amount Requested
Hand Held Radios	20	\$2,500.00	\$50,000.00	\$50,000.00
Solid Waste Disposal Incinerator	1	\$45,494.99	\$45,494.99	\$45,494.99
Detention Computer Equipment	1	\$2,648	\$2,648	\$2,648.00
TOTAL EQUIPMENT				\$98,142.99

EQUIPMENT JUSTIFICATION:

Equipment Justification:

Hand Held Radios

We currently do not have enough hand held radios for all personnel. Many of our current radios are very old and could not be repaired should they fail. These units will ensure all patrol deputies are outfitted with the display version of the hand held radio. Once our patrol officers are outfitted with new radios, equipment assigned to the uniformed reserve unit will be evaluated to determine if any portion of the new radios can be deployed to the unit.

Incinerator

The Sheriff's Office works with Partnership Carson City to offer numerous drug round-ups throughout the year. This community-wide program allows citizens to bring in any type of prescription drug for disposal. Without this program the drugs either end up in our water supply or worse yet – in the hands of our youth. In addition to prescription drugs, the Sheriff's Office collects over 1,000 lbs. of drugs each year through our evidence vault.

The incinerator will be used to facilitate the proper and safe destruction of drugs. Once on line, this service will be offered to other Nevada agencies who wish to participate. Preliminary inquiries have shown the each agency contacted is very interested in participating.

We are currently using an incinerator located at Hallelujah Junction. This incinerator may not be available to us in the very near future due to emission problems.

Detention Computer Equipment

This equipment includes a desk-top computer with normal accessories, larger monitors for booking, and the replacement of monitors in the detention facility control room.

The computer and larger monitors will be used in the booking area. The booking process requires the use of multiple programs, and multiple windows within each program. Dual monitors will assist deputies with these tasks, providing greater accuracy and efficiency.

TV Monitors will be used in the detention facility control room. These monitors are critical to the safe operations of the facility. The current monitors are old and no longer function as they should. The Sheriff's Office is not funded for replacement monitors. Through the use of the monitors, the deputy assigned to the control room can easily see activity in all pods of the facility, which allows problems (fights, etc.) to be addressed quickly, or even stopped before they occur.

previous grant years will be considere				
Item	Rate per month	Total for Year	Estimate Portion to be used from forfelture funds	Amount Requested
	-		_	•
	-			
TOTAL CONFIDENTIAL FUN	ns			\$0

Office of Criminal Justice Assistance Financial Assurances

The sub-grantee hereby assures compliance with the following conditions as part of the Notice of Grant Award:

- A monthly financial report shall be submitted to the Office of Criminal Justice Assistance (OCJA) no later than 30 days following the close of each month of the grant period. Financial reports (claims) must be submitted on the approved form available on the OCJA web page http://www.ocj.nv.gov.
- 2. The <u>final</u> financial claim form must be submitted to OCJA no later than 25 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
- 3. Grantee/Sub-grantee understands that, except for extraordinary circumstances handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized, will not be approved. Written approval must be obtained from the OCJA prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. Requests must be made on the Project Change Request form available on the OCJA web page.
- 4. During the last 60 days of the grant period, requests to purchase items not previously authorized in the grant award <u>will not be approved</u>. Emergency purchases will be considered on a case-by-case basis. Transfer of funds between budget categories during the last 60 days of the grant period expressly to purchase equipment items not previously authorized in the grant award <u>will not be approved</u>.
- 5. Grant revenue and expenditure records must be maintained and made available to OCJA for audit.
- 6. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/subgrantee has failed to comply with the conditions of the grant award.
- 7. Financial management must comply with the requirements of OMB Circulars A-102 or A-110; whichever is applicable to your organization, and which are incorporated into this agreement by reference.
- 8. All grant expenditures are to be reasonable and allowable in accordance with OMB Circular A-21, A-87, or A-122, whichever is applicable to your organization and which are incorporated into this agreement by reference.

- 9. Grantee/sub-grantee shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, which is incorporated into this agreement by reference to include the required submission of the most recent annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.
- 10. Required documentation for the performance of internal audits must be provided upon OCJA request within 30 days. Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.

Name: Lawrence A. Werner Title:	City Manager
Signature:	Date: 4/25/13

This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.

Links to all OMB circulars referenced above are available on the OCJA web page at http://www.ocj.nv.gov – under Grant and Federal Resources- OMB Circulars.

Shared/forms/grantaward/financialassurances.doc 2/2010

Office of Criminal Justice Assistance Program Assurances

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

- 1. A quarterly program report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form no later than 20 days following the close of each quarter of the grant period. Late reports, unless approved by OCJA, will delay reimbursement. Forms are available at http://www.ocj.nv.gov/ocj/Forms.htm. The electronic report for the Bureau of Justice Assistance Performance Measurement Tools (PMT) is also due the 20th day following the close of each quarter.
- 2. The final program report must be submitted to OCJA no later than 20 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
- 3. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when it has determined the grantee has failed to comply with the conditions of the grant award.
- 4. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant <u>must identify the funding source</u>. Contact at OCJA for desired wording.
- 5. The grantee/sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this agreement by grantee/sub-grantee or its agents or employees.
- 6. The grantee/sub-grantee acknowledges and agrees to notify OCJA of the disposition of property or equipment purchased with grant funds within 60 days of disposition or loss.

Name: Ken Furlong	Title: Sheriff
Signature: 1- Tur	7Date:1/29/2013

This document must be signed by the Sheriff/ Police Chief/ County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.

Shared/forms/grantaward/programassurances.doc 7/2010



DEPARTMENT OF PUBLIC SAFETY Office of Criminal Justice Assistance

ARRA - JUSTICE ASSISTANCE GRANT SPECIAL CONDITION

SPECIAL CONDITION FOR REIMBURSEMENT OF GRANT EXPENDITURES

AGENCY:

Carson City Sheriff's Office

PROJECT TITLE:

Equipment

PROJECT NO.:

09-ARRA-64 and 09-ARRA-65

As there is a time limit on the attached funding award, CCSO commits to the procurement, receipt of equipment, payment of equipment and submittal of financial reimbursement claim to OCJA by March 20, 2013.

Signature of Project Director

Date

CERTIFICATIONS

GOVERNING LEGISLATION/POLICIES FOR THIS GRANT PROGRAM:

The United States Department of Justice, Bureau of Justice and the

Nevada State Department of Public Safety (DPS), Office of Criminal Justice Assistance (OCJA)

The applicant certifies by signing the OCJA grant application title page, that the project described in this application meets all the requirements of the applicable governing legislation as indicated below; that all information contained in the application is correct; that there has been appropriate coordination with affected agencies; and, that the applicant will read, understand and comply with all provisions of the governing legislation and all other applicable federal and state laws, rules and regulations that have been or may hereafter be established. The applicant further understands and agrees that any subgrant award received as a result of this application shall be subject additionally to the grant conditions set forth in the Statement of Grant Award, and in the current applicable OCJA Project Director's Manual.

STANDARD PROVISIONS

1. CHIEF'S APPROVAL

This subgrant award shall not be valid until it has been approved by the Chief of the Office of Criminal Justice Assistance or designee.

FUND AVAILABILITY.

Financial obligations of the State are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

3. FEDERAL FUNDING.

This subgrant is subject to and contingent upon the continuing availability of federal funds for the purposes hereof.

GRANT REQUIREMENTS

1. FINANCIAL & ADMINISTRATIVE MANAGEMENT

- a. The Subgrantee assures that fund accounting, auditing, monitoring, evaluation procedures and such records as necessary will be maintained to assure adequate internal fiscal controls, proper financial management, efficient disbursement of funds received, and maintenance of required source documentation for all costs incurred. These principles must be applied for all costs incurred whether charged on a direct or indirect basis.
- b. All expenditures must be supported by appropriate source documentation. Only actual, approved, allowable expenditures will be permitted.
- c. The Subgrantee assures that it will comply with the provisions of the current applicable OCJA Project Director's Manual. However, such a guide cannot cover every foreseeable contingency, and the Subgrantee is ultimately responsible for compliance with applicable state and federal laws, rules and regulations.

2. PAYMENT & REPORTING

- a. OCJA will reimburse the Subgrantee the reasonable and allowable costs of performance, in accordance with current OCJA Office Policies and Nevada State Fiscal Rules, not to exceed the amount specified herein as the Total Award Amount.
- b. The Subgrantee assures that it shall maintain data and information to provide accurate quarterly program and monthly financial reports to OCJA. Said reports shall be provided in such form, at such times, and containing such data and information as OCJA reasonably requires to administer the program.
- e. The Subgrantee assures that quarterly financial reports, narrative reports and quarterly performance measure reports shall be submitted within 20 calendar days of the end of each calendar quarter and shall be current and actual. If 1512 ARRA reports are due they will be completed by the assigned due date (usually the 5th calendar day after the end of each quarter.)
- f. The Subgrantee further assures that final financial and narrative reports shall be submitted on the forms provided by OCJA within 45 days of the end date of the subgrant.
- g. OCJA reserves the right to make and authorize modifications, adjustments, and/or revisions to the Grant Award for the purpose of making changes in budget categories, extensions of grant award dates, changes in goals and objectives.
- h. OCJA may withhold payment in the event the Subgrantee fails to comply with conditions and certifications contained in this grant award.

FEDERAL CERTIFIED ASSURANCES

1. FEDERAL PUBLIC POLICY ASSURANCES

- a. The Subgrantee hereby agrees that it will comply, and all of its contractors will comply with the applicable provisions of:
- i. Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended;
- ii. The Juvenile Justice and Delinquency Prevention Act and/or the Victims of Crime Act, as appropriate;
- iii. All other applicable Federal laws, orders, circulars, regulations or guidelines.
- b. The Subgrantee agency hereby agrees that it will comply, and all of its contractors will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including:
- i. Part 18, Administrative Review Procedure;
- ii. Part 22, Confidentiality of Identifiable Research and Statistical Information;
- iii. Part 23, Criminal Intelligence Systems Operating Policies;
- iv. Part 30, Intergovernmental Review of Department of Justice Programs and Activities;
- v. Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services;
- vi. Part, 38, Equal Treatment for Faith Based Organizations;
- vii. Part 42 Nondiscrimination/Equal Employment Opportunity Policies and Procedure;
- viii. Part 61 Procedures of Implementing the National Environmental Policy Act;
- ix. Part 63 Floodplain Management and Wetland Protection Procedures; and,
- x. Federal Laws or regulations applicable to Federal Assistance Programs.
- c. Grantee agrees to comply with the requirements of 28 C. F. R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
- d. Grant agrees to comply with all confidentiality requirements of 42 U. S. C. section 3789g and C. F. R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.
- F. R. Part 22 and, in particular, section 22.23.

2. FINANCIAL & ADMINISTRATIVE MANAGEMENT

- a. Subgrantee assures that it will comply with appropriate federal cost principles and administrative requirements applicable to grants as follows:
- i. For state, local or Indian tribal government entities;
- a) OMB Circular A-87, Cost Principles for State, Local & Indian Tribal Governments
- b) OMB Circular A-102, Common Rule-Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- c) 28 CFR 66, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- ii. For non-profit organizations;
- a) OMB Circular A-122, Cost Principles for Non-Profit Organizations
- b) OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Nonprofit Organizations
- c) 28 CFR 70, Uniform Administrative Requirements for Grants and Cooperative Agreements with Institutions of Higher Education, Hospitals, and other Non-Profit Organizations iii. For colleges and universities;
- a) OMB Circular A-21, Cost Principles for Educational Institutions
- b) OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Nonprofit Organizations
- c) 28 CFR 70, Uniform Administrative Requirements for Grants and Cooperative Agreements with Institutions of Higher Education, Hospitals, and other Non-Profit Organizations
- iv. For each agency spending more than \$500,000 per year in federal funds from all sources;
- a) OMB Circular A-133, Audits of States, Local Governments and Nonprofit Organizations Special Provisions and Certified Assurances

3. NON-SUPPLANTING OF FUNDS

- a. The Subgrantee certifies that any required matching funds used to pay the non-federal portion of the cost of this subgrant are in addition to funds that would have otherwise been made available for the purposes of this project.
- b. The Subgrantee certifies that federal funds made available under this grant:
- i. Will not be used to supplant state or local funds;
- ii. Where there is a reduced or unchanged local investment, then the Subgrantee shall give a written explanation demonstrating that the Subgrantee's reduced or unchanged commitment would have been necessitated even if federal financial support under this federal grant program had not been made available.

4. ASSURANCES FORMS TO BE SIGNED AND SUMBITTED WITH APPLICATION:

- STANDARD ASSURANCES OMB –Must be signed by BOTH the Governmental
 Unit (i.e., Mayor, County Commissioner, City Supervisor etc.) AND the Applicant
 Agency (i.e., Police Chief, Sheriff, District Attorney, State Agency Director)
- CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS AND DRUG_FREE WORKPLACE REQUIREMENTS
- IMMIGRATION AND NATURALIZATION SERVICE (INS) REPORTING
- EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP)

You may visit the Office of Justice Programs, Office for Civil Rights website at: http://www.oip.usdoj.gov/about/offices/ocr.htm for more information.



STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

- 1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
- 2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
- 4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
- 5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
- 6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. §10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. §7 94); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
- 7. If a governmental entity-
- a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C.§ 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b) it will comply with requirements of 5 U.S.C.§§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

	and the second s	
Signature of Governmental Unit	Date	
(County Commissioner, City Supervisor, Mayor, etc.)	. , .	Sign
	holous	Here
X will a	1/27/263	
Signature of Applicant Agency (Sheriff, Chief, DA)	/Date	
Ken Audong Steaff		

U.S. DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its Instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. <u>DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS</u> (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
 - (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an on-going drug-free awareness program to inform employees about
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;

- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to:

Department of Justice Office of Justice Programs ATTN: Control Desk 810 Seventh Street, N.W., Washington, D.C. 20531

Notice shall include the identification number(s) of each affected grant;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
Place of Performance (Street address, city, county, state, zip code) CUSON CH Sheriffs Office All E Musser street, Carson CH, NV 87701 Check & If there are workplaces on file that are not identified here.
Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use 0.18 Form 406177.
elect to use OJP Form 4061/7. Check if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and Implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620

- A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to:

Department of Justice Office of Justice Programs ATTN: Control Desk 810 Seventh Street, N.W., Washington, D.C. 20531

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Grantee Name and Address:
Consolidated Municipality of Carson City 201 North Carson Street, Suite 2
201 North Carson Street, Suite 2
Carson City NV 89701
,
2 Project Name: Investigations, Patrol and Detertion
Exuipment

3. Type/Print Name and Title of Authorized Representative

Signature Date

OJP FORM 4061/6 (3-91) REPLACES OJP FORMS 4061/2, 4061/3 AND 4061/4 WHICH ARE OBSOLETE. OFFICE OF JUSTICE PROGRAMS BJA NIJ OJJDP BJS OVC





INS REQUIREMENT

Nevada's Revised Statute 176.156 paragraph 2 states:

If the Immigration and Naturalization Service of the United States Department of Justice requests the disclosure of a report of a presentence investigation, the court shall disclose the factual content of the report to the Immigration and Naturalization Service for the limited purpose of performing its duties, including, but not limited to, conducting hearings that are public in nature for the deportation of aliens.

The State of Nevada has established a plan under which the state provides, without fees to the Immigration and Naturalization Service (INS), notice of conviction of aliens who have been convicted of violating the criminal laws of the state, within 30 days of the date of a request by the INS of such records.

Specifically the plan is implemented as follows:

The Division of Parole and Probation (P&P) will receive a request from the courts to write a "Presentence Investigation Report" (PSI). If the offender is determined NOT to be a citizen of the United States, the P&P officer will notify INS either by telephone or fax. U. S. Immigration will inform the P&P officer if the offender is or is **not** an alien. If the offender is an alien, the Immigration officer will advise the P&P officer if the offender is illegal, what type of visa the alien should have, the alien's registration number and the alien's true country of citizenship.

When the alien is given a sentencing date, by law, the P&P office will send the U.S. Immigration office a copy of the completed PSI and advise them of the alien's sentencing date. If the U.S. Immigration office wishes to deport the alien, they will appear on the court sentencing date and take the alien into custody.

If an alien is admitted to the Nevada Department of Prisons, an INS officer will periodically conduct physical interviews with the alien offender. A hearing is scheduled to determine status and condition at the time of release.

The prison system has access from both the North and South facilities to the INS through computer terminals.



A Phase II Plan is in process:

Resulting from a baseline audit and needs assessment of Nevada's Criminal History Records Repository conducted by the Executive Consulting Group in 1993 through 1994, a comprehensive effort was made to redesign and revitalize the Nevada Criminal Justice Information System. As a result of the redesign and following development of the new system, data will be provided to USINS consistent with Nevada's approved plan by BJA.

REPORTING ALIEN CONVICTIONS

IMMIGRATION AND NATURALIZATION SERVICE (INS)

This is to certify that I have read, understand, and agree to abide by Nevada's guidelines for reporting alien arrests/convictions to Immigration and Naturalization Service (INS). Specifically, I ensure that criminal justice agencies in the city/county will perform the following functions:

- ✓ notify INS at the time of booking when a suspected alien is arrested, and/or
- ✓ notify INS within 30 days of a felony or deportable misdemeanor conviction of an alien.

A noncompliance with the above mandate may result in the following:

- temporary withholding of cash payments to the project pending corrections or more severe enforcement action by the Office of Criminal Justice Assistance,
- ✓ disallowance of use of funds for all or part of the cost of the project,
- ✓ suspension or termination of the current award for the grantee's program,
- ✓ withholding further awards or other legal remedies.

Project Director

Date

Sign

WHAT IS AN EEOP?

The purpose of an Equal Employment Opportunity Plan (EEOP) is to ensure full and equal participation of men and women regardless of race or national origin in the workforce of the recipient agency. A recipient agency is defined as any state or local unit of government or agency thereof, and any private entity, institution, or organization, to which Office of Justice Programs (OJP) financial assistance is extended directly or through such government or private entity. Recipient agencies that meet all of the following criteria are required to maintain an EEOP on file for review by OJP, if requested (see 28 CFR §42.301 et seq.):

- i. Have 50 or more employees; and
- ii. Received a total of \$25,000 or more in grants or subgrants; and
- iii. Have 3 percent or more minorities in service population (however, if less than 3 percent minorities in service population, an EEOP must still be prepared, but must focus on employment practices affecting women only).

Grantees that meet criteria (i) and (iii), and who receive over \$500,000 (or \$1 million during an 18-month period) are required to submit an EEOP with their Application to the Office for Civil Rights, Office of Justice Programs for review.

An EEOP is a comprehensive document that analyzes the agency's workforce in comparison to its relevant labor market data and all agency employment practices to determine their impact on the basis of race, sex, or national origin. The EEOP includes a written analysis that:

- provides a statistical profile of the internal workforce by race, sex and national origin
- identifies problems in employment practices and procedures.
- · specifies corrective action
- · forms the basis of ongoing evaluation.

See chart on following pages, "Civil Rights Requirements of Recipients" for types of entities that are exempt from these requirements and for a description of factors affecting requirements to either maintain an EEOP on file or submit an EEOP to OCR.

CIVIL RIGHTS REQUIREMENTS OF RECIPIENTS

Important:

All recipients, regardless of the type of entity or the amount awarded, are subject to the prohibitions against discrimination in any program or activity and may be required by OCR, through selected compliance reviews, to submit data to ensure their services are delivered in an equitable manner to all segments of the service population and their employment practices comply with equal employment opportunity requirements. 28 CFR 42.207 and 42.301 et seq.

Regulatory Definition: Recipient means any state or local unit of government or agency thereof, and any private entity, institution or organization to which federal financial assistance is extended directly or through such government or agency.

. . 28 CFR 42.202(n).

RECIPIENT MUST SUBMIT TO OCR

Type of Entity	Assurances	Court Findings of Discrimination	EEOP
I. Educational/Medical Nonprofit Institutions/Indian Tribes	Yes	Yes	No
II. All other recipients receiving more than \$25,000	Yes	Yes	No
III. State and Local Gov't recipients receiving \$500,000 or more*	Ÿes	Yes	Yes

Recipient Factors	EEOP Requirements
Less than 50 employees	Not required to maintain EEOP
Less than 3% minority population	Required to maintain EEOP as relates to
	women
Receives less than \$25,000	Not required to maintain EEOP
Receives more than \$25,000	Must maintain an EEOP on file for possible
(excluding Type I entity)	OCR
	audits
Receives \$500,000 or more*	Must submit EEOP to OCR for approval
(only type III entity)	

^{*}or over \$1 million in an 18-month period

CERT Consolidated Mu Grantee Name: of Cusson City	TFICATION	Investigations, i	Patrol
Grantee Name: Of Curson City	Project T	itle: Citch Letermon E	- Camprid
Address: 201 North Carson St	reet, Stite 2	Cason City, NV 89	1701
Contact Person:	Phone #:		_
Date and effective duration of EEOP:			_
CERTIFICATI Certification Statement:	ION (EEOP ON FIL	E)	
I,[age	ency executive office	er], certify that	
thehas formulated an Equal Employment Oppor Im et seq, subpart E, that it has been signed in disseminated to all employees, and that it is	rtunity Plan in accor	dance with 28 CFR 42,391 oper agency authority and	
Name of Agency			
Address:			
for review or audit by officials of the cogniz Rights, Office of Justice Programs as require			
Signature	Title	Date	_
CERTIFICATION.		neo)	
	(NO EEOP REQUI		
I HEREBY CERTIFY THAT THE FUNDE AND, THEREFORE, IS NOT REQUIRED CFR 42			
		1/25/13	
Signature	Title	Date	
			Sign Here

STATE OF NEVADA DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

Statement of Subgrant Audit Arrangements

Project Number:	09-ARRA-64 and 09-ARRA-65	CFDA#	16803
Name of Agency:	Carson City Sheriff's Office		
Address:	911 E. Musser Street, Carson City NV 89701		
Telephone:		Fax Number:	
Financial Manager:			
	ent entity expect to spend an aggregate tota nment entity is the entire city, county, state o		
YES ((continue with form) NO(stop here & sign a	t bottom)
Name of Auditor/Firm:			
Auditor or Firm Address:			
Contact Person _	Tele	ephone:	
	Indicate anticipated date audit reports will I	be sent to OCJA	Ì
1	y of audited financial statement:		
Signed by:	(authorized official)		
Title: Date:	· 		

orm No. NCA-009 Revised 2/09

RETURN THIS FORM TO

DPS Office of Criminal Justice Assistance 1535 Hot Springs Rd., Suite 10 Carson City, Nevada 89706



STATE OF NEVADA DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

Statement of Subgrant Audit Arrangements

Project Number:	09-ARRA-64 and 09-ARRA-65	CFDA#	16803
Name of Agency:	Carson City Sheriff's Office		-
Address:	911 E. Musser Street, Carson City NV 897	01	-
Telephone:		Fax Number:	
Financial Manager:		<u> </u>	-
Does your government entity expect to spend an aggregate total of \$500,000 in federal funds in this fiscal year? (Government entity is the entire city, county, state or tribal government)			
YES	(continue with form) NO	_ (stop here & sign a	at bottom)
Name of Auditor/Firm: Kaboury armstrong: w.			
Auditor or Firm Address:	6140 Plumas St. 42		9519
Contact Person _	Dan Carter T		689-9100
Indicate anticipated date audit reports will be sent to OCJA			
Provide date for copy of audited financial statement: 1 / 31/14			
Signed by: Dang Paulson (authorized official)			
Title: Deputy Finance Director Date: 1/28/13			
m No. NCA-009 Revised 2/09			

orm No. NCA-009 Revised 2/09

RETURN THIS FORM TO

DPS Office of Criminal Justice Assistance 1535 Hot Springs Rd., Suite 10 Carson City, Nevada 89706

