

**City of Carson City  
Agenda Report**

**Date Submitted:** July 23, 2013      **Agenda Date Requested:** August 1, 2013  
**Time Requested:** 5 minutes

**To:** Mayor and Supervisors

**From:** Carson City Sheriff's Office

**Subject Title:** For possible action: To approve the application and accept the BJA FY 2013 Edward Byrne Memorial Justice Assistance Grant -- application number 2013-H5723-NV-DJ (direct award) in the amount of \$12,953.00 (Ken Furlong)

**Staff Summary:** Over the past several years, the Carson City Sheriff's Office has made prevention a priority by continuing its Cops and Kids Community Prevention Program. This grant will focus on prevention, community awareness/outreach, intervention and referral. The plan includes continuation of services currently in operation that update curricula and continue growth opportunities. The Carson City Sheriff's Office has implemented many services that conform to community policing strategies, utilizing a combination of nationally recognized and local initiatives to build and maintain positive relationships between law enforcement and citizens of all ages, building strong partnerships and consistent community collaboration. This grant will provide funding for numerous events and programs, including Elementary DARE and DARE Plus classes, Red Ribbon Campaign, Cops & Kids Spaghetti Dinner, Cops & Kids Open House and National Night Out.

**Type of Action Requested:** (check one)

Resolution                                       Ordinance  
 Formal Action/Motion                       Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to approve the application and accept the BJA FY 2013 Edward Byrne Memorial Justice Assistance Grant -- application number 2013-H5723-NV-DJ (direct award) in the amount of \$12,953.00.

**Explanation for Recommended Board Action:** Prevention education is an investment directly into people and improves the quality of life by reducing at-risk behavior. The Cops and Kids Community Prevention Program has grown into a full community-based prevention program. The program is highly visible and widely supported throughout the community because we use nationally known programs and activities such as the DARE, DARE Plus curriculum and supplemental materials, Neighborhood Watch, Red Ribbon Campaign, National Night Out, Cops and Kids Sheriff's Open House (prevention and safety fair), etc. Services provided to youth and adults average between 23,000 and 26,000 people each year.

Citizen participation continues to grow. Educating and interacting with citizens of all ages has become expected and anticipated. Progress is monitored using a matrix designed by the

Department of Justice that requires statistics from our Uniform Crime Report, the Gang Unit, Special Enforcement Team, and activity reports from the Cops and Kids Program.

**Applicable Statute, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** There is no financial impact to the city - all match is in-kind.

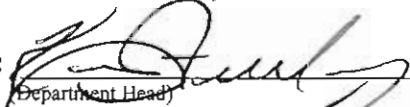
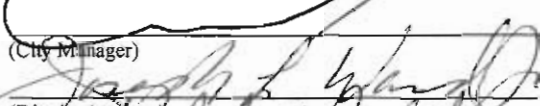
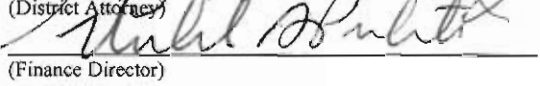

**Explanation of Impact:** See Above

**Funding Source:** The funds for this project have been obtained through a direct award by the Department of Justice.

**Alternatives:** No participation in the grant.

**Supporting Material:** Grant application.

**Prepared By:** Kathie Heath, Chief Financial Officer

<b>Reviewed By:</b> 	Date: <u>7/23/13</u>
(Department Head)	
	Date: <u>7/23/13</u>
(City Manager)	
	Date: <u>7/23/13</u>
(District Attorney)	
	Date: <u>7/23/13</u>
(Finance Director)	

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)



**BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local** 2013-H5723-NV-DJ



Application

Correspondence

Switch to ...

**Review SF-424** Print a Copy

- Application Handbook
- Overview
- Applicant Information
- Project Information
- Budget and Program Attachments
- Assurances and Certifications
- Review SF 424
- Submit Application
- Help/Frequently Asked Questions
- GMS Home
- Log Off

<b>APPLICATION FOR FEDERAL ASSISTANCE</b>	<b>2. DATE SUBMITTED</b> July 09, 2013	<b>Applicant Identifier</b>
	<b>1. TYPE OF SUBMISSION</b> Application Non-Construction	<b>3. DATE RECEIVED BY STATE</b>
	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	<b>Federal Identifier</b>
<b>5. APPLICANT INFORMATION</b>		
<b>Legal Name</b> City of Carson City		<b>Organizational Unit</b> Carson City Sheriffs Office
<b>Address</b> 201 N. Carson Street Carson City, Nevada 89701-3706		<b>Name and telephone number of the person to be contacted on matters involving this application</b>  Davis, Lisa (775) 887-2500
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN)</b> 88-6000189		<b>7. TYPE OF APPLICANT</b> Municipal
<b>8. TYPE OF APPLICATION</b> Continuation		<b>9. NAME OF FEDERAL AGENCY</b> Bureau of Justice Assistance
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE</b>  NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PROGRAM		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT</b>  Carson City Sheriff's Office Cops and Kids Community Policing & Prevention
<b>12. AREAS AFFECTED BY PROJECT</b> Carson City, Nevada		
<b>13. PROPOSED PROJECT</b> Start Date: October 01, 2013 End Date: September 30, 2015		<b>14. CONGRESSIONAL DISTRICTS OF</b>  a. Applicant b. Project NV02
<b>15. ESTIMATED FUNDING</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>
Federal	\$12,953	
Applicant	\$0	

State	\$0	Program has not been selected by state for review
Local	\$0	
Other	\$0	
Program Income	\$0	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>
TOTAL	\$12,953	N
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</b>		

Continue



BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local 2013-H5723-NV-DJ



Application

Correspondence

Switch to ... ▼

**Application Handbook**

**Project Information**

Overview

Applicant Information

Project Information

Budget and Program Attachments

Assurances and Certifications

Review SF 424

Submit Application

Help/Frequently Asked Questions

GMS Home

Log Off

<b>*Descriptive Title of Applicant's Project</b>	
Carson City Sheriff's Office	
Cops and Kids Community Policing & Prevention	
<b>*Areas Affected by Project</b>	
Carson City, Nevada	
<b>Proposed Project</b>	
<b>*Start Date</b>	October 01 2013
<b>*End Date</b>	September 30 2015
<b>*Congressional Districts of</b>	
<b>Project</b>	Congressional District 01, NV <b>Congressional District 02, NV</b> Congressional District 03, NV Congressional District 00, NV
<b>*Estimated Funding</b>	
Federal	\$ 12953 .00
Applicant	\$ 0 .00
State	\$ 0 .00
Local	\$ 0 .00
Other	\$ 0 .00
Program Income	\$ 0 .00
<b>TOTAL</b>	<b>\$ 12953 .00</b>

Save and Continue



**BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local** 2013-H5723-NV-DJ



Application

Correspondence

Switch to ... ▼

**Application Handbook**

**Overview**

Overview

This handbook allows you to complete the application process for applying to the BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local. At the end of the application process you will have the opportunity to view and print the SF-424 form.

Applicant Information

Project Information

Budget and Program Attachments

Assurances and Certifications

Review SF 424

Submit Application

Help/Frequently Asked Questions

GMS Home

Log Off

	*Type of Submission <input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction	
	*Type of Application If Revision, select appropriate option If Other, specify	Continuation <span style="border: 1px solid black; padding: 2px;">▼</span> Type of Revision <span style="border: 1px solid black; padding: 2px;">▼</span>
	*Is application subject to review by state executive order 12372 process? <input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on <span style="border: 1px solid black; padding: 2px;">  </span> <span style="border: 1px solid black; padding: 2px;">  </span> <span style="border: 1px solid black; padding: 2px;">  </span> <input type="radio"/> No Program is not covered by E.O. 12372 <input checked="" type="radio"/> N/A Program has not been selected by state for review	

Save and Continue



BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG)  
Program: Local 2013-H5723-NV-DJ



Application

Correspondence

Switch to ...

Application Handbook

Applicant Information

Overview

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

Applicant Information

Project Information

Budget and Program Attachments

Assurances and Certifications

Review SF 424

Submit Application

Help/Frequently Asked Questions

GMS Home

Log Off

*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	88 - 6000189
*Type of Applicant	Municipal
Type of Applicant (Other):	
*Organizational Unit	Carson City Sheriffs Off
*Legal Name (Legal Jurisdiction Name)	City of Carson City
*Vendor Address 1	201 N. Carson Street
Vendor Address 2	
*Vendor City	Carson City
Vendor County/Parish	Carson City
*Vendor State	Nevada
*Vendor ZIP	89701 - 3706 Zip+4 Lookup
<b>Please provide Point of Contact Information for matters involving this application</b>	
*Contact Prefix:	Ms.
Contact Prefix (Other):	
*Contact First Name:	Lisa
Contact Middle Initial:	
*Contact Last Name:	Davis
Contact Suffix:	Select a Suffix
Contact Suffix (Other) :	
*Contact Title:	Juvenile Services Coord
*Contact Address Line 1:	911 E. Musser Street
Contact	

Address Line 2:			
*Contact City:	Carson City		
Contact County:	Carson City		
*Contact State:	Nevada		
*Contact Zip Code:	89701	-	3706 Zip+4 Lookup
*Contact Phone Number:	775	887	2500 Ext: 7809
Contact Fax Number:	775	887	2026
*Contact E-mail Address:	LDavis@carson.org		Email Help

Save and Continue





**BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local** 2013-H5723-NV-DJ



Application

Correspondence

Switch to ...

**Application Handbook**

**Budget and Program Attachments**

Overview

This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

Applicant Information

Project Information

Budget and Program Attachments

Assurances and Certifications

Review SF 424

Submit Application

Attach #1 - 2013 JAG DIRECT ABSTRACT.doc
Attach #2 - 2013 JAG DIRECT Narrative.doc
Attach #3 - 2013 JAG DIRECT BUDGET NARRATIVE.doc
Attach #4 2013 JAG Budget.doc
Attach #5 2013 JAG Direct In Kind Contributions.doc
2013 Attach # 6 JAG Direct Evidence Based Programs.doc
Attach #7 - 2013 JAG DIRECT PUBLIC REVIEW NARRATIVE.doc
Attach #8 JAG Direct Disclosure Pending Applications.doc
Attach #9 - 2013 JAG DIRECT CONTACT PERSONNEL.doc

[Continue](#)

Your files have been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

Help/Frequently Asked Questions

GMS Home

Log Off

**CARSON CITY SHERIFF'S OFFICE  
2013 JAG DIRECT APPLICATION**

**ABSTRACT**

**PROJECT TITLE:**

Carson City Sheriff's Office Cops and Kids Community Policing & Prevention

**PROJECT GOALS:**

**Goal I:**

To continue community policing activities with law enforcement related prevention education and intervention services for all citizens.

**Goal II:**

To maintain community crime and substance abuse prevention outreach and awareness programs for parents, school faculty, students and citizens.

**STRATEGIES:** Crime and substance abuse prevention and outreach services using scientific evidenced-based programs and nationally recognized activities for students in grades k-12, parents and citizens of all ages, agency personnel and collaborative community partners. Continue participation in statewide crime and substance abuse prevention and training efforts.

**PROJECT IDENTIFIERS:**

- Community Policing
- Crime Prevention
- Prevention – Substance Abuse
- Prevention - Delinquency
- DARE (correct, updated titles – DARE Plus and Keepin' It Real DARE)

# CARSON CITY SHERIFF'S OFFICE 2013 JAG DIRECT GRANT APPLICATION

## PROGRAM NARRATIVE

### GENERAL OVERVIEW

Carson City is the state capital of Nevada and became a municipality in 1969 so as to incorporate the city and county government. At that time Carson City Sheriff's Office became the law enforcement provider for both the City and County. The department mission statement is, "The employees of Carson City Sheriff's Office are committed to providing public safety services to the community while adhering to the highest professional and ethical standards. We are dedicated to building mutual trust and respect within our community intended to enhance the Quality of Life in Carson City." The adopted values and standards include integrity, team work, leadership and excellence. The department objectives are to deter crime, treat citizens professionally and objectively and to communicate with citizens.

This community shares a very unique relationship with the Sheriff's Office. Citizens look to the Sheriff's Office to take the lead on many community issues and concerns including increasing budget issues. Carson City Sheriff's Office began taking the lead in making budget difficult budget decisions including reduction of personnel, spending less and essentially "doing more with less."

Carson City Sheriff's Office uses national law enforcement evidence-based models that implement proven strategies that combine prevention, intervention and suppression to address crime. Tools such as tracking crime trends and crime mapping assist the department with crime analysis to determine community needs and best use of resources. Crime mapping and crime trends are published on the sheriff's office web site so that citizens can be informed and take appropriate preventative measures to reduce and/or report crime. Additionally, the sheriff's office has implemented a strategic planning system and gathers performance measurement data used for grant writing and reporting. By incorporating these tools, Carson City Sheriff's Office has been more effective in addressing crime using suppression, intervention and prevention/community policing.

**The purpose of this grant application is to request funds to be used for prevention, outreach/awareness and community policing services currently in operation through the Carson City Sheriff's Office Cops and Kids Community Prevention Program.** This program uses a combination of nationally recognized and local initiatives to build and maintain positive relationships between law enforcement and citizens of all ages resulting in strong partnerships and tremendous community collaboration. The programs and services increase law enforcement presence, develops strong relationships and partnerships with youth, citizens and agencies and often serves as a liaison between the community and the sheriff's office.

The Carson City Sheriff's Office Cops and Kids Community Prevention is **highly visible** and practices a **strong, positive presence** – both of which are recognized law enforcement techniques. The program is citizen oriented, comprehensive and involves law enforcement prevention education and intervention.

Services open the door to build trust and positive relationships with the community to improve and enhance the quality of life in Carson City. Through the use of a combination of research and evidenced-based prevention activities and nationally recognized outreach/awareness/campaigns that are customized to fit the needs and norms of Carson City.

- **Prevention and Safety Education** – includes D.A.R.E. Plus, Keepin' it Real – both of which are listed on **CrimeSolutions.gov. and NREPP/SAMHSA**. Keepin' It Real will be expanding into both middle schools. Carson City Sheriff's Office has received state and national recognition. The DARE Plus Officer has been named "DARE Plus Officer of the Year for the State of Nevada – 2011-2013" - lifetime achievement award. The same officer is also involved in state law enforcement prevention efforts.
- **Youth Leadership, Mentorship and Volunteer program** – Carson City Sheriff's Office Cops and Kids Community Prevention has mentored several youth including the current representative on the DARE Plus America Youth Advisory Board that is in partnership with D.E.A.
- **Intervention and Referral** – after school programs, in secondary schools, consultations with schools, parents and youth.
- **Outreach and Awareness** – Carson City Sheriff's Office provides support for community awareness events (high visibility), and hosts larger community events including the **Cops and Kids Spaghetti Dinner, Cops and Kids – Sheriff's Open House & Safety Fair** and **National Night Out**.
- **Awareness Campaigns** - the Red Ribbon Campaign, Halloween Safety, National Child Identification, Prescription/Over-The-Counter Drug Abuse Awareness. Such initiatives serve to refresh crime and substance abuse prevention messages and garners citizen support and involvement.

The Cops and Kids Community Prevention Program which has grown into a full community based prevention program. This program has taken on a "life-of-it's-own" and is almost staggering. Budget cuts have not reduced demand for this program – in fact, more requests for expansion are underway instead. Educating and interacting with citizens of all ages has become expected and anticipated and is a priority of this department. As so eloquently stated in our Mission Statement, building a partnership with our community that is based on mutual respect and trust is paramount and has been effective as evidenced by the crime rate in Carson City.

## **PROBLEM STATEMENT**

According to the most recent Uniform Crime Report statistical report the population of Carson City, NV is 57,670 comprising of 64% White, 20% Hispanic, 2% Black, 2% Asian and 12% other. Carson City encompasses approximately 146 square miles. There is a prison in Carson City and another correctional facility approximately 35 miles north of the city. Community changes have caused a heightened public awareness of crime, substance abuse and gangs' issues.

**Uniform Crime Reporting System indicates 4,117 crime reports were filed in 2012 (excluding arsons and officer assaults) which includes the following:**

- 118 aggravated assaults and 677 simple assaults (increase from 555 the previous year)
- 73 sex offenses
- 737 thefts
- 303 burglaries
- 14 robberies
- 78 auto thefts
- 330 drug related offenses resulting in 207 arrests
- 152 DUI investigations
- 116 liquor law investigations
- 98 other types of offenses (excluding traffic and citations)

The most recent Carson City School District Trend Data – Middle School Population Report indicated that 34.8% of middle school students advise they have carried a weapon to school, 25.4% have seriously considered attempting suicide, and 15.3% have made a plan about how they would attempt suicide. This same report indicates that substance abuse decreased in the areas of tobacco and alcohol. Marijuana use continues to increase (the propaganda presented by pro-marijuana legalization groups has created a perception that the drug is not harmful and is often quoted in the classroom to justify use of this drug). This report also indicates a number of positive trends including the decrease of substance abuse, perception of safety in their schools and neighborhoods, etc.

National and state substance abuse trends are also monitored. Law enforcement officers involved in prevention and delivery of curricula review several sources regarding youth risk behavior including the **Monitoring the Future Survey**. In 2012, this survey indicated that youth use of tobacco and alcohol have decreased, but has increased in the use of marijuana:

## MONITORING THE FUTURE SURVEY OVERVIEW - 2012

SUBSTANCE	GRADE	2007	2012	NOTES
<b>Tobacco</b> Past month use	8th	7.1%	4.9%	2012 survey shows that 10.8 % of 10th graders and 17.1% of 12 <sup>th</sup> graders have used tobacco in last 30 days which is also a decrease.
<b>Alcohol</b> Use in a life time	8th	15.9%	11.0%	Use of alcohol in a lifetime decreases
	10th	33.4%	27.6%	
	12th	44.4	41.5	
<b>Marijuana</b> Past month use	10th	14.2%	17.0%	
	12th	18.8%	22.9%	

The Nevada State Department of Education participates in the national Youth Risk Behavior Survey (YRBS) reported similar substance abuse findings among students in grades 9-12. Additionally, the 2011 YRBS results showed that:

- 7.4% of the same students had been threatened or injured with a weapon on school property,
- 5.9% did not go to school because they felt unsafe, and
- 20.1% had been bullied at school.

Our youth are our future and yet, youth can also be one of our biggest concerns. Youth face enormous pressures today – substance abuse, gangs, bullying, stress, teen suicide, teen pregnancy, false media messages, and the list goes on. These statistics show why positive law enforcement presence is so vital. D.A.R.E. officers are often on the front line helping to save youth from them selves when they are thinking about taking risks. Just like patrol can deter crime in the community, the presence of a D.A.R.E. officer can also deter risky behaviors or lead to early intervention.

In order to address these issues, the Carson City Sheriff's Office Cops and Kids Community Prevention Program reports the following as a sample of the services provided in 2012:

- 27,000+ people served (excluding media reports)
- 230 prevention initiatives were conducted (DARE classes, after school classes were only counted once)
- 638 classes were instructed and received educational materials
- 550+ 5<sup>th</sup> grade students completed D.A.R.E. Plus with a 98% successful graduation (strategic planning criteria)
- Over 15,000 students and adults participated in Red Ribbon Campaign and Halloween Safety activities, completed safety classes
- 300+ hours were spent mentoring youth
- 2,000+ people attended the Cops and Kids Sheriff's Open House (prevention and safety fair – conservative estimate)

- 170 agencies (increased from 119 the previous year) participated in National Night Out, creating 154 exhibits at the event
- 8,000+ participated in National Night Out (conservative estimate based on the amount of food, beverages and awareness information distributed)

Carson City Sheriff's Office disseminates materials and provides classes to educate the community about crime and positive actions citizens can reduce the risk of being a victim of crime, ways they can legally protect themselves and their property. The Cops and Kids Community Prevention Program specifically plans to:

- Crime, Substance Abuse and Violence Prevention classes and the Keepin' It Real DARE and DARE Plus/safety curriculum for students in grades k – 12<sup>th</sup>; the 5<sup>th</sup> grade, middle school classes, after-school programs, parents, clubs, community and faith-based organizations
- Awareness classes will be offered through the Carson City Sheriff's Office Citizens Academy, school district parent groups, and community organizations.
- Continue outreach and awareness by hosting National Night Out, child identification, Cops and Kids Sheriff's Open House, Cops and Kids Spaghetti Dinner, Red Ribbon Campaign, and participate in community awareness events.

## **GOALS AND OBJECTIVES:**

### **Goal I:**

To continue community policing activities with law enforcement related prevention education and intervention services for all citizens by increasing police presence in schools.

### **Objectives:**

1. To provide 225 hours of law enforcement prevention and awareness education law enforcement classes for schools – grades k-8.
2. Successful completions of students participating in the Keepin' It Real DARE and DARE Plus curricula (10 lessons) will be monitored with an expectation of a minimum of 80% successful completion rate.
3. To continue tracking the quantity of dissemination of crime prevention, substance abuse, violence materials and services.
4. To increase parental participation will increase by 2%.
5. To increase community referrals for early intervention by 2% through after-school programs.

### **Goal II:**

To maintain community crime and substance abuse prevention outreach and awareness programs for parents, school faculty, students and citizens.

### **Objectives:**

1. To continue to track UCR stats and maintain the current crime rate.
2. To conduct a minimum of 4 community crime, substance abuse, violence prevention outreach activities and campaigns for all citizens.
3. To continue community collaboration and participation in community-based activities and events which will be evidenced by the number of partnerships and agency participants listed in outreach operations plans.

NOTE: Given the current economic state of the nation and the decrease in funds it could be that some of the services listed herein could level off and be maintained at current levels. The demand from the community has significantly increased. Our ability to respond to those requests is directly related to the amount of time available and our ability to cover the cost of materials.



## METHODS OF ACCOMPLISHMENT

We do not just tell youth "do not use drugs", or "do not bully" or "do not commit delinquent acts." Keepin' it Real DARE and DARE PLUS are the primary prevention curricula in use which must be instructed by a sworn officer which automatically increased police presence in schools. The increased police presence often reduces violence and youth risky behaviors. Additionally, the programs help to break down barriers between youth, parents and law enforcement and build positive relationships.

Community Policing efforts combine instructional and outreach activities actively engage youth and citizens of all ages in a broad range of education and awareness campaigns to address: crime and substance abuse prevention, problem solving, decision making, leadership skills, resistance to peer pressure, safety, bullying, cyber bullying, internet safety, identity theft, prevention of economic crimes (i.e. fraud, property crime, financial cons and crime,), children exposed to violence, goal setting and communication skills. Collaborating and partnering with agencies such as the school district, Mentor Center, and Boys and Girls Club provides opportunities to reach youth earlier – particularly to those who have been exposed to violence and/or have incarcerated parents. The DARE Plus Officer supervised 8 Volunteers In Police Service and 10 youth leaders who gave over 1,300 hours of volunteer hours to help conduct prevention classes and the various services for after school and outreach programs.

The following methods will be used to accomplish the goals and objectives:

GOAL #	OBJECTIVE #	ACTIVITY#	DESCRIPTION
1	1 & 4	1	5 <sup>th</sup> grade Keepin' It Real and DARE PLUS class instruction Sept-May. Each classroom receives 10 hours of instruction.
1	1 & 3		Distribute beginning educational kits and materials.
1	1	3	Middle School Keepin' It REAL and DARE PLUS classes to be provided Oct.-May. Each classroom will receive 9 hours of instruction plus 5 hours of homework.
1	1 & 3	4	Distribute beginning educational kits and materials.
1	2	5	Instruct 5 <sup>th</sup> grade students on written report which is required to successfully complete the course.
1	2	6	Read, grade, judge written reports. Incorporate reports into program evaluation.
1	2 & 3	7	Issue certificates of completion using class and reports for confirmation.
1	2 & 3	8	Distribute continuing education/advanced materials.

GOAL #	OBJECTIVE #	ACTIVITY #	DESCRIPTION
1	2 & 3	9	Middle school completions – work book and homework assignments review and compared with class rosters.
1	2 & 3	10	Issue middle school certificates of completion.
1	2 & 3	11	Confirm completions, issue advanced educational materials.
1	2	12	Elementary school and community youth safety classes.
1	2, 3, & 4	13	Host 5 <sup>th</sup> grade educational completion culmination activities for students and parents.
1	2 & 4	14	Additional activities – promotions, parent meetings, school and community activities.
1	2 & 4	15	Provide parents information – current issues, program information, schedule and activities.
1	5	16	Elementary interventions and referral as needed.
1	5	17	Middle school intervention and referral, after school programs, referral as needed.
1	1,2,3,4,5	18	School and community activities – i.e. citizens academy, school special events, boy and girl scouts, churches, etc.
2	1	1	Monitor department UCR stats.
2	1	2	Collect data re: substance abuse trends, risk behaviors, news reports.
2	1	3	Attend training and use information in classes and for dissemination.
2	1	4	Research and prepare presentations using Monitoring the Future, State and local survey instruments to address needs.
2	2 & 3	5	Host Cops & Kids Spaghetti Dinner by Feb., 2015.
2	2 & 3	6	Host Cops & Kids Sheriff's Open House/Safety Fair by May, 2015.
2	2 & 3	7	Host National Night Out by August, 2015.
2	2 & 3	8	Conduct Red Ribbon Awareness Campaign by Oct.-Nov., 2015.
2	2 & 3	9	Conduct or participate in Red Ribbon educational rallies and activities – school, throughout community by Oct.-Nov., 2015.
2	2 & 3	10	Conduct Halloween safety classes and dissemination of materials – school-based.
2	2 & 3	11	Halloween safety community events – Governor's Mansion, etc.
2	2 & 3	12	Participate in other school and community events and activities – NV Day Parade, etc.

Everything in Carson City, Nevada is accomplished through collaboration and partnerships. Carson City Sheriff's Office has been developing community and business partnerships to help offset the costs for events through donations of goods and funds. Every event - hosted or assisted in - is evidence of true collaboration and partnership with different businesses, agencies, the grant and the Sheriff's Office contributing to meet the goal. Carson City School District, Partnership Carson City (anti-meth coalition), Boys and Girls Club, the Mentor Center, Juvenile Probation, and all counseling agencies are listed as partners. National Night Out involves over 150 agencies – most of whom are public safety entities – to promote partnership in the truest sense.

Building positive community relationships throughout the community requires implementation of high quality services, consistency, and hard work. Community expectations are very high and citizen requests continue to increase at a time that funding is becoming scarcer. It will also require resourcefulness and creativity as funds from this grant and from the City budget have significantly decreased.

## PROGRAM EVALUATION

Under the administration of a previous sheriff, all prevention and community policing services were eliminated from public service. Carson City did not have law enforcement community style policing or youth prevention and intervention services for seven years. The result was that the crime rate soared, gang activity increased, substance abuse – including use of methamphetamine increased, and juvenile crime literally represented 25% of all crime committed in Carson City (source: UCR Reports). This created a public safety crisis, but with any crisis comes opportunity.

The current administration continues to implement numerous initiatives based off of national models involving prevention, intervention and suppression with the objective being to improve the quality of life in Carson City by addressing crime including substance abuse and gangs. The opportunity that has come about is in the form of natural program evaluation.

As previously stated, Carson City Sheriff's Office has implemented a Strategic Planning System to monitor all aspects of operations. In a recent review of UCR statistics from 2005-2010, Sheriff Ken Furlong found that five year span of time of implementing prevention, intervention and suppression efforts that significant progress had been made – and continues to hold:

1. Crime decreased
2. Since implementation of law enforcement prevention services in Carson City, juvenile arrests declined over 30% (In ten years prior to the introduction of said programs, the decline of juvenile arrests only measured 18%).
3. Youth are reporting to be 11% less likely to join a gang
4. Youth are reporting to be 9% less likely to get involved in substance abuse

A separate study conducted by the Carson City School District indicated that 88% of the youth in the 8<sup>th</sup> grade participated in the DARE Plus program. The other 12% are found to have been in private schools or transferred from another community (this particular study is conducted every 2 years with results being released afterwards).

Additional evidence of program effectiveness is that Carson City Sheriff's Office Cops and Kids Community Prevention continues to receive recognitions including:

Carson City Sheriff's Office Received a Congressional Awards from Senator Dean Heller, Senator Harry Reid, Congressman Amodei, and Governor Sandoval for our crime prevention efforts

- Carson City Sheriff's Office received a Letter of Commendation and Certificate from Governor Brian Sandoval for crime prevention.
- Carson City Sheriff's Office once again ranked 6<sup>th</sup> in our category for National Night Out
- The Carson City youth representing the state of Nevada on the DARE America Youth Advisory Board with DEA has participated in the DEA Teens to Teens

Project which is almost complete. The youth spoke at opening ceremonies at an international conference. The DARE Plus Officer consulted at the same conference. Both attended the ceremonies and conference for DARE Y.A.B. in Virginia and Washington, D.C.

- Carson City Sheriff's Office DARE Plus Officer has completed a 2-year term as President of the DARE Plus Officer Association and is now serving as the Immediate Past President and assisting with statewide law enforcement prevention initiatives.
- Carson City Sheriff's Office DARE Plus Officer was awarded the lifetime achievement award "DARE Plus Officer of the Year" for the state of Nevada.

As can be seen through this narrative, program evaluation is a very important part of Carson City Sheriff's Office. Data sources for program evaluation will include:

- **Uniform Crime Reporting**
- **Brazos Citation System**
- **Strategic Planning**
- **BJA Performance Measurement Tool (PMT)**
- **DARE Students Reports –**
- **Carson City School District Trend Data**
- **Community assessments and antidotal information**

Activity logs are designed to capture data used in reporting for both strategic planning and PMT Reports for the grant.

## **CARSON CITY SHERIFF'S OFFICE PROGRAM CONTRIBUTIONS**

While matching funds are not required for this grant, it is important to note that these funds augment services. The funds in this grant are strictly to support and enhance activities and interventions described herein. The Carson City Sheriff's Office is very proud of the services rendered by Cops and Kids Community Prevention, and has made heavy investments in this program by paying the salary and benefits for the DARE Officer/Prevention Coordinator, providing a vehicle and maintenance, and purchasing items not allowed to purchase by the grant.

Many of our activities require the purchase or donation of items such as food, t-shirts, prizes, or other items that cannot be purchased through a grant. Carson City Sheriff's Office and/or community partnerships with businesses and Partnership Carson City, the Boys and Girls Club and the Mentor Center all step up cover the costs to ensure program quality. The fifth grade substance abuse prevention program requires 10 one-hour classes per school (4 classrooms per school) and a graduation, which involves t-shirts and refreshments all paid for by department and community donations. The same holds true for our awareness and outreach activities – community partnership and continued investment from the sheriff's office is a must.

## **STATEMENT OF COORDINATION**

The success of this entire endeavor is contingent on collaboration with other law enforcement agencies, the Carson City School District, the Boys and Girls Club and Mentor Center of Northern Nevada, faith-based and civic organizations such as the Elks and Emblem Clubs, Eagles, Partnership Carson City, the Downtown Business Association, Chamber of Commerce, and prevention organizations. The middle schools have now joined the efforts and opened the doors for us to increase police presence in their buildings through prevention classes.

Every year our partners review needs and develop new program plans to meet the growing needs of Carson City. The plans result in new and innovative opportunities for program growth and strengthening partnerships. Goals for this grant are developed throughout the year through our participation with Partnership Carson City, and meetings with close partners including the Carson City School District, Boys and Girls Club, Mentor Center, Cooperative Extension and the Emblem Club. Key partners share their input with the coordinator prior to completing the application.

**CARSON CITY SHERIFF'S OFFICE  
BUDGET NARRATIVE  
(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL WORKSHEET)**

**2013 JAG DIRECT GRANT**

**CATEGORY**

**AMOUNT:**

**CAT. C – TRAVEL**

**\$1,000.00**

State and National Training - Juvenile Services Coord. to attend state training and/or DEA and DARE America Youth Advisor training [ air fair and travel paid through other sources].  
\$600 – room and board, \$400 subsistence for coordinator.  
[Subsistence for Youth Advisory Board Member paid by department].

**CAT. E - SUPPLIES AND MATERIALS**

**\$10,053.00**

PREVENTION, EARLY INTERVENTION, Outreach Materials and Supplies expendable/consumed during the project grades K-12, citizens of all ages. All items are purchased in bulk to reduce costs then used throughout the year for educational kits, citizen training, outreach and special campaigns.

**Educational Kits cost \$6.00 per student,**

(educational materials and supplies – DARE Plus and supplemental work books, pens, pencils, highlighters, sticker sheets for advertising lessons, erasers, rulers, bookmarks, folders, printed materials)  
EXPANSION – Middle school educational kits will also be purchased.

**Outreach and Campaign materials – average cost .41 per person**

(i.e. printed materials, leadership awards, Cops and Kids Crime, Safety, Emergency Preparedness, (i.e. crime and substance abuse prevention, awareness wristbands, pens, pencils, notepads, leadership awards, notepads, emergency preparedness, Halloween Safety, flashlights, glow-sticks, badge stickers, Prevention DVD's, crime and substance abuse prevention, banners, event set up supplies, etc.).

**CAT. G - CONSULTANTS/CONTRACTS:**

**\$1,900.00**

Sound Equipment Rental and Operation for Cops and Kids Sheriff's Open House (1,000+ people) and National Night Out (4,500+ people)  
includes set up, on site operator for large outreach events (\$400 per event – 2 events, 6 hours each)  
Room and equipment rental fees for Cops and Kids Spaghetti Dinner Serves 120+ children and state training conference for officers,

**TOTAL**

**\$12,953.00**



**CARSON CITY SHERIFF'S OFFICE  
BUDGET NARRATIVE**

(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL  
WORKSHEET)

**2012 JAG DIRECT GRANT**

**BUDGET**

<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
A. <b>Personnel</b>	\$0.00
B. Fringe Benefits	\$0.00
C. <b>Travel</b>	<b>\$1,000.00</b>
D. Equipment	\$0.00
E. <b>Supplies</b>	<b>\$10,053.00</b>
F. Construction	\$0.00
G. <b>Consultants/Contracts</b>	<b>\$1,900.00</b>
H. Other	\$0.00
<b>Total Direct Costs</b>	<b>\$12,953.00</b>
I. Indirect Costs	\$0.00
<b>TOTAL PROJECT COSTS</b>	<b>\$12,953.00</b>

**Federal Request \$12,953.00**

All categories with a \$0.00 balance are provided by Carson City Sheriff's Office.  
The overtime line only covers part of the overtime that is accrued during the year. Carson City Sheriff's Office covers the remaining balance.

**Carson City Sheriff's Office**  
**In-Kind Contributions**

---

Coordinator/Officer – Over Time

**COPS AND KIDS COMMUNITY PREVENTION MATERIALS AND SERVICES:**

Cops and Kids Materials	\$5,000.00
Cops and Kids Open House Materials	
500.00	
Advertising	700.00
National Night Out Materials	\$2,500.00
Advertising	\$1,000.00

**GRAND TOTAL FOR IN-KIND \$9,200.00**

## CARSON CITY SHERIFF'S OFFICE EVIDENCE BASED PROGRAMS

Carson City Sheriff's Office uses a variety of programs and approaches that are proven effective based on research for national models, meet criteria for approved lists and/or are approved by Congress. It has been said that one cannot provide prevention without using outreach and awareness or have awareness and outreach without prevention. This has been proven to be absolutely true in Carson City.

The Evidence-Based Policing Matrix was reviewed during the preparation of this grant. Most of the information regarding DARE was based on incredibly old information that did not seem to be informed of the many changes and revisions that have been made to the curriculum. In fact, the materials that were used in 1992 are no longer available and have not been in use for over 10 years. DARE America developed a Scientific and Evidence Board to address curriculum concerns and partnered with Penn State University to develop both DARE PLUS and the latest Keepin' It Real DARE. The results are that both programs are approved listed on curriculum lists.

**Keepin' It Real and D.A.R.E. PLUS have been determined as evidence-based programs. They are listed on the following web sites:**

[www.crimesolutions.gov](http://www.crimesolutions.gov)

[www.nrepp.samhsa.gov](http://www.nrepp.samhsa.gov)

[www.ojjdp.gov](http://www.ojjdp.gov) – Model Programs Guide under classroom curricula.

Keepin' It Real D.A.R.E. meets the **National Common Core Standards** required for providing core instruction in school classrooms nationwide which helps when discussing the programs with school superintendents and principals. In 2010 70% of the school districts in the nation reported using D.A.R.E. (actually D.A.R.E. PLUS). In 2011, this number increased to 75% in the midst of severe budget cuts and lay offs of teachers and law enforcement officers.

Finally, D.A.R.E. America was awarded a contract with the United Nations for consultation on youth and prevention services worldwide.

In terms of outreach services, **Red Ribbon Campaign** was recognized by Congress. **National Night Out** is a very well established crime prevention and awareness event that is in its 30<sup>th</sup> year. The Cops and Kids Spaghetti Dinner is designed based on research that families can reduce risks and increase protective factors by having dinner together 2-3 times per week. Other safety and awareness activities all tie in and address issues of national concern including bullying, stress, substance abuse, theft, crime prevention of all types, child identification, etc. Prevention and outreach services all tie together.

**CARSON CITY SHERIFF'S OFFICE  
REVIEW NARRATIVE  
2013 JAG GRANT APPLICATION**

---

**PUBLIC REVIEW TO BE SCHEDULED 08/07/2013**

**EXPLANATION OF THIRTY-DAY REVIEW**

We are in the process of fulfilling the 30-day review for this grant application. Our governing body is the Carson City Board of Supervisors. All meetings are conducted in accordance with the Open Meetings Act, which requires the signing off of the Agenda and public posting; the meeting is open to the public and public discussion, as well as televised on the local station. Carson City requires all grants follow this procedure. Carson City Sheriff's Office is requesting to be placed on the Agenda and is awaiting notification on the exact date of the meeting. **We anticipate being on a meeting agenda sometime in August, 2013. This meeting will allow for public comment and is televised for an estimated viewing audience of 10,000.** The results will be submitted as soon as this is complete and the minutes of the meeting are transcribed.

**CARSON CITY SHERIFF'S OFFICE  
JAG DIRECT GRANT APPLICATION  
DISCLOSURE OF PENDING APPLICATIONS**

*According to the RFA, "Applicants are to disclose whether they have pending applications for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and work sheet in the application under this solicitation."*

**There are no other grant applications pending to support the projects listed herein. This grant is to fund community policing and law enforcement based prevention and community outreach. The program is responsible for handling logistical details. Funds are being requested to help off set some of those costs.**

*The RFA continues, "Leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate duplication."*

**Some of the outreach projects involve multiple divisions from Carson City Sheriff's Office, other public safety entities and community organizations. The practice of leveraging services in a complimentary manner is common in several ways.** One example of leveraging is that the Cops and Kids Community Prevention Program handles coordination of several department signature programs such as Cops and Kids Spaghetti Dinner, Sheriff's Open House & Safety Fair and National Night Out. The various divisions are required to participate in those activities but they pay for their own equipment, exhibits, over time through their individual grants or department lines.

Another example of leveraging is that the Cops and Kids Community Prevention Program is solely responsible for the delivery of Keepin' It Real DARE and DARE Plus curricula, however will call on one of the other divisions for assistance as needed. By the same token, this program is never directly involved in suppression efforts but at times renders assistance upon request.

This grant manager and the financial manager have formed a checks and balance system that ensures a separation of funds and services.

**CARSON CITY SHERIFF'S OFFICE  
2013 JAG DIRECT  
CONTACT INFORMATION**

---

The grant application does not include a place to list the two managers responsible for the administration of this grant. Carson City Sheriff's Office maintains a very secure checks and balance system that requires the Business Office to handle all financial reports for grants which includes filing said reports with City Hall. The listed grant manager handles program related reports. We feel it is imperative that both managers be listed on file in order to avoid confusion.

**FISCAL AGENT RESPONSIBLE FOR FINANCIAL REPORTS:**

Kathie Heath, Chief  
Business Office  
911 E. Musser Street  
Carson City, Nevada 89701  
(775) 887-2500 ext. 7811  
(775) 283-7811 – direct line  
[KHeath@carson.org](mailto:KHeath@carson.org)

**PROGRAMMATIC MANAGER (PMT AND NARRATIVE REPORTING ON SERVICES):**

Lisa S. Davis  
Juvenile Services Coordinator/DARE Officer  
911 E. Musser Street  
Carson City, Nevada 89701  
(775) 887-2500 ext. 7809  
(775) 283-7809 – direct line  
[LDavis@carson.org](mailto:LDavis@carson.org)

Thank you.



**BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local** 2013-H5723-NV-DJ



Application

Correspondence

Switch to ...

**Application Handbook**

**Assurances and Certifications**

- Overview To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.
- Applicant Information
- Project Information Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:
- Budget and Program Attachments
- Assurances and Certifications
  1. Assurances
  2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.
- Review SF 424
- Submit Application If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

Help/Frequently Asked Questions

GMS Home

Log Off

*Prefix	The Honorable
Name Prefix:(Other)	
*First Name	Bob
Middle Initial (if any)	
*Last Name	Crowell
Suffix	
Name Suffix:(Other)	
*Title	Mayor
*Address Line 1	201 N. Carson Street
Address Line 2	
*City	Carson City
County	Carson City
*State	Nevada
*Zip Code	89701-3706
*Phone	775-887-2100 Ext :
Fax	775-887-2286
*E-mail	BCrowell@carson.org
<input checked="" type="checkbox"/> <b>I have examined the information provided here regarding the signing authority and certify it is accurate. I</b>	

**I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.**

Continue





**BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local** 2013-H5723-NV-DJ



Application

Correspondence

Switch to ...

**Application Handbook Submit Application**

	<b>Status</b>	<b>Requirement</b>
Overview	<b>Complete</b>	Overview
Applicant Information	<b>Complete</b>	Applicant Information
Project Information	<b>Complete</b>	Project Information
Budget and Program Attachments	<b>Complete</b>	Budget and Program Attachments
Assurances and Certifications	<b>Complete</b>	Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace
Review SF 424	<b>Incomplete</b>	<a href="#">Submit Application</a>

Submit Application

Help/Frequently Asked Questions

GMS Home

Log Off



**BJA FY 13 Edward Byrne Memorial Justice Assistance  
Grant (JAG) Program: Local** 2013-H5723-NV-DJ



[Help/Frequently  
Asked Questions](#)

**Submit Application**

[GMS Home](#)

[Log Off](#)

Your application for the BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local has been successfully submitted. You will no longer be able to edit any information submitted. However, you can log in any time to view the application information.

You will be contacted by the Program Office when your application is processed or any other action is required by you.



**BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local** 2013-H5723-NV-DJ



Application

Correspondence

Switch to ...

**Application Handbook** **Submit Application**

Overview

- Application submitted on 07/09/2013

Applicant Information

Project Information

Budget and Program Attachments

Assurances and Certifications

Review SF 424

Submit Application

Help/Frequently Asked Questions

GMS Home

Log Off