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**City of Carson City  
Agenda Report**

**Date Submitted:** September 24, 2013

**Agenda Date Requested:** October 3, 2013  
**Time Requested:** Consent Agenda

**To:** Mayor and Supervisors

**From:** Parks and Recreation Department

**Subject Title:** For Possible Action: To accept a Land & Water Conservation Fund grant from the State of Nevada, Division of State Parks, for capital improvements to the upper sports complex at the JohnD Winters Centennial Park and to authorize Roger Moellendorf, Parks and Recreation Director, to sign the grant's project agreement on behalf of the Board of Supervisors. (Vern L. Krahn, Park Planner)

**Staff Summary:** On August 2, 2012, the Carson City Board of Supervisors approved City staff's submittal of an application for a Land & Water Conservation Fund grant through the State of Nevada, Division of State Parks, for capital improvements at the JohnD Winters Centennial Park's upper sports complex. After over a year-long wait, the City has been fortunate to receive this grant. As a result, the Parks and Recreation Department staff is requesting the Board of Supervisors to accept this grant and authorize Roger Moellendorf, Parks and Recreation Director, to sign the grant's project agreement on behalf of the Board of Supervisors.

**Type of Action Requested:** (check one)

Resolution                       Ordinance  
 Formal Action/Motion    Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes    No

**Recommended Board Action:** I move to accept a Land & Water Conservation Fund grant from the State of Nevada, Division of State Parks, for capital improvements to the upper sports complex at the JohnD Winters Centennial Park and to authorize Roger Moellendorf, Parks and Recreation Director, to sign the grant's project agreement on behalf of the Board of Supervisors.

**Explanation for Recommended Board Action:** Over the years the Board of Supervisors has seen the economic engine and tourism benefits that sport tournaments have provided to Carson City's economy. In order to be competitive in retaining tournaments and attracting new tournaments, capital improvements need to be made to JohnD Winters Centennial Park's upper sports complex. Parks and Recreation Department staff has identified a number of site improvements that will increase the enjoyment of both spectators and participants while making the upper sports complex more ADA accessible. Carson City has received a Land & Water Conservation Fund grant and City staff wants to move forward with a number of these capital improvements at the upper sports complex. Also, this grant can be used by City staff as a possible cash match to seek additional grant funding sources for the project.

Estimated total project costs: \$151,500

**Applicable Statue, Code, Policy, Rule or Regulation:** The Board of Supervisors needs to accept the grant on behalf of the City.

**Fiscal Impact:** The City would be required to provide a 50/50 grant match. This grant match will come from the Quality of Life (Q-18) funds, in-kind City staff services related to the project, and possibly other grants. The City's total grant match commitment for the project would be \$75,750.

**Explanation of Impact:** The grant program requires each recipient to provide a local match in an amount of money or in-kind project related services at least equal to the amount of the grant.

**Funding Source:** Quality of Life Initiative / Question 18 – Parks Capital  
Possible grants from other funding sources

**Alternatives:** 1) Not accept the grant from the State of Nevada, Division of State Parks  
2) Request staff to modify the grant's project agreement from the State of Nevada, Division of State Parks

**Supporting Material:** Exhibit A: Land & Water Conservation Fund Project Agreement  
Exhibit B: JDW Centennial Park ADA Access and Site Improvement(s)  
Project / Site Plan and Photo-simulation

**Prepared By:** Vern L. Krahn Date: 9/24/13  
Vern L. Krahn, Park Planner

**Reviewed By:** Roger Moellendorf Date: 9/24/13  
Roger Moellendorf, Parks & Recreation Director

Lawrence A. Werner Date: 9/24/13  
Lawrence A. Werner, City Manager

District Attorney's Office Date: 9/24/13

Finance Department Date: 9/24/13  
Finance Department

**Board Action Taken:**

Motion: \_\_\_\_\_ 1: \_\_\_\_\_ Aye/Nay  
2: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

STATE OF NEVADA  
 Division of State Parks  
 Land & Water Conservation Fund Project Agreement

<b>Participant</b> Carson City, NV		<b>Project Number</b>  32-00328
<b>Project title</b> Centennial Park ADA Access		
<b>Period Covered by this Agreement</b>  From: <u>10/1/2013</u> To: December 31, 2016		
<b>Project Scope (Description of Project)</b>  Resurface walkways, concrete and compacted granite. ADA picnic tables, ADA parking spaces, signage, landscaping with fencing and irrigation.		
<b>Project Cost</b>		The following attachments are hereby incorporated into this agreement:  1. General Provisions  2. Project Proposal
Total Cost	\$ 151,500	
Federal Grant	\$ 75,750	
Local Share	\$ 75,750	

The State of Nevada, represented by the State Liaison Officer, and the Participant named above mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) and with the terms, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps and assurances attached hereto and hereby a part hereof.

The State of Nevada hereby promises, in consideration of the promises made by the Participant herein, to take the necessary steps and action and to attempt to enter into an agreement to obtain Federal money for that portion of the project referred to as Federal Grant above, to accept such funds from the United States and to tender to the Participant that portion of the obligation which is required to pay the United States' share.

It is understood by the parties hereto that this agreement shall not obligate State funds for the project cost described herein except those costs necessary for administration of the project.

In the event construction has not commenced on this project within ten and one half (10½) months from the date of official notification of funding from the Division of State Parks (Notice to Proceed), this agreement is null and void. In the event an acquisition does not take place within nine (9) months from the date of official notification of funding from the Division of State Parks (Notice to Proceed), this agreement is null and void.

The Participant hereby promises, in consideration of the promises made by the State of Nevada herein, to execute the project described above in accordance with the terms of this agreement.

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

In witness whereof, the parties hereto have entered into this agreement as of the date entered below. The date upon which this agreement becomes effective and is executed will be the date signed by the State Liaison Officer.

STATE OF NEVADA

PARTICIPANT

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Jennifer L. Scanland  
(Name - State Liaison Officer)

\_\_\_\_\_  
(Name of Political Subdivision)

Alternate State Liaison Officer  
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

REV. 12/25/99