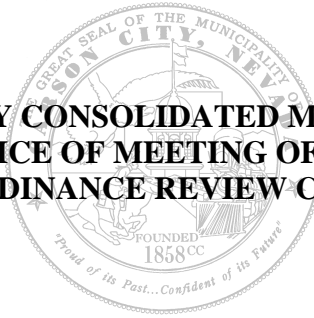


**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
ETHICS ORDINANCE REVIEW COMMITTEE**



**Day:** Thursday  
**Date:** October 10, 2013  
**Time:** Beginning at 1:30 p.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

1. **Call to Order**
2. **Roll Call**
3. **Public Comment:**  
The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Ethics Ordinance Review Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.
4. **For Possible Action: Approval of Minutes - September 12, 2013**
5. **For Possible Action: Adoption of Agenda**
6. For Possible Action: Review and comparison between Carson City Municipal Code Chapter 2.34 Code of Ethics and State Ethics Code NRS Chapters 281 and 281A and possible action to provide direction regarding staff work and/or future agenda items.
7. Discussion only regarding possible issues as they pertain to the elections portion of the City's Ethics Code.
8. Discussion only concerning suggestions for new language and/or changes to the Carson City Municipal Code Chapter 2.34 Code of Ethics.
9. For Possible Action: To set the next meeting date of the Ethics Ordinance Review Committee.

Staff Summary: Optional meeting dates based on the tentative dates set and the availability of the Sierra Room are October 24, 2013 and November 14, 2013.

**10. Public Comment:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda. Public comment is limited to 3 minutes per person.

**11. For Possible Action: To Adjourn**

.....  
*Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*  
.....

*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*  
.....

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.*  
.....

*To request a copy of the supporting materials for this meeting contact*

*Janet Busse at [jbusse@carson.org](mailto:jbusse@carson.org) or call (775) 887-2100.*  
.....

*This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas) and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, (775) 887-2100.*  
.....

This notice has been posted at the following locations:

Community Center 851 East William Street  
Public Safety Complex 885 East Musser Street  
City Hall 201 North Carson Street  
Carson City Library 900 North Roop Street  
Business Resource & Innovation Center (BRIC) 108 East Proctor Street

**Date: October 3, 2013**

**CARSON CITY ETHICS ORDINANCE REVIEW COMMITTEE**  
**Minutes of the September 12, 2013 Meeting**

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**DRAFT**

A meeting of the Carson City Ethics Ordinance Review Committee was scheduled for 1:30 p.m. on Thursday, September 12, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Member Janette Bloom  
Member Caren Cafferata-Jenkins  
Member Ande Engleman  
Member Dawn Ellerbrock  
Member Angela Miles

**STAFF:** Larry Werner, City Manager  
Tina Russom, Deputy District Attorney  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the Ethics Ordinance Review Committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. **CALL TO ORDER** (1:37:44) – Ms. Russom called the meeting to order at 1:37 p.m.
2. **ROLL CALL** (1:37:54) – Roll was called; a quorum was present. Member Cafferata-Jenkins participated via telephone.
3. **PUBLIC COMMENT** (1:38:12) – Ms. Russom entertained public comments; however, none were forthcoming.
4. **ADOPTION AGENDA** (1:38:30) – Ms. Russom introduced the item. **Member Engleman moved to adopt the agenda as presented. The motion was seconded by Member Miles. Motion carried 5-0.**
5. **INTRODUCTION OF ETHICS ORDINANCE REVIEW COMMITTEE MEMBERS.** (1:38:56) – Staff and Committee members introduced themselves.
6. **FOR POSSIBLE ACTION: TO TAKE NOMINATIONS AND ELECT A CHAIR AND VICE CHAIR OF THE COMMITTEE.** (1:39:47) – Ms. Russom introduced the item and entertained nominations for the position of Chair. **Member Engleman nominated Member Cafferata-Jenkins for the position of Chair; however, Ms. Cafferata-Jenkins declined the nomination due to a conflict of interest as she is the Executive Director of the State Ethics Commission.** At the request of Member Engleman, Mr. Werner described the duties of the Chairperson. **Member Cafferata-Jenkins moved to nominate Member Engleman for the position of Chair. The motion was seconded by Member Bloom. Member Cafferata-Jenkins Moved to close the nominations for the position of Chair. The motion was seconded by Member Bloom. Motion carried 5-0.** Ms. Russom called for the vote to elect Member Engleman to the position of Chair. **Motion Carried 5-0.** Ms. Russom entertained a motion for the position of Vice Chair. Member Bloom volunteered to serve as Vice Chair. **Member Ellerbrock moved to nominate Member Bloom for the position of Vice Chair. The motion was seconded by Member Miles. Member Miles moved to close the nominations for the position of Vice Chair. The motion was seconded by Member Ellerbrock. Motion carried 5-0.** Ms. Russom called for the vote to elect Member Bloom to the position of Vice Chair. **Motion carried 5-0.**
7. **TO ADOPT THE CARSON CITY ETHICS ORDINANCE REVIEW COMMITTEE BYLAWS.** (1:43:36) – Chairperson Engleman introduced the agenda materials and requested clarification on “discretion” in Section I, Subsection B.2. Mr. Werner clarified that it described the members’ “discretion on how you react outside the Committee”. **Member Miles moved to adopt the Carson City Ethics Ordinance Review Committee Bylaws. The motion was seconded by Vice Chairperson Bloom. Motion carried 5-0.**

**CARSON CITY ETHICS ORDINANCE REVIEW COMMITTEE**  
**Minutes of the September 12, 2013 Meeting**

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**DRAFT**

**8. REVIEW AND DISCUSSION OF THE NEVADA OPEN MEETING LAW.** (1:47:26) – Ms. Russom delivered a PowerPoint presentation, incorporated into the record, on the Nevada Open Meeting Law. Chairperson Engleman entertained member and public comments; however, none were forthcoming.

**9. FOR POSSIBLE ACTION: PRESENTATION AND REVIEW OF THE CARSON CITY MUNICIPAL CODE CHAPTER 2.34 CODE OF ETHICS AND STATE ETHICS CODE NRS CHAPTERS 281 AND 281A AND POSSIBLE ACTION TO PROVIDE DIRECTION REGARDING STAFF WORK AND/OR FUTURE AGENDA ITEMS.** (2:04:14) – Chairperson Engleman introduced the item. Mr. Werner reviewed the agenda materials and presented the Carson City Municipal code Chapter 2.34 Code of Ethics and State Ethics Code NRS Chapter 281 and 281A, including a detailed analysis by the District Attorney’s Office regarding “some of the pitfalls that relate to the Carson City Municipal Code”, all of which are incorporated into the record. Chairperson Engleman indicated that she would be interested in hearing Member Cafferrata-Jenkins’ input on the item. Member Cafferrata-Jenkins explained that as the Executive Director of the State Ethics Commission, she was “intimately familiar” with NRS Chapter 281A, which gives the Nevada Commission on Ethics jurisdiction, and the prohibitive acts and the requirements for abstention, disclosure and conflict of interest, which is covered in Chapter 2.34 of the Carson City Municipal Code. Member Cafferrata-Jenkins added that with the exception of two or three sections, the Municipal Code was less restrictive than the State Law, in which case, should a conflict arise, the State Law would prevail. She added that in the case of a conflict, and if the State Law “is already considered superseded, there’s no reason to have it in the law” to avoid confusion. Member Cafferrata-Jenkins also stated that “as a general observation, I see no need to have this in the Municipal Code”, clarifying that the State Ethics Commission, as an administrative body, could only impose financial sanctions and not criminal sanctions. Ms. Russom elaborated on a Memorandum from the Carson City District Attorney’s Office, noting that the City may establish a local Ethics Committee; however, it would be limited in scope, as it would only “establish a code of ethical standards suitable for particular ethical problems encountered in that jurisdiction”, calling the two codes redundant. She also agreed that the State Code would preempt the City Code.

Member Bloom inquired about the origin of this Committee and was informed by Chairperson Engleman that it was the result of “a number of scandals and ethics violations going on in the State” in 1989 and 1991, calling it a “major issue in the media at the time”, and attributed it to the creation of an Ethics Ordinance and Review Committee by then Mayor Marv Teixeira, and to the absence of a State Ethics Law at the time. Chairperson Engleman also noted that she had discovered that the City Clerk’s Office was not collecting the necessary disclosure forms, and had requested addressing the issue. Mr. Werner clarified that the City chose to utilize a public process to address the elimination of the City’s Ethics Code from the Municipal Code and rely on the State Code. In response to a question, Mr. Werner stated that he was not aware of any conflicts or violations during his tenure; however, Chairperson Engleman recounted a few earlier incidents involving the use of public materials, such as use of stationary and e-mails in campaigns. Member Cafferrata-Jenkins confirmed that the State Ethics Law would apply to City employees. She also defined the State Law regarding gifts, and cited the difference between qualitative and quantitative gifts. Chairperson Engleman requested a copy of the City’s employee handbook from Mr. Werner; however, Member Cafferrata-Jenkins wasn’t clear whether it would be within the authority of this Committee to review the handbook, and suggested clarifying the ordinance, having it adopted by the Board of Supervisors, and incorporating the results into the employee handbook. At Chairperson Engleman’s request, Mr. Werner informed the Committee of the “hotline”, a new Fraud, Waste, and Abuse Program, undertaken by the City and administered by a third party clearing house, that will receive calls, send them to the City’s internal auditor to be vetted and forward them to the appropriate personnel. He also clarified that this program would target more specific situations. In response to an inquiry about current ethics violations and their consequences, Mr. Werner stated that they would be forwarded to the District Attorney’s Office or the State Ethics Commission. Member Cafferrata-Jenkins disclosed that local governments, including Carson City, contributed to the State Ethics Commission’s operational budget and stated that in case of a sanction imposed as a result of a violation, “the individual pays the sanction while the government pays the defense”. Ms. Russom clarified that in such cases, a “conflict counselor” would be hired by the City, and Mr. Werner responded to a question indicating that the City was self-insured. Chairperson Engleman requested Ethics Codes from other cities and Mr. Werner agreed to provide them.

**CARSON CITY ETHICS ORDINANCE REVIEW COMMITTEE**  
**Minutes of the September 12, 2013 Meeting**

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**DRAFT**

**10. PUBLIC COMMENT (2:38:44)** – Chairperson Engleman entertained public comments; however, none were forthcoming.

**11. FOR POSSIBLE ACTION: TO ADJOURN. (2:38:55)** – Chairperson Engleman entertained a motion. **Member Miles moved to adjourn. The motion was seconded by Member Ellerbrock. The meeting was adjourned at 2:39 p.m.**

The Minutes of the September 12, 2013 Carson City Ethics Ordinance Review Committee meeting are so approved this 10<sup>th</sup> day of October, 2013.

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ANDE ENGLEMAN, Chair

**Carson City  
Agenda Report**

**Date Submitted:** October 2, 2013

**Agenda Date Requested:** October 10, 2013

**To:** Ethics Ordinance Review Committee

**From:** Lawrence Werner, City Manager

**Subject Title:** For Possible Action: Review and comparison between Carson City Municipal Code Chapter 2.34 Code of Ethics and State Ethics Code NRS Chapters 281 and 281A and possible action to provide direction regarding staff work and/or future agenda items.

**Type of Action Requested:** (check one)


Formal Action/Motion       Other (Specify)

**Recommended Committee Action:** Action depends on discussion and will be determined by the Committee.

**Supporting Materials:** Working copy of CCMC 2.34 Code of Ethics and Information Codification of NRS 281A.

**Prepared By:** Janet Busse

**Reviewed By:**

  
(City Manager)

Date:

10/2/13

**Committee Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

## **Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS**

### **Sections:**

[2.34.010 - Purpose and intent.](#)

[2.34.020 - Definitions.](#)

[2.34.030 - Duties of the Carson City clerk.](#)

[2.34.040 - Filing by candidates.](#)

[2.34.050 - Information required.](#)

[2.34.070 - Conflict of interest—Elected officials, committees and commissions.](#)

[2.34.080 - Conflict of interest—Appointed employees.](#)

[2.34.090 - Violation—Reconsideration of vote.](#)

[2.34.095 - Unauthorized disclosure of confidential or proprietary information.](#)

[2.34.100 - Violation—Penalties.](#)

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

**2.34.010 - Purpose and intent.**

1. The Carson City board of supervisors finds and declares as follows:
  - a. The people of Carson City have a right to expect from their elected and appointed representatives at all levels of government assurances of the utmost in integrity, honesty and fairness in their dealings;
  - b. The people of Carson City further have a right to be assured to the fullest extent possible that the private financial dealings of their governmental representatives, and of candidates of those offices, present no conflict of interest between the public trust and private gain; and
  - c. The representative form of government is founded upon a belief that those entrusted with the offices of government have nothing to fear from full public disclosure of their business holdings as they pertain to the business before the Carson City board of supervisors.
2. The Carson City board of supervisors intends to sustain, to the extent necessary, public confidence in government at all levels by assuring the people of the impartiality and honesty of their officials in all governmental transactions and decisions.
3. The provisions of this chapter are to be construed liberally, to the end that the public interests are fully protected.
4. The provisions of the Nevada Revised Statutes which conflict with this chapter or which impose greater standards shall supersede the provisions of this chapter.
5. Nothing in this chapter is meant to relieve a person from complying with any and all applicable provisions of state law concerning conflicts of interest and campaign practices.

(Ord. 1989-20 § 2, 1989).



Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

**2.34.020 - Definitions.**

For the purposes of this chapter, certain words and phrases are defined and certain provisions shall be construed as hereinafter set forth unless it is apparent from the context that a different meaning is intended. Whenever any words and phrases used in this chapter are not defined in this section but are defined in the state laws regulating such matters, any such definition therein is deemed to apply to such words and phrases used in this chapter.

1. "Appointed official" means salaried employees of the city, other than elected officials and temporary employees, who are not subject to the city's merit personnel system as established in [Section 2.330](#) of the City Charter. These include, without limitation, the city manager and persons appointed by elected officials.
2. "Business entity" means any organization or enterprise operated for economic gain, including, but not limited to, a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.
3. "Campaign contributions" means all donations of money, subscriptions, pledges, loans, conveyances, deposits, payments, transfers or distribution of money from all sources or any other matter set forth in NRS 294A.007.

Title 2 - ADMINISTRATION AND PERSONNEL\*

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

4. "Candidate," for the purposes of this chapter, means and includes any individual seeking election or appointment as an elected official as defined in this section. This includes, without limitation, any person:
  - a. Who files an affidavit of candidacy;
  - b. Who files to fill a vacancy in an elective office;
  - c. Whose name appears on an official ballot at any election; or
  - d. Who has received contributions in excess of one hundred dollars (\$100.00).
5. "Confidential or proprietary information" means those matters declared by law to be confidential or proprietary.
6. "Direct financial interest" means a relationship to any business entity or real property in which an appointed official, elected official, candidate, and/or immediate family member is involved as a trustee, beneficiary of a trust, director, officer, employee, owner in whole or in part, limited or general partner, or a holder of stock or stocks or securities of any class or classes.
7. "Elected official" means a person designated as an elective officer of the city in the Carson City Charter.

Title 2 - ADMINISTRATION AND PERSONNEL\*

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

8. "Gift" means anything of economic value which individually or cumulatively exceeds three hundred dollars (\$300.00) in value, but not including:
  - a. Campaign contributions; or
  - b. Gift(s) from any relative by blood or marriage, notwithstanding the definition of "relative" herein;
  - c. Gift(s) from an employer, regardless of value; or
  - d. Gift(s) of personal hospitality of an individual.

"Personal hospitality of an individual" means hospitality extended for a nonbusiness purpose by an individual, not a corporation or organization, at the personal residence of that individual or his family or on property or facilities owned by that individual or his family.
9. "Immediate family" means the spouse and dependents of an official or candidate.
10. "Real property" means any interest in or option to purchase any interest in any real property in Carson City.
11. "Relative" means the parents of the official and his/her spouse, and the official's natural and adopted children regardless of dependency.
12. "Carson City" means that area bounded, generally, by Douglas County on the south, Lyon County on the east, Washoe County on the north and California on the west.
13. "Trust" means a legal title of property held by one party, the trustee, for the benefit of another, the beneficiary.
14. "Value" means the fair market value of a thing or service at the time of transfer, or if there be no market value, the cost of its replacement.

(Ord. 1997-66 § 1, 1997: Ord. 1989-20 § 3, 1989).

Title 2 - ADMINISTRATION AND PERSONNEL\*

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

**2.34.030 - Duties of the Carson City clerk.**

The Carson City clerk shall supply forms from statements and other information required by this chapter and furnish such forms and information free of charge for use by persons subject to the requirement of this chapter and shall notify each person required to file under this chapter. The Carson City clerk shall notify the Carson City district attorney, the candidate or the elected official when anyone required to file a statement fails to do so within the prescribed time.

(Ord. 1989-20 § 4, 1989).

**2.34.040 - Filing by candidates.**

Each candidate for any city elective office shall file under oath, at the time of his/her filing papers of nomination, a disclosure statement containing the information set forth in [Section 2.34.050](#) of this chapter.

(Ord. 1989-20 § 5, 1989).

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

**2.34.050 - Information required.**

Information required in the disclosure statement includes the following:

1. Name, address and phone number, if any, of the candidate;
2. The length of residence in the state of Nevada and the length of residence in Carson City;
3. The precinct in which the candidate is registered to vote;
4. The name, principal address and the general description of the business activity of any business entity conducting business with the city or within Carson City, in which the candidate has or had a direct financial interest at any time during the immediate preceding twelve (12) months;
5. The source or sources of each loan exceeding two thousand five hundred dollars (\$2,500.00). Exceptions: The mortgage on the residence of the candidate; a loan for purchase of an automobile for private use; or a debt secured by mortgage or deed of trust for land located outside Carson City;
6. In the case of real property, a listing of all real property or interest therein, including options to purchase, located in Carson City, together with the location and name, if any, by which such property is commonly known, whether said real property was owned outright or held in whole or in part under a corporation or partnership;
7. Whether the candidate has ever been convicted of a felony, and if so, the date, location and nature of all such felony convictions;
8. Whether the candidate has filed for personal bankruptcy within the last seven (7) years;
9. The name of any person or entity providing a gift to the candidate within the preceding twelve (12) months, and a description of the gift.

(Ord. 1989-20 § 6, 1989).

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

**2.34.070 - Conflict of interest—Elected officials, committees and commissions.**

1. An elected official must abstain from voting on or participating in the discussion of an item before the Carson City board of supervisors whenever such official has a direct financial interest. When the item is called on the agenda, the elected official must disclose the existence and nature of the direct financial interest prior to any testimony being introduced on the item.
2. Members of the Carson City board of supervisors and the mayor must disclose the existence of a direct financial interest of a relative regarding an item before the Carson City board of supervisors. Disclosure must be made prior to any testimony being received on the item. After disclosure, the official may discuss and vote on the item.
3. An elected official must abstain from voting on or participating in the discussion of an item before the Carson City board of supervisors whenever such official or member of his immediate family has accepted a gift from an applicant within the preceding eighteen (18) months, or whenever such official or member of his immediate family has sold or entered into a contract for the sale of goods or services to an applicant during the preceding eighteen (18) months which involves payment by the applicant of five hundred dollars (\$500.00) or more. When the item is called on the agenda, the elected official must disclose the existence and nature of the conflict prior to any testimony being introduced on the item.

Title 2 - ADMINISTRATION AND PERSONNEL\*

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

4. A member of the Carson City board of supervisors and the mayor may discuss and vote upon an item, after disclosure, if the benefit or detriment accruing to the official as a result of the decision, either individually or in a representative capacity as a member of a business, profession, occupation or group, is not greater than that accruing to any other member of the business, profession, occupation or group.
5. All provisions of this section apply to all committees, commissions, boards and subcommittees appointed by the board of supervisors.

(Ord. 1989-20 § 8, 1989).

**2.34.080 - Conflict of interest—Appointed employees.**

An appointed employee who has a direct financial interest regarding a matter assigned to such employee for discretionary services must immediately disclose in writing the existence and nature of said interest to the city manager. An appointed employee must disclose the existence of a direct financial interest to the Carson City board of supervisors at the time of any communication, written or oral, to the Carson City board of supervisors concerning the item subject to such interest.

(Ord. 1989-20 § 9, 1989).

Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

**2.34.090 - Violation—Reconsideration of vote.**

1. Within one month after the discovery that an elected or appointed official failed to disclose a conflict of interest regarding an item before the Carson City board of supervisors as required by law, the item may be brought back for reconsideration upon the request of one or more members of the Carson City board of supervisors.
2. Approval of an item by the Carson City board of supervisors where a violation of this chapter existed is voidable by any person having sufficient legal standing to challenge said approval. The fact that a violation existed shall be prima facie proof that the applicant had knowledge of the violation at the time of the initial approval.

(Ord. 1989-20 § 10, 1989).

**2.34.095 - Unauthorized disclosure of confidential or proprietary information.**

The wilful disclosure of confidential or proprietary information to another person by any appointed or elected official for personal gain or for the personal gain of another constitutes malfeasance in office and subjects the appointed official to termination from employment or the elected official to removal from office.

(Ord. 1989-20 § 11, 1989).



Chapter 2.34 - CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

**2.34.100 - Violation—Penalties.**

1. Any elected official who wilfully and knowingly violates the provisions of this chapter is subject to removal from office in accordance with the procedure established in NRS 283.300 to NRS 283.430 inclusive, as amended.
2. Any appointed employee who wilfully and knowingly violates the provisions of this chapter is subject to removal by his or her appointing authority.
3. The penalties set forth in this section are in addition to misdemeanor prosecution for a wilful and knowing violation of any section of this chapter.

(Ord. 1989-20 § 12, 1989).



**STATE OF NEVADA  
COMMISSION ON ETHICS**

**STATUTES**

**NEVADA REVISED STATUTES  
CHAPTER 281A**

**ETHICS IN GOVERNMENT LAW**

As compiled by the Nevada Commission on Ethics to include  
Senate Bill 228 of the 2013 Nevada Legislative Session

**Informal Codification**

To be used as an unofficial reference until the Legislative Counsel Bureau issues the post-2013 legislative session version of the Nevada Revised Statutes

# **CHAPTER 281A - ETHICS IN GOVERNMENT**

## **GENERAL PROVISIONS**

<a href="#">NRS 281A.010</a>	Short title.
<a href="#">NRS 281A.020</a>	Legislative findings and declarations.
<a href="#">NRS 281A.030</a>	Definitions.
<a href="#">NRS 281A.AAA</a>	“Agency” defined.
<a href="#">NRS 281A.040</a>	“Business entity” defined.
<a href="#">NRS 281A.050</a>	“Candidate” defined.
<a href="#">NRS 281A.060</a>	“Commission” defined.
<a href="#">NRS 281A.BBB</a>	“Commitment in a private capacity” defined.
<a href="#">NRS 281A.070</a>	“Compensation” defined.
<a href="#">NRS 281A.080</a>	“Decision” defined.
<a href="#">NRS 281A.CCC</a>	“Domestic partner” defined.
<a href="#">NRS 281A.DDD</a>	“Domestic partnership” defined.
<a href="#">NRS 281A.090</a>	“Executive Director” defined.
<a href="#">NRS 281A.100</a>	“Household” defined.
<a href="#">NRS 281A.105</a>	“Intentionally” defined.
<a href="#">NRS 281A.108</a>	“Investigatory panel” or “panel” defined.
<a href="#">NRS 281A.115</a>	“Knowingly” defined.
<a href="#">NRS 281A.EEE</a>	“Local agency” defined.
<a href="#">NRS 281A.125</a>	“Member of a local legislative body” defined.
<a href="#">NRS 281A.135</a>	“Opinion” defined.
<a href="#">NRS 281A.FFF</a>	“Pecuniary interest” defined.
<a href="#">NRS 281A.145</a>	“Political subdivision” defined.
<a href="#">NRS 281A.150</a>	“Public employee” defined.
<a href="#">NRS 281A.160</a>	“Public officer” defined.
<a href="#">NRS 281A.GGG</a>	“State agency” defined.
<a href="#">NRS 281A.165</a>	“State Legislator” or “Legislator” defined.
<a href="#">NRS 281A.170</a>	“Willful violation” defined.
<a href="#">NRS 281A.180</a>	Terms “public officer” and “public employee” include former public officer or employee; exceptions.
<a href="#">NRS 281A.HHH</a>	Term “public officer” includes certain officials serving by appointment, contract or employment.
<a href="#">NRS 281A.185</a>	Abrogation of common-law privileges and immunities; exceptions.
<a href="#">NRS 281A.III</a>	Computation of time.

## **COMMISSION ON ETHICS**

<a href="#">NRS 281A.200</a>	Creation; appointment, terms and qualifications of members; prohibited activities by members; vacancies.
<a href="#">NRS 281A.210</a>	Chair; meetings; compensation; facilities.
<a href="#">NRS 281A.220</a>	Investigatory panels: Appointment; members; review and final determination of just and sufficient cause; disqualification of members from participation in further proceedings in matter.
<a href="#">NRS 281A.230</a>	Executive Director: Appointment; qualifications; classification; prohibited activities and other employment.
<a href="#">NRS 281A.240</a>	Executive Director: Duties; employment of staff.
<a href="#">NRS 281A.250</a>	Commission Counsel: Appointment; qualifications; classification; prohibited activities and other employment.
<a href="#">NRS 281A.260</a>	Commission Counsel: Duties; legal advice; appointment or employment of other counsel by Commission under certain circumstances.
<a href="#">NRS 281A.270</a>	Assessment for administrative costs: Determination; payment by certain cities and counties; use of proceeds; collection.
<a href="#">NRS 281A.280</a>	Jurisdiction; statute of limitations.
<a href="#">NRS 281A.290</a>	Duties of Commission; inclusion of annotations of abstracts and opinions of Commission in Nevada Revised Statutes.
<a href="#">NRS 281A.300</a>	Oaths; written requests and subpoenas for attendance and production of books and papers.
<a href="#">NRS 281A.JJJ</a>	Acceptance of grants, contributions, services or money.

## CODE OF ETHICAL STANDARDS

<a href="#">NRS 281A.400</a>	General requirements; exceptions.
<a href="#">NRS 281A.410</a>	Limitations on representing or counseling private persons before public agencies; disclosure required by certain public officers.
<a href="#">NRS 281A.420</a>	Requirements regarding disclosure of conflicts of interest and abstention from voting because of certain types of conflicts; effect of abstention on quorum and voting requirements; exceptions.
<a href="#">NRS 281A.430</a>	Contracts in which public officer or employee has interest prohibited; exceptions.
<a href="#">NRS 281A.440</a>	Rendering of opinions by Commission: Requests; determination of just and sufficient cause; notice and hearings; confidentiality.
<a href="#">NRS 281A.450</a>	Legal defense of public officer or employee in proceedings relating to opinion requests.
<a href="#">NRS 281A.460</a>	Opinions of Commission may include guidance to public officer or employee; restrictions.
<a href="#">NRS 281A.470</a>	Specialized or local ethics committee: Establishment; functions; confidentiality.
<a href="#">NRS 281A.480</a>	Commission authorized to impose civil penalties; duties of Commission upon finding willful violation; circumstances in which violation not deemed willful; effect of chapter upon criminal law; judicial review; burden of proof.
<a href="#">NRS 281A.KKK</a>	Dispositions by stipulation, agreed settlement or consent order.
<a href="#">NRS 281A.LLL</a>	Circumstances mitigating finding of willful violations.

## MISCELLANEOUS PROVISIONS

<a href="#">NRS 281A.500</a>	Acknowledgment of statutory ethical standards: Filing; contents; form; retention; penalty for willful refusal to file.
<a href="#">NRS 281A.510</a>	Public officer or employee prohibited from accepting or receiving honorarium; penalty.
<a href="#">NRS 281A.520</a>	Public officer or employee prohibited from requesting or otherwise causing governmental entity to incur expense or make expenditure to support or oppose ballot question or candidate in certain circumstances.
<a href="#">NRS 281A.530</a>	Purchase of goods or services by local government from member of governing body not unlawful or unethical; conditions.
<a href="#">NRS 281A.540</a>	Governmental grant, contract or lease and certain actions taken in violation of chapter are voidable; prohibited contract is void; recovery of benefit received as result of violation.
<a href="#">NRS 281A.550</a>	Employment of certain former public officers and employees by regulated businesses prohibited; certain former public officers and employees prohibited from soliciting or accepting employment from certain persons contracting with State or local government; determination by Commission.

## FINANCIAL DISCLOSURE STATEMENT

<a href="#">NRS 281A.600</a>	Filing by certain appointed public officers with Commission; Commission to notify Secretary of State of public officers who fail to file or fail to file in timely manner; date on which statement deemed filed. [Replaced in revision by <a href="#">NRS 281.559.</a> ]
<a href="#">NRS 281A.610</a>	Filing by certain candidates for public office and certain elected public officers with Secretary of State; date on which statement deemed filed; form; regulations. [Replaced in revision by <a href="#">NRS 281.561.</a> ]
<a href="#">NRS 281A.620</a>	Contents; distribution of forms; costs related to production and distribution of forms. [Replaced in revision by <a href="#">NRS 281.571.</a> ]
<a href="#">NRS 281A.630</a>	Retention by Commission or Secretary of State. [Replaced in revision by <a href="#">NRS 281.573.</a> ]
<a href="#">NRS 281A.640</a>	Certain public officers required to submit electronically to Commission and Secretary of State list of public officers required to file statement and candidates for public office. [Replaced in revision by <a href="#">NRS 281.574.</a> ]
<a href="#">NRS 281A.650</a>	Candidates for public office to receive form and instructions for completion of form. [Replaced in revision by <a href="#">NRS 293.186.</a> ]
<a href="#">NRS 281A.660</a>	Civil penalty for failure to disclose: Procedure; amount; waiver. [Replaced in revision by <a href="#">NRS 281.581.</a> ]

**NOTE:** Section 23 of chapter 309, Statutes of Nevada 2011, at page 1725, has been codified as [NRS 281.572.](#)

## GENERAL PROVISIONS

**NRS 281A.010 Short title.** This chapter may be cited as the Nevada Ethics in Government Law. (Added to NRS by 1977, 1103; A [1995, 2443](#); [2003, 2662](#), [3019](#))—(Substituted in revision for NRS 281.411)

**NRS 281A.020 Legislative findings and declarations.**

1. It is hereby declared to be the public policy of this State that:
  - (a) A public office is a public trust and shall be held for the sole benefit of the people.
  - (b) A public officer or employee must commit himself or herself to avoid conflicts between the private interests of the public officer or employee and those of the general public whom the public officer or employee serves.
2. The Legislature finds and declares that:
  - (a) The increasing complexity of state and local government, more and more closely related to private life and enterprise, enlarges the potentiality for conflict of interests.
  - (b) To enhance the people’s faith in the integrity and impartiality of public officers and employees, adequate guidelines are required to show the appropriate separation between the roles of persons who are both public servants and private citizens.
  - (c) In interpreting and applying the provisions of this chapter that are applicable to State Legislators, the Commission must give appropriate weight and proper deference to the public policy of this State under which State Legislators serve as “citizen Legislators” who have other occupations and business interests, who are expected to have particular philosophies and perspectives that are necessarily influenced by the life experiences of the Legislator, including, without limitation, professional, family and business experiences, and who are expected to contribute those philosophies and perspectives to the debate over issues with which the Legislature is confronted.
  - (d) The provisions of this chapter do not, under any circumstances, allow the Commission to exercise jurisdiction or authority over or inquire into, intrude upon or interfere with the functions of a State Legislator that are protected by legislative privilege and immunity pursuant to the Constitution of the State of Nevada or [NRS 41.071](#).

(Added to NRS by 1977, 1103; A [1999, 2730](#); [2009, 1046](#))—(Substituted in revision for NRS 281.421)

**NRS 281A.030 Definitions.** As used in this chapter, unless the context otherwise requires, the words and terms defined in [NRS 281A.040](#) to [281A.170](#), inclusive, and NRS 281A.AAA, 281A.BBB, 281A.CCC, 281A.DDD, 281A.EEE, 281A.FFF and 281A.GGG have the meanings ascribed to them in those sections.

(Added to NRS by 1977, 1103; A 1985, 1216, 2122; 1987, 385; [1991, 1594](#); [1997, 256](#); [1999, 2731](#); [2003, 926](#), [3385](#); [2003, 20th Special Session, 263](#); [2005, 2556](#); [2009, 1047](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.431) **Effective June 13, 2013**

**NRS 281A.AAA “Agency” defined.** “Agency” means any state agency or local agency. **(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

**Sec. 18. “Agency” means any state agency or local agency.**

**NRS 281A.040 “Business entity” defined.** “Business entity” means an organization or enterprise operated for economic gain, including, without limitation, a proprietorship, partnership, firm, business, company, trust, joint venture, syndicate, corporation or association.

(Added to NRS by 1985, 2120; A [2009, 1047](#))—(Substituted in revision for NRS 281.432)

**NRS 281A.050 “Candidate” defined.** “Candidate” means any person:

1. Who files a declaration of candidacy;
2. Who files an acceptance of candidacy; or
3. Whose name appears on an official ballot at any election.

(Added to NRS by [1991, 1591](#); A [1993, 265](#); [2001, 1955](#))—(Substituted in revision for NRS 281.4323)

**NRS 281A.060 “Commission” defined.** “Commission” means the Commission on Ethics.  
(Added to NRS by 1985, 2120)—(Substituted in revision for NRS 281.4325)

**NRS 281A.BBB “Commitment in a private capacity” defined.** “Commitment in a private capacity,” with respect to the interests of another person, means a commitment, interest or relationship of a public officer or employee to a person:

1. Who is the spouse or domestic partner of the public officer or employee;
2. Who is a member of the household of the public officer or employee;
3. Who is related to the public officer or employee, or to the spouse or domestic partner of the public officer or employee, by blood, adoption, marriage or domestic partnership within the third degree of consanguinity or affinity;
4. Who employs the public officer or employee, the spouse or domestic partner of the public officer or employee or a member of the household of the public officer or employee;
5. With whom the public officer or employee has a substantial and continuing business relationship; or
6. With whom the public officer or employee has any other commitment, interest or relationship that is substantially similar to a commitment, interest or relationship described in subsections 1 to 5, inclusive.

**(Added to NRS by 2013, ) Effective June 13, 2013**

**Sec. 19. “Commitment in a private capacity,” with respect to the interests of another person, means a commitment, interest or relationship of a public officer or employee to a person:**

- 1. Who is the spouse or domestic partner of the public officer or employee;**
- 2. Who is a member of the household of the public officer or employee;**
- 3. Who is related to the public officer or employee, or to the spouse or domestic partner of the public officer or employee, by blood, adoption, marriage or domestic partnership within the third degree of consanguinity or affinity;**
- 4. Who employs the public officer or employee, the spouse or domestic partner of the public officer or employee or a member of the household of the public officer or employee;**
- 5. With whom the public officer or employee has a substantial and continuing business relationship; or**
- 6. With whom the public officer or employee has any other commitment, interest or relationship that is substantially similar to a commitment, interest or relationship described in subsections 1 to 5, inclusive.**

**NRS 281A.070 “Compensation” defined.** “Compensation” means any money, thing of value or economic benefit conferred on or received by any person in return for services rendered, personally or by another.

(Added to NRS by [1991, 1591](#))—(Substituted in revision for NRS 281.4327)

**NRS 281A.080 “Decision” defined.**

1. The making of a “decision” is the exercise of governmental power to adopt laws, regulations or standards, render quasi-judicial decisions, establish executive policy or determine questions involving substantial discretion.
2. The term does not include:
  - (a) The functions of the judiciary.
  - (b) The functions of a State Legislator that are protected by legislative privilege and immunity pursuant to the Constitution of the State of Nevada or [NRS 41.071](#).

(Added to NRS by 1985, 2121; A [2009, 1047](#))—(Substituted in revision for NRS 281.433)

**NRS 281A.CCC “Domestic partner” defined.** “Domestic partner” means a person in a domestic partnership.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

**Sec. 20. “Domestic partner” means a person in a domestic partnership.**

**NRS 281A.DDD “Domestic partnership” defined.** “Domestic partnership” means:

1. A domestic partnership as defined in NRS 122A.040; or
2. A domestic partnership which was validly formed in another jurisdiction and which is substantially equivalent to a domestic partnership as defined in NRS 122A.040, regardless of whether it bears the name of a domestic partnership or is registered in this State.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

**Sec. 21. “Domestic partnership” means:**

- 1. A domestic partnership as defined in NRS 122A.040; or*
- 2. A domestic partnership which was validly formed in another jurisdiction and which is substantially equivalent to a domestic partnership as defined in NRS 122A.040, regardless of whether it bears the name of a domestic partnership or is registered in this State.*

**NRS 281A.090 “Executive Director” defined.** “Executive Director” means the Executive Director appointed by the Commission pursuant to [NRS 281A.230](#).

(Added to NRS by [1999, 2728](#))—(Substituted in revision for NRS 281.4333)

**NRS 281A.100 “Household” defined.** “Household” means an association of persons who live in the same home or dwelling and who are related by blood, adoption, marriage or domestic partnership.

(Added to NRS by 1985, 2121; **A 2013, \_\_\_\_\_**)—(Substituted in revision for NRS 281.434) **Effective June 13, 2013**

**Sec. 30.** NRS 281A.100 is hereby amended to read as follows:

281A.100 “Household” means an association of persons who live in the same home or dwelling ~~[, sharing its expenses,]~~ and who are related by blood, adoption, ~~[or]~~ marriage *or domestic partnership*.

**NRS 281A.105 “Intentionally” defined.** “Intentionally” means voluntarily or deliberately, rather than accidentally or inadvertently. The term does not require proof of bad faith, ill will, evil intent or malice.

(Added to NRS by [2009, 1043](#))

**NRS 281A.108 “Investigatory panel” or “panel” defined.** “Investigatory panel” or “panel” means an investigatory panel appointed by the Commission pursuant to [NRS 281A.220](#).

(Added to NRS by [1999, 2728](#); A [2009, 1047](#))—(Substituted in revision for NRS 281A.140)

**NRS 281A.115 “Knowingly” defined.** “Knowingly” imports a knowledge that the facts exist which constitute the act or omission, and does not require knowledge of the prohibition against the act or omission. Knowledge of any particular fact may be inferred from the knowledge of such other facts as should put an ordinarily prudent person upon inquiry.

(Added to NRS by [2009, 1043](#))

**NRS 281A.EEE “Local agency” defined.** “Local agency” means any local legislative body, agency, bureau, board, commission, department, division, office or other unit of any county, city or other political subdivision.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

*Sec. 22. “Local agency” means any local legislative body, agency, bureau, board, commission, department, division, office or other unit of any county, city or other political subdivision.*

**NRS 281A.125 “Member of a local legislative body” defined.** “Member of a local legislative body” means a member of a board of county commissioners, a governing body of a city or a governing body of any other political subdivision who performs any function that involves introducing, voting upon or otherwise acting upon any matter of a permanent or general character which may reflect public policy.

(Added to NRS by [2009, 1043](#); **A 2013, \_\_\_\_\_**) **Effective June 13, 2013**

**Sec. 31.** NRS 281A.125 is hereby amended to read as follows:

281A.125 “Member of a local legislative body” means a member of a board of county commissioners, a governing body of a city or a governing body of any other political subdivision who performs any function that involves introducing, voting upon or otherwise acting upon any matter of a permanent or general character which may reflect public policy .

~~[and which is not typically restricted to identifiable persons or groups.]~~

**NRS 281A.135 “Opinion” defined.** “Opinion” includes, without limitation, the disposition of a request for an opinion by stipulation, agreed settlement, consent order or default as authorized by [NRS 233B.121](#).

(Added to NRS by [2009, 1043](#))



**NRS 281A.FFF “Pecuniary interest” defined.** “Pecuniary interest” means any beneficial or detrimental interest in a matter that consists of or is measured in money or is otherwise related to money, including, without limitation:

1. Anything of economic value; and
2. Payments or other money which a person is owed or otherwise entitled to by virtue of any statute, regulation, code, ordinance or contract or other agreement.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

***Sec. 23. “Pecuniary interest” means any beneficial or detrimental interest in a matter that consists of or is measured in money or is otherwise related to money, including, without limitation:***

- 1. Anything of economic value; and***
- 2. Payments or other money which a person is owed or otherwise entitled to by virtue of any statute, regulation, code, ordinance or contract or other agreement.***

**NRS 281A.145 “Political subdivision” defined.** “Political subdivision” means any county, city or other local government as defined in [NRS 354.474](#).

(Added to NRS by [2009, 1043](#))

**NRS 281A.150 “Public employee” defined.** “Public employee” means any person who performs public duties under the direction and control of a public officer for compensation paid by the State or any county, city or other political subdivision.

(Added to NRS by 1985, 2121; A [2009, 1047](#))—(Substituted in revision for NRS 281.436)

**NRS 281A.160 “Public officer” defined.**

1. “Public officer” means a person who is:
  - (a) Elected or appointed to a position which:
    - (1) Is established by the Constitution of the State of Nevada, a statute of this State or a charter or ordinance of any county, city or other political subdivision; and
    - (2) Involves the exercise of a public power, trust or duty; or
  - (b) Designated as a public officer for the purposes of this chapter pursuant to NRS 281A.HHH.
2. As used in this section, “the exercise of a public power, trust or duty” means:
  - (a) Actions taken in an official capacity which involve a substantial and material exercise of administrative discretion in the formulation of public policy;
  - (b) The expenditure of public money; and
  - (c) The administration of laws and rules of the State or any county, city or other political subdivision.
3. “Public officer” does not include:
  - (a) Any justice, judge or other officer of the court system;
  - (b) Any member of a board, commission or other body whose function is advisory;
  - (c) Any member of a special district whose official duties do not include the formulation of a budget for the district or the authorization of the expenditure of the district’s money; or
  - (d) A county health officer appointed pursuant to [NRS 439.290](#).
4. “Public office” does not include an office held by:
  - (a) Any justice, judge or other officer of the court system;
  - (b) Any member of a board, commission or other body whose function is advisory;
  - (c) Any member of a special district whose official duties do not include the formulation of a

budget for the district or the authorization of the expenditure of the district's money; or  
(d) A county health officer appointed pursuant to [NRS 439.290](#).  
(Added to NRS by 1985, 2121; A 1987, 2093; [1999, 883](#); [2001, 658](#), [1955, 2288](#); [2003, 116](#); [2005, 2302](#); [2009, 1047](#), [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.4365) **Effective January 1, 2014**

**Sec. 32.3.** NRS 281A.160 is hereby amended to read as follows:

281A.160 1. "Public officer" means a person ~~[elected]~~ **who is:**

**(a) Elected** or appointed to a position which:

~~[(a)]~~ **(1)** Is established by the Constitution of the State of Nevada, a statute of this State or a charter or ordinance of any county, city or other political subdivision; and

~~[(b)]~~ **(2)** Involves the exercise of a public power, trust or duty ~~[-]~~; **or**

**(b) Designated as a public officer for the purposes of this chapter pursuant to section 24.5 of this act.**

2. As used in this section, "the exercise of a public power, trust or duty" means:

~~[(+)]~~ **(a)** Actions taken in an official capacity which involve a substantial and material exercise of administrative discretion in the formulation of public policy;

~~[(2)]~~ **(b)** The expenditure of public money; and

~~[(3)]~~ **(c)** The administration of laws and rules of the State or any county, city or other political subdivision.

~~[-]~~ **3.** "Public officer" does not include:

(a) Any justice, judge or other officer of the court system;

(b) Any member of a board, commission or other body whose function is advisory;

(c) Any member of a special district whose official duties do not include the formulation of a budget for the district or the authorization of the expenditure of the district's money; or

(d) A county health officer appointed pursuant to [NRS 439.290](#).

~~[-]~~ **4.** "Public office" does not include an office held by:

(a) Any justice, judge or other officer of the court system;

(b) Any member of a board, commission or other body whose function is advisory;

(c) Any member of a special district whose official duties do not include the formulation of a budget for the district or the authorization of the expenditure of the district's money; or

(d) A county health officer appointed pursuant to [NRS 439.290](#).

**NRS 281A.GGG "State agency" defined.** "State agency" means any agency, bureau, board, commission, department, division, office or other unit of the Executive Department of the State Government.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

**Sec. 24. "State agency" means any agency, bureau, board, commission, department, division, office or other unit of the Executive Department of the State Government.**

**NRS 281A.165 "State Legislator" or "Legislator" defined.** "State Legislator" or "Legislator" means a member of the Senate or Assembly of the State of Nevada.  
(Added to NRS by [2009, 1043](#))

**NRS 281A.170 “Willful violation” defined.** “Willful violation” means a violation where:

1. The public officer or employee:
  - (a) Acted intentionally and knowingly; or
  - (b) Was in a situation where this chapter imposed a duty to act and the public officer or employee intentionally and knowingly failed to act in the manner required by this chapter; and
2. The Commission determines, after applying the factors set forth in NRS 281A.LLL, that the public officer’s or employee’s act or failure to act resulted in a sanctionable violation of this chapter.

(Added to NRS by [1999, 2728](#); A [2009, 1048](#); [A 2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.4375) **Effective June 13, 2013**

**Sec. 32.5.** NRS 281A.170 is hereby amended to read as follows:

281A.170 “Willful violation” means a violation where **[the]** :

**1. The** public officer or employee:

**[+]** (a) Acted intentionally and knowingly; or

**[2-]** (b) Was in a situation where this chapter imposed a duty to act and the public officer or employee intentionally and knowingly failed to act in the manner required by this chapter **[-]**; **and**

**2. The Commission determines, after applying the factors set forth in section 27.5 of this act, that the public officer’s or employee’s act or failure to act resulted in a sanctionable violation of this chapter.**

**NRS 281A.180 Terms “public officer” and “public employee” include former public officer or employee; exceptions.** In applying the provisions of this chapter to an alleged violation by a former public officer or employee, the use of the term “public officer” or “public employee” in this chapter must be interpreted to include the former public officer or employee, unless the commencement of proceedings against the former public officer or employee concerning the alleged violation is time-barred by the statute of limitations pursuant to [NRS 281A.280](#).

(Added to NRS by [2009, 1044](#))

**NRS 281A.HHH Term “public officer” includes certain officials serving by appointment, contract or employment.**

1. Any person who serves in one of the following positions is designated as a public officer for the purposes of this chapter:
  - (a) A president of a university, state college or community college within the Nevada System of Higher Education.
  - (b) A superintendent of a county school district.
  - (c) A county manager or a city manager.
2. This section applies to such a person regardless of whether the person serves in the position:
  - (a) By appointment, contract or employment;
  - (b) With or without compensation; or
  - (c) On a temporary, interim or acting basis.

**(Added to NRS by 2013, \_\_\_\_\_) Effective January 1, 2014**

**Sec. 24.5. 1. Any person who serves in one of the following positions is designated as a public officer for the purposes of this chapter:**

*(a) A president of a university, state college or community college within the Nevada System of Higher Education.*

*(b) A superintendent of a county school district.*

*(c) A county manager or a city manager.*

**2. This section applies to such a person regardless of whether the person serves in the position:**

*(a) By appointment, contract or employment;*

*(b) With or without compensation; or*

*(c) On a temporary, interim or acting basis.*

**NRS 281A.185 Abrogation of common-law privileges and immunities; exceptions.**

1. In any proceeding commenced against a public officer or employee pursuant to the authority of this chapter, including any judicial review thereof, the public officer or employee who is the subject of the proceeding may not assert, claim or raise any common-law privilege or immunity as an affirmative defense, for testimonial or evidentiary purposes or for any other purpose.
2. The provisions of this chapter are intended to abrogate common-law privileges and immunities only in a proceeding commenced pursuant to the authority of this chapter and only for the public officer or employee who is the subject of the proceeding. This abrogation of common-law privileges and immunities does not apply to or affect:
  - (a) Any privilege or immunity granted by the Constitution of the United States or of the State of Nevada or by [NRS 41.071](#), [chapter 49](#) of NRS or any other statute;
  - (b) Any person who is not the subject of the proceeding; or
  - (c) Any other proceeding that is not commenced pursuant to the authority of this chapter.

(Added to NRS by [2009, 1044](#))

**NRS 281A.III Computation of time.** In computing any period prescribed or allowed by this chapter:

1. If the period begins to run on the occurrence of an act or event, the day on which the act or event begins is excluded from the computation.
2. The last day of the period is included in the computation, except that if the last day falls on a Saturday, Sunday, legal holiday or holiday proclaimed by the Governor or on a day on which the office of the Commission is not open for the conduct of business, the period is extended to the close of business on the next business day.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

**Sec. 25. In computing any period prescribed or allowed by this chapter:**

*1. If the period begins to run on the occurrence of an act or event, the day on which the act or event begins is excluded from the computation.*

*2. The last day of the period is included in the computation, except that if the last day falls on a Saturday, Sunday, legal holiday or holiday proclaimed by the Governor or on a day on which the office of the Commission is not open for the conduct of business, the period is extended to the close of business on the next business day.*

## COMMISSION ON ETHICS

### **NRS 281A.200 Creation; appointment, terms and qualifications of members; prohibited activities by members; vacancies.**

1. The Commission on Ethics, consisting of eight members, is hereby created.
2. The Legislative Commission shall appoint to the Commission four residents of the State, at least two of whom must be former public officers or employees, and at least one of whom must be an attorney licensed to practice law in this State.
3. The Governor shall appoint to the Commission four residents of the State, at least two of whom must be former public officers or employees, and at least one of whom must be an attorney licensed to practice law in this State.
4. Not more than four members of the Commission may be members of the same political party. Not more than four members of the Commission may be residents of the same county.
5. None of the members of the Commission may, while the member is serving on the Commission:
  - (a) Hold another public office;
  - (b) Be actively involved in the work of any political party or political campaign; or
  - (c) Communicate directly with a State Legislator or a member of a local legislative body on behalf of someone other than himself or herself or the Commission, for compensation, to influence:
    - (1) The State Legislator with regard to introducing or voting upon any matter or taking other legislative action; or
    - (2) The member of the local legislative body with regard to introducing or voting upon any ordinance or resolution, taking other legislative action or voting upon:
      - (I) The appropriation of public money;
      - (II) The issuance of a license or permit; or
      - (III) Any proposed subdivision of land or special exception or variance from zoning regulations.
6. After the initial terms, the terms of the members are 4 years. Any vacancy in the membership must be filled by the appropriate appointing authority for the unexpired term. Each member may serve no more than two consecutive full terms.

(Added to NRS by 1985, 2121; A [1991, 1594](#); [1999, 2731](#); [2009, 1048](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.455) **Effective June 13, 2013**

**Sec. 33.** NRS 281A.200 is hereby amended to read as follows:

281A.200 1. The Commission on Ethics, consisting of eight members, is hereby created.

2. The Legislative Commission shall appoint to the Commission four residents of the State, at least two of whom **[are] must be** former public officers **[;] or employees**, and at least one of whom must be an attorney licensed to practice law in this State.

3. The Governor shall appoint to the Commission four residents of the State, at least two of whom must be former public officers or **[public]** employees, and at least one of whom must be an attorney licensed to practice law in this State.

4. Not more than four members of the Commission may be members of the same political party. Not more than four members **of the Commission** may be residents of the same county.

5. None of the members of the Commission may, while the member is serving on the Commission:

- (a) Hold another public office;
- (b) Be actively involved in the work of any political party or political campaign; or
- (c) Communicate directly with a State Legislator or a member of a local legislative body on behalf of someone other than himself or herself or the Commission, for compensation, to influence:
  - (1) The State Legislator with regard to introducing or voting upon any matter or taking other legislative action; or
  - (2) The member of the local legislative body with regard to introducing or voting upon any ordinance or resolution, taking other legislative action or voting upon:
    - (I) The appropriation of public money;
    - (II) The issuance of a license or permit; or
    - (III) Any proposed subdivision of land or special exception or variance from zoning regulations.

6. After the initial terms, the terms of the members are 4 years. Any vacancy in the membership must be filled by the appropriate appointing authority for the unexpired term. Each member may serve no more than two consecutive full terms.

**NRS 281A.210 Chair; meetings; compensation; facilities.**

1. The Commission shall:
    - (a) At its first meeting and annually thereafter elect a Chair and Vice Chair from among its members.
    - (b) Meet regularly at least once in each calendar quarter, unless there are no requests made for an opinion pursuant to [NRS 281A.440](#), and at other times upon the call of the Chair.
  2. Members of the Commission are entitled to receive a salary of not more than \$80 per day, as fixed by the Commission, while engaged in the business of the Commission.
  3. While engaged in the business of the Commission, each member and employee of the Commission is entitled to receive the per diem allowance and travel expenses provided for state officers and employees generally.
  4. The Commission may, within the limits of legislative appropriation, maintain such facilities as are required to carry out its functions.
- (Added to NRS by 1977, 1105; A 1981, 1979; 1983, 1440; 1985, 391, 2123; 1987, 2094; 1989, 1709; [1991, 1594](#); [1997, 256](#); [1999, 2732](#); [2005, 2278](#))—(Substituted in revision for NRS 281.461)

**NRS 281A.220 Investigatory panels: Appointment; members; review and final determination of just and sufficient cause; disqualification of members from participation in further proceedings in matter.**

1. The Chair shall appoint one or more investigatory panels of two members of the Commission on a rotating basis to review the determinations of just and sufficient cause made by the Executive Director pursuant to [NRS 281A.440](#) and make a final determination regarding whether there is just and sufficient cause for the Commission to render an opinion in a matter.
  2. The Chair and Vice Chair of the Commission may not serve together on an investigatory panel.
  3. The members of an investigatory panel may not be members of the same political party.
  4. If an investigatory panel determines that there is just and sufficient cause for the Commission to render an opinion in a matter, the members of the investigatory panel shall not participate in any further proceedings of the Commission relating to that matter.
- (Added to NRS by [1999, 2730](#); A [2009, 1049](#))—(Substituted in revision for NRS 281.462)

**NRS 281A.230 Executive Director: Appointment; qualifications; classification; prohibited activities and other employment.**

1. The Commission shall appoint, within the limits of legislative appropriation, an Executive Director who shall perform the duties set forth in this chapter and such other duties as may be prescribed by the Commission.
2. The Executive Director must have experience in administration, investigations and law.
3. The Executive Director is in the unclassified service of the State.
4. The Executive Director shall devote the Executive Director's entire time and attention to the business of the Commission and shall not pursue any other business or occupation or hold any other office of profit that detracts from the full and timely performance of the Executive Director's duties.
5. The Executive Director may not:
  - (a) Be actively involved in the work of any political party or political campaign; or
  - (b) Except in pursuit of the business of the Commission, communicate directly or indirectly with a State Legislator or a member of a local legislative body on behalf of someone other than the Executive Director to influence:
    - (1) The State Legislator with regard to introducing or voting upon any matter or taking other legislative action; or
    - (2) The member of the local legislative body with regard to introducing or voting upon any ordinance or resolution, taking other legislative action or voting upon:
      - (I) The appropriation of public money;
      - (II) The issuance of a license or permit; or
      - (III) Any proposed subdivision of land or special exception or variance from zoning regulations.

(Added to NRS by [1999, 2728](#); A [2009, 1049](#))—(Substituted in revision for NRS 281.463)

**NRS 281A.240 Executive Director: Duties; employment of staff.**

1. In addition to any other duties imposed upon the Executive Director, the Executive Director shall:
  - (a) Maintain complete and accurate records of all transactions and proceedings of the Commission.
  - (b) Receive requests for opinions pursuant to [NRS 281A.440](#).
  - (c) Gather information and conduct investigations regarding requests for opinions received by the Commission and submit recommendations to the investigatory panel appointed pursuant to [NRS 281A.220](#) regarding whether there is just and sufficient cause to render an opinion in response to a particular request.
  - (d) Recommend to the Commission any regulations or legislation that the Executive Director considers desirable or necessary to improve the operation of the Commission and maintain high standards of ethical conduct in government.
  - (e) Upon the request of any public officer or the employer of a public employee, conduct training on the requirements of this chapter, the rules and regulations adopted by the Commission and previous opinions of the Commission. In any such training, the Executive Director shall emphasize that the Executive Director is not a member of the Commission and that only the Commission may issue opinions concerning the application of the statutory ethical standards to any given set of facts and circumstances. The Commission may charge a reasonable fee to cover the costs of training provided by the Executive Director pursuant to this subsection.
  - (f) Perform such other duties, not inconsistent with law, as may be required by the Commission.

2. The Executive Director shall, within the limits of legislative appropriation, employ such persons as are necessary to carry out any of the Executive Director's duties relating to:
  - (a) The administration of the affairs of the Commission; and
  - (b) The investigation of matters under the jurisdiction of the Commission.
3. If the Executive Director is prohibited from acting on a particular matter or is otherwise unable to act on a particular matter, the Chair of the Commission shall designate a qualified person to perform the duties of the Executive Director with regard to that particular matter.

(Added to NRS by [1999, 2729](#); A [2003, 3385](#); [2005, 2278](#); [2009, 1050](#); [2011, 1726](#); [2013, \\_\\_\\_\\_\\_](#))—  
(Substituted in revision for NRS 281.4635) **Effective June 13, 2013**

**Sec. 34.** NRS 281A.240 is hereby amended to read as follows:

281A.240 1. In addition to any other duties imposed upon the Executive Director, the Executive Director shall:

(a) Maintain complete and accurate records of all transactions and proceedings of the Commission.

(b) Receive requests for opinions pursuant to NRS 281A.440.

(c) Gather information and conduct investigations regarding requests for opinions received by the Commission and submit recommendations to the investigatory panel appointed pursuant to NRS 281A.220 regarding whether there is just and sufficient cause to render an opinion in response to a particular request.

(d) Recommend to the Commission any regulations or legislation that the Executive Director considers desirable or necessary to improve the operation of the Commission and maintain high standards of ethical conduct in government.

(e) Upon the request of any public officer or the employer of a public employee, conduct training on the requirements of this chapter, the rules and regulations adopted by the Commission and previous opinions of the Commission. In any such training, the Executive Director shall emphasize that the Executive Director is not a member of the Commission and that only the Commission may issue opinions concerning the application of the statutory ethical standards to any given set of facts and circumstances. The Commission may charge a reasonable fee to cover the costs of training provided by the Executive Director pursuant to this subsection.

(f) Perform such other duties, not inconsistent with law, as may be required by the Commission.

2. The Executive Director shall, within the limits of legislative appropriation, employ such persons as are necessary to carry out any of the Executive Director's duties relating to:

(a) The administration of the affairs of the Commission; and

(b) The investigation of matters under the jurisdiction of the Commission.

***3. If the Executive Director is prohibited from acting on a particular matter or is otherwise unable to act on a particular matter, the Chair of the Commission shall designate a qualified person to perform the duties of the Executive Director with regard to that particular matter.***



**NRS 281A.250 Commission Counsel: Appointment; qualifications; classification; prohibited activities and other employment.**

1. The Commission shall appoint, within the limits of legislative appropriation, a Commission Counsel who shall perform the duties set forth in this chapter and such other duties as may be prescribed by the Commission.
2. The Commission Counsel must be an attorney who is licensed to practice law in this State.
3. The Commission Counsel is in the unclassified service of the State.
4. The Commission Counsel shall devote the Commission Counsel's entire time and attention to the business of the Commission and shall not pursue any other business or occupation or hold any other office of profit that detracts from the full and timely performance of the Commission Counsel's duties.
5. The Commission Counsel may not:
  - (a) Be actively involved in the work of any political party or political campaign; or
  - (b) Except in pursuit of the business of the Commission, communicate directly or indirectly with a State Legislator or a member of a local legislative body on behalf of someone other than the Commission Counsel to influence:
    - (1) The State Legislator with regard to introducing or voting upon any matter or taking other legislative action; or
    - (2) The member of the local legislative body with regard to introducing or voting upon any ordinance or resolution, taking other legislative action or voting upon:
      - (I) The appropriation of public money;
      - (II) The issuance of a license or permit; or
      - (III) Any proposed subdivision of land or special exception or variance from zoning regulations.

(Added to NRS by [1999, 2729](#); A [2001, 568](#); [2009, 1050](#))—(Substituted in revision for NRS 281.464)

**NRS 281A.260 Commission Counsel: Duties; legal advice; appointment or employment of other counsel by Commission under certain circumstances.**

1. The Commission Counsel is the legal adviser to the Commission. For each opinion of the Commission, the Commission Counsel shall prepare, at the direction of the Commission, the appropriate findings of fact and conclusions as to relevant standards and the propriety of particular conduct. The Commission Counsel shall not issue written opinions concerning the applicability of the statutory ethical standards to a given set of facts and circumstances except as directed by the Commission.
2. The Commission may rely upon the legal advice of the Commission Counsel in conducting its daily operations.
3. If the Commission Counsel is prohibited from acting on a particular matter or is otherwise unable to act on a particular matter, the Commission may:
  - (a) Request that the Attorney General appoint a deputy to act in the place of the Commission Counsel; or
  - (b) Employ outside legal counsel.

(Added to NRS by 1977, 1107; A 1985, 2126; [1999, 2743](#); [2005, 1577](#); [2009, 1051](#); [2013, \\_\\_\\_\\_\\_](#))—  
(Substituted in revision for NRS 281.4645) **Effective June 13, 2013**

**Sec. 35.** NRS 281A.260 is hereby amended to read as follows:

281A.260 1. The Commission Counsel is the legal adviser to the Commission. For each opinion of the Commission, the Commission Counsel shall prepare, at the direction of the Commission, the appropriate findings of fact and conclusions as to relevant standards and the propriety of particular conduct . ~~[within the time set forth in subsection 6 of NRS 281A.440.]~~ The Commission Counsel shall not issue written opinions concerning the applicability of the statutory ethical standards to a given set of facts and circumstances except as directed by the Commission.

2. The Commission may rely upon the legal advice of the Commission Counsel in conducting its daily operations.

3. If the Commission Counsel is prohibited from acting on a particular matter or is otherwise unable to act on a particular matter, the Commission may:

(a) Request that the Attorney General appoint a deputy to act in the place of the Commission Counsel; or

(b) Employ outside legal counsel.

**NRS 281A.270 Assessment for administrative costs: Determination; payment by certain cities and counties; use of proceeds; collection.**

1. Each county whose population is 10,000 or more and each city whose population is 15,000 or more and that is located within such a county shall pay an assessment for the costs incurred by the Commission each biennium in carrying out its functions pursuant to this chapter. The total amount of money to be derived from assessments paid pursuant to this subsection for a biennium must be determined by the Legislature in the legislatively approved budget of the Commission for that biennium. The assessments must be apportioned among each such city and county based on the proportion that the total population of the city or the total population of the unincorporated area of the county bears to the total population of all such cities and the unincorporated areas of all such counties in this State.
2. On or before July 1 of each odd-numbered year, the Executive Director shall, in consultation with the Budget Division of the Department of Administration and the Fiscal Analysis Division of the Legislative Counsel Bureau, determine for the next ensuing biennium the amount of the assessments due for each city and county that is required to pay an assessment pursuant to subsection 1. The assessments must be paid to the Commission in semiannual installments that are due on or before August 1 and February 1 of each year of the biennium. The Executive Director shall send out a billing statement to each such city or county which states the amount of the semiannual installment payment due from the city or county.
3. Any money that the Commission receives pursuant to subsection 2:
  - (a) Must be deposited in the State Treasury, accounted for separately in the State General Fund and credited to the budget account for the Commission;
  - (b) May only be used to carry out the provisions of this chapter and only to the extent authorized for expenditure by the Legislature;
  - (c) Does not revert to the State General Fund at the end of any fiscal year; and
  - (d) Does not revert to a city or county if:
    - (1) The actual expenditures by the Commission are less than the amount of the assessments approved by the Legislature pursuant to subsection 1 and the city or county has already remitted its semiannual installment to the Commission for the billing period; or

- (2) The budget of the Commission is modified after the amount of the assessments has been approved by the Legislature pursuant to subsection 1 and the city or county has already remitted its semiannual installment to the Commission for the billing period.
4. If any installment payment is not paid on or before the date on which it is due, the Executive Director shall make reasonable efforts to collect the delinquent payment. If the Executive Director is not able to collect the arrearage, the Executive Director shall submit a claim for the amount of the unpaid installment payment to the Department of Taxation. If the Department of Taxation receives such a claim, the Department shall deduct the amount of the claim from money that would otherwise be allocated from the Local Government Tax Distribution Account to the city or county that owes the installment payment and shall transfer that amount to the Commission.
5. As used in this section, “population” means the current population estimate for that city or county as determined and published by the Department of Taxation and the demographer employed pursuant to [NRS 360.283](#).

(Added to NRS by [2003, 2661](#); A [2011, 1206](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.4647) **Effective June 13, 2013**

**Sec. 36.** NRS 281A.270 is hereby amended to read as follows:

281A.270 1. Each county whose population is 10,000 or more and each city whose population is 15,000 or more and that is located within such a county shall pay an assessment for the costs incurred by the Commission each biennium in carrying out its functions pursuant to this chapter. The total amount of money to be derived from assessments paid pursuant to this subsection for a biennium must be determined by the Legislature in the legislatively approved budget of the Commission for that biennium. The assessments must be apportioned among each such city and county based on the proportion that the total population of the city or the total population of the unincorporated area of the county bears to the total population of all such cities and the unincorporated areas of all such counties in this State.

2. On or before July 1 of each odd-numbered year, the Executive Director shall, in consultation with the Budget Division of the Department of Administration and the Fiscal Analysis Division of the Legislative Counsel Bureau, determine for the next ensuing biennium the amount of the assessments due for each city and county that is required to pay an assessment pursuant to subsection 1. The assessments must be paid to the Commission in semiannual installments that are due on or before August 1 and February 1 of each year of the biennium. The Executive Director shall send out a billing statement to each such city or county which states the amount of the semiannual installment payment due from the city or county.

3. Any money that the Commission receives pursuant to subsection 2:

(a) Must be deposited in the State Treasury, accounted for separately in the State General Fund and credited to the budget account for the Commission;

(b) May only be used to carry out the provisions of this chapter and only to the extent authorized for expenditure by the Legislature; ~~and~~

(c) Does not revert to the State General Fund at the end of any fiscal year [-]; *and*

*(d) Does not revert to a city or county if:*

*(1) The actual expenditures by the Commission are less than the amount of the assessments approved by the Legislature pursuant to subsection 1 and the city or county has already remitted its semiannual installment to the Commission for the billing period; or*

*(2) The budget of the Commission is modified after the amount of the assessments has been approved by the Legislature pursuant to subsection 1 and the city or county has already remitted its semiannual installment to the Commission for the billing period.*

4. If any installment payment is not paid on or before the date on which it is due, the Executive Director shall make reasonable efforts to collect the delinquent payment. If the Executive Director is not able to collect the arrearage, the Executive Director shall submit a claim for the amount of the unpaid installment payment to the Department of Taxation. If the Department of Taxation receives such a claim, the Department shall deduct the amount of the claim from money that would otherwise be allocated from the Local Government Tax Distribution Account to the city or county that owes the installment payment and shall transfer that amount to the Commission.

5. As used in this section, "population" means the current population estimate for that city or county as determined and published by the Department of Taxation and the demographer employed pursuant to NRS 360.283.

#### **NRS 281A.280 Jurisdiction; statute of limitations.**

1. The Commission has jurisdiction to investigate and take appropriate action regarding an alleged violation of this chapter by a public officer or employee or former public officer or employee in any proceeding commenced by:
  - (a) The filing of a request for an opinion with the Commission; or
  - (b) The Commission on its own motion,
    - ↳ within 2 years after the alleged violation or reasonable discovery of the alleged violation.
2. For the purposes of this section, a proceeding is commenced:
  - (a) On the date on which a request for an opinion is filed in the proper form with the Commission in accordance with the regulations of the Commission; or
  - (b) If the proceeding is commenced by the Commission on its own motion, on the date on which the Commission serves the public officer or employee or former public officer or employee with notice of the proceeding in accordance with the regulations of the Commission.

(Added to NRS by [1995, 2443](#); A [1997, 256](#); [1999, 2732](#); [2005, 2279](#); [2009, 1051](#))—(Substituted in revision for NRS 281.465)

#### **NRS 281A.290 Duties of Commission; inclusion of annotations of abstracts and opinions of Commission in Nevada Revised Statutes.** The Commission shall:

1. Adopt procedural regulations that are necessary and proper to carry out the provisions of this chapter, including, without limitation:
  - (a) To facilitate the receipt of inquiries by the Commission;
  - (b) For the filing of a request for an opinion with the Commission;
  - (c) For the withdrawal of a request for an opinion by the person who filed the request; and
  - (d) To facilitate the prompt rendition of opinions by the Commission.
2. Prescribe, by regulation, forms and procedures for the submission of statements of acknowledgment filed by public officers pursuant to [NRS 281A.500](#), maintain files of such statements and make the statements available for public inspection.
3. Cause the making of such investigations as are reasonable and necessary for the rendition of its opinions pursuant to this chapter.
4. Inform the Attorney General or district attorney of all cases of noncompliance with the requirements of this chapter.

5. Recommend to the Legislature such further legislation as the Commission considers desirable or necessary to promote and maintain high standards of ethical conduct in government.
6. Publish a manual for the use of public officers and employees that explains the requirements of this chapter.

↪ The Legislative Counsel shall prepare annotations to this chapter for inclusion in the Nevada Revised Statutes based on the published opinions of the Commission.

(Added to NRS by 1977, 1105; A 1985, 2124; [1991, 1595](#); [1999, 2732](#); [2003, 3019, 3386](#); [2003, 20th Special Session, 265](#); [2011, 1726](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.471)  
**Effective June 13, 2013**

**Sec. 37.** NRS 281A.290 is hereby amended to read as follows:

281A.290 The Commission shall:

1. Adopt procedural regulations ~~[=]~~ *that are necessary and proper to carry out the provisions of this chapter, including, without limitation:*

- (a) To facilitate the receipt of inquiries by the Commission;
- (b) For the filing of a request for an opinion with the Commission;
- (c) For the withdrawal of a request for an opinion by the person who filed the request; and
- (d) To facilitate the prompt rendition of opinions by the Commission.

2. Prescribe, by regulation, forms and procedures for the submission of statements of acknowledgment filed by public officers pursuant to NRS 281A.500, maintain files of such statements and make the statements available for public inspection.

3. Cause the making of such investigations as are reasonable and necessary for the rendition of its opinions pursuant to this chapter.

4. Inform the Attorney General or district attorney of all cases of noncompliance with the requirements of this chapter.

5. Recommend to the Legislature such further legislation as the Commission considers desirable or necessary to promote and maintain high standards of ethical conduct in government.

6. Publish a manual for the use of public officers and employees that ~~[contains:~~
- ~~(a) Hypothetical opinions which are abstracted from opinions rendered pursuant to subsection 1 of NRS 281A.440, for the future guidance of all persons concerned with ethical standards in government;~~
  - ~~(b) Abstracts of selected opinions rendered pursuant to subsection 2 of NRS 281A.440; and~~
  - ~~(c) An abstract of]~~ *explains* the requirements of this chapter.

↪ The Legislative Counsel shall prepare annotations to this chapter for inclusion in the Nevada Revised Statutes based on the ~~[abstracts and]~~ published opinions of the Commission.

**NRS 281A.300 Oaths; written requests and subpoenas for attendance and production of books and papers.**

1. The Chair and Vice Chair of the Commission may administer oaths.
2. The Commission, upon majority vote, may issue a subpoena to compel the attendance of a witness and the production of books and papers. Upon the request of the Executive Director or the public officer or employee who is the subject of a request for an opinion, the Chair or, in the Chair's absence, the Vice Chair, may issue a subpoena to compel the attendance of a witness and the production of books and papers. A public officer or employee who requests the issuance of a subpoena pursuant to this subsection must serve the subpoena in the manner provided in the Nevada Rules of Civil Procedure for service of subpoenas in a civil action and must pay the costs of such service.
3. Before issuing a subpoena to a public officer or employee who is the subject of a request for an opinion to compel his or her attendance as a witness or his or her production of books or papers, the Executive Director shall submit a written request to the public officer or employee requesting:
  - (a) The appearance of the public officer or employee as a witness; or
  - (b) The production by the public officer or employee of any books and papers relating to the request for an opinion.
4. Each written request submitted by the Executive Director pursuant to subsection 3 must specify the time and place for the attendance of the public officer or employee or the production of any books and papers, and designate with certainty the books and papers requested, if any. If the public officer or employee fails or refuses to attend at the time and place specified or produce the books and papers requested by the Executive Director within 5 business days after receipt of the request, the Chair may issue the subpoena. Failure of the public officer or employee to comply with the written request of the Executive Director shall be deemed a waiver by the public officer or employee of the time set forth in subsections 4, 5 and 6 of [NRS 281A.440](#).
5. If any witness refuses to attend, testify or produce any books and papers as required by the subpoena, the Chair of the Commission may report to the district court by petition, setting forth that:
  - (a) Due notice has been given of the time and place of attendance of the witness or the production of the books and papers;
  - (b) The witness has been subpoenaed by the Commission pursuant to this section; and
  - (c) The witness has failed or refused to attend or produce the books and papers required by the subpoena before the Commission, or has refused to answer questions propounded to the witness, and asking for an order of the court compelling the witness to attend and testify or produce the books and papers before the Commission.
6. Upon such a petition, the court shall enter an order directing the witness to appear before the court at a time and place to be fixed by the court in its order, the time to be not more than 10 days after the date of the order, and then and there show cause why the witness has not attended, testified or produced the books or papers before the Commission. A certified copy of the order must be served upon the witness.
7. If it appears to the court that the subpoena was regularly issued by the Commission, the court shall enter an order that the witness appear before the Commission, at the time and place fixed in the order, and testify or produce the required books and papers. Upon failure to obey the order, the witness must be dealt with as for contempt of court.

(Added to NRS by [1991, 1591](#); A [1997, 257](#); [1999, 2733](#); [2003, 3387](#); [2005, 2279](#); [2009, 1052](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.475) **Effective June 13, 2013**

**Sec. 38.** NRS 281A.300 is hereby amended to read as follows:

281A.300 1. The Chair and Vice Chair of the Commission may administer oaths.

2. The Commission, upon majority vote, may issue a subpoena to compel the attendance of a witness and the production of books and papers. Upon the request of the Executive Director or the public officer or [public] employee who is the subject of a request for an opinion, the Chair or, in the Chair's absence, the Vice Chair, may issue a subpoena to compel the attendance of a witness and the production of books and papers. *A public officer or employee who requests the issuance of a subpoena pursuant to this subsection must serve the subpoena in the manner provided in the Nevada Rules of Civil Procedure for service of subpoenas in a civil action and must pay the costs of such service.*

3. Before issuing a subpoena to a public officer or [public] employee who is the subject of a request for an opinion [5] *to compel his or her attendance as a witness or his or her production of books or papers*, the Executive Director shall submit a written request to the public officer or [public] employee requesting:

(a) The appearance of the public officer or [public] employee as a witness; or

(b) The production by the public officer or [public] employee of any books and papers relating to the request for an opinion.

4. Each written request submitted by the Executive Director pursuant to subsection 3 must specify the time and place for the attendance of the public officer or [public] employee or the production of any books and papers, and designate with certainty the books and papers requested, if any. If the public officer or [public] employee fails or refuses to attend at the time and place specified or produce the books and papers requested by the Executive Director within 5 business days after receipt of the request, the Chair may issue the subpoena. Failure of the public officer or [public] employee to comply with the written request of the Executive Director shall be deemed a waiver by the public officer or [public] employee of the time set forth in subsections 4, 5 and 6 of NRS 281A.440.

5. If any witness refuses to attend, testify or produce any books and papers as required by the subpoena, the Chair of the Commission may report to the district court by petition, setting forth that:

(a) Due notice has been given of the time and place of attendance of the witness or the production of the books and papers;

(b) The witness has been subpoenaed by the Commission pursuant to this section; and

(c) The witness has failed or refused to attend or produce the books and papers required by the subpoena before the Commission, or has refused to answer questions propounded to the witness, and asking for an order of the court compelling the witness to attend and testify or produce the books and papers before the Commission.

6. Upon such a petition, the court shall enter an order directing the witness to appear before the court at a time and place to be fixed by the court in its order, the time to be not more than 10 days after the date of the order, and then and there show cause why the witness has not attended, testified or produced the books or papers before the Commission. A certified copy of the order must be served upon the witness.

7. If it appears to the court that the subpoena was regularly issued by the Commission, the court shall enter an order that the witness appear before the Commission, at the time and place fixed in the order, and testify or produce the required books and papers. Upon failure to obey the order, the witness must be dealt with as for contempt of court.

**NRS 281A.JJJ Acceptance of grants, contributions, services or money.** The Commission may apply for and accept grants, contributions, services or money for the purposes of carrying out the provisions of this chapter only if the action is approved by a majority vote in an open public meeting of the Commission and the Commission complies with the provisions of the State Budget Act.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

*Sec. 27. The Commission may apply for and accept grants, contributions, services or money for the purposes of carrying out the provisions of this chapter only if the action is approved by a majority vote in an open public meeting of the Commission and the Commission complies with the provisions of the State Budget Act.*

## **CODE OF ETHICAL STANDARDS**

**NRS 281A.400 General requirements; exceptions.** A code of ethical standards is hereby established to govern the conduct of public officers and employees:

1. A public officer or employee shall not seek or accept any gift, service, favor, employment, engagement, emolument or economic opportunity which would tend improperly to influence a reasonable person in the public officer's or employee's position to depart from the faithful and impartial discharge of the public officer's or employee's public duties.
2. A public officer or employee shall not use the public officer's or employee's position in government to secure or grant unwarranted privileges, preferences, exemptions or advantages for the public officer or employee, any business entity in which the public officer or employee has a significant pecuniary interest, or any person to whom the public officer or employee has a commitment in a private capacity to the interests of that person. As used in this subsection "unwarranted" means without justification or adequate reason.
3. A public officer or employee shall not participate as an agent of government in the negotiation or execution of a contract between the government and any business entity in which the public officer or employee has a significant pecuniary interest.
4. A public officer or employee shall not accept any salary, retainer, augmentation, expense allowance or other compensation from any private source for the performance of the public officer's or employee's duties as a public officer or employee.
5. If a public officer or employee acquires, through the public officer's or employee's public duties or relationships, any information which by law or practice is not at the time available to people generally, the public officer or employee shall not use the information to further a significant pecuniary interest of the public officer or employee or any other person or business entity.
6. A public officer or employee shall not suppress any governmental report or other official document because it might tend to affect unfavorably a significant pecuniary interest of the public officer or employee.



7. Except for State Legislators who are subject to the restrictions set forth in subsection 8, a public officer or employee shall not use governmental time, property, equipment or other facility to benefit a significant personal or pecuniary interest of the public officer or employee. This subsection does not prohibit:
  - (a) A limited use of governmental property, equipment or other facility for personal purposes if:
    - (1) The public officer or employee who is responsible for and has authority to authorize the use of such property, equipment or other facility has established a policy allowing the use or the use is necessary as a result of emergency circumstances;
    - (2) The use does not interfere with the performance of the public officer's or employee's public duties;
    - (3) The cost or value related to the use is nominal; and
    - (4) The use does not create the appearance of impropriety;
  - (b) The use of mailing lists, computer data or other information lawfully obtained from a governmental agency which is available to members of the general public for nongovernmental purposes; or
  - (c) The use of telephones or other means of communication if there is not a special charge for that use.
- ↪ If a governmental agency incurs a cost as a result of a use that is authorized pursuant to this subsection or would ordinarily charge a member of the general public for the use, the public officer or employee shall promptly reimburse the cost or pay the charge to the governmental agency.
8. A State Legislator shall not:
  - (a) Use governmental time, property, equipment or other facility for a nongovernmental purpose or for the private benefit of the State Legislator or any other person. This paragraph does not prohibit:
    - (1) A limited use of state property and resources for personal purposes if:
      - (I) The use does not interfere with the performance of the State Legislator's public duties;
      - (II) The cost or value related to the use is nominal; and
      - (III) The use does not create the appearance of impropriety;
    - (2) The use of mailing lists, computer data or other information lawfully obtained from a governmental agency which is available to members of the general public for nongovernmental purposes; or
    - (3) The use of telephones or other means of communication if there is not a special charge for that use.
  - (b) Require or authorize a legislative employee, while on duty, to perform personal services or assist in a private activity, except:
    - (1) In unusual and infrequent situations where the employee's service is reasonably necessary to permit the State Legislator or legislative employee to perform that person's official duties; or
    - (2) Where such service has otherwise been established as legislative policy.
9. A public officer or employee shall not attempt to benefit a significant personal or pecuniary interest of the public officer or employee through the influence of a subordinate.
10. A public officer or employee shall not seek other employment or contracts through the use of the public officer's or employee's official position.

(Added to NRS by 1977, 1105; A 1987, 2094; [1991, 1595](#); [1993, 2243](#); [1997, 3324](#); [1999, 2736](#); [2003, 3388](#); [2009, 1053](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.481) **Effective June 13, 2013**

**Sec. 40.3.** NRS 281A.400 is hereby amended to read as follows:

281A.400 A code of ethical standards is hereby established to govern the conduct of public officers and employees:

1. A public officer or employee shall not seek or accept any gift, service, favor, employment, engagement, emolument or economic opportunity which would tend improperly to influence a reasonable person in the public officer's or employee's position to depart from the faithful and impartial discharge of the public officer's or employee's public duties.

2. A public officer or employee shall not use the public officer's or employee's position in government to secure or grant unwarranted privileges, preferences, exemptions or advantages for the public officer or employee, any business entity in which the public officer or employee has a significant pecuniary interest, or any person to whom the public officer or employee has a commitment in a private capacity to the interests of that person. As used in this subsection [=

~~(a) "Commitment in a private capacity to the interests of that person" has the meaning ascribed to "commitment in a private capacity to the interests of others" in subsection 8 of NRS 281A.420.~~

~~(b) "Unwarranted", "unwarranted" means without justification or adequate reason.~~

3. A public officer or employee shall not participate as an agent of government in the negotiation or execution of a contract between the government and any business entity in which the public officer or employee has a significant pecuniary interest.

4. A public officer or employee shall not accept any salary, retainer, augmentation, expense allowance or other compensation from any private source for the performance of the public officer's or employee's duties as a public officer or employee.

5. If a public officer or employee acquires, through the public officer's or employee's public duties or relationships, any information which by law or practice is not at the time available to people generally, the public officer or employee shall not use the information to further ~~[the] a significant~~ pecuniary ~~[interests]~~ *interest* of the public officer or employee or any other person or business entity.

6. A public officer or employee shall not suppress any governmental report or other *official* document because it might tend to affect unfavorably ~~[the public officer's or employee's]~~ *a significant* pecuniary ~~[interests.]~~ *interest of the public officer or employee.*

7. Except for State Legislators who are subject to the restrictions set forth in subsection 8, a public officer or employee shall not use governmental time, property, equipment or other facility to benefit ~~[the public officer's or employee's]~~ *a significant* personal or ~~[financial]~~ *pecuniary* interest ~~[.]~~ *of the public officer or employee.* This subsection does not prohibit:

(a) A limited use of governmental property, equipment or other facility for personal purposes if:

(1) The public officer *or employee* who is responsible for and has authority to authorize the use of such property, equipment or other facility has established a policy allowing the use or the use is necessary as a result of emergency circumstances;

(2) The use does not interfere with the performance of the public officer's or employee's public duties;

(3) The cost or value related to the use is nominal; and

(4) The use does not create the appearance of impropriety;

(b) The use of mailing lists, computer data or other information lawfully obtained from a governmental agency which is available to members of the general public for nongovernmental purposes; or

(c) The use of telephones or other means of communication if there is not a special charge for that use.

➔ If a governmental agency incurs a cost as a result of a use that is authorized pursuant to this subsection or would ordinarily charge a member of the general public for the use, the public officer or employee shall promptly reimburse the cost or pay the charge to the governmental agency.

8. A State Legislator shall not:

(a) Use governmental time, property, equipment or other facility for a nongovernmental purpose or for the private benefit of the State Legislator or any other person. This paragraph does not prohibit:

(1) A limited use of state property and resources for personal purposes if:

(I) The use does not interfere with the performance of the State Legislator's public duties;

(II) The cost or value related to the use is nominal; and

(III) The use does not create the appearance of impropriety;

(2) The use of mailing lists, computer data or other information lawfully obtained from a governmental agency which is available to members of the general public for nongovernmental purposes; or

(3) The use of telephones or other means of communication if there is not a special charge for that use.

(b) Require or authorize a legislative employee, while on duty, to perform personal services or assist in a private activity, except:

(1) In unusual and infrequent situations where the employee's service is reasonably necessary to permit the State Legislator or legislative employee to perform that person's official duties; or

(2) Where such service has otherwise been established as legislative policy.

9. A public officer or employee shall not attempt to benefit ~~[the public officer's or employee's]~~ *a significant* personal or ~~[financial]~~ *pecuniary* interest *of the public officer or employee* through the influence of a subordinate.

10. A public officer or employee shall not seek other employment or contracts through the use of the public officer's or employee's official position.

**NRS 281A.410 Limitations on representing or counseling private persons before public agencies; disclosure required by certain public officers.** In addition to the requirements of the code of ethical standards and the other provisions of this chapter:

1. If a public officer or employee serves in a state agency of the Executive Department or an agency of any county, city or other political subdivision, the public officer or employee:

(a) Shall not accept compensation from any private person to represent or counsel the private person on any issue pending before the agency in which that public officer or employee serves, if the agency makes decisions; and

(b) If the public officer or employee leaves the service of the agency, shall not, for 1 year after leaving the service of the agency, represent or counsel for compensation a private person upon any issue which was under consideration by the agency during the public officer's or employee's service. As used in this paragraph, "issue" includes a case, proceeding, application, contract or determination, but does not include the proposal or consideration of legislative measures or administrative regulations.

2. Except as otherwise provided in subsection 3, a State Legislator or a member of a local legislative body, or a public officer or employee whose public service requires less than half of his or her time, may represent or counsel a private person before an agency in which he or she does not serve.

3. A member of a local legislative body shall not represent or counsel a private person for compensation before another local agency if the territorial jurisdiction of the other local agency includes any part of the county in which the member serves. The Commission may relieve the member from the strict application of the provisions of this subsection if:

(a) The member requests an opinion from the Commission pursuant to subsection 1 of NRS 281A.440; and

(b) The Commission determines that such relief is not contrary to:

(1) The best interests of the public;

(2) The continued ethical integrity of each local agency affected by the matter; and

- (3) The provisions of this chapter.
4. Unless permitted by this section, a public officer or employee shall not represent or counsel a private person for compensation before any state agency of the Executive or Legislative Department.
  5. Not later than January 15 of each year, if any State Legislator, member of a local legislative body or other public officer permitted by this section has, within the preceding year, represented or counseled a private person for compensation before a state agency of the Executive Department, he or she shall disclose for each such representation or counseling during the previous calendar year:
    - (a) The name of the client;
    - (b) The nature of the representation; and
    - (c) The name of the state agency.
  6. The disclosure required by subsection 5 must be made in writing and filed with the Commission on a form prescribed by the Commission. For the purposes of this subsection, the disclosure is timely filed if, on or before the last day for filing, the disclosure is filed in one of the following ways:
    - (a) Delivered in person to the principal office of the Commission in Carson City.
    - (b) Mailed to the Commission by first-class mail, or other class of mail that is at least as expeditious, postage prepaid. Filing by mail is complete upon timely depositing the disclosure with the United States Postal Service.
    - (c) Dispatched to a third-party commercial carrier for delivery to the Commission within 3 calendar days. Filing by third-party commercial carrier is complete upon timely depositing the disclosure with the third-party commercial carrier.
    - (d) Transmitted to the Commission by facsimile machine or other electronic means authorized by the Commission. Filing by facsimile machine or other electronic means is complete upon receipt of the transmission by the Commission.
  7. The Commission shall retain a disclosure filed pursuant to this section for 6 years after the date on which the disclosure was filed.
- (Added to NRS by 1977, 1106; A [1991, 1597](#); [2001, 2289](#); [2007, 638](#); [2009, 1054](#); [2013, \\_\\_\\_\\_\\_](#))—  
(Substituted in revision for NRS 281.491) **Effective January 1, 2014**

**Sec. 40.5.** NRS 281A.410 is hereby amended to read as follows:

281A.410 In addition to the requirements of the code of ethical standards [:] *and the other provisions of this chapter:*

1. If a public officer or employee serves in a state agency of the Executive Department or agency of any county, city or other political subdivision, the public officer or employee:
  - (a) Shall not accept compensation from any private person to represent or counsel the private person on any issue pending before the agency in which that public officer or employee serves, if the agency makes decisions; and
  - (b) If the public officer or employee leaves the service of the agency, shall not, for 1 year after leaving the service of the agency, represent or counsel for compensation a private person upon any issue which was under consideration by the agency during the public officer's or employee's service. As used in this paragraph, "issue" includes a case, proceeding, application, contract or determination, but does not include the proposal or consideration of legislative measures or administrative regulations.
2. **[A]** *Except as otherwise provided in subsection 3, a* State Legislator or a member of a local legislative body, or a public officer or employee whose public service requires less than

half of his or her time, may represent or counsel a private person before an agency in which he or she does not serve. ~~[Any other]~~

*3. A member of a local legislative body shall not represent or counsel a private person for compensation before another local agency if the territorial jurisdiction of the other local agency includes any part of the county in which the member serves. The Commission may relieve the member from the strict application of the provisions of this subsection if:*

*(a) The member requests an opinion from the Commission pursuant to subsection 1 of NRS 281A.440; and*

*(b) The Commission determines that such relief is not contrary to:*

*(1) The best interests of the public;*

*(2) The continued ethical integrity of each local agency affected by the matter; and*

*(3) The provisions of this chapter.*

*4. Unless permitted by this section, a public officer or employee shall not represent or counsel a private person for compensation before any state agency of the Executive or Legislative Department.*

~~[3-]~~ *5. Not later than January 15 of each year, if any State Legislator, member of a local legislative body or other public officer ~~[who]~~ permitted by this section has, within the preceding year, represented or counseled a private person for compensation before a state agency of the Executive Department, he or she shall disclose for each such representation or counseling during the previous calendar year:*

*(a) The name of the client;*

*(b) The nature of the representation; and*

*(c) The name of the state agency.*

~~[4-]~~ *6. The disclosure required by subsection ~~[3]~~ 5 must be made in writing and filed with the Commission on a form prescribed by the Commission. For the purposes of this subsection, the disclosure is timely filed if, on or before the last day for filing, the disclosure is filed in one of the following ways:*

*(a) Delivered in person to the principal office of the Commission in Carson City.*

*(b) Mailed to the Commission by first-class mail, or other class of mail that is at least as expeditious, postage prepaid. Filing by mail is complete upon timely depositing the disclosure with the United States Postal Service.*

*(c) Dispatched to a third-party commercial carrier for delivery to the Commission within 3 calendar days. Filing by third-party commercial carrier is complete upon timely depositing the disclosure with the third-party commercial carrier.*

*(d) Transmitted to the Commission by facsimile machine or other electronic means authorized by the Commission. Filing by facsimile machine or other electronic means is complete upon receipt of the transmission by the Commission.*

~~[5-]~~ *7. The Commission shall retain a disclosure filed pursuant to ~~[subsections 3 and 4]~~ this section for 6 years after the date on which the disclosure was filed.*

### **NRS 281A.420 Requirements regarding disclosure of conflicts of interest and abstention from voting because of certain types of conflicts; effect of abstention on quorum and voting requirements; exceptions.**

1. Except as otherwise provided in this section, a public officer or employee shall not approve, disapprove, vote, abstain from voting or otherwise act upon a matter:

(a) Regarding which the public officer or employee has accepted a gift or loan;

(b) In which the public officer or employee has a significant pecuniary interest; or

(c) Which would reasonably be affected by the public officer's or employee's commitment in a private capacity to the interests of another person,

- ↳ without disclosing information concerning the gift or loan, significant pecuniary interest or commitment in a private capacity to the interests of the person that is sufficient to inform the public of the potential effect of the action or abstention upon the person who provided the gift or loan, upon the public officer's or employee's significant pecuniary interest, or upon the person to whom the public officer or employee has a commitment in a private capacity. Such a disclosure must be made at the time the matter is considered. If the public officer or employee is a member of a body which makes decisions, the public officer or employee shall make the disclosure in public to the chair and other members of the body. If the public officer or employee is not a member of such a body and holds an appointive office, the public officer or employee shall make the disclosure to the supervisory head of the public officer's or employee's organization or, if the public officer holds an elective office, to the general public in the area from which the public officer is elected.
2. The provisions of subsection 1 do not require a public officer to disclose:
    - (a) Any campaign contributions that the public officer reported in a timely manner pursuant to [NRS 294A.120](#) or [294A.125](#); or
    - (b) Any contributions to a legal defense fund that the public officer reported in a timely manner pursuant to [NRS294A.286](#).
  3. Except as otherwise provided in this section, in addition to the requirements of subsection 1, a public officer shall not vote upon or advocate the passage or failure of, but may otherwise participate in the consideration of, a matter with respect to which the independence of judgment of a reasonable person in the public officer's situation would be materially affected by:
    - (a) The public officer's acceptance of a gift or loan;
    - (b) The public officer's significant pecuniary interest; or
    - (c) The public officer's commitment in a private capacity to the interests of another person.
  4. In interpreting and applying the provisions of subsection 3:
    - (a) It must be presumed that the independence of judgment of a reasonable person in the public officer's situation would not be materially affected by the public officer's acceptance of a gift or loan, significant pecuniary interest or commitment in a private capacity to the interests of another person where the resulting benefit or detriment accruing to the public officer, or if the public officer has a commitment in a private capacity to the interests of another person, accruing to the other person, is not greater than that accruing to any other member of any general business, profession, occupation or group that is affected by the matter. The presumption set forth in this paragraph does not affect the applicability of the requirements set forth in subsection 1 relating to the disclosure of the acceptance of a gift or loan, significant pecuniary interest or commitment in a private capacity to the interests of another person.
    - (b) The Commission must give appropriate weight and proper deference to the public policy of this State which favors the right of a public officer to perform the duties for which the public officer was elected or appointed and to vote or otherwise act upon a matter, provided the public officer has properly disclosed the public officer's acceptance of a gift or loan, significant pecuniary interest or commitment in a private capacity to the interests of another person in the manner required by subsection 1. Because abstention by a public officer disrupts the normal course of representative government and deprives the public and the public officer's constituents of a voice in governmental affairs, the provisions of this section are intended to require abstention only in clear cases where the independence of judgment of a reasonable person in the public officer's situation would be materially affected by the public officer's acceptance of a gift or loan, significant pecuniary interest or commitment in a private capacity to the interests of another person.

5. Except as otherwise provided in [NRS 241.0355](#), if a public officer declares to the body or committee in which the vote is to be taken that the public officer will abstain from voting because of the requirements of this section, the necessary quorum to act upon and the number of votes necessary to act upon the matter, as fixed by any statute, ordinance or rule, is reduced as though the member abstaining were not a member of the body or committee.
6. The provisions of this section do not, under any circumstances:
  - (a) Prohibit a member of a local legislative body from requesting or introducing a legislative measure; or
  - (b) Require a member of a local legislative body to take any particular action before or while requesting or introducing a legislative measure.
7. The provisions of this section do not, under any circumstances, apply to State Legislators or allow the Commission to exercise jurisdiction or authority over State Legislators. The responsibility of a State Legislator to make disclosures concerning gifts, loans, interests or commitments and the responsibility of a State Legislator to abstain from voting upon or advocating the passage or failure of a matter are governed by the Standing Rules of the Legislative Department of State Government which are adopted, administered and enforced exclusively by the appropriate bodies of the Legislative Department of State Government pursuant to [Section 6 of Article 4](#) of the Nevada Constitution.
8. As used in this section “public officer” and “public employee” do not include a State Legislator. (Added to NRS by 1977, 1106; A 1987, 2095; [1991, 1597](#); [1995, 1083](#); [1997, 3326](#); [1999, 2738](#); [2003, 818, 1735, 3389](#); [2007, 3372](#); [2009, 1055, 1057](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.501) **Effective June 13, 2013**

**Sec. 41.** NRS 281A.420 is hereby amended to read as follows:

281A.420 1. Except as otherwise provided in this section, a public officer or employee shall not approve, disapprove, vote, abstain from voting or otherwise act upon a matter:

- (a) Regarding which the public officer or employee has accepted a gift or loan;
- (b) In which the public officer or employee has a *significant* pecuniary interest; or
- (c) Which would reasonably be affected by the public officer’s or employee’s commitment in a private capacity to the ~~[interest of others;]~~ *interests of another person,*

↳ without disclosing ~~[suffieient]~~ information concerning the gift ~~[-]~~ or loan, *significant pecuniary* interest or commitment *in a private capacity to the interests of the person that is sufficient* to inform the public of the potential effect of the action or abstention upon the person who provided the gift or loan, upon the public officer’s or employee’s *significant* pecuniary interest, or upon the ~~[persons]~~ *person* to whom the public officer or employee has a commitment in a private capacity. Such a disclosure must be made at the time the matter is considered. If the public officer or employee is a member of a body which makes decisions, the public officer or employee shall make the disclosure in public to the chair and other members of the body. If the public officer or employee is not a member of such a body and holds an appointive office, the public officer or employee shall make the disclosure to the supervisory head of the public officer’s or employee’s organization or, if the public officer holds an elective office, to the general public in the area from which the public officer is elected.

2. The provisions of subsection 1 do not require a public officer to disclose:

- (a) Any campaign contributions that the public officer reported in a timely manner pursuant to NRS 294A.120 or 294A.125; or
- (b) Any contributions to a legal defense fund that the public officer reported in a timely manner pursuant to NRS 294A.286.

3. Except as otherwise provided in this section, in addition to the requirements of subsection 1, a public officer shall not vote upon or advocate the passage or failure of, but may otherwise

participate in the consideration of, a matter with respect to which the independence of judgment of a reasonable person in the public officer's situation would be materially affected by:

- (a) The public officer's acceptance of a gift or loan;
- (b) The public officer's *significant* pecuniary interest; or
- (c) The public officer's commitment in a private capacity to the interests of ~~[others.]~~ *another person*.

4. In interpreting and applying the provisions of subsection 3:

(a) It must be presumed that the independence of judgment of a reasonable person in the public officer's situation would not be materially affected by the public officer's *acceptance of a gift or loan, significant* pecuniary interest or ~~[the public officer's]~~ commitment in a private capacity to the interests of ~~[others]~~ *another person* where the resulting benefit or detriment accruing to the public officer, or if the public officer has a commitment in a private capacity to the interests of ~~[others,]~~ *another person*, accruing to the other ~~[persons,]~~ *person*, is not greater than that accruing to any other member of ~~[the]~~ *any* general business, profession, occupation or group that is affected by the matter. The presumption set forth in this paragraph does not affect the applicability of the requirements set forth in subsection 1 relating to the disclosure of the *acceptance of a gift or loan, significant* pecuniary interest or commitment in a private capacity to the interests of ~~[others.]~~ *another person*.

(b) The Commission must give appropriate weight and proper deference to the public policy of this State which favors the right of a public officer to perform the duties for which the public officer was elected or appointed and to vote or otherwise act upon a matter, provided the public officer has properly disclosed the public officer's acceptance of a gift or loan, ~~[the public officer's]~~ *significant* pecuniary interest or ~~[the public officer's]~~ commitment in a private capacity to the interests of ~~[others]~~ *another person* in the manner required by subsection 1. Because abstention by a public officer disrupts the normal course of representative government and deprives the public and the public officer's constituents of a voice in governmental affairs, the provisions of this section are intended to require abstention only in clear cases where the independence of judgment of a reasonable person in the public officer's situation would be materially affected by the public officer's acceptance of a gift or loan, ~~[the public officer's]~~ *significant* pecuniary interest or ~~[the public officer's]~~ commitment in a private capacity to the interests of ~~[others.]~~ *another person*.

5. Except as otherwise provided in NRS 241.0355, if a public officer declares to the body or committee in which the vote is to be taken that the public officer will abstain from voting because of the requirements of this section, the necessary quorum to act upon and the number of votes necessary to act upon the matter, as fixed by any statute, ordinance or rule, is reduced as though the member abstaining were not a member of the body or committee.

6. The provisions of this section do not, under any circumstances:

- (a) Prohibit a member of a local legislative body from requesting or introducing a legislative measure; or
- (b) Require a member of a local legislative body to take any particular action before or while requesting or introducing a legislative measure.

7. The provisions of this section do not, under any circumstances, apply to State Legislators or allow the Commission to exercise jurisdiction or authority over State Legislators. The responsibility of a State Legislator to make disclosures concerning gifts, loans, interests or commitments and the responsibility of a State Legislator to abstain from voting upon or advocating the passage or failure of a matter are governed by the Standing Rules of the Legislative Department of State Government which are adopted, administered and enforced exclusively by the appropriate bodies of the Legislative Department of State Government pursuant to Section 6 of Article 4 of the Nevada Constitution.



8. As used in this section [:

~~(a) “Commitment in a private capacity to the interests of others” means a commitment to a person:~~

~~(1) Who is a member of the public officer’s or employee’s household;~~

~~(2) Who is related to the public officer or employee by blood, adoption or marriage within the third degree of consanguinity or affinity;~~

~~(3) Who employs the public officer or employee or a member of the public officer’s or employee’s household;~~

~~(4) With whom the public officer or employee has a substantial and continuing business relationship; or~~

~~(5) Any other commitment or relationship that is substantially similar to a commitment or relationship described in subparagraphs (1) to (4), inclusive, of this paragraph.~~

~~(b) “Public], “public officer” and “public employee” do not include a State Legislator.~~

**NRS 281A.430 Contracts in which public officer or employee has interest prohibited; exceptions.**

1. Except as otherwise provided in this section and [NRS 218A.970](#) and [332.800](#), a public officer or employee shall not bid on or enter into a contract between an agency and any business entity in which the public officer or employee has a significant pecuniary interest.
  2. A member of any board, commission or similar body who is engaged in the profession, occupation or business regulated by such board, commission or body may, in the ordinary course of his or her business, bid on or enter into a contract with an agency, except the board, commission or body on which he or she is a member, if the member has not taken part in developing the contract plans or specifications and the member will not be personally involved in opening, considering or accepting offers.
  3. A full- or part-time faculty member or employee of the Nevada System of Higher Education may bid on or enter into a contract with an agency, or may benefit financially or otherwise from a contract between an agency and a private entity, if the contract complies with the policies established by the Board of Regents of the University of Nevada pursuant to [NRS 396.255](#).
  4. Except as otherwise provided in subsection 2, 3, or 5, a public officer or employee, may bid on or enter into a contract with an agency if:
    - (a) The contracting process is controlled by the rules of open competitive bidding or the rules of open competitive bidding are not employed as a result of the applicability of [NRS 332.112](#) or [332.148](#);
    - (b) The sources of supply are limited;
    - (c) The public officer or employee has not taken part in developing the contract plans or specifications; and
    - (d) The public officer or employee will not be personally involved in opening, considering or accepting offers.
- ↪ If a public officer who is authorized to bid on or enter into a contract with an agency pursuant to this subsection is a member of the governing body of the agency, the public officer, pursuant to the requirements of [NRS 281A.420](#), shall disclose the public officer’s interest in the contract and shall not vote on or advocate the approval of the contract.

5. A member of a local legislative body shall not, either individually or through any business entity in which the member has a significant pecuniary interest, sell goods or services to the local agency governed by his or her local legislative body unless:
  - (a) The member, or the business entity in which the member has a significant pecuniary interest, offers the sole source of supply of the goods or services within the territorial jurisdiction of the local agency governed by his or her local legislative body;
  - (b) The local legislative body includes in the public notice and agenda for the meeting at which it will consider the purchase of such goods or services a clear and conspicuous statement that it is considering purchasing such goods or services from one of its members, or from a business entity in which the member has a significant pecuniary interest;
  - (c) At the meeting, the member discloses his or her significant pecuniary interest in the purchase of such goods or services and does not vote upon or advocate the approval of the matter pursuant to the requirements of NRS 281A.420; and
  - (d) The local legislative body approves the purchase of such goods or services in accordance with all other applicable provisions of law.
6. The Commission may relieve a public officer or employee from the strict application of the provisions of this section if:
  - (a) The public officer or employee requests an opinion from the Commission pursuant to subsection 1 of NRS 281A.440; and
  - (b) The Commission determines that such relief is not contrary to:
    - (1) The best interests of the public;
    - (2) The continued ethical integrity of each agency affected by the matter; and
    - (3) The provisions of this chapter.

(Added to NRS by [1993, 2241](#); A [1995, 689](#); [2001, 1629](#); [2003, 892](#); [2009, 1060](#); [2013, \\_\\_\\_\\_\\_](#))—  
 (Substituted in revision for NRS 281.505) **Effective January 1, 2014**

**Sec. 42.5.** NRS 281A.430 is hereby amended to read as follows:

281A.430 1. Except as otherwise provided in this section and NRS ~~[281A.530]~~ **218A.970** and 332.800, a public officer or employee shall not bid on or enter into a contract between ~~[a-governmental]~~ **an** agency and any business entity in which the public officer or employee has a significant pecuniary interest.

2. A member of any board, commission or similar body who is engaged in the profession, occupation or business regulated by such board, commission or body may, in the ordinary course of his or her business, bid on or enter into a contract with ~~[any-governmental]~~ **an** agency, except the board, commission or body on which he or she is a member, if the member has not taken part in developing the contract plans or specifications and the member will not be personally involved in opening, considering or accepting offers.

3. A full- or part-time faculty member or employee of the Nevada System of Higher Education may bid on or enter into a contract with ~~[a-governmental]~~ **an** agency, or may benefit financially or otherwise from a contract between ~~[a-governmental]~~ **an** agency and a private entity, if the contract complies with the policies established by the Board of Regents of the University of Nevada pursuant to NRS 396.255.

4. ~~[A]~~ *Except as otherwise provided in subsection 2, 3 or 5, a* public officer or employee ~~[, other than a public officer or employee described in subsection 2 or 3,]~~ may bid on or enter into a contract with ~~[a governmental]~~ *an* agency if:

(a) The contracting process is controlled by the rules of open competitive bidding or the rules of open competitive bidding are not employed as a result of the applicability of NRS 332.112 or 332.148;

(b) The sources of supply are limited;

(c) The public officer or employee has not taken part in developing the contract plans or specifications; and

(d) The public officer or employee will not be personally involved in opening, considering or accepting offers.

↪ If a public officer who is authorized to bid on or enter into a contract with ~~[a governmental]~~ *an* agency pursuant to this subsection is a member of the governing body of the agency, the public officer, pursuant to the requirements of NRS 281A.420, shall disclose the public officer's interest in the contract and shall not vote on or advocate the approval of the contract.

*5. A member of a local legislative body shall not, either individually or through any business entity in which the member has a significant pecuniary interest, sell goods or services to the local agency governed by his or her local legislative body unless:*

*(a) The member, or the business entity in which the member has a significant pecuniary interest, offers the sole source of supply of the goods or services within the territorial jurisdiction of the local agency governed by his or her local legislative body;*

*(b) The local legislative body includes in the public notice and agenda for the meeting at which it will consider the purchase of such goods or services a clear and conspicuous statement that it is considering purchasing such goods or services from one of its members, or from a business entity in which the member has a significant pecuniary interest;*

*(c) At the meeting, the member discloses his or her significant pecuniary interest in the purchase of such goods or services and does not vote upon or advocate the approval of the matter pursuant to the requirements of NRS 281A.420; and*

*(d) The local legislative body approves the purchase of such goods or services in accordance with all other applicable provisions of law.*

*6. The Commission may relieve a public officer or employee from the strict application of the provisions of this section if:*

*(a) The public officer or employee requests an opinion from the Commission pursuant to subsection 1 of NRS 281A.440; and*

*(b) The Commission determines that such relief is not contrary to:*

*(1) The best interests of the public;*

*(2) The continued ethical integrity of each agency affected by the matter; and*

*(3) The provisions of this chapter.*

**NRS 281A.440 Rendering of opinions by Commission: Requests; determination of just and sufficient cause; notice and hearings; confidentiality.**

1. The Commission shall render an opinion interpreting the statutory ethical standards and apply the standards to a given set of facts and circumstances within 45 days after receiving a request, on a form prescribed by the Commission, from a public officer or employee who is seeking guidance on questions which directly relate to the propriety of the requester's own past, present or future conduct as a public officer or employee, unless the public officer or employee waives the time limit. The public officer or employee may also request the Commission to hold a public hearing regarding the requested opinion. If a requested opinion relates to the propriety of the requester's own present or future conduct, the opinion of the Commission is:
    - (a) Binding upon the requester as to the requester's future conduct; and
    - (b) Final and subject to judicial review pursuant to [NRS 233B.130](#), except that a proceeding regarding this review must be held in closed court without admittance of persons other than those necessary to the proceeding, unless this right to confidential proceedings is waived by the requester.
  2. The Commission may render an opinion interpreting the statutory ethical standards and apply the standards to a given set of facts and circumstances:
    - (a) Upon request from a specialized or local ethics committee.
    - (b) Except as otherwise provided in this subsection, upon request from a person, if the requester submits:
      - (1) The request on a form prescribed by the Commission; and
      - (2) All related evidence deemed necessary by the Executive Director and the investigatory panel to make a determination of whether there is just and sufficient cause to render an opinion in the matter.
    - (c) Upon the Commission's own motion regarding the propriety of conduct by a public officer or employee. The Commission shall not initiate proceedings pursuant to this paragraph based solely upon an anonymous complaint.
- ↪ The Commission shall not render an opinion interpreting the statutory ethical standards or apply those standards to a given set of facts and circumstances if the request is submitted by a person who is incarcerated in a correctional facility in this State.
3. Upon receipt of a request for an opinion by the Commission or upon the motion of the Commission pursuant to subsection 2, the Executive Director shall investigate the facts and circumstances relating to the request to determine whether there is just and sufficient cause for the Commission to render an opinion in the matter. The Executive Director shall notify the public officer or employee who is the subject of the request and provide the public officer or employee an opportunity to submit to the Executive Director a response to the allegations against the public officer or employee within 30 days after the date on which the public officer or employee received the notice of the request. The purpose of the response is to provide the Executive Director with any information relevant to the request which the public officer or employee believes may assist the Executive Director and the investigatory panel in conducting the investigation. The public officer or employee is not required in the response or in any proceeding before the investigatory panel to assert, claim or raise any objection or defense, in law or fact, to the allegations against the public officer or employee and no objection or defense, in law or fact, is waived, abandoned or barred by the failure to assert, claim or raise it in the response or in any proceeding before the investigatory panel.

4. The Executive Director shall complete the investigation and present a written recommendation relating to just and sufficient cause, including, without limitation, the specific evidence or reasons that support the recommendation, to the investigatory panel within 70 days after the receipt of or the motion of the Commission for the request, unless the public officer or employee waives this time limit.
5. Within 15 days after the Executive Director has provided the written recommendation in the matter to the investigatory panel pursuant to subsection 4, the investigatory panel shall conclude the investigation and make a final determination regarding whether there is just and sufficient cause for the Commission to render an opinion in the matter, unless the public officer or employee waives this time limit. The investigatory panel shall not determine that there is just and sufficient cause for the Commission to render an opinion in the matter unless the Executive Director has provided the public officer or employee an opportunity to respond to the allegations against the public officer or employee as required by subsection 3. The investigatory panel shall cause a record of its proceedings in each matter to be kept.
6. If the investigatory panel determines that there is just and sufficient cause for the Commission to render an opinion in the matter, the Commission shall hold a hearing and render an opinion in the matter within 60 days after the determination of just and sufficient cause by the investigatory panel, unless the public officer or employee waives this time limit.
7. Each request for an opinion that a public officer or employee submits to the Commission pursuant to subsection 1, each opinion rendered by the Commission in response to such a request and any motion, determination, evidence or record of a hearing relating to such a request are confidential unless the public officer or employee who requested the opinion:
  - (a) Acts in contravention of the opinion, in which case the Commission may disclose the request for the opinion, the contents of the opinion and any motion, evidence or record of a hearing related thereto;
  - (b) Discloses the request for the opinion, the contents of the opinion, or any motion, evidence or record of a hearing related thereto; or
  - (c) Requests the Commission to disclose the request for the opinion, the contents of the opinion, or any motion, evidence or record of a hearing related thereto.
8. Except as otherwise provided in subsection 9, all information, communications, records, documents or other material in the possession of the Commission or its staff that is related to a request for an opinion regarding a public officer or employee submitted to or initiated by the Commission pursuant to subsection 2, including, without limitation, the record of the proceedings of the investigatory panel made pursuant to subsection 5, are confidential and not public records pursuant to chapter 239 of NRS until:
  - (a) The investigatory panel determines whether there is just and sufficient cause to render an opinion in the matter and serves written notice of such a determination on the public officer or employee who is the subject of the request for an opinion submitted or initiated pursuant to subsection 2; or
  - (b) The public officer or employee who is the subject of a request for an opinion submitted or initiated pursuant to subsection 2 authorizes the Commission in writing to make its information, communications, records, documents or other material which are related to the request publicly available,↪ whichever occurs first.

9. Except as otherwise provided in this section, the investigative file of the Commission is confidential. At any time after being served with written notice of the determination of the investigatory panel regarding the existence of just and sufficient cause for the Commission to render an opinion in the matter, the public officer or employee who is the subject of the request for an opinion may submit a written discovery request to the Commission for a copy of any portion of the investigative file that the Commission intends to present for consideration as evidence in rendering an opinion in the matter and a list of proposed witnesses. Any portion of the investigative file which the Commission presents as evidence in rendering an opinion in the matter become a public record as provided in chapter 239 of NRS.
10. Whenever the Commission holds a hearing pursuant to this section, the Commission shall:
  - (a) Notify the person about whom the opinion was requested of the place and time of the Commission's hearing on the matter;
  - (b) Allow the person to be represented by counsel; and
  - (c) Allow the person to hear the evidence presented to the Commission and to respond and present evidence on the person's own behalf.

↳The Commission's hearing may be held no sooner than 10 days after the notice is given unless the person agrees to a shorter time.
11. If a person who is not a party to a hearing before the Commission, including, without limitation, a person who has requested an opinion pursuant to paragraph (a) or (b) of subsection 2, wishes to ask a question of a witness at the hearing, the person must submit the question to the Executive Director in writing. The Executive Director may submit the question to the Commission if the Executive Director deems the question relevant and appropriate. This subsection does not require the Commission to ask any question submitted by a person who is not a party to the proceeding.
12. If a person who requests an opinion pursuant to subsection 1 or 2 does not:
  - (a) Submit all necessary information to the Commission; and
  - (b) Declare by oath or affirmation that the person will testify truthfully,

↳the Commission may decline to render an opinion.
13. For good cause shown, the Commission may take testimony from a person by telephone or video conference.
14. For the purposes of [NRS 41.032](#), the members of the Commission and its employees shall be deemed to be exercising or performing a discretionary function or duty when taking an action related to the rendering of an opinion pursuant to this section.
15. A meeting or hearing that the Commission or the investigatory panel holds to receive information or evidence concerning the propriety of the conduct of a public officer or employee pursuant to this section and the deliberations of the Commission and the investigatory panel on such information or evidence are not subject to the provisions of [chapter 241](#) of NRS.
16. For the purposes of this section, the investigative file of the Commission which relates to a request for an opinion regarding a public officer or employee includes, without limitation, any information obtained by the Commission through any form of communication during the course of an investigation and any records, documents or other material created or maintained during the course of an investigation which relate to the public officer or employee who is the subject of the request for an opinion, regardless of whether such information, records, documents or other material are obtained by a subpoena.

(Added to NRS by 1977, 1107; A 1985, 2124; 1987, 2095; [1991, 1598](#); [1995, 2443](#); [1997, 3327](#); [1999, 665, 2739](#); [2003, 3391](#); [2007, 615](#); [2009, 1061](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.511) **Effective June 13, 2013**

**Sec. 43.** NRS 281A.440 is hereby amended to read as follows:

281A.440 1. The Commission shall render an opinion interpreting the statutory ethical standards and apply the standards to a given set of facts and circumstances within 45 days after receiving a request, on a form prescribed by the Commission, from a public officer or employee who is seeking guidance on questions which directly relate to the propriety of the requester's own past, present or future conduct as ~~an~~ **a public** officer or employee, unless the public officer or employee waives the time limit. The public officer or employee may also request the Commission to hold a public hearing regarding the requested opinion. If a requested opinion relates to the propriety of the requester's own present or future conduct, the opinion of the Commission is:

- (a) Binding upon the requester as to the requester's future conduct; and
- (b) Final and subject to judicial review pursuant to NRS 233B.130, except that a proceeding regarding this review must be held in closed court without admittance of persons other than those necessary to the proceeding, unless this right to confidential proceedings is waived by the requester.

2. The Commission may render an opinion interpreting the statutory ethical standards and apply the standards to a given set of facts and circumstances:

- (a) Upon request from a specialized or local ethics committee.
- (b) Except as otherwise provided in this subsection, upon request from a person, if the requester submits:
  - (1) The request on a form prescribed by the Commission; and
  - (2) All related evidence deemed necessary by the Executive Director and the investigatory panel to make a determination of whether there is just and sufficient cause to render an opinion in the matter.

(c) Upon the Commission's own motion regarding the propriety of conduct by a public officer or employee. The Commission shall not initiate proceedings pursuant to this paragraph based solely upon an anonymous complaint.

☞ The Commission shall not render an opinion interpreting the statutory ethical standards or apply those standards to a given set of facts and circumstances if the request is submitted by a person who is incarcerated in a correctional facility in this State.

3. Upon receipt of a request for an opinion by the Commission or upon the motion of the Commission pursuant to subsection 2, the Executive Director shall investigate the facts and circumstances relating to the request to determine whether there is just and sufficient cause for the Commission to render an opinion in the matter. The Executive Director shall notify the public officer or employee who is the subject of the request and provide the public officer or employee an opportunity to submit to the Executive Director a response to the allegations against the public officer or employee within 30 days after the date on which the public officer or employee received the notice of the request. The purpose of the response is to provide the Executive Director with any information relevant to the request which the public officer or employee believes may assist the Executive Director and the investigatory panel in conducting the investigation. The public officer or employee is not required in the response or in any proceeding before the investigatory panel to assert, claim or raise any objection or defense, in law or fact, to the allegations against the public officer or employee and no objection or defense, in law or fact, is waived, abandoned or barred by the failure to assert, claim or raise it in the response or in any proceeding before the investigatory panel.

4. The Executive Director shall complete the investigation and present a **written** recommendation relating to just and sufficient cause, **including, without limitation, the specific evidence or reasons that support the recommendation**, to the investigatory panel within 70 days after the receipt of or the motion of the Commission for the request, unless the public officer or employee waives this time limit. ~~If, after the investigation, the Executive Director determines that there is just and sufficient cause for the Commission to render an opinion in the matter, the Executive Director shall state such a recommendation in writing, including, without limitation, the specific evidence that supports the Executive Director's recommendation. If, after the investigation, the Executive Director determines that there is not just and sufficient cause for the Commission to render an opinion in the matter, the Executive Director shall state~~

~~such a recommendation in writing, including, without limitation, the specific reasons for the Executive Director's recommendation.]~~

5. Within 15 days after the Executive Director has provided the ~~[Executive Director's]~~ **written** recommendation in the matter to the investigatory panel ~~[,]~~ **pursuant to subsection 4**, the investigatory panel shall **conclude the investigation and** make a final determination regarding whether there is just and sufficient cause for the Commission to render an opinion in the matter, unless the public officer or employee waives this time limit. The investigatory panel shall not determine that there is just and sufficient cause for the Commission to render an opinion in the matter unless the Executive Director has provided the public officer or employee an opportunity to respond to the allegations against the public officer or employee as required by subsection 3. The investigatory panel shall cause a record of its proceedings in each matter to be kept . ~~[, and such a record must remain confidential until the investigatory panel determines whether there is just and sufficient cause for the Commission to render an opinion in the matter.]~~

6. If the investigatory panel determines that there is just and sufficient cause for the Commission to render an opinion in the matter, the Commission shall hold a hearing and render an opinion in the matter within 60 days after the determination of just and sufficient cause by the investigatory panel, unless the public officer or employee waives this time limit.

7. Each request for an opinion that a public officer or employee submits to the Commission pursuant to subsection 1, each opinion rendered by the Commission in response to such a request and any motion, determination, evidence or record of a hearing relating to such a request are confidential unless the public officer or employee who requested the opinion:

(a) Acts in contravention of the opinion, in which case the Commission may disclose the request for the opinion, the contents of the opinion and any motion, evidence or record of a hearing related thereto;

(b) Discloses the request for the opinion, the contents of the opinion, or any motion, evidence or record of a hearing related thereto; or

(c) Requests the Commission to disclose the request for the opinion, the contents of the opinion, or any motion, evidence or record of a hearing related thereto.

8. Except as otherwise provided in ~~[this]~~ subsection ~~[, each document]~~ **9, all information, communications, records, documents or other material** in the possession of the Commission or its staff that is related to a request for an opinion regarding a public officer or employee submitted to or initiated by the Commission pursuant to subsection 2, including, without limitation, ~~[the Commission's copy of the request and all materials and information gathered in an investigation of the request, is]~~ **the record of the proceedings of the investigatory panel made pursuant to subsection 5, are** confidential **and not public records pursuant to chapter 239 of NRS** until ~~[the]~~ :

(a) **The** investigatory panel determines whether there is just and sufficient cause to render an opinion in the matter ~~[. The]~~ **and serves written notice of such a determination on the public officer or employee who is the subject of the request for an opinion submitted or initiated pursuant to subsection 2; or**

(b) **The** public officer or employee who is the subject of a request for an opinion submitted or initiated pursuant to subsection 2 ~~[may in writing authorize]~~ **authorizes** the Commission **in writing** to make its ~~[files, material and]~~ information , **communications, records, documents or other material** which are related to the request publicly available ~~[.],~~

**whichever occurs first.**

9. Except as otherwise provided in ~~[paragraphs (a) and (b), the proceedings of the investigatory panel are]~~ **this section, the investigative file of the Commission is** confidential . ~~[until]~~ **At any time after being served with written notice of the determination of** the investigatory panel ~~[determines whether there is]~~ **regarding the existence of** just and sufficient cause **for the Commission** to render an opinion in the matter ~~[. A person who:~~

(a) ~~Requests an opinion from the Commission pursuant to paragraph (b) of subsection 2 may:~~



~~(1) At any time, reveal to a third party the alleged conduct of a public officer or employee underlying the request that the person filed with the Commission or the substance of testimony, if any, that the person gave before the Commission.~~

~~(2) After the investigatory panel determines whether there is just and sufficient cause to render an opinion in the matter, reveal to a third party the fact that the person requested an opinion from the Commission.~~

~~(b) Gives testimony before the Commission may:~~

~~(1) At any time, reveal to a third party the substance of testimony that the person gave before the Commission.~~

~~(2) After the investigatory panel determines whether there is just and sufficient cause to render an opinion in the matter, reveal to a third party the fact that the person gave testimony before the Commission.] , the public officer or employee who is the subject of the request for an opinion may submit a written discovery request to the Commission for a copy of any portion of the investigative file that the Commission intends to present for consideration as evidence in rendering an opinion in the matter and a list of proposed witnesses. Any portion of the investigative file which the Commission presents as evidence in rendering an opinion in the matter becomes a public record as provided in chapter 239 of NRS.~~

10. Whenever the Commission holds a hearing pursuant to this section, the Commission shall:

(a) Notify the person about whom the opinion was requested of the place and time of the Commission's hearing on the matter;

(b) Allow the person to be represented by counsel; and

(c) Allow the person to hear the evidence presented to the Commission and to respond and present evidence on the person's own behalf.

☞ The Commission's hearing may be held no sooner than 10 days after the notice is given unless the person agrees to a shorter time.

11. If a person who is not a party to a hearing before the Commission, including, without limitation, a person who has requested an opinion pursuant to paragraph (a) or (b) of subsection 2, wishes to ask a question of a witness at the hearing, the person must submit the question to the Executive Director in writing. The Executive Director may submit the question to the Commission if the Executive Director deems the question relevant and appropriate. This subsection does not require the Commission to ask any question submitted by a person who is not a party to the proceeding.

12. If a person who requests an opinion pursuant to subsection 1 or 2 does not:

(a) Submit all necessary information to the Commission; and

(b) Declare by oath or affirmation that the person will testify truthfully,

☞ the Commission may decline to render an opinion.

13. For good cause shown, the Commission may take testimony from a person by telephone or video conference.

14. For the purposes of NRS 41.032, the members of the Commission and its employees shall be deemed to be exercising or performing a discretionary function or duty when taking an action related to the rendering of an opinion pursuant to this section.

15. A meeting or hearing that the Commission or the investigatory panel holds to receive information or evidence concerning the propriety of the conduct of a public officer or employee pursuant to this section and the deliberations of the Commission and the investigatory panel on such information or evidence are not subject to the provisions of chapter 241 of NRS.

*16. For the purposes of this section, the investigative file of the Commission which relates to a request for an opinion regarding a public officer or employee includes, without limitation, any information obtained by the Commission through any form of communication during the course of an investigation and any records, documents or other material created or maintained during the course of an investigation which relate to the public officer or employee who is the subject of the request for an opinion, regardless of whether such information, records, documents or other material are obtained by a subpoena.*

**NRS 281A.450 Legal defense of public officer or employee in proceedings relating to opinion requests.**

1. If a request for an opinion is submitted to or initiated by the Commission concerning a present or former state officer or employee, unless the state officer or employee retains his or her legal counsel or the Attorney General tenders the defense of the state officer or employee to an insurer who, pursuant to a contract of insurance, is authorized to defend the state officer or employee, the Attorney General shall defend the state officer or employee or employ special counsel to defend the state officer or employee in any proceeding relating to the request for the opinion if:
  - (a) The state officer or employee submits a written request for defense in the manner provided in [NRS 41.0339](#); and
  - (b) Based on the facts and allegations known to the Attorney General, the Attorney General determines that the act or omission on which the alleged violation is based:
    - (1) Appears to be within the course and scope of public duty or employment of the state officer or employee; and
    - (2) Appears to have been performed or omitted in good faith.
2. The Attorney General shall create a written record setting forth the basis for the Attorney General's determination of whether to defend the state officer or employee pursuant to paragraph (b) of subsection 1. The written record is not admissible in evidence at trial or in any other judicial or administrative proceeding in which the state officer or employee is a party, except in connection with an application to withdraw as the attorney of record.  
(Added to NRS by [2005, 2556](#))—(Substituted in revision for NRS 281.515)

**NRS 281A.460 Opinions of Commission may include guidance to public officer or employee; restrictions.** The Commission's opinions may include guidance to a public officer or employee on questions whether:

1. A conflict exists between the public officer's or employee's personal interest and the public officer's or employee's official duty.
2. The public officer's or employee's official duties involve the use of discretionary judgment whose exercise in the particular matter would have a significant effect upon the disposition of the matter.
3. The conflict would materially affect the independence of the judgment of a reasonable person in the public officer's or employee's situation.
4. The public officer or employee possesses special knowledge which is an indispensable asset of the public officer's or employee's public agency and is needed by it to reach a sound decision.
5. It would be appropriate for the public officer or employee to withdraw or abstain from participation, disclose the nature of the public officer's or employee's conflicting personal interest or pursue some other designated course of action in the matter.

(Added to NRS by 1977, 1107; A 1985, 2126; 1987, 2097; [1997, 258](#); [2005, 2280](#))—(Substituted in revision for NRS 281.521)

**NRS 281A.470 Specialized or local ethics committee: Establishment; functions; confidentiality.**

1. Any state agency or the governing body of a county or an incorporated city may establish a specialized or local ethics committee to complement the functions of the Commission. A specialized or local ethics committee may:
  - (a) Establish a code of ethical standards suitable for the particular ethical problems encountered in its sphere of activity. The standards may not be less restrictive than the statutory ethical standards.
  - (b) Render an opinion upon the request of any public officer or employee of its own organization or level seeking an interpretation of its ethical standards on questions directly related to the propriety of the public officer's or employee's own future official conduct or refer the request to the Commission. Any public officer or employee subject to the jurisdiction of the committee shall direct the public officer's or employee's inquiry to that committee instead of the Commission.
  - (c) Require the filing of statements of financial disclosure by public officers on forms prescribed by the committee or the city clerk if the form has been:
    - (1) Submitted, at least 60 days before its anticipated distribution, to the Secretary of State for review; and
    - (2) Upon review, approved by the Secretary of State. The Secretary of State shall not approve the form unless the form contains all the information required to be included in a statement of financial disclosure pursuant to NRS 281.571.
2. The Secretary of State is not responsible for the costs of producing or distributing a form for filing a statement of financial disclosure pursuant to the provisions of subsection 1.
3. A specialized or local ethics committee shall not attempt to interpret or render an opinion regarding the statutory ethical standards.
4. Each request for an opinion submitted to a specialized or local ethics committee, each hearing held to obtain information on which to base an opinion, all deliberations relating to an opinion, each opinion rendered by a committee and any motion relating to the opinion are confidential unless:
  - (a) The public officer or employee acts in contravention of the opinion; or
  - (b) The requester discloses the content of the opinion.

(Added to NRS by 1977, 1107; A 1985, 2126; [1991, 105](#); [1995, 2198, 2445](#); [1997, 640, 641](#); [2011, 1727](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.541) **Effective June 13, 2013**

**Sec. 44.** NRS 281A.470 is hereby amended to read as follows:

281A.470 1. Any ~~[department, board, commission or other]~~ *state* agency ~~[of the State]~~ or the governing body of a county or an incorporated city may establish a specialized or local ethics committee to complement the functions of the Commission. A specialized or local ethics committee may:

(a) Establish a code of ethical standards suitable for the particular ethical problems encountered in its sphere of activity. The standards may not be less restrictive than the statutory ethical standards.

(b) Render an opinion upon the request of any public officer or employee of its own organization or level seeking an interpretation of its ethical standards on questions directly related to the propriety of the public officer's or employee's own future official conduct or refer the request to the Commission. Any public officer or employee subject to the jurisdiction of the committee shall direct the public officer's or employee's inquiry to that committee instead of the Commission.

(c) Require the filing of statements of financial disclosure by public officers on forms prescribed by the committee or the city clerk if the form has been:

(1) Submitted, at least 60 days before its anticipated distribution, to the Secretary of State for review; and

(2) Upon review, approved by the Secretary of State. *The Secretary of State shall not approve the form unless the form contains all the information required to be included in a statement of financial disclosure pursuant to NRS 281.571.*

2. *The Secretary of State is not responsible for the costs of producing or distributing a form for filing a statement of financial disclosure pursuant to the provisions of subsection 1.*

3. A specialized or local ethics committee shall not attempt to interpret or render an opinion regarding the statutory ethical standards.

[3.] 4. Each request for an opinion submitted to a specialized or local ethics committee, each hearing held to obtain information on which to base an opinion, all deliberations relating to an opinion, each opinion rendered by a committee and any motion relating to the opinion are confidential unless:

(a) The public officer or employee acts in contravention of the opinion; or

(b) The requester discloses the content of the opinion.

**NRS 281A.480 Commission authorized to impose civil penalties; duties of Commission upon finding willful violation; circumstances in which violation not deemed willful; effect of chapter upon criminal law; judicial review; burden of proof.**

1. In addition to any other penalties provided by law and in accordance with the provisions of NRS 281A.LLL, the Commission may impose on a public officer or employee or former public officer or employee civil penalties:
  - (a) Not to exceed \$5,000 for a first willful violation of this chapter;
  - (b) Not to exceed \$10,000 for a separate act or event that constitutes a second willful violation of this chapter; and
  - (c) Not to exceed \$25,000 for a separate act or event that constitutes a third willful violation of this chapter.
2. In addition to any other penalties provided by law, the Commission may, upon its own motion or upon the motion of the person about whom an opinion was requested pursuant to NRS 281A.440, impose a civil penalty not to exceed \$5,000 and assess an amount equal to the amount of attorney's fees and costs actually and reasonably incurred by the person about whom an opinion was requested pursuant to [NRS 281A.440](#) against a person who prevents, interferes with or attempts to prevent or interfere with the discovery or investigation of a violation of this chapter.
3. If the Commission finds that a violation of a provision of this chapter by a public officer or employee or former public officer or employee has resulted in the realization of a financial benefit by the current or former public officer or employee or another person, the Commission may, in addition to any other penalties provided by law, require the current or former public officer or employee to pay a civil penalty of not more than twice the amount so realized.

4. In addition to any other penalties provided by law, if a proceeding results in an opinion that:
  - (a) One or more willful violations of this chapter have been committed by a State Legislator removable from office only through expulsion by the State Legislator's own House pursuant to [Section 6 of Article 4](#) of the Nevada Constitution, the Commission shall:
    - (1) If the State Legislator is a member of the Senate, submit the opinion to the Majority Leader of the Senate or, if the Majority Leader of the Senate is the subject of the opinion or the person who requested the opinion, to the President Pro Tempore of the Senate; or
    - (2) If the State Legislator is a member of the Assembly, submit the opinion to the Speaker of the Assembly or, if the Speaker of the Assembly is the subject of the opinion or the person who requested the opinion, to the Speaker Pro Tempore of the Assembly.
  - (b) One or more willful violations of this chapter have been committed by a state officer removable from office only through impeachment pursuant to [Article 7](#) of the Nevada Constitution, the Commission shall submit the opinion to the Speaker of the Assembly and the Majority Leader of the Senate or, if the Speaker of the Assembly or the Majority Leader of the Senate is the person who requested the opinion, to the Speaker Pro Tempore of the Assembly or the President Pro Tempore of the Senate, as appropriate.
  - (c) One or more willful violations of this chapter have been committed by a public officer other than a public officer described in paragraphs (a) and (b), the willful violations shall be deemed to be malfeasance in office for the purposes of [NRS 283.440](#) and the Commission:
    - (1) May file a complaint in the appropriate court for removal of the public officer pursuant to [NRS 283.440](#) when the public officer is found in the opinion to have committed fewer than three willful violations of this chapter.
    - (2) Shall file a complaint in the appropriate court for removal of the public officer pursuant to [NRS 283.440](#) when the public officer is found in the opinion to have committed three or more willful violations of this chapter.

↪ This paragraph grants an exclusive right to the Commission, and no other person may file a complaint against the public officer pursuant to [NRS 283.440](#) based on any violation found in the opinion.
5. Notwithstanding any other provision of this chapter, any act or failure to act by a public officer or employee or former public officer or employee relating to this chapter is not a willful violation of this chapter if the public officer or employee establishes by sufficient evidence that:
  - (a) The public officer or employee relied in good faith upon the advice of the legal counsel retained by his or her public body, agency or employer; and
  - (b) The act or failure to act by the public officer or employee was not contrary to a prior published opinion issued by the Commission.
6. In addition to any other penalties provided by law, a public employee who commits a willful violation of this chapter is subject to disciplinary proceedings by the employer of the public employee and must be referred for action in accordance to the applicable provisions governing the employment of the public employee.
7. The provisions of this chapter do not abrogate or decrease the effect of the provisions of the Nevada Revised Statutes which define crimes or prescribe punishments with respect to the conduct of public officers or employees. If the Commission finds that a public officer or employee has committed a willful violation of this chapter which it believes may also constitute a criminal offense, the Commission shall refer the matter to the Attorney General or the district attorney, as appropriate, for a determination of whether a crime has been committed that warrants prosecution.

8. The imposition of a civil penalty pursuant to subsection 1, 2 or 3 is a final decision for the purposes of judicial review pursuant to [NRS 233B.130](#).
9. A finding by the Commission that a public officer or employee has violated any provision of this chapter must be supported by a preponderance of the evidence unless a greater burden is otherwise prescribed by law.

(Added to NRS by 1977, 1108; A 1987, 2097; [1991, 1600](#); [1993, 2244](#); [1995, 2446](#); [1997, 258, 3330, 3333](#); [1999, 2564, 2743](#); [2001, 199](#); [2003, 3394](#); [2005, 1577, 2281](#); [2007, 639](#); [2009, 1064](#); [2013, \\_\\_\\_\\_\\_](#))—(Substituted in revision for NRS 281.551) **Effective June 13, 2013**

**Sec. 45.** NRS 281A.480 is hereby amended to read as follows:

281A.480 1. In addition to any other penalties provided by law ~~[;]~~ *and in accordance with the provisions of section 27.5 of this act*, the Commission may impose on a public officer or employee or former public officer or employee civil penalties:

- (a) Not to exceed \$5,000 for a first willful violation of this chapter;
- (b) Not to exceed \$10,000 for a separate act or event that constitutes a second willful violation of this chapter; and
- (c) Not to exceed \$25,000 for a separate act or event that constitutes a third willful violation of this chapter.

2. In addition to any other penalties provided by law, the Commission may *, upon its own motion or upon the motion of the person about whom an opinion was requested pursuant to NRS 281A.440*, impose a civil penalty not to exceed \$5,000 and assess an amount equal to the amount of attorney's fees and costs actually and reasonably incurred by the person about whom an opinion was requested pursuant to NRS 281A.440 against a person who prevents, interferes with or attempts to prevent or interfere with the discovery or investigation of a violation of this chapter.

3. If the Commission finds that a violation of a provision of this chapter by a public officer or employee or former public officer or employee has resulted in the realization of a financial benefit by the current or former public officer or employee or another person, the Commission may, in addition to any other penalties provided by law, require the current or former public officer or employee to pay a civil penalty of not more than twice the amount so realized.

4. In addition to any other penalties provided by law, if a proceeding results in an opinion that:

(a) One or more willful violations of this chapter have been committed by a State Legislator removable from office only through expulsion by the State Legislator's own House pursuant to Section 6 of Article 4 of the Nevada Constitution, the Commission shall:

(1) If the State Legislator is a member of the Senate, submit the opinion to the Majority Leader of the Senate or, if the Majority Leader of the Senate is the subject of the opinion or the person who requested the opinion, to the President Pro Tempore of the Senate; or

(2) If the State Legislator is a member of the Assembly, submit the opinion to the Speaker of the Assembly or, if the Speaker of the Assembly is the subject of the opinion or the person who requested the opinion, to the Speaker Pro Tempore of the Assembly.

(b) One or more willful violations of this chapter have been committed by a state officer removable from office only through impeachment pursuant to Article 7 of the Nevada Constitution, the Commission shall submit the opinion to the Speaker of the Assembly and the Majority Leader of the Senate or, if the Speaker of the Assembly or the Majority Leader of the Senate is the person who requested the opinion, to the Speaker Pro Tempore of the Assembly or the President Pro Tempore of the Senate, as appropriate.

(c) One or more willful violations of this chapter have been committed by a public officer other than a public officer described in paragraphs (a) and (b), the willful violations shall be deemed to be malfeasance in office for the purposes of NRS 283.440 and the Commission:

(1) May file a complaint in the appropriate court for removal of the public officer pursuant to NRS 283.440 when the public officer is found in the opinion to have committed fewer than three willful violations of this chapter.

(2) Shall file a complaint in the appropriate court for removal of the public officer pursuant to NRS 283.440 when the public officer is found in the opinion to have committed three or more willful violations of this chapter.

↳ This paragraph grants an exclusive right to the Commission, and no other person may file a complaint against the public officer pursuant to NRS 283.440 based on any violation found in the opinion.

5. ~~[An action taken]~~ **Notwithstanding any other provision of this chapter, any act or failure to act** by a public officer or employee or former public officer or employee relating to this chapter is not a willful violation of ~~[a provision of those sections]~~ **this chapter** if the public officer or employee establishes by sufficient evidence that : ~~[the public officer or employee satisfied all of the following requirements:]~~

(a) The public officer or employee relied in good faith upon the advice of the legal counsel retained by ~~[the]~~ **his or her** public body ~~[which the public officer represents or by the]~~ , **agency or** employer ; ~~[of the public employee or upon the manual published by the Commission pursuant to NRS 281A.290;~~

~~(b) The public officer or employee was unable, through no fault of the public officer or employee, to obtain an opinion from the Commission before the action was taken;~~ and

~~[(e)]~~ **(b)** The **act or failure to act by the** public officer or employee ~~[took action that]~~ was not contrary to a prior published opinion issued by the Commission.

6. In addition to any other penalties provided by law, a public employee who commits a willful violation of this chapter is subject to disciplinary proceedings by the employer of the public employee and must be referred for action in accordance to the applicable provisions governing the employment of the public employee.

7. The provisions of this chapter do not abrogate or decrease the effect of the provisions of the Nevada Revised Statutes which define crimes or prescribe punishments with respect to the conduct of public officers or employees. If the Commission finds that a public officer or employee has committed a willful violation of this chapter which it believes may also constitute a criminal offense, the Commission shall refer the matter to the Attorney General or the district attorney, as appropriate, for a determination of whether a crime has been committed that warrants prosecution.

8. The imposition of a civil penalty pursuant to subsection 1, 2 or 3 is a final decision for the purposes of judicial review pursuant to NRS 233B.130.

9. A finding by the Commission that a public officer or employee has violated any provision of this chapter must be supported by a preponderance of the evidence unless a greater burden is otherwise prescribed by law.

**NRS 281A.KKK Dispositions by stipulation, agreed settlement or consent order.** In any matter in which the Commission disposes of a request for an opinion by stipulation, agreed settlement or consent order, the Commission shall treat comparable situations in a comparable manner and shall ensure that the disposition of the matter bears a reasonable relationship to the severity of the violation or alleged violation.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

*Sec. 27.3. In any matter in which the Commission disposes of a request for an opinion by stipulation, agreed settlement or consent order, the Commission shall treat comparable situations in a comparable manner and shall ensure that the disposition of the matter bears a reasonable relationship to the severity of the violation or alleged violation.*

**NRS 281A.LLL Circumstances mitigating finding of willful violations.**

1. In determining whether a violation of this chapter is a willful violation and, if so, the amount of any civil penalty to be imposed on a public officer or employee or former public officer or employee pursuant to NRS 281A.480, the Commission shall consider:
  - (a) The seriousness of the violation, including, without limitation, the nature, circumstances, extent and gravity of the violation;
  - (b) The number and history of previous warnings issued to or violations of the provisions of this chapter by the public officer or employee;
  - (c) The cost to the Commission to conduct the investigation and any hearing relating to the violation;
  - (d) Any mitigating factors, including, without limitation, any self-reporting, prompt correction of the violation, any attempts to rectify the violation before any complaint is filed and any cooperation by the public officer or employee in resolving the complaint;
  - (e) Any restitution or reimbursement paid to parties affected by the violation;
  - (f) The extent of any financial gain resulting from the violation; and
  - (g) Any other matter justice may require.
2. In applying the factors set forth in this section, the Commission shall treat comparable situations in a comparable manner and shall ensure that the disposition of the matter bears a reasonable relationship to the severity of the violation.

**(Added to NRS by 2013, \_\_\_\_\_) Effective June 13, 2013**

*Sec. 27.5. 1. In determining whether a violation of this chapter is a willful violation and, if so, the amount of any civil penalty to be imposed on a public officer or employee or former public officer or employee pursuant to NRS 281A.480, the Commission shall consider:*

- (a) The seriousness of the violation, including, without limitation, the nature, circumstances, extent and gravity of the violation;*
- (b) The number and history of previous warnings issued to or violations of the provisions of this chapter by the public officer or employee;*
- (c) The cost to the Commission to conduct the investigation and any hearing relating to the violation;*
- (d) Any mitigating factors, including, without limitation, any self-reporting, prompt correction of the violation, any attempts to rectify the violation before any complaint is filed and any cooperation by the public officer or employee in resolving the complaint;*
- (e) Any restitution or reimbursement paid to parties affected by the violation;*
- (f) The extent of any financial gain resulting from the violation; and*
- (g) Any other matter justice may require.*

*2. In applying the factors set forth in this section, the Commission shall treat comparable situations in a comparable manner and shall ensure that the disposition of the matter bears a reasonable relationship to the severity of the violation.*



## MISCELLANEOUS PROVISIONS

### **NRS 281A.500 Acknowledgment of statutory ethical standards: Filing; contents; form; retention; penalty for willful refusal to file.**

1. On or before the date on which a public officer swears or affirms the oath of office, the public officer must be informed of the statutory ethical standards and the duty to file an acknowledgment of the statutory ethical standards in accordance with this section by:
  - (a) For an appointed public officer, the appointing authority of the public officer; and
  - (b) For an elected public officer of:
    - (1) The county and other political subdivisions within the county except cities, the county clerk;
    - (2) The city, the city clerk;
    - (3) The Legislative Department of the State Government, the Director of the Legislative Counsel Bureau; and
    - (4) The Executive Department of the State Government, the Director of the Department of Administration, or his or her designee.
2. Within 30 days after a public employee begins employment:
  - (a) The Director of the Department of Administration, or his or her designee, shall provide each new public employee of a state agency with the information prepared by the Commission concerning the statutory ethical standards; and
  - (b) The manager of each local agency, or his or her designee, shall provide each new public employee of the local agency with the information prepared by the Commission concerning the statutory ethical standards.
3. Each public officer shall acknowledge that the public officer:
  - (a) Has received, read and understands the statutory ethical standards; and
  - (b) Has a responsibility to inform himself or herself of any amendments to the statutory ethical standards as soon as reasonably practicable after each session of the Legislature.
4. The acknowledgment must be executed on a form prescribed by the Commission and must be filed with the Commission:
  - (a) If the public officer is elected to office at the general election, on or before January 15 of the year following the public officer's election.
  - (b) If the public officer is elected to office at an election other than the general election or is appointed to office, on or before the 30th day following the date on which the public officer swears or affirms the oath of office.
5. Except as otherwise provided in this subsection, a public officer shall execute and file the acknowledgment once for each term of office. If the public officer serves at the pleasure of the appointing authority and does not have a definite term of office, the public officer, in addition to executing and filing the acknowledgment after the public officer swears or affirms the oath of office in accordance with subsection 4, shall execute and file the acknowledgment on or before January 15 of each even-numbered year while the public officer holds that office.
6. For the purposes of this section, the acknowledgment is timely filed if, on or before the last day for filing, the acknowledgment is filed in one of the following ways:
  - (a) Delivered in person to the principal office of the Commission in Carson City.
  - (b) Mailed to the Commission by first-class mail, or other class of mail that is at least as expeditious, postage prepaid. Filing by mail is complete upon timely depositing the acknowledgment with the United States Postal Service.

- (c) Dispatched to a third-party commercial carrier for delivery to the Commission within 3 calendar days. Filing by third-party commercial carrier is complete upon timely depositing the acknowledgment with the third-party commercial carrier.
  - (d) Transmitted to the Commission by facsimile machine or other electronic means authorized by the Commission. Filing by facsimile machine or other electronic means is complete upon receipt of the transmission by the Commission.
7. The form for making the acknowledgment must contain:
    - (a) The address of the Internet website of the Commission where a public officer may view the statutory ethical standards and print a copy of the standards; and
    - (b) The telephone number and mailing address of the Commission where a public officer may make a request to obtain a printed copy of the statutory ethical standards from the Commission.
  8. Whenever the Commission, or any public officer or employee as part of the public officer's or employee's official duties, provides a public officer with a printed copy of the form for making the acknowledgment, a printed copy of the statutory ethical standards must be included with the form.
  9. The Commission shall retain each acknowledgment filed pursuant to this section for 6 years after the date on which the acknowledgment was filed.
  10. Willful refusal to execute and file the acknowledgment required by this section shall be deemed to be:
    - (a) A willful violation of this chapter for the purposes of [NRS 281A.480](#); and
    - (b) Nonfeasance in office for the purposes of [NRS 283.440](#) and, if the public officer is removable from office pursuant to [NRS 283.440](#), the Commission may file a complaint in the appropriate court for removal of the public officer pursuant to that section. This paragraph grants an exclusive right to the Commission, and no other person may file a complaint against the public officer pursuant to [NRS 283.440](#) based on any violation of this section.
  11. As used in this section, "general election" has the meaning ascribed to it in [NRS 293.060](#).
- (Added to NRS by [1999, 2730](#); A [2001, 2289](#); [2003, 3020, 3396](#); [2003, 20th Special Session, 265](#); [2009, 1066](#); **2013, \_\_\_\_**)—(Substituted in revision for NRS 281.552) **Effective June 13, 2013**

**Sec. 46.** NRS 281A.500 is hereby amended to read as follows:

281A.500 1. *On or before the date on which a public officer swears or affirms the oath of office, the public officer must be informed of the statutory ethical standards and the duty to file an acknowledgment of the statutory ethical standards in accordance with this section by:*

- (a) For an appointed public officer, the appointing authority of the public officer; and*
- (b) For an elected public officer of:*

- (1) The county and other political subdivisions within the county except cities, the county clerk;*

- (2) The city, the city clerk;*

- (3) The Legislative Department of the State Government, the Director of the Legislative Counsel Bureau; and*

- (4) The Executive Department of the State Government, the Director of the Department of Administration, or his or her designee.*

*2. Within 30 days after a public employee begins employment:*

- (a) The Director of the Department of Administration, or his or her designee, shall provide each new public employee of a state agency with the information prepared by the Commission concerning the statutory ethical standards; and*

*(b) The manager of each local agency, or his or her designee, shall provide each new public employee of the local agency with the information prepared by the Commission concerning the statutory ethical standards.*

3. Each public officer shall acknowledge that the public officer:

(a) Has received, read and understands the statutory ethical standards; and

(b) Has a responsibility to inform himself or herself of any amendments to the statutory ethical standards as soon as reasonably practicable after each session of the Legislature.

[2.] 4. The acknowledgment must be executed on a form prescribed by the Commission and must be filed with the Commission:

(a) If the public officer is elected to office at the general election, on or before January 15 of the year following the public officer's election.

(b) If the public officer is elected to office at an election other than the general election or is appointed to office, on or before the 30th day following the date on which the public officer [takes] *swears or affirms the oath of* office.

[3.] 5. Except as otherwise provided in this subsection, a public officer shall execute and file the acknowledgment once for each term of office. If the public officer serves at the pleasure of the appointing authority and does not have a definite term of office, the public officer, in addition to executing and filing the acknowledgment after the public officer [takes] *swears or affirms the oath of* office in accordance with subsection [2.] 4, shall execute and file the acknowledgment on or before January 15 of each evennumbered year while the public officer holds that office.

[4.] 6. For the purposes of this section, the acknowledgment is timely filed if, on or before the last day for filing, the acknowledgment is filed in one of the following ways:

(a) Delivered in person to the principal office of the Commission in Carson City.

(b) Mailed to the Commission by first-class mail, or other class of mail that is at least as expeditious, postage prepaid. Filing by mail is complete upon timely depositing the acknowledgment with the United States Postal Service.

(c) Dispatched to a third-party commercial carrier for delivery to the Commission within 3 calendar days. Filing by third-party commercial carrier is complete upon timely depositing the acknowledgment with the third-party commercial carrier.

[5.] *(d) Transmitted to the Commission by facsimile machine or other electronic means authorized by the Commission. Filing by facsimile machine or other electronic means is complete upon receipt of the transmission by the Commission.*

7. The form for making the acknowledgment must contain:

(a) The address of the Internet website of the Commission where a public officer may view the statutory ethical standards and print a [hard] copy [.] *of the standards*; and

(b) The telephone number and mailing address of the Commission where a public officer may make a request to obtain a [hard] *printed* copy of the statutory ethical standards from the Commission.

[6.] 8. Whenever the Commission, or any public officer or employee as part of the public officer's or employee's official duties, provides a public officer with a [hard] *printed* copy of the form for making the acknowledgment, a [hard] *printed* copy of the statutory ethical standards must be included with the form.

[7.] 9. The Commission shall retain each acknowledgment filed pursuant to this section for 6 years after the date on which the acknowledgment was filed.

[8.] 10. Willful refusal to execute and file the acknowledgment required by this section shall be deemed to be:

(a) A willful violation of this chapter for the purposes of NRS 281A.480; and

(b) Nonfeasance in office for the purposes of NRS 283.440 and, if the public officer is removable from office pursuant to NRS 283.440, the Commission may file a complaint in the appropriate court for removal of the public officer pursuant to that section. This paragraph grants an exclusive right to the Commission, and no other person may file a complaint against the public officer pursuant to NRS 283.440 based on any violation of this section.

[9.] 11. As used in this section, "general election" has the meaning ascribed to it in NRS 293.060.

**NRS 281A.510 Public officer or employee prohibited from accepting or receiving honorarium; penalty.**

1. A public officer or public employee shall not accept or receive an honorarium.
2. An honorarium paid on behalf of a public officer or public employee to a charitable organization from which the officer or employee does not derive any financial benefit is deemed not to be accepted or received by the officer or employee for the purposes of this section.
3. This section does not prohibit:
  - (a) The receipt of payment for work performed outside the normal course of a person's public office or employment if the performance of that work is consistent with the applicable policies of the person's public employer regarding supplemental employment.
  - (b) The receipt of an honorarium by the spouse of a public officer or public employee if it is related to the spouse's profession or occupation.
4. As used in this section, "honorarium" means the payment of money or anything of value for an appearance or speech by the public officer or public employee in the officer's or employee's capacity as a public officer or public employee. The term does not include the payment of:
  - (a) The actual and necessary costs incurred by the public officer or public employee, the officer's or employee's spouse or the officer's or employee's aid for transportation and for lodging and meals while the public officer or public employee is away from the officer's or employee's residence.
  - (b) Compensation which would otherwise have been earned by the public officer or public employee in the normal course of the officer's or employee's public office or employment.
  - (c) A fee for a speech related to the officer's or employee's profession or occupation outside of the officer's or employee's public office or employment if:
    - (1) Other members of the profession or occupation are ordinarily compensated for such a speech; and
    - (2) The fee paid to the public officer or public employee is approximately the same as the fee that would be paid to a member of the private sector whose qualifications are similar to those of the officer or employee for a comparable speech.
  - (d) A fee for a speech delivered to an organization of legislatures, legislators or other elected officers.
5. In addition to any other penalty imposed pursuant to [NRS 281A.480](#), a public officer or public employee who violates the provisions of this section shall forfeit the amount of the honorarium.

(Added to NRS by [1991, 1592](#); A [1999, 2745](#); [2007, 640](#))—(Substituted in revision for NRS 281.553)

**NRS 281A.520 Public officer or employee prohibited from requesting or otherwise causing governmental entity to incur expense or make expenditure to support or oppose ballot question or candidate in certain circumstances.**

1. Except as otherwise provided in subsections 4 and 5, a public officer or employee shall not request or otherwise cause a governmental entity to incur an expense or make an expenditure to support or oppose:
  - (a) A ballot question.
  - (b) A candidate.
2. For the purposes of paragraph (b) of subsection 1, an expense incurred or an expenditure made by a governmental entity shall be considered an expense incurred or an expenditure made in support of a candidate if:
  - (a) The expense is incurred or the expenditure is made for the creation or dissemination of a pamphlet, brochure, publication, advertisement or television programming that prominently features the activities of a current public officer of the governmental entity who is a candidate for a state, local or federal elective office; and
  - (b) The pamphlet, brochure, publication, advertisement or television programming described in paragraph (a) is created or disseminated during the period specified in subsection 3.
3. The period during which the provisions of subsection 2 apply to a particular governmental entity begins when a current public officer of that governmental entity files a declaration of candidacy or acceptance of candidacy and ends on the date of the general election, general city election or special election for the office for which the current public officer of the governmental entity is a candidate.
4. The provisions of this section do not prohibit the creation or dissemination of, or the appearance of a candidate in or on, as applicable, a pamphlet, brochure, publication, advertisement or television programming that:
  - (a) Is made available to the public on a regular basis and merely describes the functions of:
    - (1) The public office held by the public officer who is the candidate; or
    - (2) The governmental entity by which the public officer who is the candidate is employed; or
  - (b) Is created or disseminated in the course of carrying out a duty of:
    - (1) The public officer who is the candidate; or
    - (2) The governmental entity by which the public officer who is the candidate is employed.
5. The provisions of this section do not prohibit an expense or an expenditure incurred to create or disseminate a television program that provides a forum for discussion or debate regarding a ballot question, if persons both in support of and in opposition to the ballot question participate in the television program.
6. As used in this section:
  - (a) "Governmental entity" means:
    - (1) The government of this State;
    - (2) An agency of the government of this State;
    - (3) A political subdivision of this State; and
    - (4) An agency of a political subdivision of this State.
  - (b) "Pamphlet, brochure, publication, advertisement or television programming" includes, without limitation, a publication, a public service announcement and any programming on a television station created to provide community access to cable television. The term does not include:
    - (1) A press release issued to the media by a governmental entity; or
    - (2) The official website of a governmental entity.

(Added to NRS by [2003, 925](#); A [2009, 1067](#))—(Substituted in revision for NRS 281.554)

**NRS 281A.530 Purchase of goods or services by local government from member of governing body not unlawful or unethical; conditions.** The purchase of goods or services by a local government upon a two-thirds vote of its governing body from a member of the governing body who is the sole source of supply within the area served by the governing body is not unlawful or unethical if the public notice of the meeting specifically mentioned that such a purchase would be discussed.

(Added to NRS by 1987, 385)—(Substituted in revision for NRS 281.555) **[Repealed 2013, ]**  
**Effective January 1, 2014 (Replaced/Re-worded in NRS 281A.430)**

**NRS 281A.540 Governmental grant, contract or lease and certain actions taken in violation of chapter are voidable; prohibited contract is void; recovery of benefit received as result of violation.**

1. In addition to any other penalties provided by law, a governmental grant, contract or lease entered into in violation of this chapter is voidable by the State, county, city or political subdivision. In a determination under this section of whether to void a grant, contract or lease, the interests of innocent third parties who could be damaged must be taken into account. The Attorney General, district attorney or city attorney must give notice of the intent to void a grant, contract or lease under this section no later than 30 days after the Commission has determined that there has been a related violation of this chapter.
2. In addition to any other penalties provided by law, a contract prohibited by [NRS 281.230](#) which is knowingly entered into by a person designated in subsection 1 of [NRS 281.230](#) is void.
3. Any action taken by the State in violation of this chapter is voidable, except that the interests of innocent third parties in the nature of the violation must be taken into account. The Attorney General may also pursue any other available legal or equitable remedies.
4. In addition to any other penalties provided by law, the Attorney General may recover any fee, compensation, gift or benefit received by a person as a result of a violation of this chapter by a public officer. An action to recover pursuant to this section must be brought within 2 years after the violation or reasonable discovery of the violation. (Added to NRS by [1991, 1593](#); A [2009, 1068](#))—(Substituted in revision for NRS 281.557)

**NRS 281A.550 Employment of certain former public officers and employees by regulated businesses prohibited; certain former public officers and employees prohibited from soliciting or accepting employment from certain persons contracting with State or local government; determination by Commission.**

1. A former member of the Public Utilities Commission of Nevada shall not:
  - (a) Be employed by a public utility or parent organization or subsidiary of a public utility; or
  - (b) Appear before the Public Utilities Commission of Nevada to testify on behalf of a public utility or parent organization or subsidiary of a public utility,↳ for 1 year after the termination of the member's service on the Public Utilities Commission of Nevada.
2. A former member of the State Gaming Control Board or the Nevada Gaming Commission shall not:
  - (a) Appear before the State Gaming Control Board or the Nevada Gaming Commission on behalf of a person who holds a license issued pursuant to [chapter 463](#) or [464](#) of NRS or who is required to register with the Nevada Gaming Commission pursuant to [chapter 463](#) of NRS; or
  - (b) Be employed by such a person,↳ for 1 year after the termination of the member's service on the State Gaming Control Board or the Nevada Gaming Commission.
3. In addition to the prohibitions set forth in subsections 1 and 2, and except as otherwise provided in subsections 4 and 6, a former public officer or employee of a board, commission, department, division or other agency of the Executive Department of State Government, except a clerical employee, shall not solicit or accept employment from a business or industry whose activities are governed by regulations adopted by the board, commission, department, division or other agency for 1 year after the termination of the former public officer's or employee's service or period of employment if:
  - (a) The former public officer's or employee's principal duties included the formulation of policy contained in the regulations governing the business or industry;
  - (b) During the immediately preceding year, the former public officer or employee directly performed activities, or controlled or influenced an audit, decision, investigation or other action, which significantly affected the business or industry which might, but for this section, employ the former public officer or employee; or
  - (c) As a result of the former public officer's or employee's governmental service or employment, the former public officer or employee possesses knowledge of the trade secrets of a direct business competitor.
4. The provisions of subsection 3 do not apply to a former public officer who was a member of a board, commission or similar body of the State if:
  - (a) The former public officer is engaged in the profession, occupation or business regulated by the board, commission or similar body;
  - (b) The former public officer holds a license issued by the board, commission or similar body; and
  - (c) Holding a license issued by the board, commission or similar body is a requirement for membership on the board, commission or similar body.
5. Except as otherwise provided in subsection 6, a former public officer or employee of the State or a political subdivision, except a clerical employee, shall not solicit or accept employment from a person to whom a contract for supplies, materials, equipment or services was awarded by the State or political subdivision, as applicable, for 1 year after the termination of the officer's or employee's service or period of employment, if:
  - (a) The amount of the contract exceeded \$25,000;

- (b) The contract was awarded within the 12-month period immediately preceding the termination of the officer's or employee's service or period of employment; and
  - (c) The position held by the former public officer or employee at the time the contract was awarded allowed the former public officer or employee to affect or influence the awarding of the contract.
6. A current or former public officer or employee may request that the Commission apply the relevant facts in that person's case to the provisions of subsection 3 or 5, as applicable, and determine whether relief from the strict application of those provisions is proper. If the Commission determines that relief from the strict application of the provisions of subsection 3 or 5, as applicable, is not contrary to:
- (a) The best interests of the public;
  - (b) The continued ethical integrity of the State Government or political subdivision, as applicable; and
  - (c) The provisions of this chapter,
- it may issue an opinion to that effect and grant such relief. The opinion of the Commission in such a case is final and subject to judicial review pursuant to [NRS 233B.130](#), except that a proceeding regarding this review must be held in closed court without admittance of persons other than those necessary to the proceeding, unless this right to confidential proceedings is waived by the current or former public officer or employee.
7. Each request for an opinion that a current or former public officer or employee submits to the Commission pursuant to subsection 6, each opinion rendered by the Commission in response to such a request and any motion, determination, evidence or record of a hearing relating to such a request are confidential unless the current or former public officer or employee who requested the opinion:
- (a) Acts in contravention of the opinion, in which case the Commission may disclose the request for the opinion, the contents of the opinion and any motion, evidence or record of a hearing related thereto;
  - (b) Discloses the request for the opinion, the contents of the opinion or any motion, evidence or record of a hearing related thereto; or
  - (c) Requests the Commission to disclose the request for the opinion, the contents of the opinion, or any motion, evidence or record of a hearing related thereto.
8. A meeting or hearing that the Commission or an investigatory panel holds to receive information or evidence concerning the propriety of the conduct of a current or former public officer or employee pursuant to this section and the deliberations of the Commission and the investigatory panel on such information or evidence are not subject to the provisions of [chapter 241](#) of NRS.
9. As used in this section, "regulation" has the meaning ascribed to it in [NRS 233B.038](#) and also includes regulations adopted by a board, commission, department, division or other agency of the Executive Department of State Government that is exempted from the requirements of [chapter 233B](#) of NRS. (Added to NRS by [2009, 1044](#))



## FINANCIAL DISCLOSURE STATEMENT

**NRS 281A.600 Filing by certain appointed public officers with Commission; Commission to notify Secretary of State of public officers who fail to file or fail to file in timely manner; date on which statement deemed filed.**

[Replaced in revision by [NRS 281.559](#).]

**NRS 281A.610 Filing by certain candidates for public office and certain elected public officers with Secretary of State; date on which statement deemed filed; form; regulations.**

[Replaced in revision by [NRS 281.561](#).]

**NRS 281A.620 Contents; distribution of forms; costs related to production and distribution of forms.**

[Replaced in revision by [NRS 281.571](#).]

**NRS 281A.630 Retention by Commission or Secretary of State.**

[Replaced in revision by [NRS 281.573](#).]

**NRS 281A.640 Certain public officers required to submit electronically to Commission and Secretary of State list of public officers required to file statement and candidates for public office.**

[Replaced in revision by [NRS 281.574](#).]

**NRS 281A.650 Candidates for public office to receive form and instructions for completion of form.**

[Replaced in revision by [NRS 293.186](#).]

**NRS 281A.660 Civil penalty for failure to disclose: Procedure; amount; waiver.**

[Replaced in revision by [NRS 281.581](#).]

**Carson City  
Agenda Report**

**Date Submitted:** October 2, 2013

**Agenda Date Requested:** October 10, 2013

**To:** Ethics Ordinance Review Committee

**From:** Lawrence Werner, City Manager

**Subject Title:** Discussion only regarding possible issues as they pertain to the elections portion of the City's Ethics Code.

**Type of Action Requested:** (check one)

Formal Action/Motion

Other (Specify) Discussion Only

**Recommended Committee Action:**

**Supporting Materials:** Memo from Clerk/Recorder Alan Glover.

**Prepared By:** Janet Busse

**Reviewed By:** \_\_\_\_\_

(City Manager)

Date: \_\_\_\_\_

10/2/13

**Committee Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

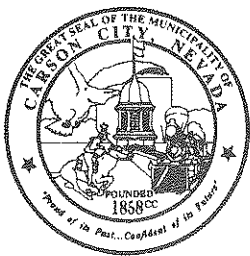
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\_\_\_\_\_  
(Vote Recorded By)



ALAN GLOVER  
CARSON CITY CLERK - RECORDER

885 East Musser Street, Suite 1028  
Carson City, Nevada 89701 - 4475

Telephone: (775) 887-2260

Fax: (775) 887-2146

October 2, 2013

Members of the Carson City Ethics Review Committee  
201 N. Carson Street  
Carson City, NV 89701

Dear Members:

It is the opinion of the Clerk-Recorder's office that those section of CCMC 2.34 that deal with candidate disclosure statements be removed from the Municipal Code. NRS 281.561 requires each candidate for public office to file electronically with the Secretary of State a statement of Financial Disclosure.

When Ordinance 1989-20 was adopted State law was very weak in this area. Since then the Nevada Legislature has greatly improved and streamline the law. Now all candidates must file a financial disclosure statement, with the information required under NRS 281.571 with the Secretary of State and do it electronically. There is now one place for the voters to go and obtain this information and it is in a uniform format. We believe it is in the best interest of the voting public and the candidates to have one uniform report, file with the State, that way there is no duplication or conflict between State law and a local ordinance.

Sincerely

Alan Glover  
Carson City Clerk-Recorder

**Carson City  
Agenda Report**

**Date Submitted:** October 2, 2013

**Agenda Date Requested:** October 10, 2013

**To:** Ethics Ordinance Review Committee

**From:** Lawrence Werner, City Manager

**Subject Title:** Discussion only concerning suggestions for new language and/or changes to the Carson City Municipal Code Chapter 2.34 Code of Ethics.

**Type of Action Requested:** (check one)

Formal Action/Motion

Other (Specify) Discussion Only

**Recommended Committee Action:** N/A

**Supporting Materials:** N/A

**Prepared By:** Janet Busse

**Reviewed By:** \_\_\_\_\_

(City Manager)

**Date:** \_\_\_\_\_

10/2/13

**Committee Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**Carson City  
Agenda Report**

**Date Submitted:** October 2, 2013

**Agenda Date Requested:** October 10, 2013

**To:** Ethics Ordinance Review Committee

**From:** Lawrence Werner, City Manager

**Subject Title:** For Possible Action: To set the next meeting date of the Ethics Ordinance Review Committee.


**Staff Summary:** Optional meeting dates based on the tentative dates set and the availability of the Sierra Room are October 24, 2013 and November 14, 2013.

**Type of Action Requested:** (check one)  
 Formal Action/Motion       Other (Specify)

**Recommended Committee Action:** I move to set the next meeting date of the Ethics Ordinance Review Committee for \_\_\_\_\_.

**Supporting Materials:** N/A

**Prepared By:** Janet Busse

**Reviewed By:**  \_\_\_\_\_ **Date:** 10/2/13  
(City Manager)

**Committee Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)