

**City of Carson City
Agenda Report**

Date Submitted: October 2, 2013

Agenda Date Requested: October 16, 2013
Time Requested: Consent
Labor Commissioner PWP # CC-2013-256

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$7,213.84 for Contract No. 1213-184 titled Carson City Senior Center Floor Replacement Project to Truckee Meadows Construction, Inc. (*Kim Belt*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Carson City Senior Center Floor Replacement Project. The project consisted of: removal, salvage and re-installation of counters and cabinets; removal of 483 l.f. rubber base molding; removal of approx. 7,349 s.f. vinyl composition flooring, underlayment and plywood sub-floor; provide and install approx. 7,349 s.f. new plywood sub-floor; provide and install new 3/8" plywood underlayment; provide and install SIKA Comfortfloor continuous urethane fluid-applied flooring system and integral base molding; remove 67.83 l.f. existing thresholds; re-install 57.5 l.f. thresholds; provide and install 24 l.f. new thresholds and install Visqueen vapor barrier on sub-grade in crawl space under all new floor areas.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$7,213.84 for Contract No. 1213-184 titled Carson City Senior Center Floor Replacement Project to Truckee Meadows Construction, Inc. (*Kim Belt*)

Explanation for Recommended Board Action: This project is complete and the contractor is entitled to final payment.

Applicable Statute, Code, Policy, Rule or Regulation: Final payment approval by the Board of Supervisors is an internal requirement. The only final payment requirement is in NRS 338 which requires that payment be made within 30 days from the completion of work or interest must be paid to the contractor.

Fiscal Impact: No additional impact.

Explanation of Impact: Funding was approved in a prior Board Action.

Engineers Estimate: \$158,145.00

Project Cost:

Bid Award	\$140,867.30
Change Orders	<u>\$ 3,409.58</u>
Total Project Cost	\$144,276.88


Funding Source: Funding was approved in a prior Board Action.

Prior Board Funding: Bid was awarded on June 20, 2013, in the amount of \$140,867.30 (Base Bid + Bid Alternates) plus a contingency amount not to exceed \$9,132.70.

Alternatives: Provide other direction pursuant to Board Action.

Supporting Material: Contract Summary Memo from Project Manager and Final Payment Paperwork.

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By:  Date: 10/8/13
(Public Works)
 Date: 10/8/13
(City Manager)
 Date: 10/9/13
(District Attorney)
 Date: 10/8/13
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

**PUBLIC WORKS
DEPARTMENT**

ADMINISTRATION

3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

FLEET SERVICES

3303 Butti Way, Building 2
Carson City, NV 89701-3498
Ph: 775-887-2356
Fx: 775-887-2258

OPERATIONS

(Water, Sewer, Wastewater,
Streets, Landfill, Environmental)
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**ENGINEERING/
TRANSPORTATION/
CAPITAL PROJECTS**

3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**BUILDING and SAFETY
PERMIT CENTER**

108 E. Proctor Street
Carson City, NV 89701-4240
Ph: 775-887-2310
Fx: 775-887-2202

PLANNING

108 E. Proctor Street
Carson City, NV 89701-4240
Ph: 775-887-2180
Fx: 775-887-2278

HEARING IMPAIRED

Dial 711

CARSON CITY NEVADA
Consolidated Municipality and State Capital



MEMORANDUM

Date: 9/24/2013
To: Kim Belt, Purchasing and Contracts Manager
From: Darren Anderson, Assistant Project Manager
Subject: Senior Center Dining Room Floor Replacement
Contract No. 2013-256 Project No. 2.0900
Completion of Contract Work

This is to advise you that all work required for the subject contract has been satisfactorily completed. Please prepare the necessary actions to release the retention for this contract. There was 1 Change Orders on this project as summarized below:

C.O. #1 This change order was initiated by the City to cover modifications made to the subfloor, changes is base material, additional framing work, and additional surface preparation material and work required prior to applying the Sika base coat.

Cost for modification is = \$3,409.58

The total change due to the change order was \$3,409.58. The total project cost including the change order was \$144,276.88.



Final Payment Summary

Contract No. 1213-184 TRUCKEE MEADOWS CONSTRUCTION, INC.
Project Name: CARSON CITY SENIOR CENTER FLOOR REPLACEMENT PROJECT

Change Order Summary

Change Order No. 1	\$ 3,409.58	Change Order No. 11	\$0.00
Change Order No. 2	\$ 0.00	Change Order No. 12	\$ 0.00
Change Order No. 3	\$ 0.00	Change Order No. 13	\$ 0.00
Change Order No. 4	\$ 0.00	Change Order No. 14	\$ 0.00
Change Order No. 5	\$ 0.00	Change Order No. 15	\$ 0.00
Change Order No. 6	\$ 0.00	Change Order No. 16	\$ 0.00
Change Order No. 7	\$ 0.00	Change Order No. 17	\$ 0.00
Change Order No. 8	\$ 0.00	Change Order No. 18	\$ 0.00
Change Order No. 9	\$ 0.00	Change Order No. 19	\$ 0.00
Change Order No. 10	\$ 0.00	Change Order No. 20	\$ 0.00
Change Orders 1-10	\$ 3,409.58	Change Orders 11-20	\$ 0.00
Total Change Orders 1-20		\$ 3,409.58	

Payment Summary include what was actually paid to the contractor - not the retention

Payment No. 1	\$ 137,063.04	Payment No. 6	\$ 0.00
Payment No. 2	\$ 0.00	Payment No. 7	\$ 0.00
Payment No. 3	\$ 0.00	Payment No. 8	\$ 0.00
Payment No. 4	\$ 0.00	Payment No. 9	\$ 0.00
Payment No. 5	\$ 0.00	Payment No. 10	\$ 0.00
Total Payments 1-5	\$ 137,063.04	Total Payments 6-10	\$ 0.00
Total Payments 1-10		\$ 137,063.04	
Contract Award		\$ 140,867.30	
Approved Change Orders		\$ 3,409.58	
Adjusted Contract Sum		\$ 144,276.88	
Less Total Payments		\$ 137,063.04	
Balance Due		\$ 7,213.84	
Amount of the Under/Over of the Contract		\$ 0.00	
RETENTION TO BE RELEASED		\$ 7,213.84	

INTEREST ON RETENTION PAID