

**City of Carson City  
Agenda Report**

**Date Submitted:** October 2, 2013

**Agenda Date Requested:** October 16, 2013  
**Time Requested:** Consent  
**Labor Commissioner PWP #** CC-2013-256

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$7,213.84 for Contract No. 1213-184 titled Carson City Senior Center Floor Replacement Project to Truckee Meadows Construction, Inc. (*Kim Belt*)

**Staff Summary:** Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Carson City Senior Center Floor Replacement Project. The project consisted of: removal, salvage and re-installation of counters and cabinets; removal of 483 l.f. rubber base molding; removal of approx. 7,349 s.f. vinyl composition flooring, underlayment and plywood sub-floor; provide and install approx. 7,349 s.f. new plywood sub-floor; provide and install new 3/8" plywood underlayment; provide and install SIKA Comfortfloor continuous urethane fluid-applied flooring system and integral base molding; remove 67.83 l.f. existing thresholds; re-install 57.5 l.f. thresholds; provide and install 24 l.f. new thresholds and install Visqueen vapor barrier on sub-grade in crawl space under all new floor areas.

**Type of Action Requested:** (check one)

Resolution                       Ordinance  
 Formal Action/Motion         Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$7,213.84 for Contract No. 1213-184 titled Carson City Senior Center Floor Replacement Project to Truckee Meadows Construction, Inc. (*Kim Belt*)

**Explanation for Recommended Board Action:** This project is complete and the contractor is entitled to final payment.

**Applicable Statute, Code, Policy, Rule or Regulation:** Final payment approval by the Board of Supervisors is an internal requirement. The only final payment requirement is in NRS 338 which requires that payment be made within 30 days from the completion of work or interest must be paid to the contractor.

**Fiscal Impact:** No additional impact.

**Explanation of Impact:** Funding was approved in a prior Board Action.

**Engineers Estimate:** \$158,145.00

**Project Cost:**

Bid Award	\$140,867.30
Change Orders	<u>\$ 3,409.58</u>
Total Project Cost	\$144,276.88

**Funding Source:** Funding was approved in a prior Board Action.

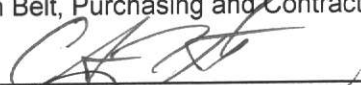
**Prior Board Funding:** Bid was awarded on June 20, 2013, in the amount of \$140,867.30 (Base Bid + Bid Alternates) plus a contingency amount not to exceed \$9,132.70.

**Alternatives:** Provide other direction pursuant to Board Action.

**Supporting Material:** Contract Summary Memo from Project Manager and Final Payment Paperwork.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:**

  
\_\_\_\_\_  
(Public Works)

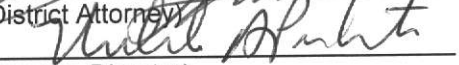
Date: 10/8/13

  
\_\_\_\_\_  
(City Manager)

Date: 10/8/13

  
\_\_\_\_\_  
(District Attorney)

Date: 10/9/13

  
\_\_\_\_\_  
(Finance Director)

Date: 10/8/13

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_ Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**PUBLIC WORKS  
DEPARTMENT**

**ADMINISTRATION**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**FLEET SERVICES**

3303 Butti Way, Building 2  
Carson City, NV 89701-3498  
Ph: 775-887-2356  
Fx: 775-887-2258

**OPERATIONS**

(Water, Sewer, Wastewater,  
Streets, Landfill, Environmental)  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**ENGINEERING/  
TRANSPORTATION/  
CAPITAL PROJECTS**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**BUILDING and SAFETY  
PERMIT CENTER**

108 E. Proctor Street  
Carson City, NV 89701-4240  
Ph: 775-887-2310  
Fx: 775-887-2202

**PLANNING**

108 E. Proctor Street  
Carson City, NV 89701-4240  
Ph: 775-887-2180  
Fx: 775-887-2278

**HEARING IMPAIRED**

Dial 711

**CARSON CITY NEVADA**  
Consolidated Municipality and State Capital



**MEMORANDUM**

**Date:** 9/24/2013  
**To:** Kim Belt, Purchasing and Contracts Manager  
**From:** Darren Anderson, Assistant Project Manager  
**Subject:** Senior Center Dining Room Floor Replacement  
Contract No. 2013-256 Project No. 2.0900  
**Completion of Contract Work**

This is to advise you that all work required for the subject contract has been satisfactorily completed. Please prepare the necessary actions to release the retention for this contract. There was 1 Change Orders on this project as summarized below:

**C.O. #1** This change order was initiated by the City to cover modifications made to the subfloor, changes is base material, additional framing work, and additional surface preparation material and work required prior to applying the Sika base coat.

Cost for modification is = \$3,409.58

The total change due to the change order was \$3,409.58. The total project cost including the change order was \$144,276.88.



## Final Payment Summary

Contract No. 1213-184 TRUCKEE MEADOWS CONSTRUCTION, INC.  
Project Name: CARSON CITY SENIOR CENTER FLOOR REPLACEMENT PROJECT

### Change Order Summary

Change Order No. 1	\$ 3,409.58	Change Order No. 11	\$0.00
Change Order No. 2	\$ 0.00	Change Order No. 12	\$ 0.00
Change Order No. 3	\$ 0.00	Change Order No. 13	\$ 0.00
Change Order No. 4	\$ 0.00	Change Order No. 14	\$ 0.00
Change Order No. 5	\$ 0.00	Change Order No. 15	\$ 0.00
Change Order No. 6	\$ 0.00	Change Order No. 16	\$ 0.00
Change Order No. 7	\$ 0.00	Change Order No. 17	\$ 0.00
Change Order No. 8	\$ 0.00	Change Order No. 18	\$ 0.00
Change Order No. 9	\$ 0.00	Change Order No. 19	\$ 0.00
Change Order No. 10	\$ 0.00	Change Order No. 20	\$ 0.00
Change Orders 1-10	\$ 3,409.58	Change Orders 11-20	\$ 0.00
Total Change Orders 1-20		\$ 3,409.58	

### Payment Summary include what was actually paid to the contractor - not the retention

Payment No. 1	\$ 137,063.04	Payment No. 6	\$ 0.00
Payment No. 2	\$ 0.00	Payment No. 7	\$ 0.00
Payment No. 3	\$ 0.00	Payment No. 8	\$ 0.00
Payment No. 4	\$ 0.00	Payment No. 9	\$ 0.00
Payment No. 5	\$ 0.00	Payment No. 10	\$ 0.00
Total Payments 1-5	\$ 137,063.04	Total Payments 6-10	\$ 0.00
Total Payments 1-10		\$ 137,063.04	
Contract Award		\$ 140,867.30	
Approved Change Orders		\$ 3,409.58	
Adjusted Contract Sum		\$ 144,276.88	
Less Total Payments		\$ 137,063.04	
Balance Due		\$ 7,213.84	
Amount of the Under/Over of the Contract		\$ 0.00	
RETENTION TO BE RELEASED		\$ 7,213.84	

INTEREST ON RETENTION PAID