

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 18, 2013 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 18, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Larry Werner, City Manager
Marena Works, Deputy City Manager
Alan Glover, Clerk - Recorder
Neil Rombardo, District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:00) - Mayor Crowell called the meeting to order at 8:30 a.m. Roll was called; a quorum was present. Mayor Crowell called for Michael Hurlbert of the First Christian Church and, when no one responded, he requested everyone to observe a moment of silence. At Mayor Crowell's request, Sheriff Ken Furlong led the pledge of allegiance. Mayor Crowell read a thought of the day into the record.

5. PUBLIC COMMENTS AND DISCUSSION (8:31:40) - Mayor Crowell entertained public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:32:01) - Mayor Crowell advised that item 21 would be heard prior to item 18. He entertained additional modifications to the agenda and, when none were forthcoming, a motion to adopt the agenda. **Supervisor Bonkowski moved to adopt the agenda, as amended. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. SPECIAL PRESENTATIONS OF LENGTH OF SERVICE AWARDS FOR CITY EMPLOYEES (8:33:19) - Mayor Crowell requested the Board members to join him at the podium, where he presented Certificates of Appreciation to WIC Program Specialist Ada Dezerga and Deputy Sheriff Ron Locatelli for five years' continuous service to the City; and to Executive Office Supervisor Janet Busse for twenty years' continuous service to the City. The Board members, City staff, and citizens present applauded each employee.

8. CONSENT AGENDA (8:37:35) - Mayor Crowell introduced this item, noting that item 8-5(B) had been withdrawn. He advised of having been requested to separately hear items 8-1(A), 8-3(A), 8-5(A), and 8-6(A). He entertained additional requests to hear items separate from the consent agenda and, when none were forthcoming, a motion to approve the remainder of the consent agenda. **Supervisor McKenna moved to approve the consent agenda, consisting of one item from Juvenile Probation; one item from Finance; one item from Purchasing and Contracts; one item from the Landfill; and one item from**

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the City Manager. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, a vote on the pending motion. **Motion carried 5-0.**

8-1. JUVENILE PROBATION DEPARTMENT

8-1(A) POSSIBLE ACTION TO APPROVE THE CARSON CITY JUVENILE PROBATION DEPARTMENT RECEIVING \$6,642.00 IN STATE FUNDS FROM THE STATE JUVENILE JUSTICE PROGRAMS OFFICE FOR THE FORWARD THINKING INTERACTING JOURNALING SERIES (8:39:39) - Mayor Crowell introduced this item. At Supervisor McKenna's request, Chief Juvenile Probation Officer Ben Bianchi introduced himself, for the record; advised that he had been with the Juvenile Probation Department for 22 years and was recently appointed to replace former Chief John Simms, who recently retired. Supervisor McKenna congratulated Mr. Bianchi. Mr. Bianchi reviewed the agenda materials. Supervisor Shirk advised of having requested this item to be heard separately in order to "bring to the community's attention what a fine program this is and how it can help our community." Mr. Bianchi expressed excitement over the program, noting that "it really gives conformity to what we do as opposed to officer to family. ... it's a template-type curriculum to get some change." Mayor Crowell thanked Mr. Bianchi and entertained additional questions. When no further questions were forthcoming, he congratulated Mr. Bianchi.

Mayor Crowell entertained a motion to approve the Carson City Juvenile Probation Department to receive \$6,642.00 in State Juvenile Justice Programs funds during the 2013 / 2014 fiscal year. **Supervisor Shirk so moved. Supervisor McKenna seconded the motion. Motion carried 5-0.**

8-1(B) POSSIBLE ACTION TO APPROVE THE CARSON CITY JUVENILE PROBATION DEPARTMENT RECEIVING \$51,208.00 IN STATE FUNDS FROM THE STATE JUVENILE JUSTICE PROGRAMS OFFICE FOR SPECIALIZED FOSTER CARE ROOM AND BOARD MEDICAID FUNDING

8-2. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JULY 9, 2013, PURSUANT TO NRS 251.030 AND NRS 354.290

8-3. PURCHASING AND CONTRACTS

8-3(A) POSSIBLE ACTION TO ACCEPT THE CARSON CITY AUDIT COMMITTEE'S RECOMMENDATION TO APPROVE AMENDMENT NO. 3 TO CONTRACT NO. 1112-133, WITH MOSS ADAMS, LLP, CERTIFIED PUBLIC ACCOUNTANTS, TITLED "INTERNAL AUDITING SERVICES," TO INCREASE THE CONTRACT TERM FROM SEPTEMBER 30, 2013 TO JUNE 30, 2014 AND PERFORM THE CITY'S INTERNAL AUDIT FUNCTION FOR A NOT-TO-EXCEED COST OF \$110,000.00, TO BE FUNDED FROM THE INTERNAL AUDIT BUDGET ACCOUNT, AS PROVIDED IN FY 2013 / 2014 (8:44:15) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Supervisor Abowd requested reports from the departments being audited, and Mr. Providenti agreed to do so. In response to a series of questions, Mr. Providenti and Mr. Werner provided additional clarification of the contract provisions and cost.