

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the August 1, 2013 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 1, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor John McKenna, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Larry Werner, City Manager  
Marena Works, Deputy City Manager  
Alan Glover, Clerk - Recorder  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. *Due to malfunction of the digital recording equipment, portions of the consent agenda, as heard under item 9, and also item 11 were not properly recorded. The minutes for these items are set forth based on what was available in the written record, as entered by the Clerk - Recorder.*

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:29:21) - Mayor Crowell called the meeting to order at 8:29 a.m. Roll was called; a quorum was present. St. Teresa of Avila Catholic Church Father Chuck Durante provided the invocation. At Mayor Crowell's request, Supervisor McKenna led the pledge of allegiance.

**5. PUBLIC COMMENTS AND DISCUSSION** (8:32:15) - Mayor Crowell entertained public comment. (8:32:39) Father Chuck Durante invited everyone to the Fourth Annual Interfaith Picnic scheduled for September 2, 2013 at 4:00 p.m. on the lawn at St. Peter's Episcopal Church. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:33:32) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, entertained a motion to adopt the agenda, as published. **Supervisor Bonkowski so moved. Supervisor Abowd seconded the motion. Motion carried 5-0.** (8:40:10) Mayor Crowell modified the agenda to address item 10 prior to item 9.

**7. SPECIAL PRESENTATION OF A PROCLAMATION FOR NATIONAL NIGHT OUT CRIME, DRUG, AND VIOLENCE PREVENTION AWARENESS MONTH, AUGUST 2013** (8:34:00) - Mayor Crowell invited Sheriff Ken Furlong, Deputy Lisa Davis, and Dave and Lynn Cox, Owners of the Grocery Outlet, to join him at the podium. Sheriff Furlong introduced Mr. and Mrs. Cox to Mayor Crowell. Mayor Crowell read into the record the language of the Proclamation, the original of which he presented to Sheriff Furlong. (8:37:13) Sheriff Furlong introduced Mr. and Mrs. Cox and discussed the mission and purpose of National Night Out. He commended Mr. and Mrs. Cox for their sponsorship of the National Night Out event, and presented them a Certificate of Appreciation. Sheriff

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 2**

**DRAFT**

Furlong stated, "They are of the major sponsors to see to it that these programs can go on without costing the taxpayers any money, but as community spirit." The Board members, City staff, and citizens present applauded.

**8. CONSENT AGENDA (8:38:15)** - Mayor Crowell entertained requests to hear items separate from the consent agenda. Supervisor McKenna requested to separately hear items 8-2(A), 8-2(C), 8-3(A), 8-3(B), 8-4, and 8-6. Mayor Crowell entertained additional requests and, when none were forthcoming, a motion to adopt the remainder of the consent agenda. **Supervisor McKenna moved to adopt the consent agenda, consisting of one item from the Assessor, one item from Finance, one item from Purchasing and Contracts, one item from Public Works, and one item from Juvenile Probation. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

**8-1. ASSESSOR - POSSIBLE ACTION TO APPROVE THE PROMOTION OF AN APPRAISER I TO AN APPRAISER II WITHIN THE ASSESSOR'S OFFICE**

**8-2. FINANCE DEPARTMENT**

**8-2(A) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE UNCOLLECTIBLE ACCOUNTS RECEIVABLE FROM THE RECORDS OF THE LANDFILL DIVISION OF THE GENERAL FUND, IN THE AMOUNT OF \$45,333.32, OUT OF ESTIMATED BILLINGS THROUGH JUNE 30, 2013, OF APPROXIMATELY \$3,265,000 (8:45:23)** - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. In response to a question, Utilities Manager David Bruketta reviewed updated policies and procedures relative to ensuring payment. He responded to corresponding questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the application to remove uncollectible accounts receivable from the records of the Landfill Division of the general fund, in the amount of \$45,333.32, out of estimated billings, through June 30, 2013, of approximately \$3,265,000. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

**8-2(B) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JULY 23, 2013, PURSUANT TO NRS 251.030 AND NRS 354.290**

**8-2(C) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION, FROM THE RECORDS OF THE AMBULANCE FUND, FOR A TOTAL AMOUNT OF \$782,997.42, IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE (8:47:22)** - Mayor Crowell introduced this item, and Mr. Providenti reviewed the agenda materials. Fire Chief Stacey Giomi provided additional clarification, and responded to corresponding questions.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the application to remove uncollectible accounts receivable specified in the application from the records of the Ambulance Fund, for a total amount of \$782,567.82, in uncollectible accounts receivable. Supervisor McKenna seconded the motion. Motion carried 5-0.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 3**

**DRAFT**

**8-3. PURCHASING AND CONTRACTS**

**8-3(A) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-071 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-071, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY JOSEPH E. McELLISTREM, PH.D., THROUGH JUNE 30, 2016, FOR AN AMOUNT NOT TO EXCEED THE COST OF \$71,500.00, PER FISCAL YEAR, TO BE FUNDED FROM THE SHERIFF'S OFFICE PROFESSIONAL SERVICES ACCOUNT, AS PROVIDED IN FY 2013 / 2014, FY 2014 / 2015, AND FY 2015 / 2016 (9:48:37) - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. He and Mr. Munn responded to questions of clarification.**

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that Contract No. 1314-071 is a contract for professional services and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1314-071, a request for professional services to be provided by Joseph E. McEllistrem, Ph.D., through June 30, 2016, for an amount not to exceed the cost of \$71,500.00 per fiscal year, to be funded from the Sheriff's Office Professional Services Account, as provided in FY 2013 / 2014, FY 2014 / 2015, and FY 2015 / 2016. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

**8-3(B) POSSIBLE ACTION TO DETERMINE THAT REYMAN BROTHERS CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1213-193, CARSON CITY FOREMAN ROBERTS CARRIAGE HOUSE TO REYMAN BROTHERS CONSTRUCTION, INC. FOR A BID AMOUNT OF \$179,368.00 (BASE BID AND WARM SHELL ADDITIVE ALTERNATE), PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$13,000.00, TO BE FUNDED FROM THE ROBERTS / CARRIAGE HOUSE PROJECT ACCOUNT FUNDS, AS PROVIDED IN FY 2013 / 2014 (9:49:35) - Mayor Crowell introduced this item, and Darren Anderson reviewed the agenda materials. Mr. Anderson, Mr. Werner, and Parks and Recreation Director of Operations Scott Fahrenbruch responded to questions of clarification with regard to the project.**

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that Reyman Brothers Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1213-193, Carson City Foreman Roberts Carriage House to Reyman Brothers Construction, Inc., for a bid amount of \$179,368.00, (base bid and warm shell additive alternate), plus a contingency amount not to exceed \$13,000.00, to be funded from the Roberts / Carriage House Project Account funds, as provided in FY 2013 / 2014. Supervisor McKenna seconded the motion. Motion carried 4-1.**

**8-3(C) POSSIBLE ACTION TO ACCEPT THE QUARTERLY REPORT OF ALL ACTIVE GRANTS MADE TO CARSON CITY AS WELL AS A LISTING OF ALL PENDING GRANTS**

**8-4. PARKS AND RECREATION DEPARTMENT - CULTURAL COMMISSION - POSSIBLE ACTION TO APPROVE THE CULTURAL COMMISSION'S MISSION STATEMENT AND MEETING BYLAWS (9:33:45) - Mayor Crowell introduced this item, and Park Planner Vern Krahn reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 4**

**DRAFT**

forthcoming, a motion. **Supervisor Bonkowski moved to approve the Cultural Commission's mission statement and bylaws. Supervisor Abowd seconded the motion.** Following discussion, Mayor Crowell called for a vote on the pending motion. **Motion carried 4-1.**

**8-5. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN EASEMENT AMENDMENT, BY AND BETWEEN THE STATE OF NEVADA, ACTING THROUGH THE DIVISION OF STATE LANDS, ON BEHALF OF THE DEPARTMENT OF CORRECTIONS (GRANTOR), AND CARSON CITY (GRANTEE), WHEREBY THE ANNUAL RENTAL FEE WILL INCREASE BY \$20.00 TO THE NEW RATE OF \$270.00 PER YEAR FOR AN EXISTING RECLAIMED WATER EASEMENT**

**8-6. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO DIRECT STAFF TO APPLY FOR AN AGING AND DISABILITY RESOURCE CENTER ("ADRC") GRANT FROM THE STATE OF NEVADA AGING AND DISABILITY SERVICES DIVISION ("ADSD") IN THE AMOUNT OF \$140,000, FOR A TWENTY-ONE MONTH PERIOD, BEGINNING OCTOBER 1, 2013 (9:34:47) - Mayor Crowell introduced this item, and Cindy Hannah introduced Mary Jane Ostrander, who reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor McKenna moved to direct staff to apply for an Aging and Disability Resource Center ("ADRC") grant from the Nevada State Aging and Disability Services Division ("ADSD"), in the amount of \$140,000, for a twenty-one month period, beginning October 1, 2013. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

**8-7. JUVENILE PROBATION DEPARTMENT - POSSIBLE ACTION TO RECLASSIFY THE JUVENILE PROBATION OFFICER 1 (PAY GRADE CPS 35) AND THE JUVENILE PROBATION OFFICER 2 (PAGE GRADE CPS 40) POSITIONS INTO THE JUVENILE PROBATION OFFICER POSITION (PAY GRADE CPS 40)**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:45:44) - Please see the minutes for items 8-2(A), 8-2(C), 8-3(A), 8-3(B), 8-4, and 8-6.**

**10. DISTRICT ATTORNEY - POSSIBLE ACTION TO APPROVE THE CARSON CITY DEPARTMENT OF ALTERNATIVE SENTENCING SCREENING PANEL'S RECOMMENDATION OF TAD N. FLETCHER AS CARSON CITY'S NEXT DAS CHIEF (8:40:37) - Mayor Crowell introduced this item, and Court Administrator Max Cortes provided background information. She introduced District Court Judge James T. Russell, Municipal Court Judge John Tatro, Department of Alternative Sentencing Chief Rory Planeta, and Mr. Tad Fletcher, and reviewed the agenda materials. Mayor Crowell entertained questions of the Board members and, when none were forthcoming, invited Mr. Fletcher to the podium.**

(8:46:32) At Mayor Crowell's request, Mr. Fletcher provided background information on his experience and qualifications. Supervisor McKenna expressed the understanding that "Storey County is going to miss [Mr. Fletcher] a lot." He thanked Mr. Fletcher for applying for the position. In response to a question, Mr.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 5**

**DRAFT**

Fletcher advised that he is currently a resident of Lyon County. He further advised that he will “step down from coaching the varsity football team, but [will] ... still ... coach their middle school team and ... run their practices at night.”

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to follow the screening panel’s recommendation of Tad N. Fletcher as Carson City’s next DAS Chief, subject to Mr. Fletcher and a representative from the screening panel agreeing upon a salary within the range, as posted on the pertinent job announcement. Supervisor Abowd seconded the motion. Motion carried 5-0.** Mayor Crowell welcomed Mr. Fletcher.

In response to a question, Judge Russell referred to the ordinance which outlined the procedure for convening the screening panel and reviewing the applications. He commended the process, and reviewed some of Mr. Fletcher’s qualifications, including involvement in the Storey County budget process, grant writing, and in-house training. Judge Tatro concurred with Judge Russell’s comments, and commended the process and Mr. Fletcher’s ultimate appointment. Mayor Crowell thanked the screening panel for undertaking the process, and again welcomed Mr. Fletcher.

**11. SHERIFF - POSSIBLE ACTION TO APPROVE THE APPLICATION AND ACCEPT THE BJA FY 2013 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, APPLICATION NUMBER 2013-H5723-NV-DJ (DIRECT AWARD), IN THE AMOUNT OF \$12,953.00** - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Deputy Lisa Davis provided background information on the projects and programs funded by the subject grant, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to approve and accept the BJA FY 2013 Edward Byrne Memorial Justice Assistance Grant, application number 2013-H5723-NV-DJ (direct award), in the amount of \$12,953.00. Supervisor Abowd seconded the motion. Motion carried 5-0.**

**12. FINANCE DEPARTMENT**

**12(A) POSSIBLE ACTION ON A MOTION FINDING THAT THE PROPOSED ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4.04, BUSINESS LICENSES, SECTION 4.04.107, PUBLIC UTILITIES, BY INCREASING BUSINESS LICENSE FEES ON ELECTRIC SERVICES BY 0.5 PERCENT, EFFECTIVE SEPTEMBER 1, 2013, DOES IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT FORMATION, OPERATIONS, OR EXPANSION OF A BUSINESS; THAT A BUSINESS IMPACT STATEMENT HAS BEEN PREPARED, ACCEPTED, AND IS ON FILE WITH THE BOARD OF SUPERVISORS, AND THAT THE REQUIREMENTS OF THE ACT HAVE BEEN MET (10:05:10)** - Mayor Crowell recessed the meeting and reconvened at 10:05 a.m. Mayor Crowell introduced this item, and opened the public hearing. Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public comment. (10:08:52) Sheriff Ken Furlong expressed support for the proposed increase in consideration of infrastructure needs.

In response to a question, Mr. Werner explained the purpose for designating the increase as “a significant economic burden.” In reference to Sheriff Furlong’s comments, Mr. Providenti acknowledged that revenue generated from the proposed increase can be designated for infrastructure. He clarified that the revenue has been “assumed in the budget” as directed by the Board. “It hasn’t been segregated out. If we took that

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 6**

**DRAFT**

\$240,000 and ... segregated it for infrastructure, then we would have to find \$240,000 somewhere else or reduce the budget by \$240,000 somewhere else and basically have to cut services.” In response to a comment, Mr. Werner provided additional clarification.

Mayor Crowell called again for public comment and, when none was forthcoming, entertained additional Board member questions or comments. When no other questions or comments were forthcoming, he entertained a motion. **Supervisor McKenna moved to find that the proposed ordinance amending Carson City Municipal Code, Title 4, Licenses and Business Regulations, Chapter 4.04, Business Licenses, Section 4.04.107, Public Utilities, by increasing business license fees on electric services by 0.5 percent, effective September 1, 2013, does impose a direct and significant economic burden on a business or directly restrict formation, operation, or expansion of a business; that a business impact statement has been prepared, accepted, and is on file with the Board of Supervisors, and that the requirements of the act have been met. Supervisor Bonkowski seconded the motion. Motion carried 5-0.** In reference to Ray Bacon’s July 11, 2013 letter, included in the agenda materials, Mayor Crowell advised that the Board of Supervisors reviews franchise fees on an annual basis.

**12(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4.04, BUSINESS LICENSES, SECTION 4.04.107, PUBLIC UTILITIES, BY INCREASING BUSINESS LICENSE FEES ON ELECTRIC SERVICES BY 0.5 PERCENT, EFFECTIVE SEPTEMBER 1, 2013** (10:14:57) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell advised that all the comments relative to the previous item would be incorporated into the subject item. Mayor Crowell entertained public comment and, when none was forthcoming, Board member questions or comments.

In response to a question, Mr. Providenti advised that the Board could increase the right-of-way toll for water and sewer customers. In consideration of “electric, [natural] gas, telephone, cable, there are no other fees to raise ...” Supervisor McKenna related some of the comments and feedback he has received relative to the subject item. He expressed a preference that “as the economy improves and revenue improves, ... we need to cut property taxes; we need to scale that back ... because ... it’s got to end sometime. We can’t hit people, with jobs that don’t have ... annual income increases, every year with new fees.” Mr. Providenti expressed agreement, and commented that “having too much money would be a good problem ...” Supervisor Bonkowski expressed personal opposition to the proposed fee increase. In response to a question, Mr. Providenti advised “we just don’t have any more fund balance to use.” He noted that the City’s policy is to retain five percent in ending fund balance, and Mr. Werner provided additional clarification. Supervisor Bonkowski reiterated personal opposition “but because of the conundrum that we find ourselves in,” he advised he would not vote against it. He expressed the opinion that “we need to revisit this next year ... and ... we really need to look at being able to reduce some of these fees and decrease the burden that we’ve asked our citizens to take on.” Supervisor Abowd expressed agreement with Supervisors McKenna and Bonkowski, and looked forward to reviewing the fees next year. In response to a question, Mr. Werner provided additional clarification of the City’s policy relative to ending fund balance. Discussion followed.

Mayor Crowell entertained a motion. **Supervisor McKenna moved to approve, on first reading, Bill No. 117, an ordinance amending Carson City Municipal Code, Title 4, Licenses and Business Regulations, Chapter 4.04, Business Licenses, Section 4.04.107, Public Utilities, by increasing**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 7**

**DRAFT**

**business license fees on electric services by 0.5 percent, effective September 1, 2013. Mayor Crowell seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 4-1.**

**13. FIRE DEPARTMENT**

**13(A) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 14, CHAPTER 14.01, GENERAL PROVISIONS, BY AMENDING SECTION 14.01.035, TRAFFIC LAWS APPLY TO NON-EMERGENCY VEHICLES, TO CHANGE THE SECTION NAME TO ALTERNATIVE MATERIALS AND METHODS, AND BY DELETING THE PROVISIONS PREVIOUSLY CONTAINED THEREIN, AND ADDING THE PROVISIONS PREVIOUSLY CONTAINED IN SECTION 14.01.040, AND OTHER MATTERS PROPERLY RELATED THERETO (10:30:54) -** Mayor Crowell introduced this item, and Fire Chief Stacey Giomi reviewed the agenda materials. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 118, an ordinance amending the Carson City Municipal Code, Title 14, Chapter 14.01, General Provisions, by amending Section 14.01.035, Traffic Laws Apply to Non-Emergency Vehicles, to change the section name to Alternative Materials and Methods, and by deleting the provisions previously contained therein and adding the provisions previously contained in Section 14.01.040, and other matters properly related thereto. Supervisor Abowd seconded the motion. Motion carried 5-0.**

**13(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 14, CHAPTER 14.02, INTERNATIONAL FIRE CODE, BY AMENDING SECTION 14.02.005 BY CHANGING THE SECTION NAME TO CODES ADOPTED, AND BY AMENDING SECTION 14.02.010, TITLE BY CHANGING THE SECTION NAME TO INTERNATIONAL FIRE CODE AMENDMENTS, AND TO INCLUDE THE PROVISIONS PREVIOUSLY CONTAINED IN 14.02.020, REFERENCED CODES AND STANDARDS; 14.02.025, APPOINTMENT; 14.02.035, FIRE HYDRANTS AND VALVES; 14.02.045, REQUIRED CONSTRUCTION PERMITS; 14.02.048, OWNER/OCCUPANT RESPONSIBILITY; 14.02.055, VIOLATION PENALTIES; AND 14.02.060, FAILURE TO COMPLY; AND BY AMENDING SECTION 14.02.015, BY CHANGING THE SECTION NAME TO INTERNATIONAL WILDLAND - URBAN INTERFACE CODE BE MODIFIED AS INDICATED IN THE 2012 NORTHERN NEVADA FIRE AMENDMENTS AND BE KNOWN AS THE WILDLAND - URBAN INTERFACE CODE, AND BY ADDING A DEFINITION OF THE FIRE CODE OFFICIAL, AND OTHER MATTERS PROPERLY RELATED THERETO (10:33:43) -** Mayor Crowell introduced this item. Fire Chief Stacey Giomi provided background information and reviewed the agenda materials. Supervisor Abowd thanked Chief Giomi for the time and effort invested in developing the proposed ordinance. Chief Giomi responded to questions of clarification regarding the provisions of the proposed ordinance, and discussion followed. He reviewed the provisions of the proposed ordinance.

Mayor Crowell entertained public and Board member comments and, when none were forthcoming, commended Chief Giomi's presentation. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 119, an ordinance amending the Carson City Municipal Code, Title 14, Chapter 14.02, International Fire Code, by amending Section 14.02.005 by changing the section name to Codes Adopted, and by amending Section 14.02.010, Title, by changing the**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 8**

**DRAFT**

section name to International Fire Code Amendments, and to include the provisions previously contained in Section 14.02.020, Referenced Codes and Standards; Section 14.02.025, Appointment; Section 14.02.035, Fire Hydrants and Valves; Section 14.02.045, Required Construction Permits; Section 14.02.048, Owner / Occupant Responsibility; Section 14.02.055, Violation Penalties; and Section 14.02.060, Failure to Comply; and by amending Section 14.02.015 by changing the section name to International Wildland - Urban Interface Code Amendments, and by adding the mandate that the provisions of the 2012 International Wildland - Urban Interface Code be modified, as indicated in the 2012 Northern Nevada Fire Amendments, and be known as the Wildland - Urban Interface Code, and by adding a definition of the Fire Code Official, and other matters properly related thereto. Supervisor McKenna seconded the motion. Motion carried 5-0.

**13(C) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 14, CHAPTER 14.04, WILDLAND INTERFACE SECTIONS 14.04.005 THROUGH 14.04.035, BY DELETING THE PROVISIONS CONTAINED THEREIN (11:01:45)** - Mayor Crowell introduced this item, and Fire Chief Stacey Giomi reviewed the agenda materials. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 120, an ordinance amending the Carson City Municipal Code, Title 14, Chapter 14.04, Wildland Interface Sections 14.04.005 through 14.04.035, by deleting the provisions contained therein. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

**14. CITY MANAGER - POSSIBLE ACTION TO ADOPT A RESOLUTION ESTABLISHING THE CARSON CITY ETHICS ORDINANCE REVIEW COMMITTEE TO REVIEW THE CARSON CITY MUNICIPAL CODE, CHAPTER 2.34, CODE OF ETHICS, AND MAKE RECOMMENDATIONS TO THE BOARD FOR POTENTIAL MODIFICATIONS TO THE ORDINANCE (11:02:53)** - Mayor Crowell introduced this item. Mr. Werner provided background information and reviewed the agenda materials. Mayor Crowell entertained public and Board member questions or comments.

(11:04:41) Maurice White inquired as to possible discrepancies relative to the membership terms, as set forth in the proposed resolution and the bylaws included in the agenda materials. Mr. Werner suggested corresponding revisions, and Mayor Crowell noted that the District Attorney's staff is in the process of reviewing Chapter 2.34. Mayor Crowell expressed agreement with Mr. Werner's suggestion to determine a nine months' term of service for the committee members.

Supervisor McKenna discussed concerns relative to the committee's purview and responsibility. Mayor Crowell expressed the understanding that the purview of the committee is limited "specifically [to] our Municipal Code ethics provision ..." He provided background information on the origins of the Charter Review Committee's recommendation. Mr. Werner reviewed the provisions of Section I(A)(2) of the Bylaws included in the agenda materials.

Mr. Munn discussed the responsibility of the District Attorney's Office to enforce the ethics ordinance, noting the potential that "it could become very expensive." He advised he will be advocating that "if the [statute] covers it and the Ethics Commission will prosecute it, we shouldn't be addressing it because it's going to create problems and expenses for the City if we have items that require more than the State requires in that the D.A. would be the enforcement arm for that."



**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the August 1, 2013 Meeting**

**Page 9**

**DRAFT**

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to adopt Resolution No. 2013-R-36, establishing the Carson City Ethics Ordinance Review Committee to review the Carson City Municipal Code, Chapter 2.34, Code of Ethics, and make recommendations to the Board for potential modifications to the ordinance. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion. In response to a question, **Supervisor McKenna amended his motion to indicate that the committee will serve for a period of nine months. Supervisor Abowd continued her second.** In response to a comment, **Supervisor McKenna further amended his motion to direct revision of the resolution and the bylaws to ensure consistency relative to the membership terms. Supervisor Abowd further continued her second. Motion carried 5-0.** Mayor Crowell requested the Board members to advise the City Manager of their nominations for committee members.

**15. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (11:15:10)** - Mr. Werner announced the joint meeting, between NACo and the League of Cities, scheduled for September 10 through 14. He offered to have his staff assist any of the Board members with lodging arrangements. Discussion followed.

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS, INCLUDING MONTHLY REPORT ON THE ACTIVITIES OF THE TRPA GOVERNING BOARD AS SUBMITTED BY SHELLY ALDEAN**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:14:05)** - Mayor Crowell announced a veterans meeting, coordinated by the State Office of Veterans Affairs, to be held in Las Vegas to “seek to implement the green zone initiative in Nevada, ... a method to coordinate all the various veterans groups in local jurisdictions to have a better line of communication up to the State and also up to the federal government.” Mayor Crowell advised that he will be attending, together with Governor Sandoval, the State Veterans Affairs Officer, and others.

**STAFF COMMENTS AND STATUS REPORT**

**16. PUBLIC COMMENT (11:16:25)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**17. ACTION TO ADJOURN (11:16:34)** - Mayor Crowell adjourned the meeting at 11:16 a.m.

The Minutes of the August 1, 2013 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of November, 2013.

ATTEST:

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ROBERT L. CROWELL, Mayor

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ALAN GLOVER, Clerk - Recorder