

**MINUTES
of the meeting of the
CARSON CITY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
September 10, 2013**

The Carson City LEPC held a public meeting on September 10, 2013, beginning at 1:30 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair Stacey Giomi.

2. Roll Call and Determination of a Quorum

Voting members present were Brian Crowe, Stacey Giomi, Phillip Harrison, Ray Saylo, Dan Shirey, and Tom Tarulli, which constituted a quorum. Also present were Stacey Belt (Carson City Fire Department), Nicki Aaker (Carson City Health & Human Services), and Tina Russom (Carson City District Attorney's Office).

Voting members absent were Kevin Curnes, Dave Dawley, James Freed, and Joni Maestretti. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion.

5. For Possible Action: Approval of June 4, 2013, Meeting Minutes

It was moved by Dan Shirey, seconded by Phillip Harrison, with motion carried unanimously, that the minutes of the June 4 meeting be approved as submitted.

6. For Possible Action: To appoint Nicki Aaker (Carson City Health and Human Services Director) as the Health Representative to the LEPC in replacement of Interim Director Romaine Gilliland

Stacey Giomi stated that Nicki Aaker was the City's new Health and Human Services Director and, as such, would like to be officially installed as a voting member on the LEPC. It was then

moved by Ray Saylo, seconded by Dan Shirey, with motion carried unanimously, that Nicki Aaker be appointed to the LEPC as a voting member.

7. For Possible Action: To review and approve the FFY 2014 Hazardous Materials Emergency Preparedness (HMEP) Grant Application

Stacey Giomi informed the committee that this was a federally funded grant from the U.S. Department of Transportation specifically geared toward training, planning, and exercises. Because this grant application had been due prior to this meeting, an application has already been submitted to the State Emergency Response Commission (SERC) pending the committee's approval.

The submitted application requested funds to bring in an exercise designer to present an integration drill between the Carson City Quad-County HazMat Team (consisting of Carson City and Douglas, Lyon, and Storey Counties) and the Washoe County Triad Team (operated by the Truckee Meadows Fire Protection District and the Reno and Sparks Fire Departments). This exercise will consist of a day-long session involving a morning operational familiarization process and an afternoon full-scale exercise, and will be held somewhere midway between Carson City and Washoe County such as the Bowers Mansion area.

It was then moved by Brian Crowe, seconded by Tom Tarulli, with motion carried unanimously, that the committee approve the FFY 2014 Hazardous Materials Emergency Preparedness Grant Application that has already been submitted to the SERC.

8. Demonstration of Pictometry Mapping Software

Stacey Giomi demonstrated the Pictometry mapping software which was being purchased with funds received from the State through an application the committee had previously approved. This demonstration used the software for Douglas County as the photography for Carson City has yet to be completed—which is projected for this coming fall.

Stacey showed how you could view a dwelling from all angles and then measure distances such as the length and width of a driveway or a window opening; view the footprint of the property; obtain an elevation; calculate the dwelling's overall area; measure the pitch of a roof; etc.

The entire county will be flown initially, with different areas then being flown every two to six years depending on location (rural areas being flown less frequently as fewer changes occur there). Stacey mentioned that this software will be quite useful as a planning tool for various other departments and agencies, such as the Sheriff's Office and Public Works.

9. Discussion regarding the August 1, 2013, Executive Order – Improving Chemical Facility Safety and Security

Stacey Giomi stated that Brian Crowe had requested a discussion and an overview regarding

the Executive Order signed by the President of the United States on August 1 regarding chemical safety and security. He stated that this Order was somewhat in response to the recent incident in West, Texas, and that it was a reaffirmation of the Emergency Planning and Community Right-to-Know Act (EPCRA). He said that it was specifically geared toward federal agencies and their efforts to improve communications between themselves, state governments, and the Local Emergency Planning Committees within the states, but it did not provide any direct requirements on the LEPCs at this point in time.

Because this Order directs federal agencies to improve operational coordination on events that do occur, Stacey believed they will see a renewed effort to get resources to the scenes of incidences that involve chemicals. He stated, however, that Carson City already has an on-scene coordinator from the Federal EPA who works in the same building as the State EPA who has been very helpful to them on past incidents, and he also felt that communications have been quite good all along between the State and the locals.

Brian stated that he was interested in whether or not state reporting requirements were going to change because the college was locking into chemical inventory programs that report based on state requirements. Stacey then reiterated that nothing was changing at the local level at this particular time, and if the State did decide to change their reporting requirements in the future, he firmly believed they would not abandon their current chemical reporting system as the software would just be updated to reflect the new information being requested.

10. Report on the July 11 Quarterly Nevada State Emergency Response Commission (SERC) Meeting

Stacey Giomi said he reported at this July meeting that Carson City would be participating in a tabletop exercise on November 6 for a spill in a waterway in Tahoe-Douglas's jurisdiction which will involve a stream feeding into Lake Tahoe. This exercise was being held primarily to determine how the feds respond and coordinate with the locals.

Also reported at the SERC meeting was that in regard to the online haz-mat reporting system, all permits were due the end of March, but by July, although there were 5700 facilities in the system, only 5100 permits had been issued. The local governments were therefore asked to visit the facilities within their jurisdictions that had not yet reported properly—which Carson City did, thereby becoming 100% compliant with those facilities needing permits.

11. Reports of Committee Members

- Ray Saylo mentioned that the Search and Rescue team and the Reserves would be conducting an exercise this coming weekend in the Pinions. He also stated that some downtown streets would be closed for several hours this Saturday for a BrewFest. And on September 28, Carson Street will be closed for Street Vibrations, with a motorcycle parade also occurring on that day starting at the Harley-Davidson store.
- Brian Crowe said that the University of Nevada at Reno just issued a report on the smoke the area has recently received from the American and Rim fires and that this report was

posted on Western Nevada College's website. He will send this link to committee staff to be sent out to the committee members.

- Nicki Aaker stated that Health and Human Services will be conducting its POD (Point of Distribution) exercise for flu shots on October 5 at the Corporate Yard.

12. For Possible Action: Next Meeting Date

The next meeting date is scheduled for December 3, to be held at 1:30 p.m. in the meeting room of Fire Station #51.

13. Public Comment

There was no public comment.

14. For Possible Action: To adjourn

It was moved by Ray Saylo, seconded by Dan Shirey, with motion carried unanimously, that the meeting be adjourned at 2:14 p.m.

Recorder: Judy Dietrich