

CARSON CITY SHADE TREE COUNCIL
Minutes of the August 7, 2013 Meeting

Page 1

A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Wednesday, August 7, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Kyle Horvath
Vice Chairperson Gianna Shirk
Member Carole Brewer
Member Terrill Ozawa
Member Ray Saliga
Member Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary are public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (5:31:26) – Chairperson Horvath called the meeting to order at 5:31 p.m. A quorum was present.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:31:42) – Chairperson Horvath entertained citizen comments. David Howlett of the Nevada Division of Forestry informed the Council of a \$300,000 grant, a large portion of which would be allocated to Southern Nevada for their tree inventory. He encouraged Carson City to “fill out an application” to receive a grant to inventory the City’s trees and to fund a management plan. Mr. Howlett also suggested that the Council speak with his predecessor, Susan Stead, to join the Shade Tree Council.

1. ACTION ON APPROVAL OF MINUTES (5:35:23) – Chairperson Horvath introduced the item. **Member Ozawa moved to approve the minutes of the June 5, 2013 meeting. The motion was seconded by Member Brewer. Motion carried 6-0.**

2. MODIFICATIONS TO THE AGENDA (5:36:06) – There were no modifications to the agenda.

3. MEETING ITEMS:

A. FOR POSSIBLE ACTION REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING. – All council members were present.

4. NON-ACTION ITEMS

A. DISCUSSION ONLY AND UPDATE ON THE SHADE TREE COUNCIL’S BUDGET. (5:38:12) – Chairperson Horvath introduced the item. Mr. Moellendorf presented the Council’s current budget, which is incorporated into the record, and noted that the current balance was \$3,530.82. Mr. Moellendorf attributed the lower spending on last year’s Fall Tree Care Seminar to the fact that no travel costs were required for the speakers. Discussion ensued regarding using some of the existing funds to accomplish the Council’s goals. Member Ozawa suggested planting trees at Baily Pond. Chairperson Horvath believed public relations to promote the Council should also be considered. Jens Peermann, in the form of public comment, suggested having the Council members attend other community meetings as guest speakers to create awareness. Mr. Howelett advised having plaques on trees that highlight their benefits and the effort to care for trees. Vice Chairperson Shirk suggested adopting a park. Mr. Moellendorf explained that the trees around the pond need to be strategically placed due to the lack of irrigation. He also cautioned against the entire Council attending meetings or volunteering together in order not to violate the Open Meeting Law. Member Saliga mentioned that the Greenhouse Project could use up to six fruit trees. Chairperson Horvath suggested agendizing this item for the October meeting.

CARSON CITY SHADE TREE COUNCIL
Minutes of the August 7, 2013 Meeting

Page 2

B. DISCUSSION ONLY REGARDING PLANNING FOR THE 2013 FALL TREE CARE SEMINAR. (5:57:38) – Chairperson Horvath introduced the item. Discussion ensued regarding choosing a date for the Seminar, and November 6, 2013 was considered a potential date. Mr. Moellendorf suggested agendaizing it as a possible action item during the next meeting. Changing climate, defensible space, pests, fruit-bearing trees, identifying different micro-climates, and the reduced water supply were recommended as potential topics. It was also noted that the Seminar would take place at the Carson City Community Center and at the Carson High School Greenhouse. Chairperson Horvath received input regarding locations such as the Carson City Library or Carson High School, for planting a tree. Potential speakers were also discussed.

C. DISCUSSION ONLY REGARDING A POTENTIAL SHADE TREE COUNCIL FACEBOOK. (6:25:04) – Chairperson Horvath introduced the item. Mr. Moellendorf presented Carson City’s Social Media Policy which is incorporated into the record, and stated that according to the City’s Information Technology Department, the Shade Tree Council could have its own Facebook page. The administration of the page, along with the process to obtain it, were discussed. Questions such as the Nevada Open Meeting Law and appropriate content, also arose. Mr. Moellendorf advised using content to educate versus to opine in a blog format. Chairperson Horvath offered to work with Mr. Moellendorf on the details and report back to the Council.

D. DISCUSSION ONLY REGARDING THE NEVADA DIVISION OF FORESTRY TREE INVENTORY GRANT. (6:36:46) – Chairperson Horvath introduced the item. Mr. Moellendorf noted that this item was discussed as a public comment earlier. He also noted that all grants must be approved by the Board of Supervisors and invited Mr. Howlett to meet with him and the City Manager to discuss the grant details. Discussion ensued regarding budgets and Mr. Howlett explained that it would usually comprise of the number of trees, multiplied by \$391 per tree. In the form of public comment, Nevada Division of Forestry employee Rod Haulenbeek explained that one public tree per 10 inhabitants was his rule of thumb when doing a tree inventory. Discussion ensued regarding a management plan and Mr. Howlett advised including it in the grant request; however, Mr. Hollanbeek cautioned against that and suggested having an inventory first to understand the management cost. Mr. Howlett mentioned that finding matching funds was critical; however, he added that there were very creative ways to get those matching funds.

Members Brewer and Ozawa left the meeting at 6:50 p.m.

E. DISCUSSION ONLY REGARDING CITY TREE ISSUES THAT ARE OF CONCERN TO THE COUNCIL. (7:12:50) – Chairperson Horvath noted that this had been discussed throughout the meeting.

F. REPORTS ONLY – NO DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.

STATUS REPORTS AND COMMENTS FROM STAFF (7:13:26) – Mr. Moellendorf indicated that he had included a Tree City USA bulletin in the Council members’ packets regarding why trees should not be topped.

MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION – There were no announcements from Council members.

5. FUTURE AGENDA ITEMS (7:14:10) – The following items would be discussed in upcoming Shade Tree Council meetings:

Planning for the 2013 Fall Tree Care Seminar and utilizing some of the funds to plant a tree
Tree inventory grant

6. CITIZEN COMMENTS (7:14:32) – Chairperson Horvath entertained public comments; however, none were forthcoming.

7. ACTION ON ADJOURNMENT (7:14:45) – Chairperson Horvath entertained a motion for adjournment. **Member**

CARSON CITY SHADE TREE COUNCIL
Minutes of the August 7, 2013 Meeting

Page 3

Saliga moved to adjourn. The motion was seconded by Vice Chairperson Shirk. The meeting was adjourned at 7:15 p.m.

The Minutes of the August 7, 2013 Carson City Shade Tree Council meeting are so approved this 2nd day of October, 2013.

KYLE HORVATH, Chair