

**City of Carson City
Agenda Report**

Date Submitted: January 8, 2014

Agenda Date Requested: February 6, 2014
Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Nick Providenti, Finance Director

Subject Title: For possible action: Action to allow the Finance Department to delete fixed assets from the General Fund Fixed Asset Listing for fiscal year 2012-2013. (Nick Providenti)

Staff Summary: The Finance Department, in concurrence with our auditors, Kafoury, Armstrong & Co., request that they be allowed to delete from the General Fixed Asset Account Group \$506,608.23 out of \$410,051,158.00 of total assets.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does this action require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to allow the Finance Department to delete fixed assets from the General Fund Fixed Asset Listing for fiscal year 2012-2013.

Explanation for Recommended Board Action: Each year it is the responsibility of the Finance Department to delete any fixed assets from their respective funds that have become obsolete or have worn out, and after the annual audit has been performed.

Applicable Statute, Code, Policy, Rule or Regulation: Generally Accepted Accounting Principles.

Fiscal Impact: \$506,608.23 deleted out of \$410,051,158.00 of total assets.

Explanation of Impact: Non cash transaction recorded in the General Fixed Asset Account Group for control purposes only.

Funding Source: N/A

Alternatives:

- 1) Leave fixed asset listing as it is now.
- 2) Modify fixed asset listing.

Supporting Material: Detailed list of items being deleted totaling \$506,608.23

Prepared by: Debbie Devall

Reviewed by: Urbal Akhita
(Department Head)

Date: 1/28/14

: Raut S. Bhai Alam
(City Manager)

Date: 1/28/14

: Randy Allen
(District Attorney)

Date: 1/28/14

: Urbal Akhita
(Finance Director)

Date: 1/28/14

Board Action Taken:

Motion: _____

1) _____ Aye/Nay
2) _____

(Vote Recorded By)

GENERAL FIXED ASSET ACCOUNT GROUP
DELETION RECAP AT 6/30/2013

1. SALE	275,302.57
2. DONATED ITEM	34,539.92
5. OBSOLETE	14,614.41
6. CORRECTION TO LISTING	130,726.33
7. TRADE IN	21,071.00
6. OTHER	30,354.00
GRAND TOTAL	506,608.23

**ITEMS TO BE REMOVED FROM
GENERAL FIXED ASSET ACCOUNT GROUP
AS OF 6-30-13**

DEPARTMENT	ASSET #	DATE ACQRD	DESCRIPTION	COST	REASON FOR DELETION
COMMUNITY DEVELOPMENT	1332	6/30/2000	2000 MULTI MEDIA WALK THROUGH TIME	6,465.34	OBSOLETE
COMMUNITY DEVELOPMENT	1405	6/30/2001	2001 MACHABEE OFFICE REMODEL	8,149.07	OBSOLETE
DEVELOPMENTAL ENGINEERING	115	6/30/1998	DESIGN JET 750C PLUS - PLOTTER	5,845.00	OTHER
DEVELOPMENTAL ENGINEERING	333	6/30/1997	5494 REMOTE CONTROL UNIT (B OF A)	8,338.00	OTHER
DISTRICT ATTORNEY	139	6/30/2001	NT SERVER IBM WTY ELEC SERVPAC	8,421.00	DONATED ITEM
DISTRICT ATTORNEY	2088	6/30/2005	CANON IR4570 IKON ID#A61L LEASED COPIER	8,638.00	OTHER
DISTRICT ATTORNEY	2089	6/30/2005	CANON IR4570 IKON ID#A6H1M LEASED COPIER	7,533.00	OTHER
INFORMATION SERVICES	168	6/30/2003	MAIL SERVER	8,201.69	DONATED ITEM
INFORMATION SERVICES	177	6/30/2005	TAPE LIBRARY 3582-L23	12,718.00	SALES/APPRVD BY PURCH/BOS
INFORMATION SERVICES	230	6/30/2006	IBM ESERVER XSERIES VM SERVER	0	SALES/APPRVD BY PURCH/BOS
INFRASTRUCTURE - WIP	911457	6/30/2009	DONATED FUJI PARK IMPROVEMENTS	116,732.69	CORRECTION TO LISTING
INFRASTRUCTURE - WIP	911677	6/30/2010	CC ADA REMEDIATION PROJ	1,000.00	CORRECTION TO LISTING
JUSTICE COURT	175	6/30/2008	HP COLOR LASERJET MOD#CM4730FSK DC CLRKS	5,735.00	TRADE-IN
JUSTICE COURT	2115	6/30/2005	CANON IR4570 COPIER ID# A6H8P-LEASED	7,009.00	TRADE-IN
JUSTICE COURT	2620	6/30/2007	CANON 1R COPIER - LEASED COPIER	8,327.00	TRADE-IN
PUBLIC SAFETY COMPLEX	179	6/30/2005	TAPE LIBRARY 3582-L23 (2ND FLOOR)	12,718.00	SALES/APPRVD BY PURCH/BOS
REGIONAL TRANSPORTATION	2801	6/30/2008	ESCROW FEES 1410 MOODY - N STEWART ST	1,195.50	CORRECTION TO LISTING
REGIONAL TRANSPORTATION	2806	6/30/2008	A & W RIGHT OF WAY CONSULTING	1,228.14	CORRECTION TO LISTING
REGIONAL TRANSPORTATION	3156	6/30/2010	90' ROW/2380' PERMISSION TO CONSTRUCT	10,570.00	CORRECTION TO LISTING
ROBERTS HOUSE PARK	4	11/1/1982	COMPUTER - APPLE II W/PRINTER	6,015.23	DONATED ITEM
SENIOR CITIZEN CENTER	18	7/1/1990	TRAULSEN BLAST FREEZER	11,902.00	DONATED ITEM
SHERIFF AUTOS/TRUCKS	1320	6/30/2000	2000 JEEP CHEROKEE UNIT #0013	23,536.02	SALES/APPRVD BY PURCH/BOS
SHERIFF AUTOS/TRUCKS	1928	6/30/2004	2004 CHEVY TAHOE UNIT #408	31,150.56	SALES/APPRVD BY PURCH/BOS

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DEPARTMENT	ASSET #	DATE ACQRD	DESCRIPTION	COST	REASON FOR DELETION
SHERIFF AUTOS/TRUCKS	2113	6/30/2005	2005 CHEVY IMPALA UNIT 519	23,035.74	SALES/APPRVD BY PURCH/BOS
SHERIFF AUTOS/TRUCKS	2108	6/30/2005	2005 CHEVY IMPALA UNIT 520	23,035.72	SALES/APPRVD BY PURCH/BOS
SHERIFF AUTOS/TRUCKS	2112	6/30/2005	2005 CHEVY IMPALA UNIT 523	23,035.72	SALES/APPRVD BY PURCH/BOS
STREETS AUTOS/TRUCKS	952	12/1/1992	1992 INTL HRVSTR-W/PLOW UNIT #6417 LF	58,525.56	SALES/APPRVD BY PURCH/BOS
TRANSIT SERVICES - AUTOS	2759	6/30/2008	2007 FORD E450 CUTAWAY BUS #4227	67,547.25	SALE
VACANT LOTS	1521	6/30/2001	HWY 50 EAST	0	OTHER
				506,608.23	