A special meeting of the Carson City Board of Supervisors with the Carson City Parks and Recreation Commission and Carson City Shade Tree Council was held on Tuesday, May 18, 1993, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 7 p.m.

PRESENT: Marv Teixeira Mayor

Kay Bennett Supervisor, Ward 4
Greg Smith Supervisor, Ward 1
Janice Ayres Supervisor, Ward 2

Tom Tatro Supervisor, Ward 3

PARKS AND RECREATION COMMISSION: Chairperson Pete Livermore and

Commissioners Donna Kuester, Linda

Marrone, and Greg Smith

SHADE TREE COUNCIL PRESENT: Members Donna Kuester and Ann Nunnemaker

STAFF PRESENT: John Berkich City Manager

Kiyoshi Nishikawa Clerk-Recorder

Pat Sorensen Assistant to the City Manager Mary Walker Admin. Services Dir./Contr.

William Naylor Automation Services Director

Louis Buckley Fire Chief Jack Fralinger Health Director Sally Herman Library Director

Mike Suglia Deputy District Attorney
Kent Hurliman Parks Supervisor
John Mayes Safety/Loss Coordinator
Katherine McLaughlin Recording Secretary

(B.O.S. 5/18/93 Tape 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

Mayor Teixeira called the meeting to order at 7:05 p.m. Roll call was taken of the Board of Supervisors. A quorum was present although Supervisor Bennett had not yet arrived. (She arrived immediately following roll call.)

- **D. DISCUSSION AND ACTION ON FUNDING OF IMPROVEMENTS TO THE CITY'S TELEPHONE SYSTEM (1-0035)** Automation Services Director William Naylor Discussion between Supervisor Ayres and Mr. Naylor delineated systems which staff has analyzed and others it will analyze. An RFP will be issued before the contract is let. Supervisor Tatro moved that the Board direct the City Manager to pursue the recommendations as outlined in the Carson City Telephone Study as presented. Supervisor Ayres seconded the motion. Motion carried 5-0.
- C. DISCUSSION ON BUSINESS LICENSE INCREASE FOR FISCAL YEAR 1993-94 (1-0155) Mr. Berkich distributed a memo to the Board and Clerk. Ms. Walker reviewed the statute enabling the Board to increase the Business License fees by nine percent. The budget included a six percent increase. Problems with the

computer program were noted. Staff had met with the Chamber of Commerce on the fee proposal and supported a four percent increase for the 93-94 fiscal year and thereafter having the lesser of either a CPI increase or the statutory amount allowed. The recommendation would allow staff to budget appropriately, provide a moderate annual increase, and eliminate the sporadic huge increases. Discussion ensued between Ms. Walker and Supervisor Smith on the proposed July 1 effective date and how the fee increase would be implemented. Ms. Walker acknowledged the need to change the July 1 effective date to January 1 as she did not wish to change the billing cycle.

(1-0297) Chamber of Commerce President-Elect Ray Masayko acknowledged the desire to work with the City and the business community's willingness to accept small annual increases and the proposed four percent.

Ms. Walker then explained that the matter was for Board discussion only. Mayor Teixeira directed staff to draft the appropriate ordinance. Discussion indicated it would be re-agendized for action. The last fee increase was more than two years ago. Ms. Walker reiterated the proposal to bring back an ordinance implementing the four percent increase and modifying the procedure so that future fee increases could occur automatically every year.

No formal action was required or taken on this matter.

F. DISCUSSION AND ACTION ON ALL BUDGETS CONCERNING THE 1993-94 FISCAL YEAR AND OTHER RELATED MATTERS (1-0466) - Administrative Services Director/Controller Mary Walker - Ms. Walker gave a brief overview of the budget stressing the point that the City does not have the financial problems which many of the other entities were encountering. Mayor Teixeira then expounded on the fact that the budget represented a ten cent reduction over a two year period in the ad valorem rate which was most unusual considering the current national economic situation. This was done without causing the City to reduce the current service level. Discussion ensued among the Board and Ms. Walker on justification for the \$15,000 one-shot funding for Mainstreet from the General Fund rather than Redevelopment and the \$20,000 from Capital Acquisition for the Brewery Arts Center major building improvements.

(1-1045) Supervisor Smith moved that the Board of Supervisors remove Item No. 11 on the sheet, Mainstreet funding for \$15,000, from the General Fund Tentative Budget. Following a request for an amendment, Supervisor Smith continued his motion to include and place it in the Redevelopment Budget. When a second was not forthcoming, Mayor Teixeira passed the gavel to Mayor Pro-Tem Bennett and seconded the motion. The motion was then voted by roll call with the following results: Tatro - No; Ayres - No; Mayor Teixeira - Yes; Smith - Yes; and Mayor Pro-Tem Bennett - No. Motion failed on a 2-3 vote. Mayor Pro-Tem Bennett then returned the gavel to Mayor Teixeira.

Supervisor Tatro then requested Supervisor Smith not discuss both budgets at the same time and in the same motion.

Supervisor Smith then moved that the Board of Supervisors remove the Brewery Arts Center Major Building Improvements for \$20,000 from the Tentative Budget. Supervisor Tatro seconded the motion. Supervisor Bennett explained her opposition to the motion due to her feeling that the structure was vital and being utilized in enhance tourism and community social activities. Funding attempts by the Brewery were noted to stress the dedication and efforts expended for the community project. Supervisor Smith noted his personal support for the Brewery. He could not support the Brewery at this time due to the number of other important projects and current funding level. He was not stating that the Brewery was unimportant to the community. Mayor Teixeira noted that the funding would be used to match a grant. The motion to eliminate funding for the Brewery Arts from the Tentative Budget was voted by roll call with the following results: Ayres - Yes; Bennett - No; Tatro - Yes; Smith - Yes; and Mayor Teixeira - Yes. Motion carried 4-1.

(1-1270) Supervisor Smith then expressed his desire to reduce the SPAN budget by \$13,348. Mr. Berkich explained the impact this would have on the SPAN program. Supervisor Bennett cautioned the Board about the need for automation and the effect such a reduction would have. Fire Chief Buckley explained his Department's utilization of personal staff computers and urged the Board to retain the SPAN budget as indicated. Assistant Sheriff Greg Biggin felt that the Committee had prioritized the list after considerable review. (1-1498) Chief Probation Officer Bill Lewis expressed his concern about the impact Legislation would have on his budget. He urged the Board to reserve funding for his Division if State grants are eliminated as currently proposed. Mayor Teixeira felt that until the Legislature completes its business, the impact was not known. The necessity to complete the budget process was stressed. When the Legislature adjourns corrective measures could be taken. Ms. Walker supported Mayor Teixeira and noted that the majority of the funding under discussion had been oneshot.

(1-1710) Supervisor Tatro explained his purpose in making the following motion. Supervisor Tatro then moved that the Board release funding for Items listed on the supplemental request list not more than one-twelfth of the amount per month until the legislative session is completed and the City has the opportunity to review the impact of the session. Ms. Walker explained direction given to Department Heads which prohibited the funding expenditures until after the session closes. Supervisor Smith seconded the motion. Discussion ensued on how Supervisor Tatro's suggestion would work. Mr. Berkich suggested that the motion be to freeze any expenditures until August 1. Supervisor Tatro then withdrew his motion and moved that the Board freeze the entire amount until the Board revisits the budget to assess the impact on the budget from the Legislative session. Supervisor Smith concurred with the withdrawal and new motion. The motion was then voted by roll call with the following results: Bennett - Yes; Ayres - Yes; Smith - Yes; Tatro - Yes; and Mayor Teixeira - No. Motion carried 4-1.

(1-1869) Additional comments on the tentative budget were solicited but none made.

Mr. Berkich then advised the Board that discussions had occurred with Clerk-Recorder Nishikawa on the impact of the proposed Election personnel reduction. He indicated the tentative budget was to remain as indicated and that an augmentation would occur from the savings. Also, funding had been found for the bullet proof vests for the Sheriff's Department and would be considered on Thursday. The supplemental listing of the exterior entrance to the Children's Museum was corrected to be for the Children's Library. Clarification of the Carson Detox Center's budget needs noted that the Hospital would consider the issue at its meeting next week and that the request was for \$20,000 from the City. Discussion ensued on the status of the Mayor's proposal to obtain an intergovernmental loan from the Hospital to support the Detox Center until the DUI fees could reimburse the loan as well as on its total funding request. Mayor Teixeira directed that \$10,000 be added to the supplemental requests for the Center.

- **A. REDEVELOPMENT AUTHORITY -** Mayor Teixeira then recessed the Board of Supervisors session and passed the gavel to Redevelopment Chairperson Tom Tatro. For Minutes of the Redevelopment Authority, see its folder. Following adjournment of the Redevelopment Authority, Chairperson Tatro passed the gavel to Mayor Teixeira who reconvened the Board of Supervisors. A quorum was present as noted.
- **B.** ACTION ON REDEVELOPMENT AUTHORITY FINAL BUDGET FOR FISCAL YEAR 1993-94 (1-2396) Supervisor Tatro moved that the Board of Supervisor adopt the Redevelopment Authority Tentative Budget as the Final Budget for Fiscal Year 1993-94. Supervisor Smith seconded the motion. Motion carried 5-0.
- **E. DISCUSSION AND ACTION ON FUNDING OF SUPPLEMENTAL REQUESTS (1-2415) -** Mayor Teixeira then read a prepared statement into the record delineating the on-going funding available and his recommendation that the ad valorem tax be increased by one-half a cent and that it be utilized for funding of the transit study; senior and disabled transportation needs \$7,500; Youth Sports Association's gift program \$3,000; Community Council on Youth \$4,000; Young Volunteers of Nevada \$7,000; Hispanic Services \$10,000; and

the R.S.V.P. - \$7,500; and that the following be upgraded: the Library book budget - \$10,000 and the Parks and Recreation maintenance budget - \$10,000. His proposal was discussed among the Board. The proposal would increase the tax for an average \$100,000 home by \$1.75 a year. Following Mayor Teixeira's explanation of his reasons for funding the senior transportation program at this time, he passed the gavel to Mayor Pro-Tem Bennett. Mayor Teixeira then moved that the Board of Supervisors raise the ad valorem rate one-half a cent for the explicit purpose of funding the first leg of the transit study and that \$7,500 of that \$30,000 be released effective July 1 to go into the Senior Citizens Program and that the balance be held for participation in the first leg of the transit study. Supervisor Smith seconded the motion. Clarification indicated the Senior Citizens Program was to be the Senior Citizens Transportation Program. Discussion ensued concerning whether the Board could address the ad valorem rate as agendized. Ms. Walker suggested that the Board direct staff to modify the tax rate as indicated and handle the rate at the special meeting scheduled for next week. Mayor Teixeira withdrew his motion and Supervisor Smith withdrew his second. Mayor Teixeira then directed staff to bring this back on Thursday, May 27, as outlined. Mayor Teixeira then moved that the Board of Supervisors instruct the Finance Director to include a half cent ad valorem to be explicitly used to fund the first leg of the transit study and that \$7,500 be available for the Senior Transportation Program effective July 1, 1993, and that the remainder be established for match under the parameters of the Transit Study and that this come back and be agendized for the final budget approval. Supervisor Smith seconded the motion. Public comments were solicited but none made. The motion as indicated was voted by roll call with the following results: Ayes - Tatro, Ayres, Smith, Teixeira, and Mayor Pro-Tem Bennett. Naves - None. Motion carried 5-0.

(2-0021) Mayor Teixeira then moved that the Board of Supervisors use the \$50,749 in the following manner: \$3,000 for CYSA gifting program, \$4,000 for Community Council on Youth, \$7,000 for the Young Volunteers of Nevada, \$10,000 for the Hispanic Services, \$7,500 for R.S.V.P., and that the additional General Fund Department budget be increased by \$10,000 for the Library book budget and \$10,000 for Parks and Recreation maintenance budget in the amount of \$51,500 in ongoing funding. Supervisor Tatro seconded the motion. Supervisor Smith noted that as these were ongoing funds, the increase would be retained in next year's budget also. The Board still had to determine the allocations for the \$84,000 in one-shot funds. Supervisor Ayres indicated she would abstain from voting due to the inclusion of R.S.V.P. in the motion. The motion as indicated was voted by roll call with the following results: Smith - Yes as his list was the same as indicated; Tatro - Yes for the same reason; Mayor Teixeira - Yes; Mayor Pro-Tem Bennett - Yes; and Ayres - Abstained. Motion carried 4-0-1.

Mayor Pro-Tem Bennett then returned the gavel to Mayor Teixeira. Supervisor Tatro then commended Mayor Teixeira for using ongoing funding for the foregoing items. Mayor Teixeira then explained the procedure to be followed whereby each Member would list his/her top three priorities. When three or more Members have indicated the same item, it will be placed in the budget. Under this procedure the following items were to be funded: \$10,000 for the Detox Center; \$15,800 for Pony Express Pavilion utilities; Alternative Sentencing; Juvenile Probation furniture and fixtures; \$3,300 for Clerk-Recorder typewriters and transcribers; Treasurer's copier and letter opener; \$10,000 for the Sheriff's office safety equipment; \$10,000 for the Fire Department safety equipment; \$10,000 for CATF; \$10,000 for Parks and Recreation equipment replacement; \$1,800 for Library exterior lighting; and \$5,000 for urban forestry training from the Cooperative Extension Service.

(2-0205) Mr. Suglia advised the Board, in response to Supervisor Smith's question, that the High School Drama Club should not be funded by the Board. Funding may be available from other sources. (2-1021) Board consensus indicated Ms. Walker would find the extra \$1800 to complete the funding needs for the listed items. Mayor Teixeira expressed his feeling that there may be additional funding sources after the Legislature closes. He commended the Board on its compromises. He acknowledged there are many valid departmental needs and that with the priorities as established they may be considered again later. He suggested the postage machine be leased. Ms. Walker was directed to prepare a list of the priority items including the votes and amounts as established by discussion. He thanked all for their input.

There being no other matters for consideration, Supervisor Ayres moved to adjourn. Supervisor Bennett seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 9:15 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

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The Minutes of the Special Carson City Board o	f Supervisors May 18, 1993, meeting
	ARE SO APPROVED ONAugust_5, 1993.
	_/s/ Marv Teixeira, Mayor
ATTEST:	war Teixena, wayor
ATILST.	
_/s/	
Kiyoshi Nishikawa, Clerk-Recorder	