

Carson City Board of Supervisors
Agenda Report

Date Submitted: May 23, 2014

Agenda Date Requested: June 5, 2014
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To accept the Finance Departments recommendation to approve Amendment No. 1 to Contract No. 1213-098 with JNA Consulting Group, titled "Financial Advisory Services" to increase the contract term from June 30, 2014 to June 30, 2015 to increase the contract sum in the amount of \$199,000.00, to be determined at the time each Task Order is issued, as provided for in FY 2014/2015. (Kim Belt)

Staff Summary: JNA Consulting Group LLC's contract to provide financial advisory services to Carson City is set to expire on June 30, 2014. The Finance Department is recommending amending the contract through June 30, 2015 and increase the contract sum amount by \$199,000.00 for FY 2014/15.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the Finance Departments recommendation to approve Amendment No. 1 to Contract No. 1213-098 with JNA Consulting Group, titled "Financial Advisory Services" to increase the contract term from June 30, 2014 to June 30, 2015 to increase the contract sum in the amount of \$199,000.00 as provide for in FY 2014/2015. (Kim Belt)

Explanation for Recommended Board Action: Pursuant to **NRS 332.115 subsection 1 (b)**, staff is requesting the Board of Supervisors declare that this contract is not adapted to award by competitive bidding.

NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

(b) Professional services;

are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

(Added to NRS by 1975, 1538; A 1987, 296, 1484; 1991, 337, 349, 648, 1934, 1935; 1997, 132; 1999, 889, 1684; 2001, 1317; 2003, 620, 2262; 2005, 226, 2554)

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.115 subsection 1(b).

Fiscal Impact: \$199,000.00.

Explanation of Impact: Amount of Contract.

Funding Source: Funding from various accounts to be determined at the time each Task Order is issued as provided in FY 2014/2015.

Supporting Material: Amendment No. 1 to Contract 1213-098.

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By:

Ulrik Apulita
(Finance)

Date: 5/27/14

Marena A. Wors
(City Manager)

Date: 5/27/14

[Signature]
(District Attorney)

Date: 5/27/14

Ulrik Apulita
(Finance Director)

Date: 5/27/14

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 1213-098
Financial Planning Services**

THIS AMENDMENT is made and entered into this 5th day of June, 2014, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and JNA Consulting Group, hereinafter referred to as the "**CONTRACTOR**", and is made to amend the existing contract known as **CONTRACT # 1213-098**.

WITNESSETH:

WHEREAS, during the performance of **CONTRACTOR'S** duties pursuant to **CONTRACT # 1213-098** the **CITY** requested additional tasks of the **CONTRACTOR** that were not within the original *Scope of Work* of the **CONTRACT**; and

WHEREAS, the **CITY** and **CONTRACTOR** desire to amend **CONTRACT** to provide **CONTRACTOR** authorization to perform the additional work and to compensate **CONTRACTOR** for the additional work; and

WHEREAS, said amendment is at the request of both the **CITY** and **CONTRACTOR**, and that significant benefit will be derived by the **CITY** for said amendment.

NOW, THEREFORE, in consideration of the aforesaid mutual promises herein, **CITY** and **CONTRACTOR**, by and through their respective authorized representatives hereby agree to:

1 Amend Paragraph 2.1 of **CONTRACT # 1213-098** to provide in its entirety as follows:

This Contract shall be effective from July 1, 2012, subject to Carson City Board of Supervisors' approval (anticipated to be September 6, 2012) to June 30, 2015, unless sooner terminated by either party as specified in **Section 7 Contract Termination**.

2 Amend Paragraph 5.1 of **CONTRACT #1213-098** to provide in its entirety as follows:

City agrees to pay **CONTRACTOR** the **CONTRACT SUM** based upon time and materials for a not to exceed amount of Three Hundred Ninety Eight Thousand Dollars and No Cents (\$398,000.00), which is an increase to the contract amount by One Hundred Ninety Nine Thousand Dollars and No Cents (\$199,000.00)

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
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Financial Planning Services**

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

CARSON CITY


Finance Director
Attn: Kim Belt, Purchasing &
Contracts Manager
201 North Carson Street Suite 3
Carson City, Nevada 89701
Telephone: 775-283-7137
Fax: 775-887-2107
KBelt@carson.org

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve
as to its legal form.

By: _____
KIM BELT

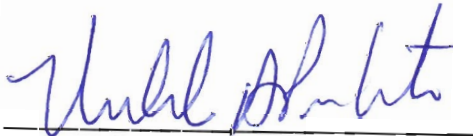
By: 
Deputy District Attorney

DATED _____

DATED 5/27/14

CITY'S ORIGINATING DEPARTMENT

BY: Nick Providenti, Director
Carson City Finance Department
Carson City, NV 89701
Telephone: 775-283-7143
Fax: 775-887-2107
NProvidenti@carson.org

By: 

DATED 5/27/14

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Marty Johnson, deposes and says: That he is the **CONTRACTOR** or authorized agent of the **CONTRACTOR**; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

CONTRACTOR

BY: Marty Johnson

TITLE: Managing Director

FIRM: JNA Consulting Group LLC

CARSON CITY BUSINESS LICENSE #: 14-

Address: 1400 Wyoming Street, Suite 3

City: Boulder City

State: NV

Zip Code: 89005

Telephone: 702-294-5100/ **Fax #:** 702-294-5145

E-mail Address: marty@jnaconsultinggroup.com

(Signature of **CONTRACTOR**)

DATED _____.

STATE OF _____)

County of _____)

) ss

Signed and sworn (or affirmed) before me on this _____ day of _____, 2014, by Marty Johnson.

(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
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CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on June 5, 2014, approved the acceptance of **CONTRACT No. 1213-098**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L CROWELL, MAYOR

DATED this 5th day of June, 2014.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 5th day of June, 2014.