CARSON CITY BOARD OF SUPERVISORS Minutes of the Special May 14, 1991 Meeting Page 1

A special session of the Carson City Board of Supervisors was held on Tuesday, May 14, 1991 at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:15 p.m.

PRESENT: Mary Teixeira Mayor

Tom Fettic Supervisor, Ward 2 Greg Smith Supervisor, Ward 1

Tom Tatro Supervisor, Ward 3

Kay Bennett Supervisor, Ward 4

STAFF PRESENT: John Berkich City Manager

Kiyoshi Nishikawa Clerk-Recorder

Pat Sorenson Deputy City Manager
Mary Walker Administrative Services Director

Dan O'Brien Public Works Director

Dorothy Timian-Palmer Utility Manager

Tom Kunkle Golf Course Superintendent
Mike Suglia Deputy District Attorney
Katherine McLaughlin
Charles Greer Enterprise Accountant

John Hastie Sewer Utilities Superintendent
Tom Hoffert Water Utilities Superintendent
Curtis Horton Water Utilities Supervisor

(S.B.O.S. 5/14/91 Tape 1-0035)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the budget and/or supporting documentation. Staff members present are listed above. A tape recording of these proceedings is on file in the Clerk-Recorder's Office. This tape is available for review and inspection during the normal business hours.

Mayor Teixeira called the meeting to order at 5:15 p.m. Mr. Suglia led the Pledge of Allegiance. Roll call was taken and a quorum was present.

SEWER (1-0041) - The rate increase had been included in the revenue figures. Discussion included reasons for the decreased revenue figures, the depreciation allowance, the emergency replacement allowance, the operating income loss, personnel, salaries, and proposed equipment purchases. Mayor Teixeira questioned the reasons a new truck was being purchased rather than rebuilding the engine. The plan to obtain a new Ford Camel Rodder was explained. Discussion/clarification ensued on the travel expense and training budgets, the IBM computer monitoring system, the reservoir leakage, the study to determine the source of the new springs below the reservoir, the size of the contingency account, construction projects, EPA requirements for the effluent utilized for irrigation, phasing of City Park irrigation systems and projected costs, the amount of water required for Park irrigation, the effluent contracts with the State and Darling, other irrigation uses, the new EPA limits, extension of the sewer line into the New Empire area, need for a loan program for low income residents in areas where sewer lines are being extended, the new billing mailer and postage costs, restructuring of the billing functions, the improved computer program. (Mayor Teixeira passed the gavel to Mayor Pro-Tem Fettic and left the room at 6:08 p.m. A quorum was still present.) Bruce Scott commended the staff and the Board on its efforts to establish future goals and objectives. (Mayor Teixeira returned at 6:12 p.m. and took back the gavel. A quorum was presented as noted.) Mr. Scott did not feel that there were any foreseeable problems with the use of effluent, however, urged the staff and Board to maintain contact with the regulating agencies and stay cognizant of their changing conditions/requirements. (1-1835) May Ruth French urged the City to consider using bimonthly billing. Residential turnover was noted as a detriment to this suggestion.

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BREAK: A five-minute recess was taken at 6:15 p.m. When the meeting reconvened at 6:20 p.m., the entire Board was present constituting a quorum.

WATER (1-1895) - Discussion included the increased water demand, revenue, reserve water right account, residential equivalent connection fee program, reserve debt service account, water rights acquisition program, ability to meet the projected demand during the drought, utility management program during the drought, clarified reasons for using the reserve water right account for payment of the bond which purchased the Long water rights, expenditures, the Quill Ranch treatment facility and staffing needs for it, staff's desire to upgrade their positions, proposed location of the Quill plant, the 1992 Safe Water Act, and Storey County's need for a treatment plant and improved water distribution system. Comments stressed the need to have other areas fund any services which Carson City may provide rather than have Carson City users pay for those services. A memo was distributed to the Board and Clerk. The vehicle replacement program was outlined in a separate memo. Discussion indicated these vehicles met the same criteria as used for other City vehicle replacements. Further discussion ensued on the special request for additional personnel and an upgrade in one present position (this was the memo indicated above.), reasons for having the memo handled separately rather than as a supplemental request, the present and proposed fire hydrant and valve maintenance program, the Fire Department's role in checking the fire hydrants, the 48-hour meter setting program, the need for a computerized GIS program, the present tracking program, the additional staff's salary, whether to approve the supplemental staffing request at this time, the water basins/sources included in Carson City, improved production capabilities, and the low City rates. Staff was commended on its dedication and efforts to provide service. (2-1002) May Ruth French noted the Board Agenda for Thursday included an Item 8 about an Inmate Work Program. She suggested that these individuals be utilized instead of hiring additional permanent staff. The skills required for these positions were pointed out as a reason unskilled individuals could not be used for these positions. Supervisor Fettic moved that the Board approve the addition of a third field maintenance crew, two additional field personnel, and one current position promoted to Senior Crew Supervisor in the amount of \$49,835, funding account 534-33575. Supervisor Tatro seconded the motion. Motion carried 5-0.

Supervisor Bennett requested that during the 91-92 budget year, a plan be submitted for the following budget year establishing a procedure to implement a GIS system. Reasons for this request were detailed.

Discussion ensued on the remaining water budgets including points related to an evaluation of the need for an elevation tax for Lakeview, a procedural change in the capital outlay program accounting process which Supervisor Bennett felt should not have been made, the funding request for projects -- which Mr. O'Brien felt should have been submitted as supplementals, the proposed permanent pumping station at Marlette which could be funded either under the Utility or as part of the Subconservancy District, the environmental studies mandated on Marlette, projected funding costs for Marlette improvements, and the City's improved water condition. Supervisor Fettic commended staff on these efforts particularly in view of the drought conditions. Mr. Hoffert thanked the Board for its willingness to obtain professionals and provide funding so that this could occur. Bruce Scott also commended staff on its efforts and the improvements which had occurred.

BREAK: At 7:40 p.m., a ten-minute recess was taken. When the meeting reconvened at 7:50 p.m., a quorum was present.

GOLF COURSE (2-1484) - Discussion included the revenue, the rounds of golf projected, projected revenue figures for next year, the competition created by the Dayton Golf Course which may reduce the revenue, decreased interest income, monthly status reports on the play which was occurring, turf management problems and need for policy directions, expenditures, cart maintenance, condition of the traps, French drains, reasons for the shallow grass root system, original construction problems which are just now coming to light, the competent equipment maintenance personnel, reduced cart maintenance requirements, cart fee disbursement, need for a daily personnel activity log, supplemental requests for additional personnel, the desire to review Townsend's comments on the staffing level before authorizing additional personnel,

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reasons for needing a night watchperson and/or an alarm for the irrigation system, reasons for all the irrigation line breaks, the temporary appointment of personnel to be present during irrigation to avoid a reoccurrence of the system breakdown, vandalism problems, and need for a patrolperson rather than a night watchperson. Supervisor Bennett questioned Mr. Sorenson about his report on the defective valve at the 19th Hole. Mr. Kunkle explained that this was the contractor's responsibility to correct. Supervisor Tatro moved that the Board of Supervisors increase the Account Clerk I position for the Golf Course Enterprise Fund from 0.5 to .75 position, Department 440, at a total cost of \$5,407. Supervisor Smith seconded the motion. Motion carried 5-0.

There being no other matters for consideration, Supervisor Fettic moved to adjourn. Supervisor Tatro seconded the motion. Mayor Teixeira requested public comments but none were given. Motion to adjourn was voted and carried 5-0. Mayor Teixeira adjourned the meeting at 8:40 p.m.

The Minutes of the Special May 14, 1991 Carson City Board of Supervisors meeting

ARE SO APPROVED ON June 20, 1991.

	/s/_ MARV TEIXEIRA, Mayor
	Mic V I Elizabilitat, Mayor
ATTEST:	
/s/ KIYOSHI NISHIKAWA, Clerk-Recorder	