

Item # 7B

**CARSON CITY, NEVADA  
REQUEST FOR BOARD ACTION**

**Date Submitted:** November 28, 2006

**Agenda Date Requested:** December 7, 2006

**Time Requested:** 15 Minutes

**To:** Mayor and Supervisors

**From:** Public Works

**Subject Title:** Action to accept Public Works recommendation for the **Contract Administration and Inspection Services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project**, Contract #2006-079 and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$227,540 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$23,000, from the Water and Sewer Freeway Funds Accounts.

**Staff Summary:** Due to numerous Capital Improvement Projects under way at the same time, it is necessary to augment our construction inspection staff through use of consultants. Through an RFQ process, various firms were evaluated for providing Contract Administration and/or Inspection Augmentation Services. Stantec Consulting, Inc., was determined to be one of the best qualified firms. The City has the need for these services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project. Staff recommends award of the contract for Contract Administration and Inspection Services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project to Stantec Consulting, Inc.

**Type of Action Requested:** (Check One)

- Resolution
- Ordinance
- (\*\*) Formal Action/motion
- Other (Specify)

**Does this Action Require a Business Impact Statement:** ( ) Yes (X) No

**Recommended Board Action:** I move to accept Public Works recommendation on the **Contract Administration and Inspection Services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project**, Contract #2006-079 and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$227,540 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$23,000, from the Water and Sewer Freeway Funds Accounts.

**Explanation for Recommended Board Action:** This is a professional services contract. This consultant was selected using the guidelines of NRS as indicated below. A Statement of Qualification process was used to select this consultant. SOQ number 2005-003 for Contract