

Mem # 7A

**CARSON CITY, NEVADA
REQUEST FOR BOARD ACTION**

Date Submitted: November 28, 2006

Agenda Date Requested: December 7, 2006

Time Requested: 10 Minutes

To: Mayor and Supervisors

From: Public Works

Subject Title: Action to accept Public Works recommendation for the **Construction Materials Testing Services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project**, Contract #2006-081 and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$48,808 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$5,000, from the Water and Sewer Funds Freeway Accounts.

Staff Summary: The City utilizes the services of various consulting firms for performance of construction materials testing on Capital Improvement Projects. Through an RFQ process, various firms were evaluated for providing Construction Materials Testing Services. Stantec Consulting, Inc. was determined to be one of the best qualified firms. Now the City has the need for these services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project. Staff recommends award of the contract for Construction Materials Testing Services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project to Stantec Consulting, Inc.

Type of Action Requested: (Check One)

- Resolution
- Ordinance
- (**) Formal Action/motion
- Other (Specify)

Does this Action Require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to accept Public Works recommendation on the **Construction Materials Testing Services for the Carson City Bypass Phase 2A Utility Relocation, Colorado Street/Fairview Drive Project**, Contract #2006-081 and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$48,808 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$5,000, from the Water and Sewer Funds Freeway Accounts.

Explanation for Recommended Board Action: This is a professional services contract. This consultant was selected using the guidelines of NRS as indicated below. A Statement of Qualifications process was used to select this consultant. Stantec Consulting, Inc. was selected as the one of the firms best qualified for this project.