

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the May 10, 2006, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, May 10, 2006, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Richard S. Staub, Vice Chairperson Charles Des Jardins, and Commissioners Shelly Aldean, Larry Hastings, and Michael Zola

STAFF PRESENT: City Engineer Larry Werner, RTC Engineer Harvey Brotzman, Transportation/Transit Planner Michael Dulude, and Recording Secretary Katherine McLaughlin (RTC 5/10/06 Recording 5:32:21)

A. ROLL CALL AND DETERMINATION OF A QUORUM - Chairperson Staub convened the meeting at 5:33 p.m. by explaining for the record that CAMPO, whose meeting is normally held at this time, did not have any agenzized items. Its meeting was, therefore, cancelled. Roll call was taken. A quorum of the Commission was present. Commissioner Des Jardins was absent.

B. APPROVAL OF MINUTES - 3/8/06 AND 4/12/06 (5:32:25) - Commissioner Aldean explained that before the meeting she had given the Recording Secretary some minor corrections. The corrections were not substantive. Commissioner Aldean moved to approve the Minutes of March 8, 2006, and April 12, 2006, as presented subject to minor clerical changes. Commissioner Zola seconded the motion. Motion carried 4-0.

C. MODIFICATION OF AGENDA (5:33:45) - None.

D. PUBLIC COMMENT (5:33:52) - RTC Engineer Harvey Brotzman briefly noted the delay in Wal-Mart's reconstruction of the Roop and Hot Springs intersection. He introduced CSI Construction General Contractor Richard Upston and Northern Nevada Excavation Representative Chris Turner. They are Wal-Mart's contractors for the reconstruction of the Roop and Hot Springs intersection. Mr. Upston advised that reconstruction will commence on May 16 and explained the plan for reconstructing the intersection. Discussion indicated that the first phase of the project will take three weeks. The second phase will take seven weeks. The traffic control plan was limned. Work will be performed six days a week "full time". During phase two Hot Springs may be closed for an unspecified period. Two way traffic will be allowed on it during phase one. All of the right-of-way has been acquired by Walmart. Mr. Upston also explained that the intersection was "bequeathed" to him as a change order under the original project. Mr. Turner will be doing the paving and excavation. The only other subcontractor, Parr Electric, will be doing the electrical work. Chairperson Staub reiterated that it will take ten weeks to complete the project which should make it a workable intersection. He thanked them for attending the meeting and giving the report.

E. DISCLOSURES (5:37:53) - None.

F. PUBLIC MEETING ITEMS:

F-1. DISCUSSION AND POSSIBLE ACTION REGARDING CONCERNS ON SPEEDING ON NORTHRIDGE DRIVE NEAR RIDGECREST DRIVE (5:38:06) - Commissioner Aldean explained

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her reasons for agenizing the item. The individual who had asked for consideration of the problem, Gene Robinson, was not present. RTC Engineer Brotzman explained staff's suggested mitigation plan. City Engineer Werner explained that the resident had indicated that he was going to be moving and did not want the fence moved. Therefore, the proposed plan was not constructed. Commissioner Aldean explained her agenizing the item had been an effort to respond to his "passionate" appeals for action. She felt that stops signs may have resolved his problem. Mr. Werner explained that staff had sent notices regarding the meeting and action plan to the neighbors who live within two houses of him as well as to Mr. Robinson. Staff had believed that individuals would be present to discuss the matter. Staff had not received any telephone calls regarding the matter. He then advised that staff's investigation determined that a majority of the property damage is the result of DUI drivers. He did not believe that stop signs will modify their driving patterns. Commissioner Aldean then explained her personal notification to Mr. Robinson and that she had asked him to attend the meeting. Commissioner Aldean indicated that if he contacts her or staff, the item should be reagenized. Mr. Werner indicated that Mr. Brotzman will contact Mr. Robinson and, if desired, the issue will be reagenized. Commissioner Aldean indicated that additional action by staff/the Commission was unnecessary without his input. No formal action was taken.

F-2. DISCUSSION AND POSSIBLE ACTION ON THE COMMENTS RECEIVED AT THE DESIGN WORKSHOP HELD APRIL 19, 2006 AT THE COMMUNITY CENTER FOR THE NORTH STEWART STREET EXTENSION (5:42:00) - RTC Engineer Harvey Brotzman described the turnout for the workshop. The staff report contained the comments that were provided at the workshop. Bruce Scott's written comments had been given to the Commission prior to the meeting. (A copy was not given to the Clerk.) Capital Engineering Representative Ken Dorr further described the workshop. Discussion between Commissioner Aldean and Mr. Dorr described the proposed plan to replace Mr. Massad's Stewart on-street parking. Public comments were solicited.

Jerry Massad explained that he had contacted a land use planner due to his concern about the loss of parking for his business. The planner had developed an alternative plan which he wished to discuss with the Commission/staff. It replaced three parallel parking spaces on John Street with diagonal parking. He also believed that the issue is one of redevelopment and that the traffic influx will create a huge change on the neighborhood's characteristics. He urged the Commission to analyze the proposal from a land use prospective as well as a traffic matter. Mr. Dorr indicated that some of the concepts included in his plan were workable. Mr. Massad briefly described his two plans. (A copy is included in the file.) He indicated his support for Plan B. He asked the Commission to reagenize the issue after the plans have been analyzed by staff/Commission. Discussion indicated that he had not discussed Plan B, which will close John Street at Roop, with any of the businesses along that end of the street. He had discussed it with Doug Hone. Chairperson Staub assured Mr. Massad that they will consider his plans. Mr. Brotzman indicated that he had met with Redevelopment Authority Chairperson Robin Williamson, Economic-Redevelopment Manager Joe McCarthy, and Mr. Massad's land use planner regarding the plans. "He could live with either plan." Mr. Massad explained his reasons for bringing the matter to the Commission.

City Engineer Larry Werner explained the notification requirements and asked for the Commission's direction as to whether progress on the Stewart Street extension should continue or be halted until after public comments have been obtained regarding Mr. Massad's plans. Chairperson Staub directed staff to give Mr. Dorr a copy of the plans. Mr. Dorr should determine what portions can be added to his plans or whether John

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Street should be handled as a separate project. Staff should meet with Chairperson Williamson and Mr. McCarthy and determine what role Redevelopment should play in the proposal. Mr. Werner indicated that it will take 60 to 90 days for the notification process on dead ending John Street. Final design is more than 90 days "out". The politics of closing the street is more involved than the design. He felt that Redevelopment's role/initial comments could be discussed by the Commission in 30 days.

Property owner Nancy Sweetland explained that the loss of five parking spaces has a big impact on her tenant, Mr. Massad. She believed that the Commission should not drop expansion of Roop Street. She also opined that the intersection of William and John is "an accident waiting to happen". She acknowledged that the Roop Street plan does impact a resident.

Mr. Dorr described the status of the Stewart Street design and the work left to be done. He felt that it will take three to four months to complete the 60% design stage and that it could take six months to complete the right-of-way acquisitions. The final design should be ready to go out for bid late next year. A lot of the preliminary prep work has been completed on the design.

Mr. Werner explained the notification process for acquisitions and for all property owners within 300 feet of the project. He believed that the residents/property owners should know that it is an active project. Mr. Dorr will be kept working on the project. He agreed that Mr. Dorr needed to take a "global" look at the John Street intersections with both Roop and Carson Streets. Chairperson Staub concurred.

Mr. Dorr indicated that the Roop Street plans had eliminated the left turn from Roop onto John for north bound traffic. Closure of John Street could be problematic. Mr. Massad's proposed curved, narrow roadway is a valid traffic calming measure. Chairperson Staub directed staff/Mr. Dorr to bring the plans back at the next meeting.

Discussion between Commissioner Aldean and Mr. Werner described the financing plan for the project. Mr. Werner also indicated that the financial aspects will be better known when the actual schedule and designs are finished. The current figures are the best guesstimates. Commissioner Aldean also explained that the Stewart Street extension was being considered as the Roop Street expansion project was over its budget. A major north/south connector road is needed in the City. The Roop Street project has not been abandoned. Clarification by Commissioner Zola reiterated that the turning movements at Roop and John Streets were to be right only. No access was going to be provided from Roop to John for west bound traffic. Additional comments were solicited but none were given. No formal action was taken.

F-3. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE AN INTERLOCAL AGREEMENT WITH DOUGLAS COUNTY FOR THE MAINTENANCE OF A PROPOSED ROADWAY CONNECTING UPPER CLEAR CREEK ROAD TO US HIGHWAY 50 (6:02:14) - City Engineer Larry Werner explained the reasons an agreement regarding this portion of Upper Clear Creek Road had been developed. Chairperson Staub explained his reasons for bringing the agreement to the Commission and his concerns regarding the lower portion of Old Clear Creek Road. He did not wish to "piecemeal" the roadway's maintenance due to his belief that the proposed subdivision's residents will use it to access the shopping centers in Douglas County. A global analysis and plan should be developed. He directed staff to schedule a round table discussion with all of the

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players. State Lands should also include funding in its legislative package for improvements/maintenance of its portion of Old Clear Creek Road. He disclosed that he had discussed this matter with the respective parties and that they had allegedly agreed to participate. He, therefore, was willing to approve the agreement.

Mr. Werner advised that all of the necessary information for a preliminary assessment district has been obtained including commitments from all but one group.

Discussion between Commissioner Aldean and Mr. Werner indicated that the agreement allows for assignment by mutual agreement of the parties. The proposed concept is to have the homeowners association pay for the maintenance and for Douglas County, State Lands, or a public entity to perform the work. Commissioner Aldean opined that the clause needed clarification regarding this concept. Mr. Werner explained that both Douglas County and State Lands had approved the agreement. Carson City has the ability to deny any assignment. Carson City is not being obligated to do anything. State Lands Administrator Wilcox will have final authority over the process if she grants the right-of-way.

Discussion described the location of the roadway. Public comments were solicited but none were given. Discussion among the Commission and staff explored the type of action which should be considered/taken. Mr. Werner advised that the road dedication could be used as leverage for the lower portion. Approval of the agreement does not guarantee that the Board of Supervisors and RTC will accept dedication of their portion of the road. Discussion also noted pending litigation regarding the proposed subdivision. The date when the court decision will be made was not known. Commissioner Aldean disclosed that she had been contacted by a representative of the homeowners' group for Douglas County's sustainable growth initiative who indicated that the agreement is premature as the entire issue of the subdivision is pending resolution of the litigation. She believed that the developer can proceed with 169 homes. Mr. Werner opined that they can proceed with 90+ homes. Commissioner Aldean noted that the agreement is germane to that portion of the development. Mr. Werner felt that the developer had decided that the project is viable even with this reduced number of homes and the cost of the roadway element.

Commissioner Aldean moved to recommend to the Board of Supervisors approval of an Interlocal Agreement with Douglas County for the maintenance of a proposed roadway connecting upper Clear Creek Road to Highway 50, and the agreement is attached as an addendum to the packet. Commissioner Hastings seconded the motion. Motion carried 4-0.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)

G-1. FUTURE AGENDA ITEMS (6:12:45) - Transportation/Transit Planner Michael Dulude explained Washoe RTC's request for an agenda item to discuss route changes and fare increases for the PRIDE service.

G-2. PROJECT STATUS REPORT (6:13:41) - Discussion explained that the traffic counters will be installed on Bowers next week. The information should be provided to the Commission for the next meeting. Chairperson Staub referenced the Kelleys' letter supporting the opening of Bowers. Chairperson explained his desire to agize for discussion Mallory Way and its ability to be used as the address for Quail

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Run. He had purportedly directed staff to notice it. Mr. Werner explained that, if the street is brought up to City standards, staff/the Commission could recommend acceptance of its dedication. The property owners will have to fund its improvement to that standard. He has suggested to the Quail Run Homeowners' Association that it open a dialogue with the other property owners about the street's condition. Staff is willing to meet with them but was encouraging them to use a private process. Nothing formal has been developed at this time. Chairperson Staub indicated that staff should wait for additional contacts from the residents. Staff could facilitate coordination of the roadway improvements and provide cost estimates. Mr. Werner concurred and explained that the *Nevada Appeal* had approached staff a year to a year-and-a-half ago regarding transferring it to the City. Discussion explained the status of the Fairview utility relocation project, the JAC shelters for passengers, and its curb painting. It was felt that the curb should be painted green or purple. The green color should not be the same shade as that used to designate 20 minute loading zones. No formal action was taken or required on any of these items.

H. ADJOURNMENT - RTC (6:18:30) - Commissioner Aldean moved to adjourn. Commissioner Zola seconded the motion. Motion carried 4-0. Chairperson Staub adjourned the meeting at 6:19 p.m.

A recording of these proceedings is on file in the Clerk-Recorder's office. It is available for review and inspection during normal business hours.

The Minutes of the May 10, 2006, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON June 14, 2006.

/s/
Richard S. Staub, Chairperson