

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the June 14, 2000, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, June 14, 2000, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Jon Plank, Vice Chairperson Steve Reynolds,  
and Commissioners Kay Bennett, Bob Kennedy, and Marv  
Teixeira

STAFF PRESENT: Street Operations Manager John Flansberg, Deputy District  
Attorney Melanie Bruketta, RTC Engineer Harvey Brotzman,  
and Recording Secretary Katherine McLaughlin (R.T.C.  
6/14/00 tape 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the supporting documentation. Staff members and any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. ROLL CALL AND DETERMINATION OF A QUORUM** - Chairperson Plank convened the meeting at 5:30 p.m. Roll call was taken. The entire Commission was present, constituting a quorum.

**B. APPROVAL OF MINUTES (1-1415)** - Commissioner Reynolds moved to approve the Minutes of the April 5 and May 30, 2000, meetings as presented. Commissioner Kennedy seconded the motion. Motion carried 5-0.

**C. AGENDA MODIFICATIONS (1-0008)** - None.

**D. PUBLIC COMMENTS (1-0013)** - None.

**E. DISCLOSURES (1-0020)** - Chairperson Plank disclosed that he had talked with Mark Palmer prior to the meeting.

**F. PUBLIC MEETING ITEMS:**

**F-1. DISCUSSION AND ACTION REGARDING SUPPORT OF A TRAFFIC SIGNAL AT SONOMA AND SOUTH 395 HIGHWAY CONCURRENT WITH DEVELOPMENT OF THE COMMERCIAL CENTER FOR CONKEY DEVELOPMENT (1-0027)** - Street Operations Manager Flansberg, Conkey Representative Mark Palmer, and RTC Engineer Brotzman - Discussion explained Mr. Conkey's need to have the signal due to potential tenants safety concerns. The building size, the traffic study, its projections, and NDOT signal warrants and permit requirements were discussed. Mr. Palmer distributed a two page summary of the traffic report to the Commission and staff. (A copy is in the file.) When NDOT considered the traffic volume which Costco would generate, NDOT had automatically approved the signal. This was based on the known traffic generated by that type of a store. Due to the lack of knowledge regarding the traffic volume which would be created by the tenants of Mr. Conkey's development, the signal would not be approved until after the stores open and a trial period is conducted. Commission comments directed staff to acquire and install as much of the signal infrastructure as NDOT would allow in the hope that this would expedite the process when NDOT does approve the intersection for a signal. A Reno signal was cited as an example of the program which indicated precedence for this process had already been established. Safety concerns were stressed throughout the discussion. Due to the politics of the process, the Board of Supervisors may be asked to support the signal application. Discussion also noted that the development agreement had not been finalized and should contain commitments regarding the signal. Mr. Flansberg felt that the left turn stacking lane on Carson Street could be constructed as

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part of the Sonoma Street improvements. Commissioner Teixeira moved that the RTC prepare correspondence for the Chairperson's signature stating the concurrence of the RTC Commission of Carson City of the importance and the timeliness of the installation of the signal at Sonoma and 395 and that we hope that this will be handled expeditiously so that the project, which is very important to the community, will be able to go forward. Commissioner Bennett seconded the motion and requested an amendment. Commissioner Teixeira amended his motion to include direction to staff to prepare to proceed with the design of the installation of the light and for staff to consider the recommendations which the Commission had discussed prior to the motion. Commissioner Bennett concurred with the amendment. The motion was voted and carried 5-0.

**F-2. DISCUSSION AND ACTION REGARDING DESIGNATION OF METROPOLITAN PLANNING ORGANIZATION (MPO) FOR CARSON CITY (1-0460)** - Street Operations Manager Flansberg discussed with the Commission Acting Development Services Director Andy Burnham's memo regarding staff's meeting with NDOT and the Federal Highway Administration (FHWA). Board of Supervisors' direction regarding who should serve as the City's representative will be considered at its July 20th meeting. FHWA recommended that NDOT assign an individual to serve on the MPO commission who would be a voting member. The MPO will have to approve any Carson City projects before work commences. It may be possible for the MPO designation to be completed by January 2001. Census information should be available by April 2001. RTC with the NDOT member could be the MPO representative. Washoe County's MPO has five members and NDOT Director Stephens is an ex officio member. NDOT does not have a member on the Clark County MPO. Groups the Board may wish to consider as the MPO were discussed. The membership composition should also include individuals from the Public Transit Advisory Committee. Comments stressed the uniqueness of Carson City and Lake Tahoe and how their MPOs should be established. If and when Carson City becomes an MPO, the Legislature will have to reconsider RTC's composition if it is designated as the MPO. The pros and cons of having an NDOT member on the committee were discussed. Commissioner Bennett explained NDOT Representative Sandy Stanio's offer to provide technical assistance to PTAC to assist the City in establishing an MPO. She suggested that the Chairperson write to her and confirm this offer and that the Commission use this technical assistance and establish a task force to work with this individual on the process. The community did not have an option regarding the MPO. Consensus indicated that the RTC should defer action until after the Board makes a decision regarding who should be the MPO representative. Staff also needed direction on the agreements between neighboring MPOs and Lyon and Douglas Counties. This must be completed prior to becoming an MPO. September should be adequate time for completing these agreements, however, there is a lot of work to be done and time is of the essence. Commissioner Bennett moved that the Regional Transportation Commission request the Board of Supervisors to agendaize the discussion and action on the establishment of the MPO and recommendation to the Governor for the boundary and designation of the organization of the MPO and accept the RTC's recommendation that they should be designated as the MPO. Commissioner Reynolds seconded the motion. Motion carried 5-0.

**F-3. DISCUSSION AND ACTION ON THE PROJECT STATUS REPORTS ON SONOMA STREET SIGNAL, FIFTH AND EDMONDS ROUNDABOUT, ROOP AND LITTLE LANE SIGNAL, CURRY STREET WIDENING, COLLEGE PARKWAY SOUNDWALL, AND TRANSPORTATION MASTER PLAN UPDATE (1-0862)** - RTC Engineer Brotzman, Street Operations Manager Flansberg - Comments indicated Sonoma had been discussed under item F-1. Citizens had questioned the reasons for installing four-way stop signs at Edmonds and Fifth. The signs will be removed when the project is completed. The colors and stamp patterns of the concrete and bricks were selected. Access to the River Knolls subdivision and Eagle Valley must be maintained during reconstruction of the roundabout. The truck routes have been signed and the firms were notified of these routes. The NDOT encroachment permit prohibits delaying traffic more than 20 minutes and construction during certain hours. Comments also noted the numerous road projects occurring this summer and the impact they will have on traffic. NDOT's Public Information Officer Scott Magruder had been coordinating the City's construction projects with NDOT's and notifying the media. This process seemed to be working. Mr. Flansberg explained staff's coordination efforts with Mr. Magruder and contact with the media. NDOT's website included Carson City projects. Mr. Brotzman was confident that Anchor Concrete would complete the roundabout on schedule. Mr. Flansberg explained the State's comments regarding the roundabout which indicated the State had not received any phone calls regarding the project. Discussion explained the reasons

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Curry Street may not be a four lane road due to the lack of right-of-way and traffic volume. Its designation as a bicycle route means that it will have bicycle lanes on the outside of the vehicle travel lanes similar to Roop Street's. Little Lane is not aligned. Therefore, the signal is phased with a left stacking lane on Little Lane. (Commissioner Teixeira stepped from the room at 6:40 p.m. and returned at 6:42 p.m. A quorum was present the entire time.) The College Parkway sound wall will meet AASHTO standards. Concern was expressed regarding the adequacy of its budget. The Bicycle and Pedestrian Master Plan element update is on hold until direction on the MPO is provided by the Board of Supervisors. The City's Transportation Master Plan element also needs to be updated if the City is an MPO. Commission comments complimented staff on the reports.

**F-4. DISCUSSION AND ACTION ON UPDATING REGIONAL TRANSPORTATION COMMISSION'S FINANCIAL MODEL (1-1168)** - Street Operations Manager Flansberg, RTC Engineer Brotzman - Revenues were approximately \$200,000 higher than originally projected. Conservative budget estimates are preferred due to periods when the economy takes a down turn and the impact such down turns have on the projects. Funding was provided for the Challenger Way extension. The roundabout funds, the Sonoma-Carson Street signal, and Goni widening were increased to match the contracts. Old Clear Creek Road should be able to handle the heavy truck traffic projected for Costco due to the fact that it was previously a State Highway and had been constructed at its higher standards. Mr. Flansberg corrected the report to indicate that there is no funding for the Sonoma Street extension. Only funding had been provided for the Sonoma Street signal. The corrected totals were provided. A higher ending fund balance should be created if revenue and costs remain as projected. No formal action was taken.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - FUTURE AGENDA ITEMS (1-1326)** - Chairperson Plank requested a biannual tour be taken of all of the RTC projects. The date for this tour was agendaized for discussion at the next meeting. Commission comments indicated a desire to consider the College Parkway/Graves Lane names and the Graves Lane landscaping and its need for weed control. Staff was directed to provide, at the very least, status reports on both items. No formal action was taken.

**H. ADJOURNMENT (1-1457)** - Commissioner Bennett moved to adjourn. Chairperson Plank seconded the motion. Motion carried 5-0. Chairperson Plank adjourned the meeting at 6:55 p.m.

The Minutes of the June 14, 2000, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON \_\_August 9\_\_, 2000.

/s/ \_\_\_\_\_

Jon Plank, Chairperson