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A regular meeting of the Carson City Regional Transportation Commission was held at 3:00 p.m. on Wednesday, March 17, 1999 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Jon Plank
Vice Chairperson Steve Reynolds
Kay Bennett

STAFF: Dan St. John, Deputy City Manager
John Flansberg, Streets Superintendent
Kathleen King, Recording Secretary
(RTC 03/17/99; 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Plank. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during normal business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (1-0002) - Chairperson Plank called the meeting to order at 3:04 p.m. Roll call was taken and a quorum established.

B. APPROVAL OF MINUTES (1-0007) - None.

C. MODIFICATION OF AGENDA (1-0009) - Chairperson Plank modified the order of the public meeting items to address item F-1 last.

D. PUBLIC COMMENT (1-0019) - Larry Osborne, Executive Vice President of the Carson City Area Chamber of Commerce, advised he had learned of the possible formation of a committee to discuss and recommend alternate funding sources for city streets and projects. He explained the Chamber of Commerce has declined participation in such a committee on the basis that there has been no showing that Carson City is short of funding for future streets projects. The Transportation Master Plan indicates completion of all projects outlined therein by the year 2012 could involve a shortage of funding, however, he pointed out the Board of Supervisors, in accepting the Master Plan, viewed it as a "wish list." Further, City staff identified several funding sources in the Transportation Master Plan which could be pursued. He suggested City staff secure those funding sources, gather the necessary information, and present the same for public hearing, at which time the Chamber would be happy to comment. If the RTC or City staff believes there is a need for an additional committee, the Chamber requests that the item be agendaized for discussion at a future RTC meeting.

E. DISCLOSURES (1-1920) - Vice Chairperson Reynolds advised of a meeting he had with Mark Reynolds of the Public Transit System to discuss marketing opportunities. He further advised he will not personally benefit from the discussion, however, there is the potential his company may benefit at some time in the future.

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F. PUBLIC MEETING ITEMS

F-1. DISCUSSION AND POSSIBLE ACTION REGARDING CAPITAL IMPROVEMENT PROGRAM FOR FY 1999/2000 (1-1018) - Mr. St. John discussed the cash flow analysis presented. Mr. Flansberg reviewed the fund balance, completed projects, and future projects committed in the master plan. Discussion ensued with regard to the bond and its debt service, the format of the cash flow analysis, and the various projects listed. Chairperson Plank requested the analysis be printed in a spread sheet format and posted in the Regional Transportation Office. Mr. Flansberg continued to review the cash flow analysis and further discussion ensued with regard to future projects, the format of the analysis, providing an updated analysis at each monthly meeting, agendaizing for a future meeting prioritization of projects, and the Curry Street extension project. Commissioner Bennett requested a cost analysis for the Curry Street extension project for review at the next meeting and discussion ensued with regard to the priority of design. Mr. Flansberg reviewed the direction of the Commission, as follows: provide more description, as necessary, for projects; incorporate cost of design for Curry Street Project; include bid numbers for Graves Lane as they are submitted; and post the cash flow analysis with the planning material at the RTC office. No formal action was taken.

F-2. DISCUSSION AND POSSIBLE ACTION OF APPOINTMENT OF A REGIONAL TRANSPORTATION COMMISSION MEMBER TO THE TRANSIT ADVISORY COMMITTEE OF CARSON CITY COMMUNITY TRANSPORTATION (1-0058) - Commissioner Bennett volunteered to be the Regional Transportation Commission's representative to the Transit Advisory Committee. Vice Chairperson Reynolds moved to appoint Commissioner Bennett to serve on the Transit Advisory Committee. Chairperson Plank seconded the motion and expressed his pleasure at Commissioner Bennett's appointment. Commissioner Bennett thanked Chairperson Plank and Vice Chairperson Reynolds and advised reports from the Transit Advisory Committee will be regularly agendaized. Motion carried 3-0.

F-3. DISCUSSION AND POSSIBLE ACTION REGARDING PLACEMENT OF ASPHALT GRINDINGS ON UNPAVED ROADS (1-0093) - Mr. Flansberg provided, to the Commission and to the Clerk, copies of the Policy for Placement of Asphalt Grindings on Unpaved Roads and the Proposed Grindings List of Priorities. Chairperson Plank read the policy and the priority list into the record. Discussion ensued with regard to the basis for developing the priority list, maintenance costs for unpaved streets, and accommodating the Pursia Road residents and users who are involved in equestrian activity for access to BLM property. Margie Quirk, a resident of Pursia Road, discussed the possibility of excess gravel on the south side of the road, potential drainage problems, the existing dust problem, and the possibility of residential maintenance of the road, either through the Streets Department or by hiring a private contractor. Discussion ensued with regard to the fact that Pursia Road is a city street and residential maintenance raises issues of liability and responsibility. Edie Rook, also a Pursia Road resident, discussed the priority list, the existing dust and drainage problems, her opinion that sand will wash from beneath the grindings resulting in potholes, the cost of laying grindings as opposed to maintaining the dirt road, and the possibility of moving Pursia Road to the lowest priority on the list. Mr. Flansberg explained the reason for Pursia Road being top priority, the method by which the grindings will be placed, and the actual cost for maintaining the dirt road. Ron Kipp discussed the cost of maintaining paved roads with culverts and ditches, his experience with paving roads in Washoe County and the decision there to require curb and gutter for development on all county roads, and his opinion that slurry seal will not protect the grindings from water penetration. Mr. Flansberg explained it is the intention of the Streets Department to lay the grindings as a base, including the extra oil and slurry seal to "buy time." These streets will then be incorporated into the pavement management system and will be scheduled for overlays, as with all other city streets, on a "worst to first" basis. He reiterated the benefit to paving Pursia Road with grindings is all the streets in Pinion Hills will then be paved. Discussion ensued with regard to the Streets Department level of service; any history of allowing residents to choose whether or not they want to have their street paved; consideration of decisions made by present property owners affecting future property owners; abandoning the right-of-way on Pursia Road; resident maintenance; postponement of paving on Pursia Road; reducing the width of the pavement; and preventing erosion with culverts. Jim Rody, a resident of Pursia Road, expressed his desire that the road be paved and requested construction be done symmetrically in the center to provide adequate drainage on

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either side of the road. He discussed the existing dust problem and the amount of traffic on Pursia Road. Mr. Rody distributed pictures of the road after a rainstorm and disagreed the rain would wash the sand from beneath the grindings. He further discussed the paved road increasing property value. Vice Chairperson Reynolds moved that the placement of asphalt grindings on unpaved roads helps to suppress dust, provide erosion control, and provide an all- weather surface on which to drive; the attached list of streets, noted on the proposed grinding list page, are unpaved and maintained by city forces; as asphalt grindings become available, the priority for placement of grindings on these streets will be in order listed; in addition, the Carson City Street Department will notify property owners of this work prior to the placement of asphalt grindings in the same manner that is used on asphalt overlays. Commissioner Bennett seconded the motion. Motion carried 3-0.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)

G-1. COMMISSIONER REPORTS (1-1911) - Chairperson Plank advised he spent time at the RTC office, prior to this meeting, discussing the agenda and capital improvement projects. Commissioner Bennett advised she had attended a Tahoe Transportation District meeting, as well as a meeting with Mark Reynolds and a representative of NDOT. She discussed a new, federally-funded program for a reverse commute from rural areas to Lake Tahoe. She further advised Douglas County is looking into an opportunity for a transit link between Kingsbury Grade and South Lake Tahoe. Chairperson Plank advised of a Federal Highway Administration planning workshop taking place in Sacramento, on April 14 and 15. He distributed materials to Commissioner Bennett and Vice Chairperson Reynolds.

G-2. STAFF REPORTS (1-2032) - Mr. Flansberg reported the RTC budget has been completed; Graves Lane is currently out to bid for March 31 with award scheduled for the April 15 Board of Supervisors meeting. With regard to Ormsby Boulevard, the plans have been reviewed by other City agencies and, with minor corrections to be made, are nearly final. With regard to the intersection of Fifth and Edmonds, a workshop was conducted on March 2 at Eagle Valley Middle School with approximately sixty people in attendance. NDOT is planning to build a temporary roundabout in April and to study driver reaction for at least 45 days. A proposal has been received from Odyssey Engineering for the design of a roundabout and this will be agendized for a future meeting. Mr. Flansberg attended a meeting with NDOT representatives on March 12 to discuss Fifth Street improvements from Division Street to Saliman Road. This will go out to bid March 25, with an approximate three-week bid time, and construction should begin toward the latter part of May. Mr. St. John reported on recent discussions with the GROW Committee, however, most of his efforts have been focused on regional drainage facilities in conjunction with the freeway. NDOT is being engaged in final negotiations on the interlocal agreement, with approximately \$4 million in savings to its drainage facility. A number of development interests have also been engaged with the possibility of participation agreements. Other issues starting to move forward are the Tablerock Road, left phase turns on Carson Street, and additional median breaks on Spooner Grade.

G-3. FUTURE AGENDA ITEMS (1-1786) - Commissioner Bennett suggested agendizing discussion on the frontage road. Mr. St. John will invite the NDOT project manager to a future meeting. Commissioner Bennett will provide a report on the Transit Advisory Committee.

H. ADJOURNMENT (1-2179) - Commissioner Bennett moved to adjourn the meeting at 5:07 p.m. Vice Chairperson Reynolds seconded the motion. Motion carried 3-0.

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ARE SO APPROVED _____ July_14_____, 1999.

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JON PLANK, Chairperson