

CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
Minutes of the July 14, 1999, Meeting  
Page 1

A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, July 14, 1999, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson John Plank and Commissioners Kay Bennett and Steve Reynolds

STAFF PRESENT: RTC Engineer Harvey Brotzman and Recording Secretary Katherine McLaughlin (R.T.C. 7/14/99 Tape 1-0001)

**A. ROLL CALL AND DETERMINATION OF A QUORUM** - Chairperson Plank convened the meeting at 5:30 p.m. Roll call was taken. The entire Commission was present constituting a quorum.

**C. MODIFICATIONS TO THE AGENDA (1-0018)** - None.

**D. PUBLIC COMMENTS (1-0021)** - Brad Harker of River Knolls reiterated the area's concerns about the safety and noise created by the Graves Lane traffic and requested that a block sound wall be constructed in their area. His discussions with Mr. Brotzman had indicated that the study requested by RTC would not be completed or considered by the Commission until September or October. The residents requested that a preliminary cost of construction, budget, and construction date be considered at the same time. He urged the Commission to undertake this project before any other projects are considered and before the north segment of Graves Lane is completed. Funding could be taken from the northern segment as its bid was under the budget. He also encouraged the Commission to rank the project as a high priority in the Transportation Master Plan. The present situation is a safety concern and economically depresses the property values. A poll of the audience indicated support for his request. Mr. Brotzman explained that the contract had been submitted to the firm for signatures and is located somewhere between Carson City and Sacramento. He felt that the study should be completed by August 31. The cost is under \$10,000 which did not require Commission approval. He expressed an intent to provide Mr. Harker with a copy of the report as soon as he receives it. He will schedule the study for discussion by the RTC in September or October. Chairperson Plank thanked the audience supporting the request. Larry Borges read Ron and Dee Johns' letter into the record also supporting the request. (A copy is in the file.) He then indicated his support. Clarification indicated that Mr. Harker had used his previous written remarks in his statements and that the staff had been given a copy of it at the last meeting. Additional comments were solicited but none given.

**E. DISCLOSURES (1-0159)** - Commissioner Bennett disclosed that she and her husband are the sole proprietors of Silver Springs LLC and lease the Silver Springs airport in Lyon County. She did not have a fiduciary or financial interest in the Carson City airport.

**F. PUBLIC MEETING ITEMS:**

**F-1. DISCUSSION REGARDING THE STATUS OF CONSTRUCTION OF GRAVES LANE (1-0166)** - Mr. Brotzman reviewed his report. Chairperson Plank described staff's response to concerns related to the contractor's dirt hauling and spillage. Comments briefly explained Granite's arrangements to haul the excavated, excess dirt to the St. Teresa's school site. This was done at no cost to the City. The arrangement may have helped reduce the overall cost of the project. Discussion ensued on the problems encountered with the airport and the Authority's demand for certain improvements. A memorandum of understanding (MOU) purportedly gives the Authority the ability to "sign off" on all City projects impacting their area. Mr. Brotzman had not been aware of this agreement. The City and Authority are proposing to trade a small triangular parcel at the intersection of Airport and Graves with a similar parcel in the vicinity. Landscaping removed to relocate the sewer line will be replaced. Low flying aircraft warning signs will be installed. The Authority's request for a blast diverter was explained. Stantech is analyzing other options due to the costs. Commissioner Bennett encouraged staff to watch the costs and suggested that this item be a shared cost with the Authority. She agreed that there could be a need for the diverter. Granite's contract requires it to cleanup the staging area when finished. The Authority had not

indicated to Mr. Brotzman that there was an MOU in effect. The Authority had been notified as required by the City ordinance. Nothing was said when this occurred. Chairperson Plank supported Commissioner Bennett's comments that the diverter be a shared responsibility. Examples of other airports which do not have the diverters were cited to illustrate the reason for feeling that the problem could be solved by another means. Justification for the requirement was also noted. No formal action was required or taken on this item.

**F-2. DISCUSSION ON VALUE ENGINEERING MEETING WITH NDOT ON CARSON CITY FREEWAY (1-0347)** - Mr. Brotzman briefly explained the purpose of the meeting and announced the July 26-30 meeting at the Evergreen Center to recheck the preliminary plans as well as develop and analyze any potential needs/problems related to the southern portion of the freeway. The term value engineering and its purpose were explained. Discussion indicated that the Environmental Impact Statement had been done 20 years ago and will be used for the project. The Federal Highway Administration has signed off on it as no major changes had been made to the original plans. Chairperson Plank and Commissioner Reynolds' involvement in, impression of, and issues raised at the last value engineering meeting were described. Little discussion had occurred on the direction from which the freeway should be constructed, i.e., north to south or south to north. The public perception is that it will be constructed north to south. No formal action was required or taken on this item.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) - FUTURE MEETINGS AND AGENDA ITEMS (1-0450)** - The next meeting is scheduled for August 11 at 5:30 p.m. Commissioner Bennett indicated she would not be able to attend this meeting. Discussion ensued on when the additional RTC members would be appointed by the Board of Supervisors. It was felt that the new members would be able to attend the September meeting. Both Commissioner Reynolds and Chairperson Plank indicated they would be able to attend the August 11th meeting. Commissioner Bennett distributed the Public Transit Advisory Committee agenda and minutes. (A copy is in the file.) No action/discussion on the fee structure or rates had occurred at that meeting. Concerns with the current operation had been discussed. A strategic planning session will be held in September/October which will include criteria for providing additional services under contracts. Community Transportation General Manager Marc Reynolds' decision to provide rides from the high school parking lot to Mills Park was explained as an example of the need for established criteria and standards. Ridership remains good although not as strong during the summertime as had been projected.

(1-0548) Discussion indicated that there would be a transit report at the September meeting as Commissioner Bennett would be absent at the next meeting. Mr. Brotzman indicated that the RFQ design contract for South Curry Street is out to bid. The deadline for responses is July 22 or 23. Discussion indicated that the Graves Lane issues will be agendized for September if possible--October at the latest. NDOT and the consultant are purportedly making a presentation to the American Public Works Association's local chapters on the roundabout. Mr. Brotzman hoped to have it out to bid in August. The plans will be presented during the August meeting which will include a short public hearing. Contractors have indicated that the work will take four days. NDOT may require this work to be accomplished at night and/or on weekends. Commissioner Bennett explained her concern with a project adjacent to the Greenhouse Garden Center and urged Mr. Brotzman/Deputy City Manager St. John to visit the site. The need for development standards were felt to be clearly indicated from the project. No formal action was required or taken under this item.

**B. APPROVAL OF MINUTES FOR MARCH 17, MAY 19, AND JUNE 9, 1999 (1-0535)** - Commissioner Reynolds moved to accept the Minutes of all three meetings as presented. Commissioner Bennett seconded the motion. Motion carried 3-0.

**H. ADJOURNMENT (1-0651)** - Commissioner Reynolds moved to adjourn. Commissioner Bennett seconded the motion. Motion carried unanimously. Chairperson Plank adjourned the meeting at 6:10 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
Minutes of the July 14, 1999, Meeting  
Page 3

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1999.

ARE SO APPROVED ON August 11\_\_,

/s/ \_\_\_\_\_  
Jon Plank, Chairperson