

Item # 4-3B

**City of Carson City
Agenda Report**

Date Submitted: January 9, 2007

Agenda Date Requested: January 18, 2007

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to approve Contract No. 0607-063 a request for the purchase, installation, and servicing of Alerton products to be provided by Building Control Services, Inc. through December 31, 2007 for a not to exceed cost of \$100,000 from the General Fund exempt from competitive bidding

Staff Summary: This contract will be utilized by the Facilities Division to have Alerton products installed and serviced at City-owned and operated facilities.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve Contract No. 0607-063 a request for the purchase, installation, and servicing of Alerton products to be provided by Building Control Services, Inc. through December 31, 2007 for a not to exceed cost of \$100,000 from the General Fund exempt from competitive bidding

Explanation for Recommended Board Action: This contract is for the purchase, installation, and servicing of Alerton products to City-owned and operated facilities by Building Control Services, Inc., 8521 White Fir Street, Suite C-1A, Reno, NV 89523 775-826-8998 FAX #775-826-3524.

The Facilities Division has designated the Alerton line the standard for City facilities because members of their staff have been formally trained in all aspects of the Alerton control systems, the City has an inventory of replacement and repair parts for the Alerton control systems, and they receive a high level of technical support and service from Alerton and Building Control Services, Inc.

Currently, there are Alerton brand direct digital controls in the following City facilities: City Hall; Northgate; Fire Stations 1, 2, & 3; Aquatic Facility, Community Center; Library; Juvenile Probation, Courthouse, Jail, Dispatch Center, Senior Center, the Exhibit Hall at the Fairgrounds / Fuji Park, and the Health and Human Services Building.