A regular meeting of the Carson City Board of Supervisors was held on Thursday, January 7, 1988, at the Community Center Sierra Room, 851 East Williams Street, Carson City, Nevada, beginning at 9 a.m.

PRESENT: Dan Flammer Mayor

E. M. "Doc" Scrivner Supervisor, Ward 4
Ron Swirczek Supervisor, Ward 1
Tom Fettic Supervisor, Ward 2
Marilee Chirila Supervisor, Ward 3

STAFF PRESENT: L. H. Hamilton City Manager
Alan Glover Clerk-Recorder

Paul McGrath Sheriff
Ted P. Thornton Treasurer

Gary Kulikowski Internal Auditor Mary Walker Finance Director

Bob Auer Deputy District Attorney

Katherine McLaughlin Recording Secretary

(B.O.S. 1/7/88 Tape 1-0003)

Mayor Flammer called the meeting to order at 9 a.m. by leading the Pledge of Allegiance. Roll call was taken and a quorum was present.

IV. APPROVAL OF MINUTES - May 21, 1987 (1-0015) - Supervisor Fettic moved to approve the Minutes of May 21, 1988, as presented. Supervisor Swirczek seconded the motion. Motion was voted and carried 5-0.

AGENDA MODIFICATIONS (1-0025) - The following Items were removed from the Agenda: V. C. Loftin (Ormsby House Hotel and Casino) - Presentation concerning Kit Carson Statute; VII. A. Sheriff - Review and Approval of Resolution Establishing an Expendable Trust Fund for the Sheriff's Commissary Account; VII. F. 1. Review and Approval of Senior Citizens' Center Design Contract Between Carson City and Eissmann-Pence Architectural/Landscape Architecture; and, VII. G. 1. Review and Approval of Contract Between Carson City and Buena Vista Auto Recyclers for Abatement of Public Nuisance at 2387 Sneddon Way (Brown/Reeder).

Mayor Flammer then requested all speakers complete the requested information on the pad at the podium which would assist the secretary with recording the speakers' names correctly.

#### V. PETITIONS AND COMMUNICATIONS (1-0050)

- A. LIQUOR AND ENTERTAINMENT BOARD MATTERS None.
- B. KRABBENHOFT (CAPITOL REPORTERS) APPEAL AND REQUEST FOR REFUND OF BUSINESS LICENSE FEE FOR LOCATION CHANGE (1-0085) Mr. Krabbenhoft explained at length his reasons for feeling he should not be

required to pay the application fee for a change of location. explained how the location change was discovered and the Code requirements. Mr. Krabbenhoft had not paid the \$25 application fee and his application had not been processed as the Code requires prepayment of all fees. application fee was assessed in an attempt to recoup administrative costs incurred by the various Departments during their Mr. Thornton stressed that he did not make arbitrary nor inspections. discretionary decisions on the fee amounts. He attempted to follow the Code to the letter in all cases. Mr. Sullivan explained his Department's role in the business license application process. Discussion ensued on the fact that Business License had not updated their counter Code stipulating that a location change required a new application. The Code which was originally given to Mr. Krabbenhoft had been written on indicating the requirement. When Mr. Thornton became aware of the situation, he sent him a copy of the Due to problems understanding the fee structure, the Board current Code. directed Mr. Thornton and the District Attorney's office to review the Code relating to Business Licenses in an attempt to make it more readily understandable and report back as soon as possible. (1-0957)Krabbenhoft continued to stress his feeling that his change of location had not incurred \$25 in administrative costs, therefore, his fee should be reduced or eliminated totally. Due to his feeling that the fees were valid and proper notification had been given, Supervisor Scrivner moved to leave the \$25 stand as a requirement of the Business License fee at this time which is applicable to all Departments and to all Business Licenses in the City Supervisor Fettic seconded the motion. Business License Clerk Merlene Alt explained that fee waivers have been granted when it is unnecessary for a business license application to have Departmental inspections. All location changes require Department inspections. The motion to uphold the \$25 application fee was voted and carried 5-0.

BREAK: At 9:45 a.m. a ten minute recess was taken. When the meeting reconvened at 9:55 a.m. the entire Board was present, constituting a quorum.

ACTION ON CLAIM BY TUDOR CHIRILA (1-1102) - Deputy District Attorney Bob Auer explained the denial recommendation as being based on the fact that the claim had not been certified and lacked merit. Reasons for recommending that Supervisors Chirila and Swirczek abstain from voting on this issue were discussed at length. Neither Tudor Chirila nor his mother Beatrice Chirila were present although Mr. Auer had advised Mr. Chirila of Mr. Auer explained case law and legal requirements supporting the meeting. the denial recommendation. Supervisor Swirczek requested that the record indicate Mr. Chirila's divorce attorney was Louis R. Doescher, whom he had personally contacted and advised of this meeting. Supervisor Scrivner moved to deny all three claims as recommended by the District Attorney's office. Clarification indicated the need to modify the motion. Supervisor Scrivner amended his motion to include "based on their being procedurally defective and the District Attorney's opinion that there is no merit to the claims". Supervisor Fettic seconded the motion.

(1-1360) In response to John Utt's questions, Mayor Flammer explained that the proceedings were open. Copies of the claim were public record and could be obtained from the City Manager's office.

Supervisor Chirila stated that based on the District Attorney's advice she would abstain.

The motion to deny the claim based on its being procedurally defective and the District Attorney's opinion that it lacked merit was voted by roll call with the following result: Swirczek - Explaining that he was going to vote in spite of the District Attorney's advice based upon the District Attorney's opinion that the claims were factually and legally unfounded - Yes; Fettic - Yes. In response to Mr. Auer questions, Supervisor Swirczek explained that he had evaluated the situation and felt that he was voting fairly, without prejudice, and purely upon the merits of the case as presented. The roll call continued with Fettic - Yes; Scrivner - Yes; and Mayor Flammer - Yes. Motion carried 4-0-1.

VI. CITIZEN COMMENTS (1-1454) - Harold Krabbenhoft urged the Board to remove the parking meters on Proctor between Nevada and Curry. Mayor Flammer explained that this issue was being studied and a conclusion may be reached at the next meeting.

#### VII. RESOLUTIONS (1-1526)

- A. SHERIFF REVIEW AND APPROVAL OF RESOLUTION ESTABLISHING AN EXPENDABLE TRUST FUND FOR THE SHERIFF'S COMMISSARY ACCOUNT Pulled.
- B. CLERK-RECORDER STAFF REPORT CONCERNING PREPARATION OF MINUTES REQUIRED UNDER NEVADA'S OPEN MEETING LAW (N.R.S.

CHAPTER 241) - Clerk-Recorder Alan Glover noted several changes which were the result of Community Development procedural changes and the committee's evaluation. Community Development Director Walt Sullivan explained the new Planning Commission format which utilized a check sheet approach and incorporated the case record, staff report, and tapes as part the Minutes. He hoped to use the same format for the Historic Architectural Review Committee and the Redevelopment Authority. Mr. Glover expressed the desire to have the other Committees and Commission adopt a similar format when possible. The format for the Board of Supervisors was discussed. Board felt that controversial issues should continue to have more detail or All other Minutes could utilize the abbreviated whenever so requested. This procedure would standardize actions for all Committees and Boards. Automation Services Manager Pam Case acknowledged the effort made by Community Development to standardize and formalize the procedure. Automation would improve staff's ability to research items faster. She urged the Board to allow staff adequate time to evaluate the format incorporated by Community Development. She felt that by February this evaluation should be completed.

By automating, all Departments could enter their portion of the Agenda into a shared file and eliminate the duplication of effort currently experienced under the manual process. Costs were guessimates at this time, however, Ms. Case felt that \$7,000 would cover the process. This would be submitted through the Data Processing Committee as a supplemental request to the budget. Clarification noted changes which had occurred and that the item had been agendized as an attempt to keep the Board abreast of changes and procedures. The Board stressed the desire to keep lengthy Minutes on controversial issues.

(1-2205) Ande Engleman representing the Nevada State Press Association commended the effort to provide better Minutes, however, stressed the need to provide the salient points of all discussions and all requests to be on the record. She did not feel that the Community Development's case history provided accurate accounting of the vote nor the discussion. Mr. Auer agreed that the Minutes must reflect the vote, the substance of all proposed matters discussed or decided, and any other items requested by the Members. The format would be adapted to comply with the Statute.

#### C. INTERNAL AUDITOR - REVIEW AND APPROVAL OF A RESOLUTION DEFINING THE AUTHORITY AND RESPONSIBILITIES OF THE INTERNAL AUDITOR

(1-2301) - Internal Auditor Gary Kulikowski referred to the Resolution prepared by himself and the District Attorney's office at the Board's direction. Supervisor Scrivner requested a modification to the Resolution requiring monthly reports be made at the first meeting of every month. Supervisor Fettic moved to adopt Resolution No. 1988-R-1, A RESOLUTION DEFINING THE AUTHORITY AND RESPONSIBILITIES OF THE INTERNAL AUDITOR with the appropriate language added under Subsection 3 on Page 2 requiring the Internal Auditor to report to the Board on his activities at least on a monthly basis. Supervisor Scrivner seconded the motion. Mr. Kulikowski explained then Page 2 Line 8 concerning determining compliance with Federal, State and Local laws and his intent. The motion to adopt Resolution No. 1988-R-1 as amended was voted and carried unanimously.

Discussion ensued concerning having the Internal Auditor be a member of the Audit Committee. Consensus indicated that Mr. Kulikowski should attend the meetings as the Board's ex officio member. Mayor Flammer directed placing this matter on the next Agenda.

#### D. FINANCE DIRECTOR - REVIEW AND APPROVAL OF REQUEST FOR

ASSISTANCE TO FINALIZE THE 1987 AUDIT (1-2718) - Finance Director Mary Walker explained the staffing problems occurring within her Department even though her personnel was working 60+ hours a week. Her request was to have the Board assign Mr. Kulikowski to assist her Department for one week which should complete the 1987 audit. Her proposal would retain Kafoury Armstrong to complete "one note" and have Mr. Kulikowski help her staff complete the balance of the audit. Discussion indicated the need to address the staffing level and computerization needs during the budget process. Mr.

Kulikowski expressed the desire to establish and maintain a "team effort", which could be furthered by this proposal. It would, however, delay some of the projects he had already been assigned. The statement had been due on December 30, however, the City had sought and obtained an extension. He, too, stressed the need for additional staff. Comments stressed the hope that requests of this nature not become a practice. Costs to hire Kafoury Armstrong to do all the work were estimated at \$3500. With Mr. Kulikowski, it would only cost \$1,000. (2-0098) Supervisor Chirila explained her reluctance to support the proposal in view of the need to keep the Internal Auditor function separate and independent from other Departments, the need to maintain the integrity of his position, and concern that he may at some time in the future be forced to audit information he himself had prepared. Mr. Kulikowski pointed out that the external auditor would audit his work and did not feel that the work would jeopardize his independence. Mayor Flammer supported the proposal based on the City's financial position and the feeling that a conflict was not evident.

Public Works Director Dan O'Brien explained his support of the request for additional staff for Finance.

Clarification noted that the external audit would cost \$40,000. Discussion ensued concerning whether the Board could approve Kafoury Armstrong as agendized. The workload and time constraints were explained. The report is to be before the Board by the end of January, however, Ms. Walker did not feel that this was a realistic deadline. She felt that if the report is to the State by the end of February, the deadline would be meet. Mr. Kulikowski's work schedule may cause him to be involved with the audit for two or three weeks.

Supervisor Fettic moved that the Board direct Gary Kulikowski, the Internal Auditor, to assist the Finance Department in the completion of the fiscal year 86-87 audited financial statements through January 21, 1988, and that if further assistance is needed, that it be properly placed on the Agenda so the Board could discuss and take action on other alternatives. Supervisor Swirczek seconded the motion. Motion was voted and carried 3-2 with Supervisors Scrivner and Chirila voting Naye. Supervisor Chirila stated her no vote was based her feeling that it was setting a dangerous precedent even though she understood the position in which Finance found itself. Due to confusion on the vote--Mayor Flammer counted the vote as 4-1--the motion was voted by roll call with the following result: Swirczek - Yes, with the understanding that it would be one time only; Fettic - Yes; Chirila - No, for reasons as stated; Scrivner - Yes, but one time only; Mayor Flammer - Yes. Motion carried 4-1.

#### E. CHIEF JUVENILE PROBATION OFFICER - REVIEW AND APPROVAL OF CONTRACT BETWEEN CARSON CITY AND FALLON PAIUTE-SHOSHONE TRIBE CONCERNING JUVENILE DETENTION SERVICES (2-0425) -

Following Chief Juvenile Probation Officer Bill Lewis' presentation and contract terms related to capacity, Supervisor Fettic moved to approve

the contract between Carson City and the Fallon Paiute-Shoshone Tribes for juvenile detention services as presented. Supervisor Scrivner seconded the motion. Motion was voted and carried 5-0.

#### F. PURCHASING AGENT (2-0500)

- 1. REVIEW AND APPROVAL OF SENIOR CITIZENS' CENTER DESIGN CONTRACT BETWEEN CARSON CITY AND EISSMANN-PENCE ARCHITECTURE Pulled
- TECTURAL/LANDSCAPE ARCHITECTURE Pulled.

  2. REVIEW AND REQUEST FOR DIRECTION REGARDING EAGLE VALLEY

EAST AND WEST GOLF COURSE TEE-MARKERS - Purchasing Agent Ron Wilson explained the request, the Golf Course Manager's direction for Mr. Baker to proceed with the markers, and his concern due to the cost of markers. Gerald Baker gave the Board and Clerk a letter containing his offer and photographs of the product. He then explained his business experience, the product, and his guarantee. This was his first experience with a governmental entity and he was not aware of the bidding requirements. As he made commitments to have the signs in place by March 1, he had already begun making the signs. Discussion ensued concerning the product value and the bidding requirements for amounts over \$10,000. A purchasing procedural manual was prepared and distributed to staff in 1979. Purportedly, Golf Course Manager Tom Duncan's office had a copy of this manual. The options under which Mr. Baker had agreed to supply the signs were discussed at length. Mr. Baker displayed a sign and explained the workmanship involved. His comments stressed the quality of work, guarantees, and commitments he had made to the advertisers. There are three other companies in the same business, however, none make a wood product. In view of his feeling that everyone had acted in good faith and that the signs were in the best interest of the course, Supervisor Fettic moved that the Board direct the Director of the Purchasing Department to pursue and prepare for the Board for formal action an agreement incorporating option number two as presented by Mr. Supervisor Scrivner seconded the motion. Motion was voted by roll call with the following result: Scrivner - Aye; Chirila - No, as she felt the process was too flawed; Fettic - Aye; Swirczek - No, as he thought in this case the action was voiding the Local Purchasing Act and was doing an injustice to Carson City by not seeing what the other vendors have; Mayor Flammer - Aye. Motion carried 3-2.

Supervisor Scrivner then moved to allow advertising on Eagle Valley East and Eagle Valley West. Supervisor Chirila seconded the motion. Clarification noted that advertising is currently allowed on the golf carts, therefore, the motion was not necessary. Supervisor Scrivner withdrew the motion and Supervisor Chirila withdrew her second.

Supervisor Fettic then expressed his feeling that his motion had been made only after he had considered the Local Purchasing Act, which had been discussed at length, and felt that the signs were outside of its parameters

and in the best interest of the City.

- XI. BOARD OF SUPERVISOR RESOLUTIONS, REPORTS, AND PROCLAMATIONS (2-1930)
- A. ADVISORY BOARD TO MANAGE WILDLIFE RECOGNITION OF RETIRING
  MEMBER DON QUILICI, SR., AND CITIZEN APPOINTMENT The Board
  acknowledged the service Mr. Quilici had given as a member of this
  Commission. Mayor Flammer presented Mr. Quilici with a Citizenship Award.
  Mr. Quilici stated he had enjoyed serving on the Commission and explained its
  function.
  - G. PUBLIC WORKS DIRECTOR (2-2063)
    - 1. REVIEW AND APPROVAL OF CONTRACT BETWEEN CARSON CITY AND BUENA VISTA AUTO RECYCLERS FOR ABATEMENT OF PUBLIC NUISANCE AT 2387 SNEDDON WAY (BROWN/REEDER) Pulled.
- 2. REVIEW AND APPROVAL OF COMPREHENSIVE WATER PLAN SOUTHEAST RIVERVIEW MUNICIPAL WELL NO. 41 CONSTRUCTION CONTRACT APPROVAL AND AWARD PROJECT 1987-008 Mr. O'Brien explained the contract and amounts. Discussion noted A and K Earthmovers had done other work for the City. Consulting Engineer Paul Lumos explained the contract had a 90 day completion period. Robert Lauder explained that the "flow away pump" data had been received, however, confirmation of the revised bid amount had not been received. This request was a result of a numerical error in the bid proposal. Supervisor Fettic moved that the Board award the contract for the construction of the Southeast Riverview Well No. 41 building and appurtenances to the low bidder A and K Earthmovers of Fallon, Nevada, in the amount of \$215,451.50 with the award including the placement of alternative bid item number A14 substituting ductile iron water pipe in place of PCV water pipe. Supervisor Scrivner seconded the motion. Motion was voted and carried 5-0.

BREAK: A lunch recess was called at 11:55 a.m. When the meeting reconvened at 1:15 p.m. a quorum was present.

- 3. REVIEW AND APPROVAL OF SENIOR CENTER ACCESS ROAD AND UTILITY CORRIDOR B.L.M. GRANT NO. N-46427 (2-2252) Following Mr. O'Brien's introduction, Supervisor Fettic moved to accept and authorize the Mayor to sign the BLM access road and utility corridor grant number N-46427. Supervisor Swirczek seconded the motion. Motion was voted and carried 5-0.
- 4. REVIEW AND REQUEST FOR DIRECTION CONCERNING DOWNTOWN

  PARKING AND ENFORCEMENT ALTERNATIVES (2-2315) Mr. O'Brien's introduction noted several questions concerning the types of individuals complaining about the meters, whether all, some, or none of the meters should

be removed, type of enforcement if meters are not used, or whether General Funds should be used to immediately procure a downtown parking facility, and, at that time should street parking be enforced. He then reviewed the financial statement and impact of each of the options. Mr. Hamilton explained the District Attorney's opinion that the Charter indicated parking funds could be used for parking as well as the expenditures which had been made. He then suggested that a citizens' committee be established to study the questions, hold the proper hearings, and make a recommendation. Discussion indicated the need to set a time limit for the committee, as well as the feeling that the revenue should have been used for only the meter "maids" and parking, and whether the gas tax and quarter cent sales tax could be used for parking or signs.

(3-0008) Gary Sheerin, representing Stewart Title and himself, while supporting the study on parking meters, suggested a plan for clientele hood rentals and employee parking permits which would allow them to park at meters. Concern was expressed that the employee parking permits would utilize all of the meters in front of the businesses and force clients to walk. This could be addressed with colored zoned and permits. Mr. Sheerin felt that when the City expanded the meters in his area, it merely transferred the employee parking to a new residential area.

(3-0221) Traffic Engineer Bill Madigan acknowledged receipt of Mr. Sheerin's letter suggesting the clientele and employee parking plans. He felt that if the Board wished, it could modify the Code and allow rental of hoods for this purpose and zoning to prohibit employee utilization of all the spaces adjacent to a firm. He supported the committee proposal to study the parking situation. Mr. Hamilton suggested that the Board spell out the purpose and timeframe for the committee. Discussion ensued concerning whether Regional Transportation Commission could handle the study. Mayor Flammer directed the City Manager to form a new Committee.

XII. CITIZEN COMMENTS (3-0539) - Mr. Sheerin, as a member of the Golf Course Advisory Committee, then explained the need for new golf course clubhouse or a larger facility. The Committee would be submitting a report soon.

- VII. G. 5. STAFF REPORT (INFORMATIONAL ITEM ONLY)
  - a. WATER RIGHTS ACQUISITION AND WATER SYSTEM IMPROVEMENT None.
  - b. STORM DRAINAGE PROJECTS/MASTER PLANNING None.
- c. STREET IMPROVEMENTS Mr. Madigan explained improvements to Winnie and Roop which would enhance the intersection at an approximate costs of \$1,500/\$2,000. He hoped that RTC would fund the project. Nevada Department of Transportation does not feel that Edmonds and Fifth Street

needs a traffic signal or a flashing yellow beacon at this time. A "rumble strip" and new signs will be placed on Edmonds to warn drivers and hopefully The Timberline curves would have additional warning signs and the speed limit would be reduced. The traffic signals are being studied in an attempt to synchronize them. He felt that improvements which would not cost the City anything to do could be made and improve the traffic flow by 30 to 40 percent. With financial support it may be possible to do as much as 60 percent. Items included in the study were turning movements, traffic counts, signal needs--if one is there or to place one there--etc. Under the pavement management system he had been able to obtain a PC to help with the workload. NDOT has offered to help with the computer work on the signal synchronization program at no cost to the City, unless overtime is required. He would need two new traffic counters, which would cost approximately \$1,000 each. O'Brien noted that RTC had authorized \$15,000 for a private contractor for The \$12,000 for street signs and painting is in the budget. this work. Madigan expressed his feeling that additional funding is needed. Discussion noted that the funds from the gas and sales tax had been reserved in a special account for street and road repair and maintenance. A report should be ready shortly. The paving program will indicate which streets need maintenance. Work should begin in the spring. The paving management program was explained and the Board was invited to view it at Public Works. problem related to getting University of California's promised assistance with the pavement management program was explained. Mr. Madigan then explained that Airport Road was a State Highway. Little could be done to improve the Comstock Mobile Home Park intersection. The property owner had It was suggested that he use the southeast exit as the been contacted. principal egress/ingress. The tenants had rejected this proposal. Lane will be addressed by the City as soon as possible. Supervisor Scrivner expressed his feeling that the entire design of Winnie and Roop needed to be redone and explained a different traffic pattern for Roop and Knootz, which was was scheduled for complete reconstruction in June. Discussion on the Winnie and Roop intersection ensued at length. Mr. O'Brien explained that his Department had a copy of the 395 by-pass alignment. The State has begun to procure property along that route. They had scheduled a public hearing for either the 14th or 17th. The cloverleafs have not been finalized. Hamilton had a list of the properties along the alignment.

- 1. RIGHT-OF-WAY ACQUISITIONS None.
- 2. TRAFFIC STUDIES None.
- 3. MASTER PLAN None.
- 4. UTILITIES PLAN None.
- 6. REVIEW AND APPROVAL OF RECORDATION OF DEDICATION IN
  STANTON PARK SUBDIVISION (3-1389) Mr. Hamilton explained the recordation error. Supervisor Fettic moved to approve and authorize the

Mayor to sign the document to record in substitution of dedication of land for public purposes Recorder's number 000 64030. Supervisor Swirczek seconded the motion. Clarification noted that the developer had not signed. A problem obtaining that signature was not foreseen. The motion to approve the correction and recordation was voted and carried unanimously.

- VIII. ORDINANCES FIRST READING None.
- IX. ORDINANCES SECOND READING
  - A. BILL NO. 144 CARSON CITY MUNICIPAL CODE SECTIONS 17.69.090, 18.05.064, AND 18.05.082 MODIFICATIONS RELATIVE TO NOTICING REQUIREMENTS WHICH INCLUDE THE "300 FOOT RULE" (AMENDMENTS A-87/88-8, PLANNING COMMISSION APPROVED 7-0) (3-1459) -

Supervisor Fettic moved to adopt on second reading Ordinance Number 1988-1, AN ORDINANCE AMENDING SECTIONS 17.69.090, 18.05.064, AND 18.05.082 OF THE CARSON CITY MUNICIPAL CODE TO REFLECT NOTICING REQUIREMENTS WHICH INCLUDE THE "300 FOOT RULE", AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Swirczek seconded the motion. Motion was voted and carried 5-0.

- B. BILL NO. 145 CARSON CITY MUNICIPAL CODE SECTION 10.24.147
  (RESIDENT PARKING ONLY) MODIFICATIONS RELATIVE TO LOWERING
  SIGNAGE FEE FOR SENIOR CITIZENS (3-1530) Supervisor Swirczek
  moved to adopt on second reading Ordinance No. 1988-2, AN ORDINANCE AMENDING
  SECTION 10.24.147 OF THE CARSON CITY MUNICIPAL CODE (RESIDENT PARKING ONLY)
  LOWERING THE SIGNAGE FEE FOR SENIOR CITIZENS FROM \$60 TO \$25. Supervisor
  Fettic seconded the motion. Motion was voted and carried unanimously.
- X. CITY MANAGER RESOLUTIONS, REPORTS, AND BOARD DIRECTIVES STATUS REPORT CONCERNING SALE OF CITY OWNED PROPERTY KNOWN AS KPTL SITE ON EDMONDS DRIVE (PART OF APN 10-031-02) (3-1540) Mr. Hamilton explained the District Attorney's recommendation and the Statutory requirements concerning obtaining an appraisal when selling property. He, therefore, did not feel that it was prudent for the Board to seek a second appraisal or have Mr. Johnson reassess his original appraisal. The Board could change the terms and accept payments if a larger down payment is made. Supervisor Fettic suggested a lease option. Appraisal problems were discussed. Mr. Hamilton suggested reducing the total acreage which would reduce the cost. The Board agreed to have him explore this option.
- XI. A. ADVISORY BOARD TO MANAGE WILDLIFE CITIZEN APPOINTMENT (3-1753)
- Supervisor Swirczek moved to nominate Donald A. Quilici, Jr., as the Carson City member to the Advisory Board to Manage Wildlife. Supervisor Fettic seconded the motion. Motion was voted and carried 5-0.
  - B. TOURISM AUTHORITY BOARD CITIZEN APPOINTMENTS (3-1795) Discussion ensued concerning Shirley Rowan's application and the

vacancies. Dennis Small had resigned. David Nielsen did not wish to be reappointed. Supervisor Scrivner moved to appoint Mrs. Valera Nelson as the hotel/motel representative to the Tourism Authority for a two year term. Supervisor Swirczek seconded the motion. Motion was voted and carried 5-0.

Supervisor Swirczek moved to appoint Truett Loftin to fill the hotel/motel unexpired term of Dennis Small. Supervisor Fettic seconded the motion. Motion was voted and carried 5-0.

Supervisor Scrivner suggested that, in view of the large number of applications for the Member-At-Large position, a committee be established to interview the candidates. Supervisors Swirczek and Chirila agreed to serve on this committee with the Personnel Manager.

C. JOB OPPORTUNITIES IN NEVADA, PRIVATE INDUSTRY COUNCIL - APPOINT-MENT OF CARSON CITY REPRESENTATIVE (3-2045) - Personnel Manager Judie Fisher explained that the Chamber of Commerce had nominated three individuals for this position, however, two individuals have since withdrawn. Supervisor Fettic moved to appoint Craig LeGier as the new member of JOIN. Supervisor Scrivner seconded the motion. Motion was voted and carried 5-0.

#### D. MAYOR FLAMMER AND SUPERVISOR FETTIC (3-2105) - None.

SUPERVISOR SWIRCZEK - Explained his tour of the jail as mandated by the Statutes. His comments stressed the need for improvements to the security system which would cost approximately \$40,000. Other improvements were also highlighted. He then explained the progress which had been made on the Federal EDA grant investigation of the Arrowhead Road funding. On January 14 the Local Government Advisory Committee and the Government Finance Officers Association is having their annual seminar in Las Vegas. One of the speakers was from the Bureau of Census, Washington, D. C., who prepares financial documents for local financing.

**SUPERVISOR CHIRILA -** Requested the City Manager provide a list of Statutory requirements, such as the jail inspection, of the duties which the Board was to perform.

SUPERVISOR SCRIVNER - Reported on the Nevada League of Cities meeting in Las Vegas. He felt that the State's Tourism activities were ahead of all the other Agencies. Mr. Hamilton reported on programs used in other areas to the storm drain problems. These programs are being evaluated to see if Carson City can utilize any portion of them. Supervisor Scrivner then explained that contractual services had been discussed and his feeling that Carson City needed to evaluate this option also.

XII. CITIZEN COMMENTS (3-2835) - Larry Shoufler questioned where the gas tax revenues had been allocated and reminded the Board of its liability. Clarification noted that he was referring to Airport Road which

is State owned and maintained. Mayor Flammer explained his attempts to correct these problems. Mr. Shoufler expressed his feeling that the Board, Tourism, Redevelopment, and the Chamber of Commerce were doing a good job in attempting to make the City a tourist attraction particularly with the trolley/railroad proposal.

XIII. DESIGNATION OF FUTURE MEETING DATES AND TIMES (4-0103) - Discussion noted the following meetings: Grand Jury Report - January 26 at 6:30 p.m. and the next Board meeting - January 21; and scheduled the Goals and Objectives session for January 28 at 6 p.m.

#### XI. CLOSED SESSION PURSUANT TO N.R.S. CHAPTER 288 - REPORT TO THE BOARD ON NEGOTIATIONS WITH CARSON CITY EMPLOYEES ASSOCIATION

(4-0168) - Supervisor Fettic moved that the Board move into a closed session pursuant to NRS Chapter 288 to accept a report to the Board on negotiations with Carson City Employees Association. Supervisor Swirczek seconded the motion. Motion was voted and carried 5-0. Mayor Flammer then recessed the open session. At 3:50 p.m. Mayor Flammer reconvened the meeting in open session. Supervisor Fettic moved to adjourn. Supervisor Scrivner seconded the motion. Motion was voted and carried 5-0. Mayor Flammer adjourned the meeting.

A tape recording of the proceedings is on file in the Clerk-Recorder's Office. This tape is available for review and inspection during normal business hours.

The Minutes of the Carson City Board of Supervisors January 7, 1988, meeting

	ARE SO APPROVED ONOctober_6, 1988.
	_/s/
ATTEST:	
_/s/ Alan Glover, Clerk-Recorder	