

# **CARSON CITY SHADE TREE COUNCIL**

## **Minutes of the March 23, 2006 Meeting**

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, March 23, 2006 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Carol Roberts  
Vice Chairperson Lee-Ann Keever  
Carole Brewer  
Mary Moline  
Terrill Ozawa  
Roy Trenoweth  
Clint Wertz

**STAFF:** Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is available for review, in the Clerk-Recorder's Office, during regular business hours.

**CALL TO ORDER AND ROLL CALL (1-0008)** - Chairperson Roberts called the meeting to order at 5:31 p.m. Roll was called; a quorum was present.

**CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0014)** - Chairperson Roberts introduced Leslie Benzinger from the Cooperative Extension. Ms. Benzinger presented information on the Earth Day Fair and distributed associated materials.

**1. ACTION ON APPROVAL OF MINUTES - February 23, 2006 and March 6, 2006 (1-0200)** - Member Ozawa moved to accept the minutes of the February 23<sup>rd</sup> meeting. Member Trenoweth seconded the motion. Motion carried 7-0. Member Ozawa moved to accept the minutes of the March 6, 2006 meeting. Member Wertz seconded the motion. Motion carried 7-0.

**2. CHANGES TO THE AGENDA (1-0232)** - None.

**3. AGENDA ITEMS:**

**3-A. ACTION TO FINALIZE THE ITINERARY FOR THE 2006 ARBOR DAY CELEBRATION (1-0242)** - Chairperson Roberts advised that dedication of JohnD Winters Centennial Park will not include a tree planting because there is no irrigation available. She further advised that Urban Forester Consultant Molly Sinnott met with Library Director Sally Edwards to discuss details of the Arbor Day Celebration. She described the location, proposed by Ms. Edwards, for the Arbor Day tree planting. In response to a question, she advised she would discuss with Parks and Recreation Department Director Roger Moellendorf coordination of the two ceremonies to avoid conflict. She responded to additional questions regarding the proposed planting location at the Library. She advised she would contact the council members to coordinate assignments for the Arbor Day Celebration. She displayed the wood Member Moline provided for former chairperson Jean Bondiett's plaque. Vice Chairperson Keever suggested taking the wood to Ponderosa Stamp and Engraving. No formal action was taken.

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**3-B. UPDATE ONLY CONCERNING DETAILS OF THE 2006 GEORGE WASHINGTON FERRIS AWARD** (1-0420) - Member Trenoweth reported on his meeting with State Prison officials to discuss the nomination. He anticipates the warden will accept the award and that another representative will attend the Arbor Day Celebration. Chairperson Roberts thanked Member Trenoweth. In response to a question, she advised she would be preparing the Arbor Day Celebration itinerary.

**3-C. PRESENTATION ONLY OF A MAP SHOWING CARSON CITY'S TREE LOCATION INFORMATION GATHERED DURING THE INITIAL TREE INVENTORY EFFORT** (1-0463) - Member Wertz displayed and provided background information on the tree inventory map. He discussed various methods for developing a tree inventory, and described the ITree software used by the U.S. Forest Service ("USFS"). He advised that the ITree software will be available in the next four to five months, and read descriptive information into the record. He described the method by which data is collected, and how it can be used. He advised that the tree inventory would serve as a foundation for developing an urban forestry plan. Chairperson Roberts discussed the importance of the tree inventory being used by the City Streets Department. Member Wertz suggested meeting with Streets and Parks Departments staff to discuss the same.

Member Wertz provided an overview of the CityGreen software, and discussed its benefits. He responded to questions regarding the various types of analyses available, associated costs, and various opportunities created by the program. Chairperson Roberts suggested developing a project plan. The council members thanked Member Wertz for his presentation.

**3-D. PRESENTATION ONLY OF A PROPOSAL TO CREATE A "CARSON SHADE TREE HONOR ROLL"** (1-0966) - Member Moline referred to her presentation made at the February 23<sup>rd</sup> council meeting, and advised she would like to present the proposal to the Board of Supervisors. She requested input from the council members regarding the proposal. Member Wertz noted the proposal would represent a building block for the urban forestry master plan. Chairperson Roberts reviewed the elements of the proposal. Member Moline suggested permission should be obtained from property owners, who would accept responsibility for public display of their trees. She acknowledged that judging criteria would need to be developed, and requested input from the council members. In response to a question, she expressed a preference for the proposal to apply only to residential trees. Chairperson Roberts thanked Member Moline.

#### **4. NON-ACTION ITEMS:**

**STATUS REPORTS AND COMMENTS FROM COUNCIL MEMBERS** (1-1311) - In response to a question, Member Wertz advised he is developing a list of items which could be included as part of the council's website.

Member Moline advised of having spoken with GROW's Jan Miller and the City Assessor regarding the cemetery at the end of Fifth Street. She further advised that Patricia Potter is discussing with the City the possibility of selling her property to the Open Space Program. Member Moline suggested the possibility of an archery range in the area, and/or improving the path, including installation of benches and planting red oak trees. Chairperson Roberts advised she would agendize a discussion item for the next meeting.

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Member Trenoweth advised of a special meeting of the Regional Transportation Commission to discuss the Roop Street widening project. Member Brewer requested the volunteer hours sheets from the council members. Member Ozawa advised she had provided a report at the March 6<sup>th</sup> meeting. She has been distributing Street Tree Program brochures.

Chairperson Roberts advised she had been attending the landscape development standards meetings at the Planning and Community Development Division. She further advised the council had been asked to host a workshop regarding tree diversity. More information will be provided at the April council meeting. Chairperson Roberts advised that the council is scheduled to provide a presentation at the April 20<sup>th</sup> Board of Supervisors meeting. She provided an overview of the presentation and advised she would be in contact with Member Wertz, who had previously offered to assist. She discussed adding an item to the agenda regarding possible issues to be addressed by the council.

**LIAISON REPORT FROM NEVADA SHADE TREE COUNCIL MEMBERS (1-1170) -**

Member Wertz advised of having attended the Nevada Shade Tree Council meeting in Las Vegas. He described the Shades of Green demonstration project for which the USFS awarded the Nevada Shade Tree Council \$25,000. With regard to landscape guidelines, he discussed a brochure developed in southern Nevada in conjunction with U.S. Department of Agriculture staff. He will be checking into the possibility of adapting the brochure for northern Nevada.

**STATUS REPORTS AND COMMENTS FROM STAFF - None.**

**FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS - Previously covered.**

**5. ACTION ON ADJOURNMENT (1-1695) -** Member Brewer moved to adjourn the meeting. Member Ozawa seconded the motion. Motion carried 7-0.

The Minutes of the March 23, 2006 Carson City Shade Tree Council meeting are so approved this 27<sup>th</sup> day of April, 2006.

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CAROL ROBERTS, Chair