

CARSON CITY SHADE TREE COUNCIL
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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, November 16, 2006 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Carol Roberts
Carole Brewer
Terrill Ozawa
Roy Trenoweth

STAFF: Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (1-0009) - Chairperson Roberts called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Vice Chairperson Kever and Members Harold and Moline were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0014) - None.

1. ACTION ON APPROVAL OF MINUTES - September 28, 2006 and October 19, 2006 (1-0016) - Member Ozawa moved to approve the September council meeting minutes. Member Trenoweth seconded the motion. Motion carried 3-0-1, Member Brewer abstaining. Member Ozawa moved to approve the minutes of the October council meeting. Member Brewer seconded the motion. Motion carried 4-0.

2. MODIFICATIONS TO THE AGENDA (1-0036) - None.

3. AGENDA ITEMS:

3-A. DISCUSSION AND INTERVIEW ONLY OF APPLICANTS FOR THE SHADE TREE COUNCIL REGARDING MEMBERSHIP VACANCIES AND POSSIBLE MEMBERSHIP APPOINTMENTS TO THE SHADE TREE COUNCIL (1-0038) - Following discussion, consensus of the council was that the answers to many of the standard interview questions were already known, and that only those questions the answers to which may reveal new information would be asked. With regard to potential contributions to the council, Member Ozawa listed meeting participation, planting projects, and photographic documentation of council events and activities. With regard to tree-related issues to be addressed or resolved, Member Ozawa listed signage which is obscured by trees, the flowering plum trees in front of the legislative buildings which are infested, and continuing to add to the City's tree canopy. Member Brewer advised of her interest to continue contributing to the council in the same manner as she's done in the past. She discussed a new approach to the council's Honor Roll Program, and improvement to the City's tree canopy as issues she would like to see addressed or resolved. Member Trenoweth listed his contacts and continued participation as potential contributions to the council. With regard to tree-related issues to be addressed, he discussed the importance of increasing and improving the City's tree canopy, and removing hazardous trees. Chairperson Roberts thanked the council members.

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3-B. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPLICANTS FOR MEMBERSHIP APPOINTMENTS TO THE SHADE TREE COUNCIL (1-0165) - Chairperson Roberts entertained a motion. **Member Trenoweth moved to recommend the reappointment of Terrill Ozawa to the council. Member Brewer seconded the motion. Motion carried 4-0. Member Trenoweth moved to recommend the reappointment of Carole Brewer to the council. Member Ozawa seconded the motion. Motion carried 4-0. Member Ozawa moved to recommend the reappointment of Roy Trenoweth to the council. Member Brewer seconded the motion. Motion carried 4-0.** In response to a question, Ms. King advised that the council's recommendations would most likely be agendized for the Board of Supervisors' December 7, 2006 consent agenda.

3-C. DISCUSSION ONLY RELATING TO THE RECENT SHADE TREE COUNCIL'S FALL TREE CARE SEMINAR (1-0200) - Chairperson Roberts requested input of the council members with regard to the outcome of the seminar. She advised of having reviewed the surveys and of having compiled some of the information. Member Trenoweth suggested deferring review of the survey information until the January council meeting. Consensus of the council members was that the seminar was excellent. Extensive discussion took place regarding issues associated with the caterer, and consensus of the council was to consider a different caterer for next year's seminar. Consensus of the council was that the speakers were excellent. Chairperson Roberts agreed to agendize review of the survey results for the January council meeting. She discussed the importance of scheduling a meeting with Parks Department staff prior to an event in order to review tasks and responsibilities.

3-D. ACTION REGARDING APPROVAL OF THE FINAL DRAFT REVISIONS TO THE RECOMMENDED TREE SPECIES LIST (1-0384) - Chairperson Roberts provided background information on this item, and reviewed revisions to the recommended tree species list which was included in the agenda materials. **Member Trenoweth moved to approve the list. Member Ozawa seconded the motion. Motion carried 4-0.**

3-E. DISCUSSION ONLY REGARDING THE STATUS OF THE SHADE TREE COUNCIL'S 2006 / 2007 GOALS AND PROJECTS (1-0422) - Chairperson Roberts discussed the purpose for this item, and reviewed the pertinent agenda materials. She invited the council members to bring ideas for goals and projects to discuss at the January council meeting. Discussion took place regarding the Honor Roll Program.

3-F. ACTION REGARDING THE SHADE TREE COUNCIL'S PARTICIPATION IN THE NEVADA DIVISION OF FORESTRY'S 50TH ANNIVERSARY ARBOR DAY TREE PLANTING CEREMONY (1-0521) - Member Trenoweth advised of having spoken earlier in the day with Nevada Division of Forestry ("NDF") Administrator Pete Anderson, who suggested that the council participate with the NDF in the celebration. Member Trenoweth advised that no planting site had yet been designated, and expressed the opinion that the council's Arbor Day Celebration should be combined with the NDF celebration. Discussion followed, and Chairperson Roberts suggested that, if appropriate, a second planting could be scheduled. She noted that the original Shade Tree Council generally sponsored multiple plantings to commemorate Arbor Day. In honor of the NDF's 50th anniversary, Member Trenoweth suggested planting a tree on State property, such as the new NDF offices, the legislative or the capitol grounds. Discussion took place regarding the possibility of contributing to purchase of the NDF tree. Member Ozawa advised that Library staff have indicated an interest in planting a tree near the mural site. She suggested the council could become involved at the appropriate time. Consensus of the council was for Member Trenoweth to continue exploring the possibility of the council participating in the NDF celebration. No formal action was taken.

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3-G. ACTION REGARDING THE SHADE TREE COUNCIL'S PARTICIPATION IN THE NEVADA STATE LIBRARY'S FESTIVAL OF TREES (1-0661) - Chairperson Roberts advised of having researched this event, and explained that no living trees are involved. Discussion followed, and consensus of the council was not to become involved. No formal action was taken.

3-H. ACTION REGARDING THE IDENTIFICATION OF METHODS TO BE USED TO ENSURE THE SHADE TREE COUNCIL'S EARLY AWARENESS OF PROJECTS WITH PLANNED TREE REMOVAL OR TRANSPLANTING (1-0693) - Chairperson Roberts provided background information on this item, and requested input of the council members with regard to how to become more proactive prior to the beginning of a project involving tree removal or transplanting. She advised of having spoken to Planning Division staff with regard to ideas. She suggested the formation of a volunteer group which could monitor trees in the community and report concerns to Planning Division staff. She noted the importance of codifying landscape requirements and standards. She advised that Planning Division staff often calls on Contract Urban Forester Molly Sinnott to review development plans. Discussion took place regarding the possibility of a volunteer monitoring group, of the council liaisons providing feedback regarding projects, and the possibility of reviewing Ms. Sinnott's reports to the Planning Division. Chairperson Roberts advised that the original Shade Tree Council was part of the review process for new development. Consensus of the council was to reagendaize this item for a future meeting. No formal action was taken.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM STAFF (1-1073) - None.

COUNCIL MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (1-1076) - Member Brewer requested the council members to submit their volunteer hours. She advised that Chairperson Roberts put in over 465 hours last year, and suggested this as evidence of the need for the council members to share more responsibility. Chairperson Roberts advised of a meeting scheduled with Parks and Recreation Director Roger Moellendorf to recap the year. She reminded the council members there would be no meeting in December. She reviewed the "FYI" items included in the agenda materials and distributed informational materials to the council members and staff.

5. FUTURE AGENDA ITEMS (1-1205) - Chairperson Roberts reviewed the tentative agenda for the January meeting.

6. ACTION ON ADJOURNMENT (1-1284) - Member Brewer moved to adjourn the meeting at 6:38 p.m. Member Ozawa seconded the motion. Motion carried 4-0.

The Minutes of the November 16, 2006 Carson City Shade Tree Council meeting are so approved this 25th day of January, 2007.

CAROL ROBERTS, Chair