

Item # 4-7

City of Carson City  
Agenda Report

**Date Submitted:** April 10, 2007

**Agenda Date Requested:** April 19, 2007

**Time Requested:** Consent Agenda

**To:** Mayor and Supervisors

**From:** Sue Johnson, Director of Finance

**Subject Title:** Action to adopt a resolution creating the Carson Area Metropolitan Planning Organization (CAMPO) Fund, a special revenue fund.

**Staff Summary:** The Carson City Board of Supervisors may establish a special revenue fund by resolution which describes the purpose of the fund, the resources to be used to establish the fund, the sources to be used to replenish the fund and the method for controlling the expenses and revenues of the fund.

**Type of Action Requested:** (Check One)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does this Action Require a Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to adopt Resolution No. \_\_\_\_\_, a resolution creating the Carson Area Metropolitan Planning Organization (CAMPO) Fund, a special revenue fund.

**Explanation for Recommended Board Action:** The object and purpose of the fund is to account for revenues received and expenditures incurred related to the administration of Federal Highway Administration and Federal Transit Administration Metropolitan Planning activities.

The resources used to establish and replenish the fund are the proceeds from Federal and Local Grants and transfers from the Regional Transportation Fund.

The method for controlling expenses and revenues of the fund is the budgeting and financial accounting policies administered by the Carson City Finance Department.

**Applicable Statute, Code, Policy, Rule or Regulation:** Nevada Revised Statute 354.612

**Fiscal Impact:** Local Match

**Explanation of Impact:** Expenditures of the Fund will be reimbursed 80% to 95% by Federal Grants. The remaining local match will be allocated between Carson City, Lyon County and Douglas County.

**Funding Source:** Regional Transportation Fund

**Alternatives:** 1) Not to adopt resolution  
2) Amend resolution

**Supporting Material: Resolution**

**Prepared By:** Sue Johnson

**Reviewed By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(Department Head) [Signature] **Date:** 4-10-07

(City Manager) [Signature] **Date:** 4/10/07

(District Attorney) [Signature] **Date:** 4/10/07

(Finance Director)

**Board Action Taken:**

**Motion:** \_\_\_\_\_ 1) \_\_\_\_\_ **Aye/Nay**

2) \_\_\_\_\_ \_\_\_\_\_

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(Vote Recorded By)

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION CREATING THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO) FUND, A SPECIAL REVENUE FUND

WHEREAS, NRS 354.612 provides that the Carson City Board of Supervisors may establish a special revenue fund by resolution which describes the purpose of the fund, the resources to be used to establish the fund, the sources to be used to replenish the fund and the method for controlling the expenses and revenues of the fund.

NOW, THEREFORE, the Carson City Board of Supervisors do hereby resolve:

- 1) The object and purpose of the fund is to account for revenues received and expenditures incurred related to the administration of Federal Highway Administration and Federal Transit Administration Metropolitan Planning activities; and
- 2) The resources used to establish and replenish the fund are the proceeds from Federal and Local Grants and transfers from the Regional Transportation Fund; and
- 3) The method for controlling expenses and revenues of the fund is the budgeting and financial accounting policies administered by the Carson City Finance Department.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2007.

AYES: Supervisors \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYES: Supervisors \_\_\_\_\_

ABSENT: Supervisors \_\_\_\_\_

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MARV TEIXEIRA, Mayor

1 ATTEST:

2 ALAN GLOVER, Clerk-Recorder

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