

CARSON CITY CHARTER REVIEW COMMITTEE

Minutes of the June 27, 2006 Meeting

Page 1

A regular meeting of the Carson City Charter Review Committee was scheduled for 5:30 p.m. on Tuesday, June 27, 2006 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Donna DePauw
Ernie Adler
Joan Andreas
Stephen Lincoln
James Wallace

STAFF: Linda Ritter, City Manager
Mary-Margaret Madden, Senior Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

A. CALL TO ORDER; DETERMINATION OF A QUORUM (1-0007) - Chairperson DePauw called the meeting to order at 5:31 p.m. Roll was called; a quorum was present. Vice Chairperson Allen and Member Suwe were absent.

B. ACTION ON APPROVAL OF MINUTES - May 23, 2006 (1-0017) - Member Lincoln moved to approve the minutes, as presented. Member Andreas seconded the motion. Motion carried 5-0.

C. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (1-0040) - None.

D. MODIFICATION TO THE AGENDA (1-0029) - None.

E. PUBLIC HEARING ACTION ITEMS:

E-1. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS AN AMENDMENT TO SECTION 2.030 OF THE CHARTER REGARDING THE METHOD BY WHICH ACTION IS TAKEN TO FILL A BOARD OF SUPERVISORS VACANCY (1-0044) - Chairperson DePauw provided background information on this item. Member Lincoln read Section 2.030(1) into the record, and expressed concern the language may disenfranchise certain members of the Board of Supervisors. He described a possible scenario in which only one supervisor would be able to vote on a Board of Supervisors replacement. Ms. Ritter related her experience in a situation where a governing body was required to fill a vacancy. She noted the requirement to fill a vacancy within thirty days after occurrence of the vacancy, and that the language is typical in many charters. Discussion took place to clarify the language of the Section 2.030(1). Following the explanation and clarification, Member Lincoln withdrew his concern.

CARSON CITY CHARTER REVIEW COMMITTEE

Minutes of the June 27, 2006 Meeting

Page 2

E-2. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS AN AMENDMENT TO SECTION 2.320 OF THE CHARTER REGARDING DEFUNCT ADVISORY BOARDS, COMMISSIONS, AND COMMITTEES ESTABLISHED BY THE BOARD OF SUPERVISORS (1-0160) - Chairperson DePauw provided background information on this item, and related details of a conversation with Supervisor Pete Livermore following the last committee meeting. In response to a question, Ms. Madden advised that Section 2.320 empowers the Board of Supervisors to create temporary advisory committees. She read a portion of the language into the record. Chairperson DePauw expressed concern over the potential loss of institutional knowledge of advisory committee members. Member Adler expressed the opinion the Board of Supervisors is responsible to appoint qualified members to their advisory committees. Member Andreas explained her surprise over the Storm Drainage Advisory Committee having been dissolved, but expressed satisfaction with the language of the subject charter section. She expressed confidence the Board of Supervisors would re-establish the Storm Drainage Advisory Committee, if necessary.

Ms. Ritter provided background information on the temporary nature and purpose of the Storm Drainage Advisory Committee and the Utilities Advisory Committee. She advised that the Board of Supervisors eventually adopted a storm water utility. She noted that the Board of Supervisors will, from time to time, “reach out to the community to get some expertise on advisory boards,” and that many people don’t wish to serve indefinitely. Member Andreas indicated her satisfaction with the explanation provided.

E-3. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS A CHARTER AMENDMENT REGARDING EFFECTIVE COMMUNITY NOTIFICATION PROCEDURES IN THE EVENT OF EMERGENCY (1-0279) - Chairperson DePauw provided background information on this item. She suggested broadcasting emergency information on the same station used by the Convention and Visitors Bureau. In response to a question, Ms. Ritter advised that community access television could be used for such notification. She reviewed procedures implemented since the Waterfall Fire, including the reverse 911 system, the Sheriff’s volunteer program which conducts door-to-door notifications, the Fire Department’s community emergency response teams, etc. Direct notification is in place should it be needed. Ms. Ritter advised that community access television broadcast information during the Waterfall Fire, which included a 24-hour telephone line. She further advised that the majority of calls received were from people living outside of the area who were concerned about family and friends. She advised of improvements to be made to notification procedures, through community access television, once the Brewery Arts Center takes over its management on July 1st. In addition, the City’s website will be updated to provide effective notification. Ms. Ritter advised that a charter amendment would not be appropriate in this instance because effective community notification procedures are considered public service. She acknowledged a need to establish better communication with local radio stations, but noted the problem that many broadcast from Reno. She further acknowledged there is no perfect media for effective emergency notification. Member Andreas expressed appreciation for the Sheriff’s and Fire Department volunteers. Ms. Ritter acknowledged that emergency notification procedures will continue to be refined.

CARSON CITY CHARTER REVIEW COMMITTEE

Minutes of the June 27, 2006 Meeting

Page 3

E-4. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS AN AMENDMENT TO SECTION 2.275 OF THE CARSON CITY CHARTER TO MORE SPECIFICALLY DEFINE THE POWERS OF THE BOARD OF SUPERVISORS AS RELATED TO WATER (1-0445) - Chairperson DePauw provided background information on this item, and referred to the agenda materials. She advised of having contacted Dorothy Timian-Palmer prior to the meeting, and related details of the conversation. She expressed concern that this item had not yet been submitted to the Board of Supervisors. Ms. Ritter advised that the item was being first submitted to this committee according to procedure.

Ms. Ritter read into the record a memo to the committee. She discussed an inter-local agreement with Lyon County, to be presented at the next Board of Supervisors meeting, to connect water systems. She discussed possible partnerships with private sector firms for re-use water in the future. She acknowledged the proposed language is common to many water districts. She was uncertain as to whether the language is common to other charters. Member Wallace noted the proposed language was more detailed than that which is usually included in a city charter. In response to a question, Ms. Ritter expressed the belief there is no risk in including the language. She advised that Carson City acquires water from five different water basins, and noted that the need for flexibility is critical. Discussion followed.

In response to a question, Ms. Ritter advised that the City is entering into new procedures for water management. The proposed language will ensure the Board of Supervisors is appropriately empowered. Ms. Ritter reiterated the possibility of partnerships with other counties, other government agencies, and/or the private sector. She discussed issues associated with the Brunswick Reservoir which are in the process of being addressed. Member Adler provided historic information on legislative bills associated with water management. He responded to questions regarding corresponding legislative processes. Ms. Ritter noted that Carson City is in a unique position to include language in its charter. Most counties don't have the same opportunity and have to create water districts instead.

The committee members reviewed and discussed the proposed language, copies of which were included in the agenda materials. Following discussion of the language of paragraph 3, Member Lincoln suggested adding the word "lawfully" after the word "To" in the first sentence. He further suggested adding the word "agricultural" to paragraph 10. Ms. Ritter responded to additional questions regarding the purpose for proposing the charter amendment. In response to a question, Ms. Madden advised that the Legislative Counsel Bureau cross-references information, where appropriate. Chairperson DePauw entertained a motion. **Member Adler moved to approve the proposed language with the addition of the word "lawfully" between the words "To" and "enter" in paragraph 3, addition of the word "agricultural" between the words "industrial" and "irrigation," and addition of the word "recreational" after the word "municipal" in paragraph 10. Member Lincoln seconded the motion. Motion carried 5-0.**

E-5. DISCUSSION AND POSSIBLE ACTION REGARDING THE DATE, TIME, AND PRESENTATION FORMAT FOR THE JOINT MEETING OF THE BOARD OF SUPERVISORS AND THE CHARTER REVIEW COMMITTEE (1-1658) - Chairperson DePauw advised of the understanding that Thursday, July 20th is likely the latest date to meet with the Board of Supervisors in order to provide sufficient time for bill drafts to be submitted to the Legislative Counsel Bureau. In

CARSON CITY CHARTER REVIEW COMMITTEE

Minutes of the June 27, 2006 Meeting

Page 4

response to a question, consensus of the committee was to request that the joint meeting be scheduled for 1:30 p.m. Chairperson DePauw requested the committee members to make every effort to attend the joint meeting.

F. ACTION ON ADJOURNMENT (1-1793) - Chairperson DePauw thanked the committee members for their participation, and City staff for their assistance. Member Lincoln moved to adjourn the meeting at 7:02 p.m. Member Andreas seconded the motion. Motion carried 5-0.

The Minutes of the June 27, 2006 Carson City Charter Review Committee meeting are respectfully submitted this 10th day of July, 2006.

ALAN GLOVER, Clerk-Recorder

By: _____
Kathleen M. King, Deputy Clerk / Recording Secretary