

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the September 15, 2003 Meeting

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A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, September 15, 2003 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Vice Chairperson Dan Jacquet

Laura Bird

Michael Fischer

Howard Riedl

Margaret Robinson

Bruce Scott

STAFF: Steve Kastens, Parks and Recreation Director

Juan Guzman, Open Space Manager

Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0007) - Vice Chairperson Jacquet called the meeting to order at 6:00 p.m. A quorum was present. Chairperson Hartman was absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0013) - None.

1. ACTION ON APPROVAL OF MINUTES - August 18, 2003 (1-0015) - Member Fischer moved to approve the minutes. Member Riedl seconded the motion. Motion carried 6-0.

2. CHANGES TO THE AGENDA (1-0022) - Mr. Guzman suggested beginning the agenda with item 3-B until those citizens involved in item 3-A arrived at the meeting.

3. AGENDA ITEMS:

3-A. ACTION TO RECOGNIZE TANYA DRESSLER, MARENA WORKS, MOLLY SINNOTT, AND TEN MEMBERS OF THE ARROWHEAD 4H LIVESTOCK CLUB FOR THEIR PARTICIPATION AND EFFORTS AT THE 17-ACRE LOMPA LANE WETLAND CLEANUP ACTIVITY ON APRIL 16, 2003 (1-0360) - Vice Chairperson Jacquet thanked the volunteers for their hard work during the wetland cleanup project. He referred to the letter of appreciation, signed by Chairperson Hartman and Mr. Guzman, copies of which were included in the agenda materials. He read the letter into the record. Mr. Guzman expressed sincere appreciation for the volunteers' assistance and participation. At Member Scott's request, the volunteers in attendance introduced themselves for the record, as follows: Mark Sinnott, Kevin Sinnott, Amy Beaupre, Ann Sinnott, Christy Works, Marena Works, and Molly Sinnott. Member Scott expressed his appreciation for the volunteers' time and assistance. Vice Chairperson Jacquet presented each volunteer with a letter of appreciation, and the Committee members and staff thanked the volunteers. Vice Chairperson Jacquet thanked Mr. Guzman for ensuring the volunteers were acknowledged. Discussion took place regarding how the Fulstone Wetlands came to be named.

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3-B. ACTION TO RECOMMEND TO THE CARSON CITY PLANNING COMMISSION AND BOARD OF SUPERVISORS THE ADOPTION OF AN ORDINANCE FOR THE DESIGNATION OF AN OPEN SPACE ZONING DISTRICT PROVIDING FOR THE PURPOSES, PERMITTED USES, AND OTHER MATTERS RELATED TO LANDS PURCHASED WITH QUALITY OF LIFE OPEN SPACE PROGRAM FUNDS (1-0028) - Mr. Guzman reviewed the staff report, and revisions suggested to the draft ordinance by Members Bird and Robinson and Deputy District Attorney Mary Margaret Madden. The suggested revisions included adding a “definitions” section, consolidating the two paragraphs of the purpose statement into one, and ensuring that the concepts are properly clarified and concisely expressed. Mr. Guzman advised that the suggested revisions were rather extensive and that a revised draft will be presented to the Committee at a future meeting. He requested the Committee members to consider the concepts outlined in the draft to ensure they are communicated appropriately. He continued reviewing the suggested revisions. He advised that Member Bird had revised the language to make it more concise.

Member Scott suggested submitting the final draft to the Carson River Advisory Committee for review and comment. Discussion took place with regard to accommodating the need for certain structures on open space acquired through conservation easement or non-fee ownership. Member Scott suggested providing for installation of underground utilities and for road improvements subsequent to acquisition.

(1-0474) In response to an earlier question, Mr. Guzman acknowledged that paragraphs 6, 7, and 8 under Section 18.04.337, Prohibited Uses, may be more appropriately delineated under a different heading. He explained that the paragraphs represent explanations of possible exceptions to prohibited uses. He discussed the need for language that will provide for accommodation of future conditions such as the addition of a fire road or development of a park. Discussion took place regarding the same, and Member Fischer recommended that Mr. Guzman meet again with Ms. Madden to further revise the draft. The Committee members and staff discussed additional revisions. In response to a question, Mr. Guzman advised that there is no deadline associated with the ordinance.

In response to a comment, Mr. Guzman advised that the Open Space Master Plan element provides for facilities that maximize the use of a property in addition to allocations of funding to improve a resource. Member Reidl suggested specifically defining roads and addressing the issue of revegetation on open space properties. Discussion took place with regard to the same, and Mr. Guzman noted that the language will have to be consistent with previously adopted ordinances. Discussion took place regarding existing roads and fire access roads. Member Bird suggested considering roads in conjunction with such things as development of the V&T Railroad. She discussed anticipated and unanticipated road development, and agreed with earlier comments that each will have to be considered on a case-by-case basis. Vice Chairperson Jacquet suggested defining the types of roads which are consistent with the open space management plan for a particular parcel and those for which certain types of motorized activity is authorized under conditional or permitted uses. Mr. Guzman agreed with providing for consideration of roads based on context. Member Riedl suggested revising the word “undesired” to “surplus” in paragraph 6 of Section 18.04.337, and discussion took place regarding the process for disposing of surplus property.

Member Scott requested staff to make the District Attorney’s version of the draft available the next time it is presented to the Committee. Mr. Guzman discussed the process for presenting the draft to the Carson River Advisory Committee, the Planning Commission, and the Board of Supervisors. Member Scott suggested informing the Parks and Recreation Commission of the draft. Vice Chairperson Jacquet

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emphasized utilizing the same terms and language found in the master plan. He noted that there were no other citizens present for public comment. **Member Fischer moved to table action on this item until a future Committee meeting. Member Scott seconded the motion. Motion carried 6-0.**

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM COMMITTEE MEMBERS (1-0906) - None.

STATUS REPORTS AND COMMENTS FROM STAFF (1-0908) - Mr. Guzman reviewed the “FYI” items included in the agenda materials. He reviewed possible field trip dates to view potential SNPLMA nominations, and requested the Committee members to tentatively schedule Saturday, September 27th. (1-1054) Mr. Guzman advised that the Rikalo property, which was included as part of the SNPLMA Round 2 nominations, has closed escrow. He described its location, and advised that escrow on four other properties will close within the next month and a half. Development Services Director Andy Burnham has initiated a process for revising the master plan and has invited Mr. Guzman to participate, together with Mr. Kastens and Mr. Krahn.

FUTURE AGENDA ITEMS FROM COMMITTEE MEMBERS (1-1023) - Mr. Guzman acknowledged that open space components of community development proposals are being routed through his office. In response to a further question, he advised that development projects, such as subdivisions, or those which would affect previously identified potential open space areas will be submitted to the Committee. Mr. Kastens and Parks Planner Vern Krahn also review such projects.

5. ACTION ON ADJOURNMENT (1-1075) - Member Fischer moved to adjourn the meeting at 7:03 p.m. Member Scott seconded the motion. Motion carried 6-0.

The Minutes of the September 15, 2003 meeting of the Carson City Open Space Advisory Committee are so approved this 20th day of October, 2003.

STEPHEN D. HARTMAN, Chair