## CARSON AREA METROPOLITAN PLANNING ORGANIZATION

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A regularly scheduled meeting of the Carson Area Metropolitan Planning Organization was held on Wednesday, August 10, 2005, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Richard S. Staub, Vice Chairperson Charles Des Jardins, and Members

Shelly Aldean, Larry Hastings, Dan Holler, and Michael Zola

STAFF PRESENT: Deputy City Engineer John Flansberg, Senior Deputy District Attorney Michael Suglia,

RTC Engineer Harvey Brotzman, Transportation/Transit Planner Michael Dulude, and

Recording Secretary Katherine McLaughlin (CAMPO 8/10/05 Tape 1-0012)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Request for Board Action Report and/or supporting documentation. Staff members making the presentation are listed after the Item's heading. Any other individuals who spoke are listed immediately following the staff listing. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- **A. ROLL CALL AND DETERMINATION OF A QUORUM** Chairperson Staub convened the meeting at 5:30 p.m. Roll call was taken. A quorum was present, however, Member Holler did not arrive until 5:37 p.m. and Member Cooper was absent.
- B. APPROVAL OF MINUTES (1-0020) None.
- C. AGENDA MODIFICATIONS (1-0024) None.
- **D. PUBLIC COMMENTS (1-0026) -** None.
- E. **DISCLOSURES (1-0036)** None.
- F. PUBLIC MEETING ITEMS
- **F-1.** PRESENTATION AND DISCUSSION OF THE DISADVANTAGED BUSINESS (DB) ENTERPRISE PROGRAM AND GOAL (1-0038) Transportation/Transit Planner Michael Dulude, Strategic Management Consultant Jerry Hall, RCS Consultant Rex Massey Mr. Hall explained the Federal requirement mandating the plan. Formal action on it was not required this evening. Its purpose, definition of terms, Section 4 including the liaison officer's duties, the unified certification program, and the annual goal requirements were briefly explained. Mr. Massey explained the "calculated goal", its purpose, and how he arrived at that number. (Member Holler arrived during his comments—5:37 p.m. A quorum was present as previously indicated. Member Cooper was absent.) The "calculated goal" only applies to those projects using funds which CAMPO competed against others to obtain. It is possible that CAMPO does not have any construction projects during a year or has only projects that go out to special services. This is the reason the goal may change annually depending upon the services that are put out to bid that year. If the contractor makes a good faith effort to meet the goal of a project and is unsuccessful in finding a DBD firm, he/she does not meet the goal. The effort is, however, acceptable when an audit of the program is conducted as the effort

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had been made to find them. The program does not limit CAMPO's ability to use local contractors as long as the good faith effort is made. Discussion indicated that 49 CFR Part 26 is applicable to other NDOT agencies as well as the Federal Highway Administration, FAA, etc., in addition to FTA, who is referenced throughout the program. Mr. Hall also indicated that the direction was taken from Subtitle 8 CFR Part 26. Member Aldean pointed out that ethnicity is mention in Paragraph 2 of the Policy Statement regarding nondiscrimination. Ethnicity was not mention anywhere else in the document. She suggested that it be added throughout the document to be consistent. Mr. Hall indicated his belief that it was taken from the Federal regulation and assured the Board that all elements of the document references Federal regulations. The regulations supersede the document. Public comments were solicited but none were given. No formal action was taken or required.

- **F-2. DISCUSSION AND ACTION TO APPROVE THE 2006 UNIFIED PLANNING WORK PROGRAM (1-0230) -** Deputy City Engineer John Flansberg requested the item be postponed due to the lack of supporting documentation. Member Aldean asked that associated costs of new projects be included in the information. Mr. Flansberg explained that the program will include all planning funds, current projects which are being carried forward, and new work with the Highways 395 and 50 corridor studies. The Federal match requirements are 95-5 ratio for Federal highways and 80-20 ratio for transit. Mr. Flansberg agreed to send the program to the Board Members as soon as possible. It will also be included in the Board packets when they are disbursed. No formal action was taken.
- PRESENTATION OF THE CARSON AREA METROPOLITAN PLANNING ORGAN-F-3. IZATION SHORT RANGE TRANSIT PLAN FINAL REPORT (1-0266) - Transportation/Transit Planner Michael Dulude, Deputy City Engineer John Flansberg - The purpose of the study and the operation's shortfalls were limned. Mr. Dulude's duties included increased oversight of the transit program. Increased service issues will be monitored and addressed when the fixed route system begins operating. Service to Dayton and Moundhouse will occur over time. The fixed route system will give increased service to all ethnic backgrounds and the public in general. It will also coordinate with DART and PRIDE. The dial-a-ride program will be curtailed and at some future date serve only the disabled. In the beginning other general public riders will be allowed to continue their use of the dial-a-ride. They will be encouraged to use the fixed route system. Discussion explained that the Board of Supervisors had approved the fixed route program in February. Member Aldean questioned whether the Boys and Girls Club and the Ron Woods Center were included on the routes. Mr. Dulude indicated that the route to the Hospital will pass in front of the Ron Woods Center on Winnie Lane. Mr. Flansberg suggested a revision to the route to allow the bus to go to the Boys and Girls Club on Russell Way. He also indicated that reconfiguration of the loops are being considered. Mr. Dulude also indicated that during the first nine months of the fixed route operation evaluation of the routes, possible revisions to them, and phasing out of the general public's use of the dial-a-ride will occur. Discussion explained the proposal to have reduced rate passes. The fare has yet to be determined. There will be a youth fare. The dial-a-ride system will still serve the disabled and elderly. Public comments were solicited but none were given. No formal action was required or taken.
- F-4. DISCUSSION AND ACTION TO APPROVE THE INCLUSION OF THE V & T RAIL-ROAD AND FREEWAY LANDSCAPE/BEAUTIFICATION EARMARKED PROJECTS TO THE CARSON AREA REGIONAL TRANSPORTATION PLAN AND THE CARSON AREA TRANSPORTATION IMPROVEMENT PROGRAM, BASED ON THE RECENTLY AUTHORIZED

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TRANSPORTATION BILL (1-0396) - Deputy City Engineer John Flansberg - Member Aldean complimented Ms. Fischer and GROW on their efforts to obtain funding for the freeway landscaping. Mr. Flansberg explained the confusion regarding which freeway phase receives the funds. Clarification is being sought on them. The \$2 million is close to the amount that is needed for Phase 1. CAMPO's role in the process is to provide fiscal responsibility and management. Clarification is needed regarding whether CAMPO is fiscally responsible for and is to manage the V&T funds. The funds are in CAMPO's plan and transportation improvement program. Member Des Jardins felt that the discussion may be premature. When the written document is received, a better understanding of CAMPO's position will be provided. Discussion explained that when the CAMPO boundary in Lyon County was extended, the V&T Railway project was added to CAMPO projects. The WNDD's V&T Railway project did not have to be added to the transportation improvement program as portions of the freeway, which were started before CAMPO was formed, is not part of CAMPO's transportation improvement program. Mr. Flansberg assured Member Holler that he would research it and make sure it did not have to be added. Member Aldean pointed out that there were multiple funding sources for the V&T and careful coordination of them is necessary. Public comments were solicited but none were given. Chairperson Staub congratulated all parties for bringing forward the funding including Ms. Fischer and Mayor Teixeira. Member Aldean moved to approve the inclusion of the V&T Railroad and Freeway Landscape/Beautification Earmarked Projects to the Carson Area Regional Transportation Plan and the Carson Area Transportation Improvement Program based on the recently authorized Transportation Bill; fiscal impact: If these projects are not included in the CAMPO RTP and TIP, Federal funds may be withheld or forfeited; local matching funds may be required. Member Des Jardins seconded the motion. Motion carried 5-0.

- G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS FUTURE AGENDA ITEMS NON-ACTION ITEMS Deputy City Engineer John Flansberg listed the items he plans to agenize for the next meeting.
- **H. ADJOURNMENT CAMPO (1-0549) -** Member Des Jardins moved to adjourn. Member Aldean seconded the motion. Motion carried 6-0. Chairperson Staub adjourned the meeting at 6:03 p.m.

The Minutes of the August 10, 2005, Carson Area Metropolitan Planning Organization meeting

ARE SO APPROVED ON <u>September 14</u>, 2005.

<u>/s/</u>	
Richard S. Staub, Chairperson	