

**CARSON CITY SHADE TREE COUNCIL**

**Minutes of the April 25, 2002 Meeting**

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, April 25, 2002 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Jean Bondiett  
Vice Chairperson Craig Hartman  
Carole Brewer  
Shirley Faiella  
Paul Stuke  
Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
Mark Forsberg, Chief Deputy District Attorney  
Kathleen King, Recording Secretary

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Bondiett. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. **CALL TO ORDER AND ROLL CALL (1-0001)** - Chairperson Bondiett called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Member Hanover was absent.
2. **APPROVAL OF MINUTES - March 28, 2002 (1-0010)** - Member Brewer moved to approve the minutes. Member Stuke seconded the motion. Motion carried 6-0.
3. **PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0021)** - None.
4. **REVIEW OF THE NEVADA OPEN MEETING LAW (1-0026)** - Mr. Fahrenbruch introduced Mr. Forsberg and discussed his purpose for attending the meeting. Mr. Forsberg reviewed the purpose and provisions of the Open Meeting Law. He responded to questions regarding requirements for conducting a closed meeting, the requirement for a quorum, polling fellow Committee members, and straying off the agenda. He emphasized the importance of the purpose to inform the public and allow them opportunity to be present and participate in meetings. He advised that violation of the Open Meeting Law renders any action taken by a committee void, and that the Nevada Attorney General has enforcement responsibility. Discussion took place regarding the importance of avoiding conversation on items which are not agendized. Mr. Forsberg displayed a copy of the Nevada Open Meeting Law Handbook, reviewed the topical index, and encouraged the Council members to refer to it with questions. He advised that the most recent revisions to the law affect public bodies made up of elected officials. Chairperson Bondiett thanked Mr. Forsberg for his presentation. Mr. Forsberg offered his assistance to the Council when questions arise, and Mr. Fahrenbruch suggested that questions should be directed through him or Chairperson Bondiett.
5. **UPDATE ON MILLS PARK ARBORETUM PROJECT (1-0510)** - Mr. Fahrenbruch distributed an updated tree list and reviewed the same. He advised that 40-50 trees have been planted, in conjunction with Casinelli Landscaping, over the past month. The project has been funded by residential construction tax revenues. Mr. Fahrenbruch referred to the conceptual plan, a copy of which was included in the agenda

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materials, and a large version displayed. He pointed out the areas and listed the trees which are currently being planted, and acknowledged that the Arboretum is a long-term project. He advised that the contractor is doing a great job, and commended Urban Forester Consultant Molly Sinnott and Park Planner Vern Krahn on their continued involvement in the project.

In response to a question, Mr. Fahrenbruch advised that a tree guide will be available at the Arbor Day Celebration and that Mr. Krahn will be conducting a tour of the Arboretum following the Celebration. In addition, the contractor was requested to leave identification tags on the trees. Mr. Fahrenbruch discussed the tree selection process, and advised that many trees have been sent back as a result of the City's specifications. In response to a question, he advised that the Arboretum project could span 30-40 years and that, as the existing cottonwoods are lost to attrition, they will be replaced with a diverse stock of trees. He indicated that a cottonwood grove was not specifically established in the master plan because of the vast number of them which already exist throughout Mills Park.

**6. REVIEW AND ACTION ON 2002 ARBOR DAY CELEBRATION (1-0693)** - Chairperson BondiETT reviewed the proposed schedule included in the agenda materials, and indicated that it was open to discussion and input. She advised of having spoken with Susan Stead, who will present the Tree City USA Award to Mayor Masayko. In response to a question, Vice Chairperson Hartman advised that Michael Tanchek will present the George Washington Ferris Award to the Kiwanis Club. Member Brewer confirmed that Marybel Batjer will present the Governor's Proclamation. In response to a question, Mr. Fahrenbruch reviewed the list of City staff who provide support to the Council. He acknowledged that the Mayor will present the Mayor's Proclamation, that Parks and Recreation Director Steve Kastens will dedicate the Arboretum, and that Park Planner Vern Krahn will conduct the guided tour following the ceremony. Member Young commended Member Stuke on the celebration poster. In response to a question, Mr. Fahrenbruch advised that an Emerald Queen Maple will be planted. In response to a further question, Chairperson BondiETT advised that the plaque prepared for former Chairperson Sally Zola will be presented at a future meeting as she will not be able to attend the celebration. Mr. Fahrenbruch distributed T-shirts and name tags to the new Council members.

**7. REPORTS: PARKS SUPERINTENDENT (1-0945)** - Mr. Fahrenbruch displayed the plaque prepared for former Chairperson Sally Zola, and read the wording into the record.

**8. REPORTS: CHAIRPERSON (1-0999)** - Previously covered.

**9. ACTION ON ADJOURNMENT (1-1012)** - Vice Chairperson Hartman moved to adjourn the meeting at 6:25 p.m. Member Stuke seconded the motion. Motion carried 6-0.

The Minutes of the April 25, 2002 meeting of the Carson City Shade Tree Council are so approved this \_\_\_\_\_ day of May, 2002.

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JEAN BONDIETT, Chair