

**CARSON CITY PARKS AND RECREATION COMMISSION  
CARSON CITY BOARD OF SUPERVISORS  
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A joint meeting of the Carson City Parks and Recreation Commission and the Carson City Board of Supervisors was scheduled for 6:00 p.m. on Tuesday, March 6, 2001 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PARKS AND RECREATION COMMISSION:** Chairperson Glen Martel  
Vice Chairperson Jim Dunn  
Lou Cabrera  
Ken Elverum  
Jon Plank  
John Simms  
Stacie Wilke  
Charles Wright

**BOARD OF SUPERVISORS:** Mayor Ray Masayko  
Supervisor Robin Williamson  
Supervisor Jon Plank  
Supervisor Pete Livermore  
Supervisor Richard Staub

**STAFF:** John Berkich, City Manager  
Alan Glover, Clerk-Recorder  
David Heath, Finance Director  
Tom Minton, Deputy Controller  
Steve Kastens, Parks and Recreation Director  
Scott Fahrenbruch, Parks Superintendent  
Juan Guzman, Open Space Manager  
Kathleen King, Recording Secretary  
(PRC/BOS 03/06/01)

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**CALL TO ORDER AND ROLL CALL - BOARD OF SUPERVISORS (1-0001) -** Mayor Masayko called the meeting to order at 6:00 p.m. Clerk-Recorder Glover called the roll; a quorum was present.

**CALL TO ORDER AND ROLL CALL - PARKS AND RECREATION COMMISSION (1-0010) -** Chairperson Martel called the meeting to order at 6:01 p.m. Roll was called; a quorum was present. Commissioner Osborne was absent.

**PLEDGE OF ALLEGIANCE (1-0019) -** Mayor Masayko led the pledge of allegiance.

**CITIZENS COMMENTS ON NON-AGENDIZED ITEMS (1-0027) -** None.

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**PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 2001-02 BUDGET DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING:** (1-0030) - Mayor Masayko noted that the agenda indicated possible action on budget matters considered at previous public hearings. He further noted that the Recreation budget and the Community Development Department supplementals had been withdrawn. Mr. Berkich introduced Mr. Heath and Mr. Minton, and referred to the first cut list distributed to the Supervisors and to the Clerk. He requested that the Supervisors review the same and contact staff with any questions.

**Parks and Recreation** (1-0057) - Mr. Kastens provided an overview of the budgets to be presented. Mr. Fahrenbruch reviewed the first priority supplemental request for an increase in the hourly/seasonal workforce by one-half position. Chairperson Martel acknowledged that the Parks and Recreation Commission previously reviewed and approved the Parks Department budget. Supervisor Plank requested that the supplemental request be placed on the one-shot funding list.

Mr. Fahrenbruch reviewed the priority two supplemental request to increase the seasonal/hourly workforce by one position. He listed the park sites developed in the last two years which are currently maintained by the Parks Department, as follows: Empire Ranch, Riley Circle Park, Phase 1 of the Edmonds Sports Complex Master Plan, Sunland Vista Park, Long Ranch Estates Phases 4 and 5, Graves Lane Extension Project, the Caroline Street Parking Lot, the Public Safety Complex, the Carson Aquatic Facility landscaping, Mayor's Park, Koontz Lane landscaping, Sonoma Street landscaping, and the east end of Mills Park once it is completed in the spring. Mayor Masayko suggested comparing the costs of maintenance contracts. Mr. Fahrenbruch responded to questions regarding the number of full- and part-time employees, and the hours they work. He explained the reason for listing the park sites maintained by his staff, and advised that his full-time staff has been increased by only one position in the last six years. He indicated that level of service will be affected without continuing to supplement the seasonal workforce. He acknowledged receiving an allocation of Redevelopment Authority funding for a seasonal employee to maintain the Caroline Street parking lot and other downtown sites.

In response to a question, Mr. Fahrenbruch advised that the Graves Lane extension project is the only site to which gas tax revenues can be applied. He reiterated the reason for listing the park sites was to advise of the impact to both the seasonal and the full-time work force. Mr. Kastens indicated that the list of park sites could be provided to the Supervisors. In response to a question, Mr. Fahrenbruch advised that Regional Transportation Commission funding was received last year for one seasonal/hourly employee. Additional funding was received this year for another position which will assist in offsetting maintenance for right-of-way streetscapes and landscaping.

In response to a question, Mr. Kastens advised that the youth sports groups "pay to play." He discussed the funding which the Youth Sports Association ("YSA") was able to obtain from the Convention and Visitors Bureau to help offset expenses at the various park facilities. Mayor Masayko urged staff to delineate the costs offset by the user fees, and Mr. Kastens indicated that this could be done. Supervisor Livermore noted that volunteer organizations manage the youth sports programs, and explained the process by which the YSA offsets operational costs. He acknowledged that the year round nature of the sports

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programs has an impact on the parks maintenance staff, and advised that the YSA is discussing ways to provide assistance to the Parks Department. Mr. Fahrenbruch acknowledged that one seasonal position is funded by the YSA, and advised that he is discussing additional supplementation with the YSA. He further advised of a working services and supplies budget funded by the YSA. Mr. Kastens advised that over the last several years AYSO and other organizations have made significant contributions to the Parks maintenance budget in the form of funding for top dressing, fertilizer, etc. He will provide the information to the Supervisors. In response to a question, Mr. Kastens advised that staff meets monthly with the YSA and that staff has advised the YSA of the need for additional funding. Mr. Fahrenbruch advised that Supervisor Livermore had discussed funding at the last YSA meeting, and indicated that impacts to the Parks Maintenance Division is agendaized for the next meeting. He commented on the working partnership with the YSA, and advised that the YSA has always provided additional funding for seasonal employees and services and supplies, at the same time as providing the low cost activities which would normally have to be provided by the Parks and Recreation Department.

Mr. Fahrenbruch referred to the neighborhood parks funded by residential construction tax revenues, and Mayor Masayko acknowledged an obligation on behalf of the City to maintain these sites. Mr. Fahrenbruch discussed the impacts to the Parks Division as a result of Long Ranch Estates and Mayor's Park. Supervisor Williamson requested that the Parks Division second priority supplemental request be added to the one-shot funding list. Supervisor Plank discussed the possibility of outsourcing for certain parks. He clarified that outsourcing sports fields would not be feasible because they require a different level of service. He discussed the impact of employee benefit costs, and suggested gathering information on outsourcing maintenance of neighborhood parks. Mr. Fahrenbruch advised that he has spent considerable time comparing the costs of outsourcing, and indicated that he has found it cannot compete with seasonal employees because of the established services and supplies infrastructure. He commented that outsourcing is comparable to hiring new full-time employees. Mayor Masayko commented on the hidden overhead costs of seasonal employees. In response to a question, Mr. Fahrenbruch discussed plans for crew cab vehicles, stationing equipment and vehicles at park sites, and satellite shops.

Supervisor Livermore commended Mr. Kastens, Mr. Fahrenbruch and the Parks and Recreation Commission on their ability to maximize funding and on the quality of Carson City parks. Supervisor Plank commented on the creativity implemented by the Parks and Recreation Department in efficiency and cost savings proposals. Commissioner Wilke commented on the well-maintained parks in Carson City despite the fact that Mr. Fahrenbruch has not hired a new full-time employee in six years. She further commented on the benefits provided to the community by the YSA, and pointed out that if the Parks and Recreation Department had to administer the same programs, the budget would be increased.

Chairperson Martel recapped the earlier discussion and advised that the Commission will be addressing these issues over the next year with the goal of providing options to the Board for the next budget cycle. He suggested the possibility of removing the parks equipment replacement program from the CIP process and including it in the general fund as an ongoing expense. Mayor Masayko advised that a more strategic approach for vehicle replacement is being developed, and commented that it is a more prudent way to do business.

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On behalf of the Board of Supervisors, Mayor Masayko thanked the Parks and Recreation Commissioners for their service to the community.

**ADJOURNMENT OF THE PARKS AND RECREATION COMMISSION** (1-0627) Commissioner Cabrera moved to adjourn the Parks and Recreation Commission at 6:41 p.m. Commissioner Simms seconded the motion. Motion carried 8-0-1-0.

The Minutes of the March 6, 2001 meeting of the Carson City Parks and Recreation Commission and the Carson City Board of Supervisors are so approved this \_\_\_\_\_ day of April, 2001.

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GLEN MARTEL, Chairperson