A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, February 22, 2001 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Sally Zola

Michael Enright
Frieda Ford
Mary Geisler
Craig Hartman
Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent

Molly Sinnott, Urban Forester Consultant

Kathleen King, Recording Secretary

(STC 02/22/01)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

- 1. CALL TO ORDER AND ROLL CALL (1-0001) Chairperson Zola called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Vice Chairperson Bondiett was absent, and Chairperson Zola noted for the record that she was out of town on vacation.
- 2. APPROVAL OF MINUTES JANUARY 25, 2001 (1-0012) Member Geisler inquired as to the school liaison position, and Chairperson Zola indicated that more detail could be provided under agenda item 8. In response to a question, Mr. Fahrenbruch discussed the amounts currently in the Shade Tree account, and the outstanding Fall Tree Care Seminar registration fees. Member Young explained the reason for her absence at the January meeting. Member Enright moved to approve the minutes. Member Geisler seconded the motion. Motion carried 6-0-1-0.
- 3. PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS (1-0108) None.
- 4. REVIEW AND ACTION ON SHADE TREE COUNCIL GOALS FOR 2001 (1-0110) Chairperson Zola solicited input from the Council members and suggestions included applying for a forestry grant, the Tree Care Seminar, the Mills Park Arboretum, the Street Tree Program, and revising the Tree Selection Guide. Following a brief discussion, Chairperson Zola explained the purpose of this agenda item. Discussion took place regarding funding for the Mills Park Arboretum and revisions to the Tree Selection Guide.

In response to a question, Mr. Fahrenbruch discussed the street tree beautification funding allocated to the North Carson Street median project. Member Geisler proposed planting trees at the City's northern and southern gateways, and discussion took place with regard to the same. Mr. Fahrenbruch described the focal point landscaping proposed for the eight neighborhood and community gateways along the freeway. Council consensus was to add "promotion of gateway trees" to the list of goals. Member Young discussed

former Supervisor Bennett's vision for the community gateways, and agreed to contact her to obtain information. Following further discussion, consensus of the Council was to add to the list of goals the following items: the Arbor Day Celebration, increasing awareness of Council activities, and designing new stationery. No formal action was taken.

- **5. REVIEW AND ACTION ON TREE SELECTION GUIDE FOR CARSON CITY** (1-0395) Chairperson Zola solicited input from the Council members regarding completion of the Tree Selection Guide. Following discussion, Chairperson Zola suggested deferring further discussion and action on this item until each Council member has a chance to review the existing Tree Selection Guide.
- **6. REVIEW AND ACTION ON POSSIBLE GRANT APPLICATION FOR 2001 NEVADA DIVISION OF FORESTRY GRANT/URBAN AND COMMUNITY FORESTRY PROGRAM** (1-0475) Chairperson Zola referred to the flyer included in the Council members' agenda materials and reviewed the same. She referred to the eligible projects section and indicated that the Tree Selection Guide may be considered a high priority funding item. Discussion took place with regard to the same, and Mr. Fahrenbruch acknowledged that development of the original Tree Selection Guide was funded by a grant. Chairperson Zola suggested that the Street Tree Program may be eligible for funding as well. In response to a question, Mr. Fahrenbruch indicated that the Council members will need to pursue the grant as Parks staff is presently inundated with ongoing projects.

Chairperson Zola reviewed the grant period specified in the flyer, and advised of a workshop scheduled for Monday, March 5<sup>th</sup> from 2:30 to 5:30 p.m. at the East Lake Boulevard Nevada Division of Forestry Office in Washoe Valley. Member Young indicated that she has registered for the workshop, and Member Ford advised that she would register for the workshop. Ms. Sinnott advised of her previous involvement in reviewing grant applications, and discussed criteria for the awards. Discussion took place with regard to grant funding to publicize the Street Tree Program. Chairperson Zola suggested that Members Ford and Young report back with additional ideas for grant funded projects following their attendance at the workshop. Mr. Fahrenbruch suggested that they present the proposals discussed at this meeting to get feedback. Ms. Sinnott suggested including the Fall Tree Care Seminar in the grant application, and discussion took place with regard to the same. Members Ford and Young acknowledged that they would provide a report at the March meeting.

- 7. REVIEW AND ACTION ON POSSIBLE SHADE TREE COUNCIL PARTICIPATION AND SELECTION FOR "VOTE FOR AMERICA'S NATIONAL TREE" PROGRAM, SPONSORED BY THE NATIONAL ARBOR DAY FOUNDATION (1-0740) Chairperson Zola referred to the notice in the agenda materials. Member Enright indicated that he had copied and distributed the notice at his office, and that he had cast his vote. Ms. Sinnott suggested distributing the notice to the School District, and Member Geisler offered to check on the possibility of distributing the notice to the teachers. She suggested putting the notice on Council stationery, and Chairperson Zola suggested including the list of trees in the notice. Member Geisler will provide a report at the next meeting. (1-1130) Member Enright advised that he would incorporate the notice and the list of nominees into a sample flyer for review at the next meeting.
- **8. REVIEW AND ACTION ON 2001 ARBOR DAY CELEBRATION** (1-0870) Chairperson Zola read a portion of an e-mail received from Vice Chairperson Bondiett into the record. Chairperson Zola advised of a conversation with Pam Graber, of the Hospital Foundation (the "Foundation"), and discussed

the Foundation's involvement in the event. Chairperson Zola advised that a letter has been sent to Dick Wipfli informing him that he is the 2001 George Washington Ferris award recipient. She discussed Mr. Wipfli's positive response, read a portion of the letter into the record, and indicated that Mr. Wipfli will be present to receive the award. Member Hartman acknowledged that he had spoken to Mike Tanchek about purchasing the award, and advised that Mr. Tanchek requested biographical information on Mr. Wipfli. Member Hartman agreed to contact Mr. Wipfli for the information.

Discussion took place regarding Guy Rocha's involvement as the event speaker, and Chairperson Zola indicated that Vice Chairperson Bondiett will be following up on this. Ms. Sinnott suggested Bob Nyland, from the State Museum, as an alternate speaker. Chairperson Zola advised that Ms. Graber will be inviting one of the Adams' sons to the event. Mr. Fahrenbruch advised that Ms. Sinnott has submitted a soil sample for testing. Ms. Sinnott indicated that the landscaping committee expressed a preference for a pin oak. Member Enright acknowledged that he will be developing a flyer as soon as the speakers are confirmed. Chairperson Zola acknowledged that the Foundation will be providing the refreshments. Mr. Fahrenbruch suggested having the Foundation distribute flyers. Discussion took place regarding Smokey-the-Bear, involvement of the Marine Corps and the Boy Scouts, and the logistics of the site.

**9. REPORTS: PARKS SUPERINTENDENT** (1-1283) - Mr. Fahrenbruch reminded the Council members of the Wastewater Treatment Plant Landscaping Committee meeting scheduled for February 26<sup>th</sup> at 6:00 p.m. He reported that Park Planner Vern Krahn has presented the Freeway Vision Document to the Regional Transportation Commission, Parks and Recreation Commission, and other groups. He explained that the document was developed by City staff and members of GROW, and described the landscaping and erosion control treatments proposed for the freeway. The document will be agendized for review by the Council once the design criteria is established. In response to a question, Mr. Fahrenbruch indicated that the proposed gateway landscaping will be similar to the landscaping at the Reno-Tahoe Airport. He advised that erosion control seeding will take place first, and that the City will have to fund landscaping for the gateways. He acknowledged that Mary Fisher has been heavily involved with the Freeway Landscape Committee, and commended Ms. Fisher on her efforts.

Mr. Fahrenbruch reported that the Street Tree Program is about a month behind from going out to bid because of the ongoing freeway projects. He has scheduled a meeting with Ms. Sinnott, Street Operations Manager John Flansberg, and Mr. Krahn to begin outlining the bid. The goal is to get the program going by spring. Discussion took place with regard to Fuji Park, and Mr. Fahrenbruch agreed to keep the Council informed.

**10. REPORTS: CHAIRPERSON** (1-1447) - Chairperson Zola referred to her statement, included in the agenda materials, which will be read into the record at the March 14<sup>th</sup> Regional Transportation Committee ("RTC") meeting. She discussed the item agendized for the March 14<sup>th</sup> RTC meeting, and invited the Council members to attend and provide statements of their own. Discussion took place regarding the proposed extensions of Stewart Street and Curry Street, and Member Hartman indicated that he would be present at the RTC meeting.

Chairperson Zola further reported that she had discussed with Mr. Fahrenbruch the possible sale of Fuji Park and replacement of the trees. She will agendize this matter at the appropriate time. She inquired as to the status of the letterhead, and Member Enright advised that he had visited seven different printers in

an attempt to locate the missing artwork. He indicated that he can have a logo created with a sample of the artwork used for the Council t-shirts. Chairperson Zola suggested utilizing one of the Council stickers which can be obtained at the Parks Department. She reminded Member Enright that recycled paper is acceptable as long as it isn't ugly. Member Ford reminded the Council members to turn in their volunteer hours. Chairperson Zola distributed a volunteer hours form to Member Geisler.

<b>11.</b> ADJOURNMENT (1-1724) - Young seconded the motion. Motion	Member Ford moved to adjourn the meeting at 7:00 p.m. Member carried 6-0-1-0.
The Minutes of the February 22, 2001 and day of March, 2001.	meeting of the Carson City Shade Tree Council are so approved this
	SALLY ZOLA, Chairperson