

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the January 24, 2000 Meeting**  
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A regular meeting of the Carson City Open Space Advisory Committee was held at 6:00 p.m. on Monday, January 24, 2000 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Steve Hartman  
Michael Fischer  
Dan Jacquet  
Ron Pacheco  
Don Quilici  
Bruce Scott

**STAFF:** Walter Sullivan, Community Development Department Director  
Steve Kastens, Parks and Recreation Department Director  
Juan Guzman, Senior Planner, Community Development  
Vern Krahn, Parks Planner  
Carter Schleicher, Consultant  
Kathleen King, Recording Secretary  
(OSAC 01/24/00; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Hartman. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**A. ROLL CALL AND DETERMINATION OF A QUORUM (1-0002)** - Chairperson Hartman called the meeting to order at 6:02 p.m. A quorum was present. Vice Chairperson Uhart and Alternate Member Robinson were absent. Alternate Member Anderson was present. Chairperson Hartman noted for the record the appointment of Mr. Pacheco, and the reappointment of Dr. Fischer.

**B. COMMITTEE ACTION**

**1. DISCUSSION AND ACTION TO APPROVE MEETING MINUTES (1-0017)** - Member Fischer moved to approve the December 1, 1999 minutes. Member Quilici seconded the motion. Motion carried 6-0.

**C. PUBLIC COMMENT (1-0031)** - None.

**D. MODIFICATION OF AGENDA (1-0032)** - None.

**E. DISCLOSURES (1-0034)** - None.

**F. PUBLIC MEETING**

**F-1. DISCUSSION AND ACTION REGARDING THE SHORT-RANGE ACTION STEPS AS IDENTIFIED IN THE OPEN SPACE MASTER PLAN (1-0037)** - Mr. Kastens referred the Committee members to page 38 of the Open Space Element and advised that staff was requesting input from the Committee on how to proceed with implementing the action steps. Discussion ensued with regard to informing the Board of Supervisors of the Committee's intent to proceed with the action steps, conducting neighborhood meetings to determine parcel connectivity, and compiling a list of the willing sellers who had previously approached the Committee. Mr. Kastens clarified that staff needs direction from the Committee as a whole regarding which action steps to address first. Member Scott concurred with conducting neighborhood meetings, and suggested running the previous offers "through the template" in order to determine priorities. Member Fischer suggested that the Committee begin to act on areas of potential development. He referred to the priorities indicated in recommendation #3, and expressed the opinion that although the trail system is a priority, it is not the highest priority. He suggested inviting the 10-12 willing sellers to return to the Committee. Member Quilici commented that certain parcels will, at times, need to be

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considered concurrently with the priorities indicated in the element. Chairperson Hartman reminded the Committee members of the importance of the "opportunities" factor. He concurred with the suggestion of contacting the land owners who had previously approached the Committee.

Alternate Member Anderson suggested establishing subcommittees to address specific recommendations such as negotiations, networking, and Friends of Open Space. He pointed out that recommendations 4, 11, and 12 seem to be designated to Community Development staff.

Member Scott reviewed the recommendations, as follows: #1 is done; #2 will be addressed as implementation progresses; #3 has been discussed, the Committee members should consider specific parcels and request staff to put together the previous offers for discussion at a future meeting. Once each parcel has been reviewed and its priority value determined, the appropriate willing sellers can be invited to appear at a meeting. With regard to recommendation #4, he suggested forming a subcommittee to work with staff to develop guidelines. With regard to recommendation #5, he suggested inviting Finance Director David Heath to a future meeting to discuss the requirements for a bond issue. Recommendation #6 would be addressed when real estate acquisitions are an issue. Recommendation #7 has been discussed and Member Scott commented that neighborhood meetings would probably be a great place to start.

Chairperson Hartman concurred with earlier comments that the Committee members should come to a consensus on the direction to provide staff. Member Fischer agreed and recommended that the Committee vote on the priorities in such a way that individual Committee members do not come to staff with individual priorities. He suggested that the Chairperson be the one to clear implementation of priorities on behalf of the Committee and, if a matter has not been voted upon, that it be agendaized for action. Chairperson Hartman discussed a meeting which he attended at the invitation of Mr. Sullivan to coordinate project reviews. Community Development has committed to submit proposals to the Committee as early in the process as possible to afford the greatest opportunity for flexibility and latitude in making revisions. This will apply to the medium and long-range action steps as well. In addition, codification is needed in many areas to provide substance. Mr. Sullivan solicited input from the other Committee members with regard to Member Fischer's recommendation that the Chairperson act as the staff liaison. He explained that Committee consensus on this matter is important to staff. Member Jacquet inquired as to whether or not the short-term action steps represent too much work for staff to even begin to implement. He discussed the project management style which is based upon opportunities, the direction which the action steps provide, and the concern over resources. He acknowledged the ambitious nature of the plan and requested staff's input with regard to what can be accomplished with existing resources. Mr. Sullivan advised of discussions with Mr. Kastens about the fifteen short-term action steps, and their agreement that the steps could be divided further into short, medium and long-term action steps. He discussed ongoing processes such as Mr. Guzman's research into the hillside ordinance and Community Development staff's ongoing work on development standards and revisions to subdivision standards. Recommendation #4 is a component of these ongoing processes. Mr. Sullivan suggested that he and Mr. Kastens can review the short-term action steps, outline the projects staff is already addressing with the time elements for the same, and present this to the Committee at a future meeting. With regard to recommendation #6, Mr. Sullivan suggested inviting the District Attorney's office to a meeting to become acquainted with the element and the Committee's direction, in order to establish the procedure for contacting potential property owners. Mr. Sullivan clarified that his staff will not be able to immediately address the three or four action steps discussed earlier by Alternate Member Anderson. However, some will dovetail into ongoing projects in Community Development. He acknowledged that the steps need to be implemented at the same time, however, the completion of some can be delayed until later in the year while others need to be completed sooner.

Member Fischer discussed the need for the Committee to be granted the authority to preliminarily negotiate with property owners following review and approval by the District Attorney's Office. Mr. Sullivan concurred and will request Deputy District Attorney Rombardo to research the "rules of engagement" and advise the Committee of the legal procedures. Discussion ensued with regard to the next step, and Mr. Scott reiterated his earlier suggestions to proceed with recommendation #3, to request Finance Director David Heath to provide information regarding issues involved in a bond issue (recommendation #5), and to schedule a joint meeting with the Carson River Advisory Committee (recommendation #14) between June

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and December 2000. Recommendation #7, the neighborhood meetings, parallels with recommendation #3. These four recommendations can be implemented immediately with scheduling the neighborhood meetings and reviewing the previously made offers of sale being the biggest impact on staff. Chairperson Hartman concurred, reiterated his suggestion to submit the previous offers to the matrix, and agreed that meeting with the Carson River Advisory Committee would be beneficial. Mr. Sullivan reiterated his suggestion to return to the Committee, after meeting with Mr. Kastens and determining which of the action steps dovetail into the present workload of Community Development and Parks and Recreation staff.

**With the understanding that direction from the Committee will come through the Chairman or from the Committee as a whole, Member Scott moved to request staff to implement, under recommendation #3, a review of the offers made previously to the Committee which were deferred until completion of the plan, and that staff conduct a review of the Committee's template and return to the next meeting with a summary, together with the information necessary for the Committee to review the same; in conjunction, Committee members would also submit their suggestions for land acquisition; in addition, under recommendation #5, request staff to contact the City Finance Department to schedule a brief presentation within the next month to six weeks regarding the procedure and potential for a bond issue should the Committee decide to recommend it to the Board of Supervisors in the future; request staff to implement recommendation #7 with the addition that it would be a listening/information session for the community regarding the approved master plan element as well as seeking information and input on the linkages; and request staff to coordinate with the Carson River Advisory Committee regarding a semi-annual meeting and schedule it for a mutually agreeable date within the next two to four months. Member Fischer seconded the motion, and discussed the need for an approved procedure for preliminary negotiations with potential willing sellers. Chairperson Hartman pointed out that the willing sellers will need to understand that negotiations are not binding until they have an agreement with the Board of Supervisors. Member Fischer suggested that the Committee designate a negotiator, and develop a written notice advising the potential seller that the Committee acts in an advisory capacity to the Board of Supervisors and that there is no legal recourse because of a lost sale. Member Jacquet requested that Member Scott include in his motion a provision that staff return to the Committee with an outline of how they intend to accomplish the short-term objectives. Following a brief discussion, Member Scott amended his motion to request staff to provide a brief outline on how they intend to accomplish the short-term objectives. Member Fischer continued his second.**

(1-0850) Jeff Foltz, a resident of Carson City, expressed an interest in some of the parcels which are being considered for open space. Chairperson Hartman advised that the Committee would be addressing that issue in the near future. Member Scott encouraged Mr. Foltz to attend the neighborhood meetings and present his comments and concerns at that time. Mr. Krahn made a copy of the open space element available to Mr. Foltz.

**Chairperson Hartman called for a vote on the pending motion. Motion carried 6-0-1-0.**

Mr. Sullivan distributed copies of the Planning Commission's Resolution (1999-RPC-5) adopting the master plan. In addition, he distributed copies of Jay Meierdierck's recommendations as presented at the January 6, 2000 Board of Supervisors meeting. He advised that Mr. Guzman would handle item F-8, and requested to be excused from the meeting to attend to a family matter.

**F-2. DISCUSSION AND ACTION REGARDING THE TIMING FOR THE FUNDING OF THE OPEN SPACE COORDINATOR POSITION (1-0901)** - Mr. Sullivan advised of significant discussion at the Board of Supervisors meeting with regard to this matter. The Supervisors requested that the Committee members revisit this issue. (1-0938) Mr. Kastens distributed copies of the budget. He discussed Mr. Meierdierck's recommendations and his comments about involvement of Committee members in the implementation of the element. Mr. Kastens discussed his general concern over possible personal and financial impacts to Committee members because of involvement in implementation of City projects. City employees are more insulated than members of committees and commissions.

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Mr. Kastens discussed the presently unknown impacts to staff in implementing the open space element, and advised that he will not hesitate to advise the Committee if the burden becomes too great. He explained that because open space is funded by the Question 18 Quality of Life Initiative, hiring an open space coordinator will not need to be submitted to the regular budget process. He compared Douglas County, Colorado to Carson City and suggested that another contact be made with the staff there to discuss their progress. He requested a commitment from the Committee to listen to and support staff if they become overwhelmed by the responsibilities of implementing this element.

Member Scott requested further information regarding the discussion which took place at the Board of Supervisors meeting. He referred to previous concerns expressed by Supervisors about adding staff. Mr. Kastens explained that Mr. Meierdierck's comments had generated some additional concerns which is why the Supervisors had suggested this matter be discussed again at the Committee level.

Member Fischer discussed his impression of the Supervisors' response to Mr. Meierdierck's comments. The Supervisors were aware from Jeff Winston's presentation that the concept of an open space manager was part of the plan all along; however, the Committee's recommendation was to postpone filling the position. Member Fischer advised that he has no problem with staff informing the Committee of the right time to hire an open space coordinator. His understanding is that the open space coordinator's responsibilities will be to coordinate and maintain acquisitions, and he suggested waiting to see what can be accomplished with the existing resources and revisiting the matter when staff indicates that it is appropriate to do so. He suggested that, in the meantime, staff develop criteria for the position so that when the time comes to advertise the position, qualified individuals can apply.

Member Quilici advised he had been present at the meeting where the Board of Supervisors approved the open space element of the master plan. From his perspective, a significant majority of the Supervisors clearly indicated their recommendation for an open space coordinator. Their discussions indicated that the Supervisors were aware of the fact that Jeff Winston was making his recommendations predicated upon the activities of a coordinator, whereas the Committee has approached implementation of the element more slowly and cautiously. Member Quilici expressed a concern that once an open space coordinator is hired, funds will perpetually have to be allocated for support of the position and its future growth. He expressed his preference for moving forward cautiously to the point where there is a need to consider a half-time or full-time position. His impression was that the Board of Supervisors would prefer that the Committee move forward more quickly. If that is the case, rather than allocating open space funds for the open space coordinator position, the Board of Supervisors should consider the general fund.

Alternate Member Anderson advised of his attendance at the Board of Supervisors meeting as well. Both he and Vice Chairperson Uhart took the opportunity to advise the Board of Supervisors of the considerable amount of public sentiment that monies dedicated to purchase open space should not be used to fund positions. He suggested to the Supervisors that the Committee be allowed to return to the neighborhood meeting forum to receive more input with regard to this issue.

Member Scott advised that he would welcome staff's request when the responsibilities reach the point that it is necessary to address this matter. He expressed a hope that an open space manager will not be needed because of the capabilities of the present staff. He suggested that there may need to be an allocation for property management or parks management, and he sees the need for someone to assist with acquisitions or the development of background. He believes a lot of work can be accomplished without the open space coordinator, and that the Board is concerned about the Committee not resting on fact that the element is now complete. He believes there will come a time when the Committee and staff will need assistance but, at this point, is not sure what that will entail. In the meantime, he encouraged staff to contact Douglas County, Colorado to find out about their progress. He suggested that it would be worthwhile to talk to Jeff Winston to see if he has ideas or could do research so that the Committee has some idea of criteria in the event the position does need to be filled. In analyzing what has already been presented to the Committee, there is quite a bit of work which can be done which may lead to some initial recommendations.

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Member Jacquet advised that he had been present at the meeting as well and heard the message from the Board fairly clearly that they did not want to see the implementation of the plan delayed because of a lack of staff. That was a big concern as well as the overcommitment of volunteers getting into areas which may later cause a legal problem. He is not sure whether all of the alternatives have been explored in terms of the coordinator. Oftentimes a coordinator could be a co-lateral duty at the staff level with a point of contact such as Mr. Krahn, and could be funded as needed - as little as a month a year or two months a year - whatever the demands are at the time.

Mr. Kastens suggested the possibility of filling the position under a contract arrangement. Member Fischer expressed the hope that there would be citizens with the necessary expertise willing to step forward and "give a little back to the community." Member Pacheco suggested that the job descriptions previously gathered by staff may help to enlighten the Committee. (1-1352) David Morgan expressed the concern that the Committee not head in the direction of "seeing what we can get" for practically nothing.

Chairperson Hartman concurred with the suggestion of contacting Douglas County, Colorado to discuss their progress. They are the most similar to Carson City. However, before the Committee starts determining the necessary tools for the job, a project needs to be ascertained. He believes that if staff ever needs help, the Committee will be very supportive. The Committee understands, as much or more than anyone, how hard staff has worked and how much extra time is put into their jobs because of commitment to the community. The facts have to be gathered about the open space coordinator's responsibilities, but the Committee will know the direction as soon as implementation begins. He concurred with Mr. Morgan's point that implementation must be approached professionally; however, the preference has been accomplishing the plan over funding a position, and conservation of funds has been foremost in the minds of the Committee members. Everyone needs to be mindful of the goals and the Committee is committed to supporting staff. **Member Scott moved that the Committee respond to the Board of Supervisors that the matter has been discussed, and that the Committee understands their concerns and will be working with staff to ensure that the issue of open space coordination does not become an impediment to the successful and efficient implementation of the open space element. Member Fischer seconded the motion. Motion carried 6-0-1-0.**

**F-3. DISCUSSION AND ACTION REGARDING THE INITIATION OF NEIGHBORHOOD MEETINGS TO RECEIVE PUBLIC INPUT ON FUNDING THE OPEN SPACE COORDINATOR POSITION (1-1460) - Deferred.**

**F-4. DISCUSSION AND ACTION REGARDING STAFF PROPOSAL FOR THE TIMING AND LOCATIONS FOR NEIGHBORHOOD MEETINGS TO RECEIVE PUBLIC INPUT ON TRAIL DEVELOPMENT WITHIN NEIGHBORHOODS AND POSSIBLE LAND ACQUISITION FOR CONNECTIVITY (1-1468) - Mr. Krahn advised that the City has developed a contract and hired DKS to work with the Streets Department on revising the regional transportation plan. They will also be working on the pedestrian plan and modifications to the bicycle plan. Mr. Krahn expressed the desire to dovetail these meetings, and referred to the neighborhood meeting diagram which was distributed prior to the start of the meeting. He advised that staff's suggestion is to schedule the meetings for sometime in March in order to have time to publish notices in the Capitol City Focus. Mr. Krahn acknowledged that these meetings would address the trails plan, and that holding them jointly would be the most efficient. Discussion ensued with regard to the possibility of confusing the public with open space and parks and recreation issues in the same meeting, and Mr. Krahn provided additional background information regarding modification of the bicycle plan, and responsibilities being outlined for DKS with regard to the bicycle element and the pedestrian element. He acknowledged that it would be most efficient for staff, with the OSAC, to cover the three elements in a single set of meetings. **Member Scott moved to request staff to coordinate the meetings to ensure that the bicycle plan elements and open space elements are covered and, there is no need to go to the public at this time regarding funding on the open space coordinator position. Member Fischer seconded the motion.** Alternate Member Anderson expressed a concern that the agenda be manageable and, in reference to item F-3, discussed Member Uhart's concern that the issue of the open space coordinator be revisited in public meetings. Member Fischer clarified that discussions with the public**

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on the need for an open space coordinator would take place, just not at the same meeting. Member Scott further clarified that discussion is not appropriate at this time because there is no program in place which would require the services of an open space coordinator. Chairperson Hartman discussed the importance of the Committee's presence in the public eye, and called for a vote on the pending motion. **Motion carried 6-0-1-0.**

**F-5. DISCUSSION AND ACTION REGARDING A PROCESS OF NOTIFICATION OF THE PUBLIC TO IDENTIFY PROPERTIES FOR LAND ACQUISITION OR EASEMENTS, AND TO REVIEW THE PROPERTIES ALREADY OFFERED FOR CONSIDERATION, AS PART OF THE OPEN SPACE MASTER PLAN (1-1729)** - Mr. Krahn advised that one reason this item was placed on the agenda was to discuss the notification process. He understands the Committee's direction to run the 10-12 willing sellers through the matrix. The other question is how to invite other willing sellers to submit their properties for review. Member Quilici pointed out the need to remember the segment of the community which is interested in protecting land. Chairperson Hartman concurred and expressed a concern about the public meetings actually being the catalyst to kick off the process. Part of the notification will most likely be done through the local newspaper. Member Scott pointed out that most of the unsolicited offers have been directed to Mr. Guzman and inquired as to whether or not he would be willing to continue to apply the same information until a more formal process is developed. Mr. Guzman agreed to do so. No formal action was taken.

**F-6. DISCUSSION AND ACTION REGARDING AN OPEN SPACE COMMITTEE WORKSHOP ON POTENTIAL LAND ACQUISITIONS OR EASEMENTS FOR OPEN SPACE LANDS IN CARSON CITY (1-1829)** - Chairperson Hartman pointed out that the citizens will begin to identify linkage parcels. Mr. Krahn discussed the various contacts that each of the Committee members have within the community, and suggested that workshop discussion could bring out possibilities in the identified priority areas. Chairperson Hartman reiterated that the citizens will advise the Committee as well, and that the Committee's response should be to note the possibilities and determine ownership of potential acquisitions. Mr. Krahn acknowledged that staff would determine available meeting dates and advise the Committee members. He requested that the Committee members advise him of any known conflicts in March. No formal action was taken.

**F-7. DISCUSSION AND ACTION ON A NEW CONTRACT WITH JEFF WINSTON AND ASSOCIATES TO PROVIDE ASSISTANCE WITH IMPLEMENTATION OF THE OPEN SPACE MASTER PLAN (1-1886)** - Mr. Krahn discussed areas of need for Mr. Winston's continued input such as contract negotiations, ordinance review/revisions, the blue line, etc. He suggested establishing a two-year contract with Mr. Winston with a not-to-exceed figure of \$5,000 to \$7,000. He solicited comments and input from the Committee members with regard to the same. Member Scott commented that Mr. Winston has been a great resource and that he liked the idea of having him available on a cost effective basis. He inquired as to whether or not some of the aspects mentioned by Mr. Krahn would be more appropriately covered under a departmental budget. Chairperson Hartman concurred and commented on joint uses for property with Public Works and other City departments. The effort should be coordinated and this includes the funding aspect as well. In response to a question, Mr. Kastens acknowledged that the \$60,000 to \$80,000 in open space services and supplies, as depicted in the budget, includes contracts. Mr. Kastens expressed his desire to have the ability to contact Jeff Winston from time to time. He advised that staff would request Mr. Winston to develop a proposal for review by the Committee at a future meeting. Member Scott reiterated his suggestion that Mr. Winston's contract be funded by City departments. Committee consensus was to defer action on this item until staff returns with a proposal.

**F-8. DISCUSSION AND ACTION REGARDING THE SELECTION OF A CHAIRMAN AND VICE CHAIRMAN OF THE OPEN SPACE ADVISORY COMMITTEE FOR FY 00/01 (1-2035)** - Member Fischer moved that the Committee re-elect Steve Hartman as Chairman. Member Scott seconded the motion. Motion carried unanimously. Member Fischer nominated Dan Jacquet for Vice Chairman. Member Pacheco seconded the nomination. Discussion ensued with regard to whether or not Member Uhart wished to be considered for a second term as Vice Chairperson, and Member Quilici

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suggested that action be deferred until Member Uhart can be present. Member Jacquet concurred.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-0916)** - Mr. Sullivan advised of a television program which he produces, together with Mr. Kastens and Health Director Daren Winkelman. He requested that the Committee members consider appearing on one-two shows to present sections of the open space element, ideally prior to the neighborhood meetings.

**G-1. CORRESPONDENCE TO COMMITTEE MEMBERS (1-2080)** - Mr. Kastens distributed a publications brochure from the Lincoln Institute of Land Policy and briefly reviewed the same. He requested that the Committee members review the brochure and advise of any publications in which they may be interested. Chairperson Hartman commented that if conservation easements become a viable tool to utilize with land owners, it will be critical to involve Assessor Kit Weaver and local appraisers. He provided brief background information on the Lincoln Institute of Land Policy.

(1-2138) Alternate Member Anderson referred the Committee members to the Weed Warriors information contained in the agenda packets, and advised that he would be attending the training sessions. He advised that he works with Anna Lynn Settlemyer at the Nevada Division of Environmental Protection. Her brother, James, is president of the Carson Valley Conservation District. He referred to the Sunday, January 23, 2000 article from the Reno Gazette-Journal regarding the Colorado Cattlemen's Agricultural Land Trust, and requested input regarding whether or not the Committee would be interested in a presentation by James Settlemyer. Alternate Member Anderson further discussed input he had received from several citizens regarding the Costco deal and their desire to see revenues generated from the sale of the land channeled into either Parks and Recreation or Open Space. He requested input regarding whether the Committee would want to "weigh in" on the issue.

Member Scott advised that the Weed Warriors had made a presentation to the Committee last year. He concurred with keeping up to date on their activities. He explained that the Committee had heard quite a bit about the Colorado Agricultural Land Trust while they were in Colorado and that the Carson Valley Conservation District has made presentations on this matter.

With regard to the Fuji Park issue, Mr. Kastens advised that the Parks and Recreation Commission recommended to the Board of Supervisors to utilize the property for its highest and best use, leaving that up to the Board to determine. The Commission included two additional recommendations in their motion: One was that 100% of the proceeds from the sale of the property be allocated to Parks and Recreation, either for improvements to the existing fairgrounds parcels, or for a new fairgrounds location. The Commission was considering mitigation of problems which may occur because of the unavailability of the overflow parking area, and the possibility of the fairgrounds becoming more valuable once Costco moves in. With that in mind, the Commission made a commitment to the community that they would work very diligently in the next year to look at other potential sites. Member Jacquet suggested that the Committee address the issue of future relocation of the fairgrounds as a matter of policy with regard to use of open space funds. Member Fischer commented that in the event there is a desire to relocate the fairgrounds, there should be a combination of open space along with the park. Chairperson Hartman commented that whatever site is selected, there should be a trailhead element with access to public lands.

Member Scott requested input on exploring the potential of assistance for implementation of the master plan element from the Conservation Fund, which is an entity like a nature conservancy or an American Land Conservancy. Member Scott was encouraged to proceed with researching information.

**H. ADJOURNMENT (1-2385)** - Member Fischer moved to adjourn the meeting. Member Quilici seconded the motion. Chairperson Hartman adjourned the meeting at 8:07 p.m.

The Minutes of the January 24, 2000 meeting of the Carson City Open Space Advisory Committee are so approved this \_\_\_\_ day of February, 2000.

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STEVE HARTMAN, Chairperson