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A regular meeting of the Carson City Open Space Advisory Committee was held at 6:00 p.m. on Monday, May 15, 2000 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Steve Hartman

Michael Fischer Dan Jacquet Don Quilici Bruce Scott

STAFF: Steve Kastens, Parks and Recreation Department Director

Vern Krahn, Parks Planner

Juan Guzman, Community Development Senior Planner

Mahmood Azad, Development Services Manager

Kathleen King, Recording Secretary (OSAC 05/15/00; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Hartman. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

- A. ROLL CALL AND DETERMINATION OF A QUORUM (1-0003) Chairperson Hartman called the meeting to order at 6:02 p.m. A quorum was present. Vice Chairperson Merrill and Member Pacheco were absent. Alternate Members Anderson and Robinson were present.
- **B.** APPROVAL OF MINUTES (1-0010) Member Quilici moved to approve the minutes of the February 14th, April 3rd, and April 17th meetings of the Carson City Open Space Advisory Committee. Member Fischer seconded the motion. Motion carried 5-0.
- C. PUBLIC COMMENT (1-0020) None.
- **D. MODIFICATION OF AGENDA** (1-0023) Mr. Guzman requested that item F-2 be addressed first.
- E. **DISCLOSURES** (1-0030) None.
- F. PUBLIC MEETING
- F-1. DISCUSSION AND ACTION REGARDING THE OPEN SPACE ADVISORY COMMITTEE'S ANNUAL REPORT TO THE BOARD OF SUPERVISORS, INCLUDING SCHEDULING OF THE SPECIFIC DATE IN JUNE 2000 TO MAKE THE PRESENTATION (1-0181) Mr. Guzman requested a volunteer to make the presentation, and requested input regarding the most convenient date, and the amount of staff support needed. He acknowledged that an outline would be provided as in the past. Chairperson Hartman provided his schedule for June, and Mr. Guzman indicated

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that he would advise of the date selected. Mr. Guzman invited all the Committee members to attend the meeting, and Chairperson Hartman encouraged the members to attend. Member Scott suggested advising the Board of Supervisors that the Committee may be requesting appropriation of allocated funds in the near future. Mr. Guzman discussed a telephone call received from a citizen regarding the purpose of the open space program. No formal action was taken.

F-2. PRESENTATION BY MAHMOOD AZAD, DEVELOPMENT SERVICES MANAGER, REGARDING THE STORM DRAINAGE PLAN FOR CARSON CITY (1-0035) - Mahmood Azad, Development Services Manager, provided background information on the relationship between the Storm Drainage Advisory Committee ("SDAC") and the Open Space Advisory Committee ("OSAC"). He introduced SDAC Member Delacy Perry. He referred to an aerial photograph with overlays indicating areas which are prone to flooding, and explained that the SDAC and Development Services staff would like to interact with the OSAC on the placement and design of storm water facilities within open space. He referred to the Shenandoah Heights detention basin which will later be converted into a park, and discussed other considerations for cooperation between storm water facilities and open space. He advised that the SDAC anticipates receiving funding which should be utilized in conjunction with the OSAC to purchase property which can also be used for storm water facilities.

Member Scott expressed appreciation for Mr. Azad's presentation. He discussed the importance of multipurpose uses for facilities and areas, and was encouraged to hear that Mr. Azad will be seeking grants and other funding sources. He commented that more will be accomplished together than would have been accomplished independently. He requested that Mr. Azad keep the OSAC staff coordinators informed of projects and priorities.

Chairperson Hartman inquired as to changes in the flood plain after the freeway improvements are finished. Mr. Azad removed an overlay and explained that after facilities are constructed in the northwest, the flood prone areas will be diminished. He indicated the driving range and 18th hole detention basins at Silver Oak Golf Course. He acknowledged that the easterly portion of town will be retained in the flood plain because the northwest freeway and the storm drainage facilities associated with the freeway will not affect it. He advised that construction on phase 1 of the northwest storm drainage facilities should begin in 15-20 days.

Chairperson Hartman thanked Mr. Azad for his presentation. He advised that prior to the formation of the SDAC, Dorothy Timian-Palmer had provided a comprehensive presentation of her plan which related to well head protection and the watershed issue. He acknowledged the opportunities to extend the available funding by joint participation.

F-3. DISCUSSION AND ACTION REGARDING THE OUTCOME OF PUBLIC INPUT AT THE RECENT NEIGHBORHOOD MEETINGS TO IDENTIFY "LINKAGE" PROPERTIES ON THE VALLEY FLOOR FOR LAND ACQUISITION/EASEMENTS (1-0257) - Mr. Krahn distributed the comments submitted during the neighborhood meetings and reviewed the same. He referred to large aerial photographs which had been designated by a series of mylar overlays, the first indicating the Bicycle System Plan, identifying trail heads, neighborhood access points, path locations, on-street facilities, and the freeway. The next layer of mylar was for the public to indicate with markers the areas where they

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walk, ride, hike, etc. He discussed the interaction at the Thursday, May 11th meeting and referred to Member Pacheco's overview which was distributed prior to the start of the meeting. He advised that the total attendance for all three evenings was approximately 20 people.

Mr. Kastens advised he had attended the May 9th and 10th meetings, and commented on the low attendance and the participation by the citizens in attendance. He thanked the Committee members who had attended, and indicated that staff intentionally "laid back" in order that the citizens could interact more with the Committee members. He expressed appreciation for the maps as people were easily able to find where they live, where they recreate, etc. He advised that the citizens in attendance had indicated their residences by green stickers on the mylar, and then indicated the trails and paths they use daily. He indicated that his goals for the meetings had been fulfilled. He noted that although the Eagle Valley Trails System was left off the mylar overlay, many of the trails indicated by the citizens correlate with the trails system.

With regard to the low attendance, Member Quilici commented that since the meetings are televised, the public is essentially part of the decision-making process. If they are in favor of the decisions being made, they are satisfied. If not, the attendance would most likely have been higher. He expressed the opinion that the low attendance is not necessarily bad news but more an indication that the public is supportive of the Committee's direction. Member Scott noted his impression of the amount of private, unrestricted open space which is utilized in town. He commented that the open space and linkages will become more and more critical as private property becomes less and less available and accessible.

Alternate Member Anderson suggested responding to Mr. Hickox's proposal regarding the property off of Goni Way. Mr. Krahn requested input from the Committee regarding synthesizing the proposal. Chairperson Hartman pointed out the similarities to the trails plan, and suggested that staff determine whether the proposal has any significant deviation from the trails plan. Mr. Kastens concurred, and expressed an interest in focusing on developed areas of the valley floor to ensure that nothing has been missed. Alternate Member Robinson discussed trail connectivity for horses in the southeast area of town. Mr. Kastens advised that the freeway is depressed in that area and crossings will be available at Koontz and Clearview. In addition, horses can cross through Edmonds Park. Member Scott commented that Valley View Drive gets quite a bit of traffic and goes right into the Prison Hill area. He advised that horse traffic will be in conflict with the vehicular traffic on Clearview and Koontz, and suggested the possibility of a separate crossing which is more pedestrian/bicycle/horse friendly. Chairperson Hartman pointed out that the residents' assistance will be needed to determine the appropriate location. He concurred with staff's suggestion to review the downtown areas. Member Scott suggested that staff refer Mr. Hickox's proposal to the Bureau of Land Management ("BLM") to determine if they want to interface with him directly. No formal action was taken.

F-4. DISCUSSION AND ACTION REGARDING JOB DESCRIPTION AND QUALIFICATIONS FOR THE OPEN SPACE COORDINATOR POSITION (1-0567) - Mr. Kastens advised that the staff materials had not yet been compiled, and requested the assistance of one or two Committee members. He advised that job descriptions had been received from Douglas County, Boulder County, and Jefferson County, Colorado. Members Jacquet and Scott volunteered to assist. Member Scott suggested considering other duties within the department that might logically blend with the open space

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coordinator's position. Mr. Kastens acknowledged that the Parks and Recreation Department is responsible for all parks properties. A property management committee is responsible for all other City properties not already managed by the Parks or Utilities Departments. No formal action was taken.

F-5. DISCUSSION AND ACTION REGARDING HIRING A STUDENT INTERN TO ASSIST WITH OPEN SPACE EFFORTS (1-0630) - Alternate Member Anderson advised that Jerry Kier, of the Nevada Conservation Corps, had previously been present at the meeting to provide information for this item. He explained he had mentioned to Community Development Director Walter Sullivan the possibility of hiring an intern to assist staff with open space responsibilities. Mr. Kier had advised that a good selection of Natural Resources background interns would be available this summer. The cost to the Committee would be \$5 an hour. Mr. Krahn distributed an April 27, 2000 memorandum from Mr. Guzman regarding the proposal, and Mr. Guzman reviewed the memorandum.

Member Scott inquired as to whether or not an office space has been designated, and discussion took place regarding the selection process for the intern, and responsibilities to be assigned. Member Scott moved to authorize staff, with Alternate Member Anderson's assistance, to move forward. Member Fischer seconded the motion. Discussion regarding funding for the intern's salary took place. Motion carried 5-0.

- F-6. DISCUSSION AND ACTION REGARDING LAND ACQUISITIONS REQUIRED FOR THE CARSON CITY FREEWAY MULTI-USE PATH (1-0767) Mr. Krahn explained the reason for this agenda item, and referred to the decision at the State Transportation Board meeting wherein Governor Guinn and Mayor Masayko agreed to meet and resolve the entire situation. Mr. Krahn requested that this item be withdrawn and reagendized for a future meeting. Chairperson Hartman commended the Governor and the Mayor on their willingness to resolve the issue. No formal action was taken.
- F-7. DISCUSSION AND ACTION REGARDING A JOINT MEETING/FIELD TRIP WITH THE CARSON RIVER ADVISORY COMMITTEE IN JUNE OR JULY 2000 OF RIVER PROPERTIES FOR INCLUSION IN THE OPEN SPACE PROGRAM (1-0785) Mr. Krahn advised that the River properties had been intentionally left out of the April 19th field trip with Jeff Winston, as staff had hoped to schedule a joint field trip/meeting with the Carson River Advisory Committee ("CRAC"). He referred to Mr. Guzman's May 8, 2000 letter to Bill Desormier acknowledging Mr. Desormier's intention to pursue a land trade with the BLM. Staff is continuing to attempt to contact Jerry Howard regarding his continued interest in the open space program. Mr. Krahn advised of an access issue which needs to be worked out with regard to the Wright property. He indicated that the CRAC is interested in a joint meeting with the Open Space Advisory Committee and staff is coordinating a schedule for June or July.

Chairperson Hartman advised of other potential River properties, and expressed a preference for a joint meeting with the CRAC in July. Member Jacquet requested that discussion regarding a coordinated effort between the Committee and the BLM for acquisition of River properties be agendized. Chairperson Hartman suggested reviewing the specific lands in the interface plan in the mean time, and developing restrictions which are jointly acceptable to the Committee and to the BLM to preserve the permanence of

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the open space issue. Member Scott commented that a joint meeting with the CRAC and the BLM would be a good opportunity to learn more about their trail system concept and their "wish list." He suggested an on-site meeting, and the Committee concurred. No formal action was taken.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-0915) - Mr. Guzman distributed and briefly reviewed an article regarding open space in Silver City, New Mexico, and a letter received from Realty Executives of Carson City, which will be agendized for discussion at the next meeting. He indicated the area referenced in the letter. Member Scott suggested referring the letter to the CRAC.

Member Scott advised of a conversation with Mike Ford, of the Conservation Fund, who has indicated a willingness to present information at a future meeting. He suggested Monday, June 19th as a possible meeting date, and advised that Mr. Ford has agreed to come from Las Vegas to meet with the Committee. He will also meet with staff prior to the start of the meeting. Discussion followed, and Committee consensus was to postpone the June 5th meeting.

H. ADJOURNMENT (1-0990) - Member Fischer moved to adjourn the meeting at 7:03 p.m. Member Scott seconded the motion. Motion carried 5-0.

The Minutes of the May 15, 2000 meeting of the Carson City Open Space Advisory Committee are so approved this 19th day of June, 2000.

STEVE HARTMAN, Chairperson