

**CARSON CITY PARKS AND RECREATION COMMISSION**

**Minutes of the December 19, 2000 Meeting**

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, December 19, 2000 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson John Simms  
Vice Chairperson Glen Martel  
Lou Cabrera  
Jim Dunn  
Ken Elverum  
Larry Osborne  
Jon Plank  
Stacie Wilke  
Charles Wright

**STAFF:** Steve Kastens, Parks and Recreation Director  
Scott Fahrenbruch, Parks Superintendent  
Vern Krahn, Parks Planner/Recording Secretary  
Sandra Tschumperlin, Administrative Assistant  
(PRC 12/19/00; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Simms. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**CALL TO ORDER AND ROLL CALL (1-0001)** - Chairperson Simms called the meeting to order at 5:30 p.m. Roll was called; a quorum was present.

**APPROVAL OF MINUTES - DECEMBER 5, 2000 (1-0013)** - Commissioner Osborne moved to approve the minutes. Commissioner Cabrera seconded the motion. Motion carried 8-0-1-0.

**PUBLIC COMMENTS (1-0027)** - Mr. G. Bensen inquired as to whether the City has any plans to build an indoor archery range and/or clubhouse at Centennial Park or any other City park. Mr. Kastens advised of the Open Meeting Law requirements regarding public comment, and requested Mr. Bensen to contact the Parks Department directly to discuss this matter.

**1. REVIEW AND ACTION ON 5-YEAR CAPITAL IMPROVEMENT PLAN (1-0078)** - Mr. Kastens explained the capital improvement program time table, and reviewed the staff report and the attached list of priorities. He clarified that the description and amount reflected for the Ronald D. Wilson Memorial Park project should be changed to "Construction - Phase I" with an estimated cost of \$300,000. He further clarified that the Commissioners are not restricted to the priority list, and invited them to add items to the list. He referred to Mr. Fahrenbruch's memo, and added a Citywide mural program with an estimated cost of \$3,500 to the "A" list.

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Mr. Kastens requested input from the Commissioners regarding any new items to add to the priority list. In response to a question, Mr. Kastens advised that the snow play area will be located on the east side of Carson River Park. Commissioner Dunn requested that outdoor basketball courts be added to the "A" list. He expressed a preference for locating the basketball courts at Mills Park, and other "major" parks that don't already have them. Discussion took place regarding other parks in which to construct basketball courts and costs of the same. Mr. Kastens advised that the City has approximately \$1.2 million for capital improvement projects this coming year.

The Commissioners then reviewed the project lists. Commissioner Osborne requested that the Park Terrace basketball court resurfacing project and the Riverview Park picnic area be moved to the "A" list. In response to a question, Mr. Fahrenbruch provided a status report on the Ross Gold Park restrooms. Commissioner Osborne requested that this project be moved to the "A" list as well. In response to a question, Mr. Kastens explained the source of the "Implement Community Recommendations at Aquatic Facility" item. Commission consensus was to strike the item from the list. Chairperson Simms requested that the New Portable Restroom for Sonoma Park be moved to the "A" list. Discussion took place regarding the Prison Property Trail project on the "D" list, and Commission consensus was to strike this item from the list. In response to a question regarding the estimated cost of the "New Community Park - South End of Town," Mr. Kastens assigned \$2 million to the project. **Commissioner Elverum moved to accept, as amended, the A, B, C, and D list of the Parks and Recreation Five-Year CIP Plan. Commissioner Wright seconded the motion. Motion carried 9-0.**

## **2. REVIEW AND ACTION ON 2001-2002 CAPITAL IMPROVEMENT BUDGET REQUESTS**

(1-0406) - Mr. Kastens reviewed the staff report and the attached priority list. Discussion took place regarding projects which were funded last year, the Governor's Field irrigation project, last year's established priorities, and the playground equipment replacement prioritized last year. Mr. Kastens explained the difference between playground equipment replacement and the Parks Division equipment replacement program. Discussion followed regarding the reason equipment replacement is not included in the Parks Department budget. Mr. Kastens indicated that he would request that the item be removed from the CIP process and included in the Parks Department budget. Chairperson Simms commented that the Parks Department is at a disadvantage with equipment replacement funding included in the CIP process.

Commissioner Elverum inquired as to the impact of ongoing freeway construction on phase 1 construction of Ronald D. Wilson Memorial Park. Mr. Kastens advised that a fence has been constructed and the two projects are completely separate. He indicated that CIP funds will not be available until July 2001 and that actual construction would not begin until next fall or the following spring. Commissioner Plank suggested prioritizing construction of a parking lot on the west side of the Community Center. Chairperson Simms concurred, and Commissioner Cabrera suggested combining this project with the exterior walkway renovation. Commissioner Osborne suggested utilizing the same method for prioritizing projects as the Commission did last year.

Mr. Kastens referred to the Parks and Recreation Master Plan Update at the bottom of the list. He discussed the next round of Question 18 allocations in approximately three to four years, the current master plan and its development, and the benefits of a well-developed master plan. Staff is suggesting an

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allocation of \$30,000 from the general fund and \$30,000 from Question 18. He discussed the Incline Village Parks and Recreation Department master plan, and suggested that a master plan would assist in setting priorities for future CIP processes.

Chairperson Simms concurred with Commissioner Osborne’s prior suggestion of assigning the priorities individually and then tallying them. In response to a question, Mr. Kastens requested that the Commissioners prioritize the projects separately for the “over \$10,000” and “under \$10,000” categories. Discussion took place regarding the method by which to assign priorities. Chairperson Simms recessed the meeting and the Commissioners assigned priorities to the listed projects. Chairperson Simms reconvened the meeting and Mr. Kastens reviewed the results establishing the following priorities:

<b>Over \$10,000</b>			
<b>Commission Priority</b>	<b>Park/Facility</b>	<b>Item</b>	<b>Estimated Cost</b>
1	Mills Park	Roller hockey dasher boards	\$ 65,625
2	Governor’s	Irrigation system - phase II	\$128,015
3	Citywide	Playground equipment replacement	\$ 53,800
4	Ronald D. Wilson	Phase 1 construction	\$300,000
5	Community Center	West side parking lot construction	\$430,076

Commission consensus was to stop at the fifth priority. Mr. Kastens indicated that staff would determine the priorities through number ten and provide them to the Commissioners.

Mr. Fahrenbruch reviewed the results of the “under \$10,000” category, establishing the following priorities:

<b>Under \$10,000</b>			
<b>Commission Priority</b>	<b>Park/Facility</b>	<b>Item</b>	<b>Estimated Cost</b>
1	Park Terrace	Resurface basketball courts	\$8,400
2	Citywide	Mural program	\$3,500
3	Centennial Park	A&E - Tennis court lighting	\$8,925
4	Mills Park	A&E - Remodel restrooms	\$4,725
5	Citywide	Signs for parks, trails, historic	\$7,875

**Vice Chairperson Martel moved that the Parks and Recreation Commission approve the CIP five-year list as discussed with the top five for the over \$10,000 category and the top five for the under \$10,000 category and, in addition, that Mr. Kastens take to the Board of Supervisors the Commission’s strong recommendation that the parks equipment replacement list be moved to an**

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**annual item in the overall budget and not a CIP item for Parks. Commissioner Wilke seconded the motion.** Mr. Fahrenbruch requested clarification regarding the difference between parks equipment replacement and playground equipment replacement. **Vice Chairperson Martel clarified that he was referring to the parks equipment replacement list not the playground equipment.** Chairperson Simms called for a vote on the pending motion. **Motion carried 9-0.**

Commissioner Osborne suggested designating a subcommittee to work with staff in developing an improved process for designating CIP priorities. Discussion took place regarding past methods and possible changes to the current method. Chairperson Simms suggested that the next chairman could designate a subcommittee of 3-4 past chairmen.

### GENERAL DISCUSSION

**FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-1491)** - Commissioner Osborne requested staff to agendize discussion regarding possible replacement sites for the Fairgrounds and Fuji Park, and regarding the archery range. At the request of Mr. Kastens, Commissioner Osborne clarified that he would like to agendize discussion regarding possible plans for an indoor archery range, plans for the existing archery range, etc. Mr. Kastens acknowledged that Mr. Bensen would be notified of the meeting.

**COMMENTS FROM COMMISSION MEMBERS (1-1576)** - Chairperson Simms wished the Commissioners and staff a Merry Christmas, Happy New Year, and safe holidays. He looks forward to the challenges of the coming year.

**STATUS REPORTS FROM COMMISSION MEMBERS (1-1517)** - None.

**COMMENTS AND STATUS REPORTS FROM STAFF (1-1518)** - Mr. Kastens wished the Commissioners a Merry Christmas and a safe New Year. With regard to a newspaper article on the status of the Aquatic Facility, he indicated that the information was accurate and that the District Attorney's Office is handling the matter.

**STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT (1-1528)** - Mr. Kastens advised that an evaporation test was conducted at the Aquatic Facility. The results of the test indicated there was no inordinate amount of evaporation taking place inside the therapy pool room, and that there is another cause for the pool losing 3/4" of water every 24-hour period. He advised that the therapy pool has been drained, and that both ends of the pipe will be plugged to determine whether pressure is being lost between the therapy pool and the mechanical room. Mr. Kastens indicated that staff feels very comfortable with the actions taken regarding the slide and the therapy pool, and that the other items will continue to be addressed.

Mr. Fahrenbruch reported that phase 1 of the Governor's Field irrigation project is underway and is moving along well. He referred to the sod which has been rolled up in order to install the main and lateral lines. A main line inspection was done earlier in the day. Fields 1, 2, and 3 will definitely be completed and field

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4 will most likely be included. He indicated a possibility that the available funding will cover additional installation.

**ADJOURNMENT** (1-1584) - Vice Chairperson Martel moved to adjourn the meeting. Commissioner Osborne seconded the motion. Motion carried 9-0.

The Minutes of the December 19, 2000 meeting of the Carson City Parks and Recreation Commission are so approved this \_\_\_\_\_ day of January, 2001.

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JOHN SIMMS, Chairperson