

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the April 27, 2000 Meeting**  
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A regular meeting of the Carson City Shade Tree Council was held at 5:30 p.m. on Thursday, April 27, 2000 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Vice Chairperson Michael Enright  
Jean Bondiott  
Frieda Ford  
Christine Gross  
Craig Hartman  
Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
Kathleen King, Recording Secretary  
(STC 04/27/00; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Vice Chairperson Enright. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. **CALL TO ORDER AND ROLL CALL** (1-0002) - Vice Chairperson Enright called the meeting to order at 5:35 p.m. Roll call was taken; a quorum was present. Chairperson Zola was absent.
2. **APPROVAL OF MINUTES OF MARCH 23, 2000** (1-0010) - Member Hartman moved to approve the minutes. Member Bondiott seconded the motion. Motion carried 6-0.
3. **PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS** (1-0035) - Eileen Cohen, President of the Carson City Preservation Coalition, advised that she had been invited to the meeting by Urban Forester Consultant Molly Sinnott and Streets Operations Chief Chuck Knowlton. She requested that the Parks Department delay trimming trees with nesting birds until the end of the summer or in the fall. Mr. Fahrenbruch assured Ms. Cohen that the Parks staff checks for nesting birds and postpones trimming trees which are found to have nests. He acknowledged that the Streets Department has the same policy.
4. **REVIEW AND ACTION REGARDING "TREES 2000" PROGRAM** (1-0300) - Member Young introduced Michael Pennington, Executive Assistant to the Attorney General. Mr. Pennington is working with Secretary of State Dean Heller and Attorney General Frankie Sue del Papa on the program. He referred to Ms. Rhodes' presentation at last month's meeting and solicited questions from the Committee members. With regard to commemorative plaques, Mr. Pennington advised that the program coordinators are continuing to seek private funding contributions from the community, and that the co-chairs would prefer to use the funding to purchase trees. Member Young suggested a letter of recognition and Mr. Pennington requested that the Committee members advise him of the contributors to whom letters should be sent. He clarified that letters will not be sent to every contributor.

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Member Hartman inquired as to whether or not contributions could be designated for specific areas. Mr. Pennington discussed the millennial grove project to which the federal government has committed to a donation of 100 trees to each state. Susan Stead, of the Nevada Division of Forestry, is assisting with this project. A proposed location for the millennial grove is the field between the Nevada Department of Motor Vehicles and Public Safety and the Office Depot building. This location is state property and State Parks Department representatives have indicated that they are not willing to fund irrigation or maintenance of the trees if they are planted there. Mr. Pennington advised that the co-chairs are open to suggestions from City officials and the Committee members. Discussion ensued regarding suitable locations for the millennial grove and Mr. Fahrenbruch suggested the wetlands at Riverview Park as this area is naturally irrigated.

In response to a question, Mr. Pennington acknowledged that trees which are pledged for the bypass landscaping can be counted in the Trees 2000 Program. Mr. Fahrenbruch commented that the Parks Department is in favor of planting trees along the freeway, and suggested combining the Trees 2000 program with GROW's mission. Mr. Pennington explained the Trees 2000 programs being implemented in Boulder City, Sparks, and Clark County. Member Hartman suggested combining the Trees 2000 program and the Street Tree Program, and discussion ensued with regard to the same. Mr. Fahrenbruch advised that he could provide reports of tree replacements done by the Parks and Streets Departments. He further advised of the recently completed stream bank stabilization and erosion control project where 500 willow trees were planted at Carson River Park.

Mr. Pennington discussed the agenda of the May 9, 2000 Transportation Board meeting, including the linear park and interlocal agreements for including landscaping and infrastructure in future highway projects. Member Hartman inquired as to the method by which the federal government is supplying the trees for the millennial grove, and Mr. Pennington suggested that he contact Ms. Stead for more information. He invited anyone interested in the freeway landscaping to attend the May 9<sup>th</sup> meeting. Discussion ensued regarding the differences between the multi-use path and the freeway landscaping.

Mr. Fahrenbruch suggested that the Council defer action on this matter until after the May 9, 2000 Transportation Board meeting. Member Hartman suggested a letter from the Council supporting the freeway landscaping and Vice Chairperson Enright referred to the letter the Council previously provided to GROW. Member Gross expressed favor for combining the Street Tree Program with the Trees 2000 Program. Mr. Pennington provided Trees 2000 brochures for distribution at the Arbor Day Celebration. He invited the Council members to the Earth Day Celebration at Idlewild Park on Sunday, April 30. Council consensus was to defer action on this item until the May meeting. Mr. Fahrenbruch advised that he would re-agendize the item. Vice Chairperson Enright thanked Mr. Pennington for his presentation.

**5. REVIEW AND ACTION ON GRANT FUNDED TREE INVENTORY PROGRAM (1-0092)-**  
Mr. Fahrenbruch referred to his April 21, 2000 memorandum included in the agenda materials. He informed the Committee that Streets Operations Manager John Flansberg and Urban Forester Consultant Molly Sinnott had spent considerable time researching tree inventory programs, including a visit to the Washoe County Parks Department to view the operation of their tree inventory program, and a meeting with Washoe County Horticulturist Linda Nelson. He advised that staff proposes to purchase the ARCView software which will cost up to \$1,000. Approximately \$675-\$700 of grant funding will be left

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over and he has requested and received approval from Ms. Stead to hire a temporary employee to enter the necessary data. Discussion ensued regarding program compatibility with the existing Streets Department software, the Streets Department global positioning system, potential users in the Parks Department, the length of time needed to enter the data, previously accumulated data, and the age of the ARCView software. In response to a question, Mr. Fahrenbruch advised that the program software will be purchased as soon as the Shade Tree Council approves it. Further discussion took place regarding a source for hiring a temporary employee, and Mr. Fahrenbruch advised that he is confident of being able to locate a temporary employee through the City's Personnel Department. **Member Hartman moved that the Shade Tree Council authorize purchase of the ARCView software and use the remainder of the grant funding to hire someone to input the data. Member Young seconded the motion. Motion carried 6-0.**

**6. REVIEW AND ACTION ON PROPOSED STREET TREE PROGRAM FOR PUBLIC RIGHT-OF-WAY AREAS (1-1058)** - Mr. Fahrenbruch distributed the revised draft Street Tree Program proposal, together with a draft resolution which will be submitted to the Board of Supervisors. He reviewed the proposal and the resolution, and discussed the roles of the Parks Department staff and the Contract Arborist in the program. Discussion took place with regard to revisions to the proposal, and Mr. Fahrenbruch acknowledged that a minimum caliper tree will be specified. Member Hartman inquired as to how hardship cases will be handled, and Mr. Fahrenbruch indicated that if the person could acquire an acceptable tree, he would allow them to participate in the program. Further discussion took place regarding revisions to the proposal, and Mr. Fahrenbruch advised that he would return to the Council once the program is ready to be publicized. Member Hartman reiterated his suggestion to tie this program in with the Trees 2000 program, and the Council and Mr. Fahrenbruch concurred. Mr. Fahrenbruch suggested that the Council develop packets for the program participants including such things as a statement of the Council's mission, information on the Arbor Day Celebration and the tree care seminars, etc. In response to a question, he advised that the Contract Arborist's position was granted ongoing funding by the Board of Supervisors two years ago.

Mr. Fahrenbruch advised that he would redraft the proposal with the suggested revisions and re-agendize the item for the May meeting. In response to a question, he explained the draft resolution, attachments, and the presentation which will be made to the Board of Supervisors. Discussion regarding revisions to the draft resolution followed, and Mr. Fahrenbruch reviewed the suggested revisions to the proposal. **Member Hartman moved to approve the revised wording for the Street Tree Program proposal and the resolution to be submitted to the Board of Supervisors. Member Bondiatt seconded the motion. Motion carried 6-0.**

**7. REVIEW AND ACTION ON TREE CARE WORKSHOPS (1-1795)** - Discussion ensued with regard to the format, the low attendance at the last workshop, the topics, and planning for the next workshop. Council consensus was to re-agendize this item for a future meeting.

**8. REVIEW AND ACTION ON 2000 ARBORDAY CELEBRATION (1-1898)** - Vice Chairperson Enright expressed appreciation for the involvement of the Council members. He complimented Member Bondiatt on her article published in the Nevada *Appeal*. Discussion took place regarding Smokey-the-Bear, refreshments, and the anticipated number of attendees. Member Gross requested official recognition of the

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Boys and Girls Club during the Celebration. She spent time with them earlier in the day making crafts for the Celebration. Member Hartman advised that he had left reminder messages for Mayor Masayko and Secretary of State Heller. Vice Chairperson Enright acknowledged that the Mayor's and Governor's Proclamations have been received. Mr. Fahrenbruch advised that the trees have been planted, and discussion regarding who will participate in the ceremonial dirt shoveling followed. Mr. Fahrenbruch further advised that Colleen Krahn will be handling photography, and acknowledged that the Parks Department will be providing trash barrels, bleachers, the PA system, etc. Discussion ensued with regard to presentation of the refreshments and Shade Tree Council T-shirts. Member Hartman suggested agendaizing discussion and action of new T-shirts for a future meeting. Council consensus was to arrive at the Aquatic Facility by 5:00 p.m. to begin setting up. Member Hartman reminded the Council members to wear their name badges. No formal action was taken.

**9. REPORTS: PARKS SUPERINTENDENT (1-2323)** - Mr. Fahrenbruch reported that a Canada Red Chokecherry tree was planted at the Northgate complex to replace the tree which had been previously removed. In response to a question regarding the trees which were buried during construction of the Aquatic Facility, Mr. Fahrenbruch advised that the contractor will most likely be charged for their replacement and they may be planted in a different area. He further reported that the sale of the land to Costco was approved, and therefore the Rite-Aid trees will need to be relocated. Member Young requested to be present when the trees are relocated. (1-2470) Mr. Fahrenbruch referred to the Nickolodean Big Help 2000 program notice included in the agenda materials and reviewed the same. Further details will be provided as they become available.

**10. REPORTS: CHAIRPERSON (1-2399)** - Vice Chairperson Enright expressed appreciation for the Council members' involvement and support in the Arbor Day Celebration. Discussion ensued with regard to volunteer hours.

**11. ADJOURNMENT (1-2520)** - Member Young moved to adjourn the meeting. Member Ford seconded the motion. Motion carried 6-0.

The Minutes of the April 27, 2000 meeting of the Carson City Shade Tree Council are so approved this \_\_\_\_\_ day of May, 2000.

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SALLY ZOLA, Chairperson