

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the March 16, 1998 Meeting**  
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A regular meeting of the Carson City Open Space Advisory Committee was held on Monday, March 16, 1998 in the City Hall Capitol Conference Room, 201 No. Carson St., Carson City, NV at 6:00 p.m.

**PRESENT:** Chairperson Steve Hartman  
Vice Chairperson Deborah Uhart  
Mike Fischer  
Don Quilici  
Bruce Scott  
Robin Williamson

**STAFF:** Steve Kastens, Parks and Recreation Director  
Vern Krahn, Park Planner  
Fran Smith, Recording Secretary  
(OSAC 3/16/98 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Chairperson Hartman. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. CALL TO ORDER** - Chairperson Hartman called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present although Member Henry was absent and Member Williamson did not arrived until 6:01 p.m.

**B. APPROVAL OF MINUTES** - None.

**C. MODIFICATION OF AGENDA** - None.

**D. PUBLIC COMMENT** - None.

**E. DISCLOSURES** - None.

**F. PUBLIC HEARINGS**

**F-1 DISCUSSION AND POSSIBLE ACTION REGARDING TIMEFRAME AND COSTS RELATED TO PUBLIC OPINION SURVEY AND OTHER MATTERS RELATED THERETO** - (1-0017.5) Carter Schleicher of Winston Associates - Mr. Krahn had provided a copy of the survey that had been handed out at the neighborhood meetings. He suggested the Committee go through it a question a time to see if there are any concerns, rewording, elimination, or additions that could be forwarded to Jeff Winston. Chairperson Hartman said it was his recollection that some of it had been reviewed. Mr. Krahn said they had and it was his hope there would not be too many changes. He added that Member Uhart had indicated there were some changes she would like to see to make it simpler. Chairperson Hartman then said there was a question on how to get the survey to the public. Member Scott said he felt the survey would be the next step in the process. He said it was his impression that the Committee would be explaining some of the choices and tradeoffs. He then said he was not sure of the relevance of the first question at this point because he wanted to know how the public feels about open space not what they thought about the tax measure. He felt that question along with the next question as to how the public feels about it now should be eliminated. He added his belief that the shorter and more concise the survey the better it is and Member Fischer agreed.

(1-0103.5) Member Fischer then referred to Area 1 on the map and asked if that is something that really should be included because it was his understanding nothing would happen there. Chairperson Hartman said there are six parcels in that area that are privately owned and the cost to do any development would be prohibitive. Mr. Kastens felt that Area 1 is meaningless because everyone wants to save Lake Tahoe from development. Member Williamson suggested only asking for the top three priorities and Chairperson Hartman said getting the top five should give the Committee priorities. Member Uhart felt the map is confusing and Larry Taylor suggested an aerial map could help. Chairperson Hartman felt that something could be shown on TV advising the public of

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when they could tune in for an explanation of the map. Member Fischer suggested delineating open space and private property on the map by perhaps using colors or just coloring the areas that are available for acquisition. Member Scott said the survey is going to be the basis for everything the Committee does and felt they should give it a lot of thought. Mr. Jacquet commented that the Committee initially needs to know what the public wants. Member Scott suggested having a subcommittee conduct a conference call with Mr. Winston on a rough draft after which he could submit the results to the Committee. Members Scott and Williamson volunteered to work on this. Member Fischer then suggested contacting Channels 2, 4, and 8 on the possibility of doing a story on the Carson City open space project. Chairperson Hartman said film maker Dave Morgan had suggested creating a ten minute video on the questionnaire. Member Scott asked about the idea of including the survey in utility bills. Mr. Krahn said the idea is to keep it statistically pure and explained the options. Chairperson Hartman said whatever number of questionnaires sent out should be in color, provide sound information, and contain a hot line number. Member Scott felt that would be a good use of Committee funds. Member Fischer suggested perhaps the Committee should get the statistical results of the survey and then give a presentation to the public noting that is what they had indicated they want. No formal action was taken.

**F-2 DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSAL BY DAVE MORGAN TO PRODUCE AN OPEN SPACE VIDEO AND THE COSTS RELATED THERETO AND FOR PRODUCTION OF A CABLE ACCESS PROGRAM HIGHLIGHTING THE PUBLIC OPINION SURVEY - (1-0551.5)** Dave Morgan - Mr. Krahn commented on the discussion at the previous meeting where the Committee had agreed to have a video done professionally. He had included a copy of Mr. Morgan's proposal in the packet. Member Fischer moved to approve the proposed project with a cap of \$350,000. Member Quilici commented that the \$350,000 is a very good price for this. Member Quilici seconded the motion. Motion carried 6-0. The Committee had previously discussed giving the video presentation to civic clubs and Mr. Krahn asked for an update on which Members would be speaking to those groups. Member Scott mentioned doing Sunset Rotary and the Builders Association and Member Uhart said she would be speaking to the Board of Realtors. She also suggested that the Committee give the Planning Commission a report and Mr. Krahn said Community Development Director Walter Sullivan had indicated this would be agendaized for a Planning Commission meeting soon. It was noted this would also be agendaized for a Board of Supervisors meeting.

**F-3 DISCUSSION AND POSSIBLE ACTION REGARDING THE OPEN SPACE ADVISORY COMMITTEE'S ANNUAL REPORT OF ITS ACTIVITIES TO THE BOARD OF SUPERVISORS, PURSUANT TO CARSON CITY MUNICIPAL CODE (CCMC), SECTION 18.06.090 (ANNUAL REPORT) - (1-0641.5)** Chairperson Hartman said he had discussed the process with Mr. Sullivan and Senior Planner Juan Guzman. He added there is a draft of information regarding Question #18 finance issues. Member Scott felt the report would help in presentations to the service clubs. At this point Mr. Morgan asked for assistance on what the Committee feels should be the bullet points relating to the video he is to produce. Member Scott said whatever Chairperson Hartman and staff work out for presentation to the Board is fine from his perspective and would like the Members to get copies. Member Fischer moved to ask Chairperson Hartman or his designated representative to make a presentation of the annual report to the Planning Commission and the Board of Supervisors. Member Scott seconded the motion. Motion carried 6-0.

**F-4 DISCUSSION AND POSSIBLE ACTION REGARDING QUALITY OF LIFE FUND/OPEN SPACE DIVISION BUDGET - (1-0731.5)** Dan Jacquet - Mr. Kastens noted in the packet there was a copy of a memo from Mr. Sullivan along with budget information and related information. He explained that the figures on the request for funding of twenty percent of a full time secretary by the Committee was because of the work done by that person on their behalf. He also said capital outlay figure is strictly for land acquisition. He then responded to questions from Members relating to the budget package. Mr. Jacquet talked about current open space belonging to the U. S. Forest Service and BLM and asked about its influence on open space in the City. He asked if it is reasonable that City staff look after that to insure land use plans reflect open space needs and also how much time it would take. Member Uhart did not feel it is the function of staff and expressed her belief it is up to the Committee to be vigilant. Mr. Jacquet said some of the communities the Members had visited have an open space director. Member Scott felt these things are important to keep in mind and said there is value in keeping the Committee intact with some sort of mandate. Chairperson Hartman said he had talked to Mr. Sullivan and Mr. Guzman about an overview of Titles 17 and 18 and that this has been put into the budget and will occur within the next fiscal year. Mr. Kastens said at some point the Committee will get their plan done and then somebody needs

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to be delegated to go out and negotiate for purchase of property. He noted perhaps this could be contracted out instead of hiring a full time property manager which the City does not have. Chairperson Hartman commented on the possibility of making Mr. Krahn a property manager as an example but said he would then have to be relieved of his current duties. He used as an illustration the workload of the people in Community Development who are working on many things at the same time and do not have time to do a lot of what is asked of them. Member Scott estimated within the next six months the Committee would have a good idea of what their recommendations would be and that that they should be ready to proceed in the next fiscal year. Mr. Kastens said because the #18 money is a special fund it could be plugged in now or the Committee can wait until they are more comfortable and then do an augmentation. Chairperson Hartman suggested waiting until they can begin discussions with Finance Director Mary Walker, Mr. Berkich, and the Board telling them what they believe to be coming about. Member Fischer asked if the City is in the business of selling surplus land. Chairperson Hartman said if property is not part of a plan for Parks and Recreation, Public Works, etc. it will be put up for sale. Member Scott suggested perhaps sending a letter to the City indicating the desire of the Committee to be involved in any consideration of disposal of City property. Member Fischer moved to accept the budget as presented. Member Scott seconded the motion. Motion carried 6-0.

**G. Internal Communications and Administrative Matters (Non-Action Items)**

**1. Consultant Report (Non-Action) - (1-1345.5)** Mr. Schleicher said Mr. Winston is charged with identifying ways to assist the Committee in trying to get more access through, under, over, etc. the freeway and they have tried to come up with a quick list to at least get the Committee started in that direction. He provided technical details on what this could involve and responded to questions from the Committee. Chairperson Hartman asked him to put a together a report for the Committee.

Vice Chairperson Uhart left at 7:27 p.m. A quorum was present.

**2. Committee Member Reports - (2-2792.5)** Member Quilici said the Silver Saddle Task Force is going through a brainstorming session. He noted they divided the ranch into units and with each unit they are developing a list of potential planning ideas and concerns.

(1-1807.5) Mr. Kastens provided copies of a newspaper article relating to the BLM land swapping process and said this was for information.

**4. Future Commission Items -** Previously discussed.

**H. ADJOURNMENT -** There being no further business Member Quilici moved to adjourn. Member Scott seconded the motion. Motion carried 6-0. Chairperson Hartman adjourned the meeting at 7:45 p.m.

The Minutes of the March 16, 1998 meeting of the Carson City Open Space Advisory Committee

ARE SO APPROVED \_\_4/6 \_\_\_\_, 1998

/s/ \_\_\_\_\_  
Steve Hartman, Chairperson