CARSON CITY PARKS AND RECREATION COMMISSION Minutes of the Special March 11, 1998 Meeting

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A special meeting of the Carson City Parks and Recreation Commission was held on Wednesday, March 11, 1998 in the Community Center, 851 E. William St., Carson City, NV at 5:15 p.m.

PRESENT: Chairperson Robert Kennedy

Vice Chairperson Larry Osborne

Cheryl Adams
Laurie Diefenbach
Ken Elverum
Glen Martel
Jon Plank
John Simms
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director

Scott Fahrenbruch, Parks Superintendent Barbara Singer, Recreation Superintendent

Vern Krahn, Park Planner

Katherine McLaughlin, Recording Secretary

(PRS 3/11/98 1-0000.5)

NOTE - Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- **A. CALL TO ORDER** Chairperson Kennedy called the meeting to order at 5:20 p.m. A roll call was taken and a quorum was present.
- **B. PUBLIC COMMENT** (1-0009.5) Virginia Orcutt talked about the meeting scheduled by the Sheriff's Department on sex offenders after this meeting and suggested if any of the Commissioner had the time they should attend. She added that the Board of Supervisors had approved a Bicycle Safety Week for the week of May 18. She said the PTA is having May 19 as their safety day and other groups will also be participating. She suggested that the Parks Department also do something.

AGENDA ITEMS

- 1. REVIEW AND POSSIBLE ACTION ON A 5 YEAR CAPITAL IMPROVEMENT PROGRAM (1-0045.5) Mr. Kastens had sent the Commissioners copies of the list of projects to be considered. He expressed his hope that they had the opportunity to review the items and noted that those identified as "A" had been previously identified as priority items and that they should attempt to be funded in the 1998-99 fiscal year. He also commented that the "B" items should be funded within the next five years but not necessarily next year. He said the "C" items should be funded within five years but there is no delineation as to which year and the "D" projects should also be pursued within the next five years but there is no priority to them. He hoped at this meeting that the Commission could look at all the "A" items and determine if they agree those items should stay in that category or should some move back and be coded B, C or D. He asked likewise are there any that should be moved up from D to C or C to B, etc. He also wondered if there are any that should be moved to A and, if not, he did not feel they should have a concern with items beyond the A page. He said he hoped there would be agreement that all the A items are in the correct category and that those items would be given to the Commission at their next meeting to consider their priorities for funding. He asked that they individually do their prioritizing before that meeting.
- (1-0099.5) Commissioner Elverum referred to the item for paving the old pool site on the A list and asked if it has been decided that is the solution for that area. Mr. Kastens said at the time of the demolition of the pool there had been discussion on options and the paving is what had been agreed upon although he did not recall if there had actually be a motion. Commissioner Elverum said his question was should the premier park in the City be surrounded by parking lots and he hesitated to keep it on the A list. Ms. Singer said the idea had started in 1993

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when she had asked for demolition and that it had been a different Commission. She explained the first idea had been that it be a parking lot with multi-uses such as basketball hoops and that it could be gated. She said the parking for the new office building next door is crowded during the day. Commissioner Plank said this had come up in RCT discussions last year at which time the Commission had agreed it was a CIP issue. He noted that Mr. Kastens had asked for a traffic count but did not know the result. He said landscaping on the west side could improve the appearance of the Community Center. He felt that the area could be designed for recreational activities and at certain times vehicle traffic could be prohibited from using it and the gates could be opened when the situation called for additional parking. He asked how basketballs could be kept from going out on the street if a game was played there. Mr. Kastens had included a sketch of the area in the packet and said what was being sought was actual funding to hire someone to put together a plan. He explained that Public Works had calculated the square footage and do measurements showing the parking spaces. He added that the money was for architectural and engineering services. Commissioner Plank felt there could be a problem with CIP this year because of the problem with Northgate and suggested the possibility of using RCT later in the year rather than tap CIP now. Chairperson Kennedy suggested in the interest of saving time that the Commission be asked if there is anything in D, C, or B they feel needs to move to A. Commissioner Wright referred to the ADA retrofit at the Community Center and said he would not vote for anything without a dollar amount. Mr. Kastens said that should probably have been removed from the list because it is being pursued through Risk Management and Building Maintenance. There were no requests to move items from one list to another and Chairperson Kennedy said they could then review A.

(1-0339.5) He commented that the funds available through CIP this year are not going to be very big and also that they would be sought by all City departments. Therefore, the Commission does not have the luxury of thinking they are the only ones seeking money. He said it was his personal opinion that the Commission would have a better chance of getting smaller requests rather than asking for large amounts such as the \$360,000 for the irrigation system at Governors. Commissioner Simms expressed a concern with the condition at Governors and said he would not like to see large items moved strictly because of the cost and not a need and wondered if it could be phased. Mr. Kastens said he had looked at the CIP program for the past three years and could not find any item that had gotten that kind of funding. He added he had asked Mr. Fahrenbruch to see if there is any way this could be phased in. Mr. Fahrenbruch said if it is phased in a four year program it would be \$70,000 for the first year, \$110,000 for the second, \$70,000 for the third and \$110,000 for the fourth. He explained this could be two Little League fields for \$70,000 and one Babe Ruth field for \$110,000. He said they left the \$360,000 figure in because they felt they could leave it up to the CIP Committee after having been presented with the phases. Commissioner Simms commended Mr. Fahrenbruch and his staff for the "band aid" work they have been able to do but felt it needs more attention badly. Commissioner Plank said he has the same opinion on playground replacement and commented that things need to be taken care of before they deteriorate. He said if one segment is neglected at Governors it affects other things such as the trees and felt it would probably be a mistake to remove it from A at this point. Mr. Fahrenbruch said the Commission might choose to just recommend phase I of the irrigation system vs. the entire sum. Commissioner Elverum echoed what Commissioner Simms had said and provided his reasons.

(1-0493.5) Chairperson Kennedy asked if there are any items on A that Commissioners could see as being deleted. Commissioner Osborne said he did not recall seeing the replacement of the roller hockey dasher boards on a list. Chairperson Kennedy said it had been added at the previous meeting. Mr. Kastens explained that the existing system is several years old and is showing wear. He said the request had been put together by staff the the Sierra Inline Hockey people. Commissioner Osborne then asked if the facility will be used for this in the next few year. Mr. Kastens said there had been public hearings and he had not heard that Sierra would not be utilizing the facility and, in fact, there had been discussion about lengthening their season.

(1-0539.5) Chairperson Kennedy asked for an opinion from the Commission as to whether Jail Park should be taken out of A and moved to C or D. Mr. Kastens did not believe removing would kill the project and could be the practical way to handle it. He also mentioned reducing the amount and using lesser funding for purchase of a site and then waiting for funding for development in later years. Commissioner Osborne agreed this was a possible option that could keep the process going forward and suggested reducing it to \$50,000. Commissioner Plank reminded the Commission that they have the agreement with the State to use the old Fremont school area and that it does not have a termination date. Commissioner Osborne moved that amount in the item for Jail Park

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replacement mitigation be reduced from \$200,000 to \$50,000. Commissioner Simms seconded the motion. Commissioner Martel asked if it would stay in A and Commissioner Osborne said it would because there would be some funding to continue the process. Commissioner Plank said if it was moved to B it would not kill the project but rather would delay it. Motion carried 7-2 with Commissioners Diefenbach and Plank voting naye.

(1-0635.5) Commissioner Diefenbach referred to the items for replacing carpeting and the gym floor that were in A and asked when they have previously been replaced. Mr. Kastens said the gym floor had never been replaced and it has been approximately nine years since the carpeting in the halls and lobby had been replaced and approximately ten years since it had been replaced in the Tahoe Room. Commissioner Diefenbach then asked if the reader board would be replaced with something like it or something electronic and Mr. Kastens said it would be electronic.

(1-0651.5) Chairperson Kennedy talked about the column headed "Source" and asked if the items showing 1994, 1995, 1996, etc. had been presented for CIP monies in those years. Mr. Kastens said those were the years when the original requests for funding had been made but they had not been funded. Commissioner Elverum asked if they had been requested each year since then and Mr. Kastens said yes because they are usually rolled over. Commissioner Martel asked for clarification on the determination on what to do about Governors Field. Commissioner Osborne said he liked what staff had put together relating to the options. Commissioner Martel felt that the Commission needs to provide direction on how they would like to see it go forward because they could lose everything if they do not do that. Mr. Kastens said he would present it as \$360,000 and knew he would be asked to phase it down at which time he could explain the options. He then said they would prioritize the A list at the next meeting and asked the Commissioners to take it home and study it and bring their choices to the next meeting where they could go through the voting process.

(1-0731.5) Commissioner Elverum asked what the material lift A&E meant. Mr. Kastens explained that because of the changes made on the stage to comply with code some equipment previously used had to be replaced. He said this was to get architect and engineering money to design a lift system so that the overhead storage space can be utilized. Ms. Singer said its the only place in the building where she can keep old records. Commissioner Martel asked about the item for blinds in three rooms. Ms. Singer said they would be for the office, the Comstock Room, and the Bonanza Room because the ones that are there now are vertical and do not help with the cold. He also asked about the item for wireless miscellaneous. Ms. Singer said that should be corrected to read wireless microphones and they are for the theater. She explained they only have three mikes and when they have large productions there are not enough because they cannot be shared. She also suggested perhaps they could get four mikes to begin with and the rest later. Commissioner Elverum asked about the item relating to gang activity and a recreation alternative. Mr. Kastens said it would be things such as having the gym open until midnight to provide activities for the young people or perhaps have a program where they can be taken to Reno to participate in other recreational activities. Mr. Kastens said the idea had come from the Capital Focus and maybe they can work with the Juvenile Department to help some young people who need that kind of assistance. Commissioner Plank wanted to change the name of the item to Youth Activity Recreation Alternative because all the young people are not at risk.

(1-0847.5) Commissioner Osborne asked about the asphalt repair and Governors tree placement. Mr. Kastens said there are two areas being considered. One is the area next to the concession/restroom/caretaker building where the roots have caused damage and there is some asphalt along the third base line of field #1 and along the median that has also been damaged in that way. He also noted that the need for an urban forester who knows how to handle these problems has been an issue for years. Commissioner Simms said a senior citizen had tripped over the roots and had gotten injured and that children have done it too. He said it was not a matter of cosmetics but rather a safety issue and Commissioner Osborne agreed. Tom Quigley mentioned the item for a portable toilet structure at Carson River Park and said those that were there have been gone for a long time. Mr. Kastens said it would be a three sided structure enclosing the toilet.

(1-0927.5) Chairperson Kennedy then asked the Commissioners to take the list home, review it, and prioritize it. He said it would be brought back as an agenda item for action at the next meeting. At this point Mr. Kastens provided packets for the March 17 meeting and explained the process they could use for the voting on priorities.

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There being no further business Commissioner Simms moved to adjourn. Commissioner Elverum seconded the motion. Motion carried 9-0. Chairperson Kennedy adjourned the meeting at 6:20 p.m.

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	ARE SO APPROVED7/21, 1998
	/s/Robert Kennedy, Chairperson