TRANSPORTATION ADVISORY COMMITTEE Minutes of the April 7, 1998 Meeting

Page 1

A regular meeting of the Transportation Advisory Committee was held on Tuesday, April 7, 1998 in the City Hall Capitol Conference Room, 201 No. Carson St., Carson City, NV at 3:00 p.m.

PRESENT: Chairperson Frank Page

Vice Chairperson Kelly Garcia

John Bullis Tom Fronapfel

Vern Krahn Bill Hoffman Dennis Ritchie Bruce Robertson

STAFF: Harvey Brotzman, RTC Engineer

Fran Smith, Recording Secretary

 $(TAC 4/7/98 1-0000.\overline{5})$

NOTE - Unless otherwise indicated each item was introduced by Chairperson Page. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- **A. CALL TO ORDER** Chairperson Page called the meeting to order at 3:08 p.m. A roll call was taken and a quorum was present although Members Abbett, Guzman, Homann, Jurgens, Loebeer, Mather, and Weaver were absent and Vice Chairperson Garcia did not arrive until 3:09 p.m.
- **B.** APPROVAL OF MINUTES There were no formal Minutes from the March 17 meeting. Member Fronapfel felt those Minutes needed to reflect there was not a meeting per se because it had not been properly noticed. Discussion ensued during which Chairperson Page noted the group was not under the Open Meeting Law at that time because they had not yet received the decision from the District Attorney. It was agreed that meeting should be considered a workshop. Pursuant to more discussion Member Robertson moved to accept the findings Assistant District Attorney Paul Lipparelli that the Committee is subject to the open meeting law. Member Ritchie seconded the motion. Motion carried 8-0-6-0.
- C. MODIFICATION OF AGENDA None.
- D. DISCUSSIONS COMMITTEE MEMBERS AND POSSIBLE ACTION
 - 1. **Brief Discussion of Open Meeting Law** Previously discussed.
 - 2. Review of Previous Meetings
- A. Discussion and Possible Adopting a Mission Statement (1-0095.5) Chairperson Page noted there had not been a quorum at the meeting with the Board on April 2. However, the Board had been given the mission statement and had moved to accept it. He added this is basically the same as had previously been approved by the Committee. He said the reason it was back is that the Committee had to make a formal motion of approval. Member Garcia moved that the Committee accept the mission statement dated March 30, 1998. Member Fronapfel seconded the motion. Motion carried 8-0-6-0.
- B. DISCUSSION AND POSSIBLE ACTION ON ADOPTING A MINIMUM LEVEL OF SERVICE POLICY (1-0113.5) Mr. Brotzman had provided the Committee with information from DKS Associates. (The clerk did not get a copy.) An extensive discussion ensued on the existing level and concerns the Members had with it and what they felt it should be. It was also noted that although it had gotten on the Board agenda it had not been approved by the Committee and Chairperson Page wanted assurance it would not recur. Member Hoffman felt the language in it was exactly as the Committee had discussed and was comfortable with it.

TRANSPORTATION ADVISORY COMMITTEE Minutes of the April 7, 1998 Meeting

Page 2

Member Bullis read from a newspaper article which said the City's Transportation Master Plan would be kept at level D with the exception of Carson Street and Highway 50 which are to be kept at E. He felt that was a significant statement that it not go to F. He commented what DKS had written was not bad but perhaps the information in the newspaper was as good as the Committee could get. Mr. Krahn said it was his feeling that the Committee did not have any problems with Level D. He added if, after after more study, the Committee decides it is not OK they could go back to the Board and provide their reasons why.

(1-0283.5) The discussion turned to costs to implement various levels, areas where they should be validated, and what would be affected. Member Bullis then moved to accept the potential level of service policies that DKS presented to the Committee. Member Robertson seconded the motion. Motion carried 8-0-6-0.

- C. DISCUSSION OF GOALS AND OBJECTIVES OF THE 1990 MASTER PLAN AND INCLUSION OF THEM INTO THE 1998 PLAN (1-0366.5) Mr. Brotzman said these had previously been on an agenda but the Committee had not discussed or acted on them. He suggested that the Members review them and bring their comments to the next meeting. No formal action was taken.
- REVIEW OF ITEMS TO BE INCLUDED IN BICYCLE ELEMENT OF THE MASTER PLAN -3. (1-0401.5) Mr. Krahn provided a history of the development of the bicycle section and what is currently being worked on. He then noted that staff will have final draft to present at the April 21 meeting. Chairperson Page said he had asked Mr. Krahn to coordinate this with OSAC and this Committee. Mr. Brotzman commented that the plan will be for commuters and people who are using the streets but no mountain bike routes will be shown because they are included in the Eagle Valley Trail Plan. Discussion ensued on bicycle safety and how it can be presented. Member Garcia asked if emphasis could be put on off road trails to separate bicycles from cars. Mr. Krahn talked about the funding for this through Question #18 and explained his feeling it could be used for both striping on streets and taking parking off one side of streets. He felt this could possibly be discussed at public meetings. Chairperson Page said he had asked the Board to give the Committee some direction. He felt the traffic situation needs to be settled and then the Committee can provide details so that planning can proceed. Member Hoffman said NDOT will have a plan that will include the street standards and provided details. Mr. Brotzman said Vasey Engineering's report identifies every street in the community that is on the bicycle plan. Member Hoffman said in future cases where streets come on line there should be a set of standards and explained. Mr. Brotzman said the "Orange Book" standards have been adopted by every county in the State with the exceptions of Clark and Nye and described the contents. Member Robertson felt the State standards should be followed. Mr. Brotzman said he would bring the book to the next meeting. Member Robertson asked who would be responsible for funding of the maintenance of those streets. Mr. Brotzman cited several examples and explained the process. Member Kelly wanted to coordinate the Vasey information with the State standards so that it would be all in one place and not cause conflicts. At this point Member Hoffman asked for a future agenda item relating to what will be done at the south end of the bypass as it pertains to bike paths. Member Kelly moved that Mr. Krahn be appointed as the Committee's coordinator on the bike paths. Member Fronapfel seconded the motion. Motion carried 8-0-6-0.

(1-0873.5) The discussion turned to who should actually be on the Committee. It was suggested that Member Homann be dropped from the Committee because has a very busy schedule and is only able to attend approximately every other meeting. They reviewed the list of Members and reasons were given why Member Homann should be a staff person, and that Members Jurgens and Loebeer should be deleted. Mr. Brotzman commented that Member Weaver or other representative of the Airport Authority should be kept because there is an aviation element in the Master Plan. Member Kelly then moved that the Committee send letters to Members Weaver, Loebeer and Jurgens asking them to become active participants. Member Robertson seconded the motion. Motion carried 8-0-6-0.

E-5 FUTURE COMMITTEE ITEMS - Previously discussed.

(1-1109.5) Member Bullis also expressed his feeling that U. S. Senators or their representative should be invited to attend meetings so that they could understand the need for Federal funding on roads. Member Kelly suggested they be invited to the Board of Supervisors when the Committee makes its presentation on their priorities.

TRANSPORTATION ADVISORY COMMITTEE Minutes of the April 7, 1998 Meeting

Page 3

Member Bullis also suggested that Mayor Masayko be invited to attend a meeting before that time. Chairperson Page felt when agendas are sent out the Mayor and the other Supervisors be sent copies. Mr. Brotzman commented he had been told by the Mayor he believes a full bypass would be completed by 2012. It was also felt that Supervisor Tatro as Chairperson of RTC be invited to attend a meeting.

(1-1285.5) Chairperson Page then talked about getting a schedule of activities from the consultant for the next few meetings so the Committee would know what they should cover. The Members agreed this was a good idea. Member Kelly felt an item should be on an agenda to discuss goals and objectives or perhaps it should be a workshop. Mr. Brotzman said the consultant would be out of town but that he would talk to him about a amenable time to attend. At this point Mr. Krahn said he could bring a final draft of the new bike plan which could be compared to the old at the next meeting.

F. ADJOURNMENT - There being no further business Member Kelly moved to adjourn. Member Ritchie seconded the motion. Motion carried 8-0-6-0. Chairperson Page adjourned the meeting at 4:31 p.m.

The Minutes of the April 7, 1998 meeting of the Transportation Advisory Committee

ARE SO APPROVED5/5, 1998
/\$/
Frank Page, Chairperson