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A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, March 18, 1997 in the Community Center Sierra Room, 851 East William Street, Carson City, NV at 6:00 p.m.

PRESENT: Chairperson Ken Elverum

Vice Chairperson Robert Kennedy

George Chapman

Larry Osborne Jon Plank Susan Scholley Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director

Scott Fahrenbruch, Parks Superintendent

Fran Smith, Recording Secretary

(PR 3/18/97 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Chairperson Elverum. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- A. CALL TO ORDER Chairperson Elverum called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present although Commissioners DeMar and Meierdierck were absent and Commissioner Scholley had not yet arrived. (Arrived at 6:05 p.m.)
- **B.** APPROVAL OF MINUTES Commissioner Plank moved to approve the Minutes of the February 4, 1997 meeting. Commissioner Wright seconded the motion. Motion carried 6-0.
- **C. PUBLIC COMMENT** None.
- D. AGENDA ITEMS

1. REVIEW AND POSSIBLE ACTION ON 1997-98 CAPITAL IMPROVEMENT BUDGET REQUESTS - (1-0073.5) Chairperson Elverum commented this was an item carried over from the last meeting and that the Commissioners had been asked to prioritize or vote for the projects on the CIP list they were interested in. Mr. Kastens pointed out that the Centennial tennis court improvements should be stricken from the list and two items for Riley Circle should be added. These were renovation and playground equipment.

Commissioner Scholley arrived as this discussion was starting.

(1-0183.5) Commissioner Kennedy asked about the Centennial Master Plan. Mr. Kastens explained that this was to incorporate all the projects that are anticipated into one large Master Plan. Commissioner Kennedy then asked about equipment replacement listed under City Wide. Mr. Kastens said that is for parks equipment and the Parks Superintendent had developed a three year replacement plan for his parks equipment. He provided details on what this included. Commissioner Kennedy then asked why staff had not recommended the shade structure/windbreak at the Edmonds Complex. Mr. Kastens explained this was a request from YSA for RCT funding. He also said staff did not feel this was of the same urgency as some of the other items. At this point Mr. Kastens advised the Commission that the Park Planner under City Wide should be stricken because that should come out of Board of Supervisors one shot funding.

(1-0405.5) Chairperson Elverum asked that the Commissioners turn their priority lists in to staff to be tallied. He said he would return to this item when the tally was complete.

2. REVIEW AND POSSIBLE ACTION ON CO-SPONSORSHIP WITH WESTERN NEVADA

COMMUNITY COLLEGE FOR THE MARCH FOR PARKS FUND RAISER - (1-0433.5) Elizabeth Jones, WNCC - Mr. Fahrenbruch explained how the idea for this event had gotten started. He added that one of the ideas for a fund raiser was for parks beautification. He said they had requested that the City co-sponsor it and basically all they were asking was a waiver of the fees to use Mills Park as the starting point. He noted from a co-sponsor standpoint the City had a concern about the insurance requirements and said he would pursue this with Risk Management. He added that this item was to basically solicit the Commission's support. Ms. Jones said this kind of event has been held around the country since 1990 by raising pledge funds for parks. She also noted this will be kept in the City. Commissioners Scholley, Osborne, and Kennedy expressed their support for the idea. Commissioner Osborne did not feel there would be a problem with the insurance coverage. He then moved that the Parks and Recreation Commission become a co-sponsor of this event providing all the details can be worked out to the City's satisfaction. Commissioner Scholley seconded the motion. Motion carried 7-0.

3. REVIEW AND POSSIBLE ACTION ON PROPOSAL FOR THE CITY TO PURCHASE THE ROLLING STOCK FOR THE MILLS PARK RIDING TRAIN

- (1-0765.5) Mr. Kastens explained that the Carson City Railroad Association and the owner could not reach an agreement on the proposal because the conditions set forth by the seller of the rolling stock were not acceptable to the Association. He said he had contacted the owner, Bill Kreider, because he had a concern that he might put the same conditions on the City if the City was to pursue purchase of the equipment. He added that Mr. Kreider assured him he would not put those same conditions on the City because he felt comfortable with the City's ability to maintain and oversee the equipment. He said this is similar to what the Commission had discussed previously. He pointed out that there were two items on the agenda, one being this item which is the idea of the City purchasing the rolling stock and the second, Item 4, was agendized in the event the Commission decided that Item 3 was not the preferred way they want to go.

(1-1161.5) Commissioner Osborne said his first priority was to have a train running in Mills Park. He expressed a concern as to whether the City should be in the business of buying and owning the train because the Association has indicated they want to run it. He felt that the City should pursue all the options before they consider a purchase. Commissioner Plank said he would be receptive to the idea of the purchase and then work out a lease/purchase or lease agreement so that the City could be reimbursed for an amount equal to costs associated with purchasing the equipment including administrative costs for passing the money through to the seller. Commissioner Kennedy had a question on some of the figures the Association had provided and Mr. Kastens said Mr. Santi would be at the meeting later and could provide details. Commissioner Wright referred to the possible purchase and asked of what use was it if the City did not own the track. Mr. Kastens expressed his feeling that if the Commission wants the train in the park they need to determine what is the best means of operating it. He mentioned the current situation whereby the Association is leasing equipment from a company in Arkansas and paying approximately \$15,000 per year. He also noted that the Association and Mr. Kreider had not been able to negotiate an agreement. He said the third thing was that Mr. Kreider was willing to sell the train to the City with conditions that he won't apply to the City that he had wanted to apply to the Association. He said the fourth option is for the City to get involved with the purchase of the train and then enter into a lease/purchase with the Association which, after the five year payout period, will be the property of the Association. As to who owns the track he did not feel it is relevant at this point because he did not feel either party would block the other from putting the train on the track. Mr. Kastens felt that a stipulation in a motion could be that the City not purchase anything that cannot be paid for by the ridership. Commissioner Scholley expressed her concern that the ownership of the track needs to be resolved to avoid future problems. Commissioner Osborne felt that the Commission could pass a motion of support and go forward to the Board of Supervisors because they would make the final decision. Commissioner Kennedy said he still had some questions of Mr. Santi and was not ready to vote on a motion until these are resolved. He then moved to table the item until Mr. Santi arrived. Commissioner Chapman seconded the motion. Motion carried 7-0.

4. REVIEW AND POSSIBLE ACTION ON LEASE/PURCHASE AGREEMENT WITH THE CARSON CITY RAILROAD ASSOCIATION FOR THE ROLLING STOCK FOR THE TRAIN IN MILLS PARK - No action was taken

- REVIEW AND POSSIBLE ACTION ON REQUEST FROM THE OPEN SPACE ADVISORY COMMITTEE TO ASSIGN PARKS AND RECREATION COMMISSIONERS TO ASSIST THE COMMITTEE IN LAND ACQUISITION RELATED TO PARKS AND RECREATION - (1-2011.5) Mr. Kastens said this should have been pulled from the agenda because it was not worded correctly. He added that it is their intent to invite this Commission to appear at their next meeting to discuss the development of an ordinance. He emphasized that any Commissioners who attend need to make it known that they are citizens and not there as representatives of this Commission. He asked that the Commissioners let him know if they will be attending so that he can post a notice of a possible quorum. Commissioner Scholley asked if a draft ordinance would be agendized for a Commission meeting so that they can provide their input and send it back to the open space group. Mr. Kastens said there should not be any language in the ordinance relating to parks and recreation because their purpose is focused on open space. Commissioner Kennedy felt it would be inappropriate if this Commission critiqued the ordinance because it is really up to the Board of Supervisors. Commissioner Scholley felt that the Board would be interested in how this Commission would look at the ordinance and how the two groups would relate. Commissioner Plank said, as a Supervisor, he would like advice from this Commission with respect to the ordinance. Commissioner agreed there should be input from this group before it goes to the Board. At this point Chairperson Elverum encouraged Commissioners to attend the next Open Space meeting. No formal action was taken.
- 6. REVIEW AND POSSIBLE ACTION ON ANNUAL REVIEW OF ALL JOINT USE AGREEMENTS AND CONTRACTS WITH PRIMARY PARK USERS (1-2517.5) Mr. Kastens said not all the users had been contacted on this item. However, Pete Livermore, was in attendance representing the Youth Sports Association. Mr. Kastens said he had hoped the other groups would have been at the meeting to let the Commission know how things are going.
- (1-2619.5) Mr. Livermore provided a history of YSA, all the sports it represents, and the current activities going on at several facilities. However, he expressed a concern that there seems to be a communication problem in notifying participants about sign-up dates. At this point he expressed everyone's gratitude that Question #18 passed and one they have in mind is the finalization of the T-ball fields at Governors Field, and another is additional soccer fields at Edmonds. He said they plan to come back each year with an update on their programs. He expressed a concern that the School District has refused to accept sports announcements to be sent home in peches. Commissioner Kennedy offered to intercede in any way he could to get this resolved as did Commissioner Scholley. Chairperson Elverum said he had signed up three children for many years and supported the peche idea because he felt it was much more effective than a newsletter. He then said he felt this was a good opportunity to renew the agreement. Mr. Kastens advised that it renews automatically each year on June 6. Mr. Livermore then commented on YSA's calendar of events. Mr. Kastens will provide the Commissioners with copies. No formal action was taken.
- (1-3625.5) At this point Chairperson Elverum entertained a motion to remove agenda Items 3 and 4 from the table. Commissioner Chapman moved that the Commission take agenda items 3 and 4 off the table. Commissioner Kennedy seconded the motion. Motion carried 7-0.
- 3. REVIEW AND POSSIBLE ACTION ON PROPOSAL FOR THE CITY TO PURCHASE THE ROLLING STOCK FOR THE MILLS PARK RIDING TRAIN (1-3661.5) Chairperson Elverum returned to this item as Ron Santi, President of the Association, had arrived. Commissioner Kennedy noted that the Commission had received a sheet showing income information. He asked if there was also an expense sheet or was this gross or net. Mr. Santi said it was gross income generated by the ridership on the train. Commissioner Kennedy asked what the net income would be and Mr. Santi said it is minus and provided details as to why. Commissioner Kennedy felt that the Commission needed to get a handle on the feasibility of the City developing a program between the City and the Association which the Association could afford to pay. An extensive discussion ensued on their income, expenses, fares, maintenance, and a possible lease. At this point Commissioner Plank moved to direct the Parks and Recreation Director to work out some sort of purchase agreement with the owner of the rolling stock and the two engines and put together a proposal to not only make the purchase but lease the equipment to the Railroad Association for presentation to the Board of Supervisors. Chairperson Elverum said it now appeared that the Commission preferred Item 3 and that they recommend to the Board of Supervisors that they purchase the equipment from Mr. Kreider and that Mr. Kastens will work out the details of the purchase agreement

and work on a lease to the Association. Commissioner Chapman seconded the motion. Chairperson Elverum then asked for a roll call vote. Wright - aye; Osborne - aye; Scholley - aye; Chapman - aye; Plank - aye; Kennedy - aye; Elverum - aye; Motion carried 7-0.

6. REVIEW AND POSSIBLE ACTION ON ANNUAL REVIEW OF ALL JOINT USE AGREEMENTS AND CONTRACTS WITH PRIMARY PARK USERS - (2-0806.5) At this point Chairperson Elverum returned to this item and Commissioner Osborne suggested that the Railroad Association agreement be removed from discussion at this time until the new one is put together and brought to the Commission for review. Commissioners agreed and this was continued to a future meeting.

Chairperson Elverum noted that the Commission could not do any more on this item as the other groups on this list were not present.

1. REVIEW AND POSSIBLE ACTION ON 1997-98 CAPITAL IMPROVEMENT BUDGET REQUESTS - (1-0833.5) Mr. Kastens reported that the tallies discussed earlier were complete. He said the item that received the most No. 1 votes was the Sunland Vista playground; 6 votes - Edmonds and Governors signs and the pool bleachers; 5 votes - pool lifeguard chairs and the radios; tables and benches, the fax machine. Riley Circle equipment; 4 votes - the pool toy, equipment replacement, irrigation system, paving of the parking lot, and Riley Circle renovation, renovation of the sprinkler system at Edmonds; 3 votes - weight room, the studies, carpeting, gym floor, remodel locker room, blinds, Mills Park and Jail Park. He also noted that the Ross Gold path, the radio control park, and Mills Park ADA received 2 number one votes. He said based on these results he would present the list in that order to the CIP Committee on behalf of the Commission as their priorities for funding in 1997-98. He said they would meet March 25 in Room 59 at the Administrative Complex. He also explained the process they use to arrive at their decisions and that the Commission can still go to the Board of Supervisors to make their pitch on the final budget hearing night. Commissioner Osborne asked Mr. Kastens to send copies of the schedule along with the priority list established at this meeting. Chairperson Elverum then entertained a motion that the tally as Mr. Kastens had reviewed it for the Commission be the list of priorities before the CIP Committee. Commissioner Osborne said "So Moved". Commissioner Scholley seconded the motion. Motion carried 7-0.

GENERAL DISCUSSION

- 1. Future Agenda Items from Commission Members (2-1016.5) Commissioner Scholley said she would like to see an item on amendments or proposed amendments to the ordinance where the Commission could implement their portion of Question #18 as to the Parks and Recreation aspect of it.
- (2-1061.5) Commissioner Osborne asked for an update on the possible well contamination. Mr. Kastens said he had passed Commissioner Osborne's previous request on this to Utility Director Dorothy Timian-Palmer who will put a written report together for the Commission.
- 2. Comments from Commission Members None.
- 3. Status Reports from Commission Members None.
- 4. Comments and Status Reports from Staff None.
- 5. Status Report on Question #18, Residential Construction Tax and Capital Improvement Legislative Issues (2-1093.5) Mr. Kastens reported that the legislation was heard in the Assembly Government Affairs Committee on March 13 and everything went well and it was passed unanimously, it was read on the Assembly floor on March 17, and should be voted and approved on March 19 and said he hoped to be there. He felt it should be moved quickly to the Senate side. Commissioner Scholley asked Mr. Kastens to advise the Commission immediately if there are any changes in language.

ADJOURNMENT - There being no further business Chairperson Elverum entertained a motion to adjourn. Commissioner Kennedy moved to adjourn. Commissioner Wright seconded the motion. Motion carried 7-0. Chairperson Elverum adjourned the meeting at 8:09 p.m.

The Minutes of the March 18, 1997 meeting	g of the Carson City Parks and Recreation Commission
	ARE SO APPROVED6/3, 1997
	/s/
	Ken Elverum, Chairperson