CARSON CITY PARKS AND RECREATION COMMISSION Minutes of the December 2, 1997 Meeting

Page 1

A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, December 2, 1997 in the Community Center Sierra Room, 851 E. William St., Carson City, NV at 6:00 p.m.

PRESENT: Chairperson Ken Elverum

Vice Chairperson Robert Kennedy

Jon Plank Susan Scholley John Simms Charles Wright

STAFF: John Berkich, City Manager

Steve Kastens, Parks and Recreation Director Scott Fahrenbruch, Parks Superintendent

Fran Smith, Recording Secretary

(PR 12/2/97 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Chairperson Elverum. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- **A. CALL TO ORDER** Chairperson Elverum called the meeting to order at 6:03 p.m. A roll call was taken and a quorum was present although Commissioners DeMar and Osborne were absent.
- **B. APPROVAL OF MINUTES None.**
- **C. PUBLIC COMMENT** None.
- D. AGENDA ITEMS
- REVIEW AND POSSIBLE ACTION ON PONY EXPRESS PAVILION STRATEGIC PLANNING PROCESS AND APPROACH - (1-0017.5) Mr. Berkich said a meeting had been held to consider several approaches on how to market the facility. However, no decision had resulted and it was suggested that a team be formed to include the CCCVB, the Commission, and present and past users to work on a strategic plan for its future use. He felt this could include a Master Plan. Commissioner Kennedy asked about a capital expenditure in order to make this work. Mr. Berkich said a strategic plan, depending on possible improvements, would entail a cost. Commissioner Kennedy said one of the problems is accoustics which do not lend themselves to whatever activities take place. He felt that a study needs to be made in order to determine possible uses and that the result would probably require expenditures of some kind. Chairperson Elverum asked about a timetable for such a study and how many people should be involved. Mr. Berkich said he had received many calls from interested people who want to participate. He felt that people from CCCVB and representatives of the Commission could form a nucleus of the team and that two or three workshops would be needed. Chairperson Elverum said he would volunteer except his term would be expiring and did not know if he would still be on the Commission. Commissioner Plank said he had considered volunteering but did not know if it would be appropriate for a Supervisor to be involved. Commissioner Scholley felt that either Commissioners Kennedy or Osborne would be good choices. She said she could not volunteer citing a conflict of interest because her children attend Latch Key there during the summer. Commissioner Kennedy said he would participate and suggested that Commissioner Osborne attend as a representative of the Chamber of Commerce. Chairperson Elverum reiterated his willingness to serve if he is re-elected. Commissioner Kennedy felt the facility has a lot of potential but not as it is currently designed. No formal action was taken.
- 2. REVIEW AND POSSIBLE ACTION ON CARSON CITY RAILROAD ASSOCIATION REQUEST FOR WAIVER OF CONTRACT FEE FOR CALENDAR YEAR 1997 (1-0253.5) Mr. Kastens said the applicant was ill and asked that this be continued until the CCRA could be represented.

CARSON CITY PARKS AND RECREATION COMMISSION Minutes of the December 2, 1997 Meeting Page 2

- REVIEW AND POSSIBLE ACTION ON THE NAMING OF NEW PARKS AND FACILITIES (1-3. 0263.5) Mr. Kastens provided the names of several people who had been suggested. Commissioner Scholley had also submitted a list of Native American names she had received from the Washoe Tribe. She also commented on the history of the Raycraft Ranch location in Silver Oak and moved to name the park either Raycraft Park or Raycraft Ranch. Commissioner Plank seconded the motion if it was amended to Raycraft Pasture Park. Commissioner Scholley accepted the amendment. Commissioner Plank also explained that was where the Raycraft family pastured their horses while they had the livery in town. He also suggested the placing of monuments at new parks depicting where the name came from. Chairperson Elverum felt that was a good idea and cited an example in Oregon where a park had been named for a family's pasture. Commissioner Kennedy suggested that this idea be introduced to the developer of Silver Oak. Mr. Kastens said he had given a copy a letter suggesting the name Raycraft Ranch Park to Steve Hartman, a principal in the Silver Oak development, who did not have a favorable reaction but had said he would talk to another of the principals. Mr. Kastens added he had not yet heard from them. He suggested voting on the motion making it contingent on no major objections by the developer. Chairperson Elverum agreed because the subject has been discussed since summer. Commissioner Kennedy asked if there are guidelines they need to follow and Mr. Kastens said there are none. Commissioner Plank asked Mr. Kastens to provide him copies of the suggestions saying it would be helpful to him because he felt this would go to the Board. Motion carried 6-0.
- (1-0519.5) At this point Commissioner Scholley said she would like more time to work on the list of Native American names she had submitted. An extensive discussion then ensued on the list of sites Mr. Kastens had included in his staff report. Commissioner Plank expressed his hope that the Commission could present at least a couple of suggestions each time to the Board. They next talked about the history of Long Ranch, the Lone Mountain site, the Highlands Park subdivision, the Darling Ranch, and the Northridge subdivision. Commissioner Kennedy agreed with Commissioner Plank that the Commission should recommend a couple of names each time to the Board. He suggested they also consider naming the Northridge site at this meeting. Commissioner Scholley said she would research the history on the locations listed in the staff report and bring it back. Commissioner Kennedy suggested that #6 on the Native American list, translated to Storm Over Mountain, could be used for the Lone Mountain site. Commissioner Wright then moved to recommend to the Board the name of #20 on the list, translated to Laughing Butter Fly, be given to the wetlands part of the Northridge subdivision. Commissioner Simms seconded the motion. Motion carried 6-0.
- (1-0843.5) At this point Chairperson Elverum said he liked the idea of naming some of the sites for people who contributed to the community in the past and Commissioner Kennedy expressed his appreciation for the research Commissioner Scholley said she would do. Commissioner Plank suggested the possibility of naming individual fields at Edmonds. Mr. Kastens referred to the letters he had received on candidates Dennis Sullivan and the late Ron Wilson saying he knew both and could provide information on them if the Commission desires. At this point Chairperson Elverum continued more discussion until a later meeting at which time Commissioner Scholley should have the research to bring back.
- 4. REVIEW AND POSSIBLE ACTION ON APPROVAL OF SELECTION COMMITTEE RECOMMENDATION FOR CONSULTANT FOR EDMONDS SPORTS COMPLEX DESIGN AND IMPLEMENTATION OF MASTER PLAN WITH THE OPTION TO ADD LATER THE SAME FOR CENTENNIAL PARK LOWER ADULT SOFTBALL COMPLEX (1-0985.5) Mr. Kastens referred to his staff report where he had detailed actions leading to the selection of the review committee. He provided the names of the members and noted that they had interviewed the short list of proposers earlier in the day. This resulted in the selection of Stantech in Reno. Commissioner Kennedy moved that the Commission accept the staff recommendation of Stantech for the Edmonds Sports Complex design and implementation of the Master Plan and forward it to the Board. Commissioner Simms seconded the motion. Motion carried 6-0.

GENERAL DISCUSSION

1. Future Agenda Items from Commission Members - (1-1071.5) Chairperson Elverum said the discussion on naming of parks will be continued until late January and at subsequent meetings until the project is completed.

CARSON CITY PARKS AND RECREATION COMMISSION Minutes of the December 2, 1997 Meeting

Page 3

Commissioner Plank asked for an update relative to working with the State for at least a temporary replacement of Jail Park by using part of the grounds of the old Fremont School. Mr. Fahrenbruch said he was waiting for return calls from State people and will provide information as it becomes available.

- 2. Comments from Commission Members None.
- 3. Status Reports from Commission Members Commissioner Kennedy said he, Barbara Singer and Mitch Ames of the Recreation Department had met with representatives of WNCC relating to the possibility of a joint use agreement similar to that with the School District for use of the auditorium in the Community Center. He added that WNCC has a piece of property which they do not anticipate being developed and there is a possibility that it could be used for soccer fields and that the WNCC people liked the idea. He suggested asking the Silver Oak people to use some of their equipment to help clear the land. He also noted that Mr. Kastens would be meeting with WNCC to see if something can be agreed upon.
- 4. Comments and Status Reports from Staff (1-1237.5) Mr. Kastens said BLM is asking for help in coming up with a plan for the Silver Saddle property. He added that a task force is being put together to work on this and that committees and commissions are being asked to participate. He noted that the Carson River Advisory Committee would be used as the public hearing body to whom proposals and ideas from citizens could be presented. He said he was seeking representation from this Commission to be on the task force. He also provided a timetable for each part of the process for a plan stating the first meeting of that group is scheduled sometime between December 19 and January 5. Commissioner Wright said his term would be up at the end of the year and volunteered to serve if he is reappointed.

Commissioner Scholley asked for an update on the Riley Circle project. Mr. Fahrenbruch said he has requests for playground equipment going to the Board on December 18 and after that there will be another bid for equipment which will include Riley Circle.

5. Status Report on Question #18, Residential Construction Tax and Capital Improvement - None.

There will not be a Commission meeting December 16. The next regular meeting is scheduled for January 6.

There being no further business Chairperson Elverum entertained a motion to adjourn. Commissioner Simms moved to adjourn. Commissioner Wright seconded the motion. Motion carried 6-0. Chairperson Elverum adjourned the meeting at 7:31 p.m.

The Minutes of the December 2, 1997 meeting of the Carson City Parks and Recreation Commission

ARE SO APPROVED1/20, 1	998
/s/	
Robert Kennedy, Chairperson	