

CARSON CITY SHADE TREE COUNCIL
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A regular meeting of the Carson City Shade Tree Council was held on Thursday, November 20, 1997 in the Capitol Conference Room, 201 No. Carson St., Carson City, NV at 5:30 p.m.

PRESENT: Chairperson Donna Kuester
Vice Chairperson Ralph Marrone
Mike Aragon
Mary Lee Foster
Craig Hartman
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
Fran Smith, Recording Secretary
(SHA 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Chairperson Kuester. Individuals speaking are identified following the head of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Chairperson Kuester called the meeting to order at 5:31 p.m. A roll call was taken and a quorum was present although Members Aragon and Young did not arrive until 5:33 p.m.

B. APPROVAL OF MINUTES - Member Hartman moved to approve the Minutes of the October 23, 1997 meeting. Member Marrone seconded the motion. Motion carried 4-0.

Members Aragon and Young arrived as this discussion was beginning.

C. AGENDA ITEMS

1. INTERVIEW AND POSSIBLE ACTION TO RECOMMEND CANDIDATES TO THE BOARD OF SUPERVISORS FOR APPOINTMENT TO THE SHADE TREE COUNCIL - (1-0023.5)
Chairperson Kuester talked about several questions she felt the Council should ask each candidate. These were if the candidates felt they had the time to devote to the Council, how they feel about the education provided by seminars, how they could help the Council, and experience in grant writing. She also expressed a concern that some of the applications were not complete and asked the Council if they felt this was an indication that some of the applicants were not interested enough to submit the information. Discussion ensued on the process the Council would use for interviews. It was agreed that Member Hartman would ask about the applicants' current job and if they felt they could devote the required amount of time to the Council, Member Foster would ask how they felt they could benefit the Council, Member Marrone would ask about grant writing, Member Aragon would get their input on how they feel about trees as it relates to the Council activities, and Member Young would ask about the continuing education provided by the seminars. Member Hartman had submitted a request that he be considered for reappointment to the Council and Member Young moved that the Council accept his request. Member Aragon seconded the motion. Motion carried 6-0. Chairperson Kuester expressed the hope that the chosen candidates would be able to work together and also be motivated.

Gerald Brandvold - (1-0251.5) He said he was retired and that he had worked for BLM for thirty years noting his background in natural resources. He responded to the questions by the Council and also said he did not have a problem appearing at Board meetings or speaking before them.

The other applicants had not yet arrived and Chairperson Kuester went to the next item on the agenda.

GENERAL DISCUSSION

(1-0473.5) Because of the holiday season discussion ensued on setting the next meeting date. It was agreed to hold it on December 29 from 3:00 to 5:00 p.m. in the Capitol Conference Room.

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(1-0641.5) Mr. Fahrenbruch stated that the Board had allocated the Council \$2,000 for books and seminars. He also said the accounting person in Parks and Recreation needed expense receipts from Members before the end of December.

(1-0653.5) He then said the NDF grant process has been changed and explained what is needed.

Carol Roberts - (1-0709.5) She said she works for IBM and is in management and did not have a problem with occasionally taking time off to take care of Council affairs. She also expressed her belief that she could work with other individuals. She did not have experience in grant writing but has worked on proposals for the government. She also said she did not have a problem appearing at Board meetings or speaking before them. She added she had been a participant in a previous Council seminar.

Kathryn Pierson - (1-1041.5) She explained she is the store manager of Long's Drugs in Carson City and in the past ran nursery departments. She is also a Master Gardener and has a certificate in nurseryman training. She did not feel there would be a problem in taking time off from her job to take care of Council activities. At this point Ms. Pierson said if there were enough qualified applicants for the open positions she would remove her name from consideration at this time because of the pressure she saw relative to the fact that the store would be moving in a few months. She added that she foresaw her schedule being very busy as a result. She asked that her name be considered again in the future once that has taken place.

Sally Zola - (1-1298.5) She stated she is a free lance paralegal and did not have a problem devoting time to Council work. She did not have experience in grant writing. However, she was familiar with the process and felt she could learn. As with the other candidates, she did not have a concern about attending Board meetings or speaking at them.

Chairperson Kuester declared a recess at 7:05 p.m. When she reconvened the meeting at 7:12 p.m. a quorum was present.

Gene Munnings - (1-1581.5) He said he is self employed and has a landscaping business. He did not have grant writing experience but said he has worked on research documents. He noted he was interested in attending seminars but had not been able to attend the February workshop and did not have a concern with the meeting schedule. He also said he has had some public speaking experience and did not feel attending Board meetings would be a problem.

Andrew Huntington - (1-1907.5) He works in technical sales and applications engineering for a small manufacturer in Carson City. He felt he could work with the other Members and did not have a problem with taking time off from his job for Council activities if he has a couple of days notice. He said he had not been to the seminars but felt it is a good idea and said he takes classes when he can. He noted he has had some experience in public speaking and provided details. He echoed the statement of other applicants stating he did not feel attending Board meetings would be problem.

Cathi Unruh - (1-2243.5) She said she works as a landscape gardener at Lightning W Ranch golf course. She said she could take time off from her job for Council work if she is told ahead of time. She added she has attended some of the seminars. She did not have experience writing grants but said she could try. She liked the idea of continuing education as the Council approaches it. She did not have a problem with public speaking or attending Board meetings.

(1-2625.5) At this point Chairperson Kuester expressed a concern that applicant Robert Erickson might not be a good candidate because he had not provided addresses and phone numbers for his references. Mr. Fahrenbruch said he had spoken to Mr. Erickson who had indicated he probably would not have time to devote to the Council. Chairperson Kuester then expressed her belief that Ms. Pierson should be eliminated at this time because of the anticipated move of the store and her subsequent involvement. However, she agreed that the Council should keep her name on file for future positions and Members agreed. They then went through a voting process for the top three candidates. This resulted in Ms. Unruh, Ms. Zola, and Ms. Roberts getting the most votes. Member Marrone then moved that the Council recommend to the Board of Supervisors that they appoint Sally Zola for a term on the

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Shade Tree Council. Member Young seconded the motion. Motion carried 6-0.

Member Marrone moved to recommend to the Board of Supervisors that they appoint Cathi Unruh for a term on the Shade Tree Council. Member Young seconded the motion. Motion carried 6-0.

Member Marrone moved to recommend to the Board of Supervisors that they appoint Carol Roberts for a term on the Shade Tree Council. Member Aragon seconded the motion. Motion carried 6-0.

The recommendations are now scheduled to go to the Board of Supervisors for their approval.

PUBLIC COMMENT - None.

REPORTS - None.

There being no further business Chairperson Kuester entertained a motion to adjourn. Member Hartman moved to adjourn. Member Aragon seconded the motion. Motion carried 6-0. Chairperson Kuester adjourned the meeting at 8:35 p.m.

The Minutes of the November 20, 1997 meeting of the Carson City Shade Tree Council

ARE SO APPROVED__12/29__, 1997

/s/ _____
Donna Kuester, Chairperson