

Mem # Lec

**City of Carson City  
Agenda Report**

**Date Submitted:** November 6, 2007

**Agenda Date Requested:** November 15, 2007

**Time Requested:** ~~Consent~~ 5 minutes

**To:** Mayor and Supervisors

**From:** Purchasing & Contracts

**Subject Title:** Action to determine that Hungerford & Terry, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and award Contract No. 0708-046 Packaged Arsenic Water Treatment Plant Equipment to Hungerford & Terry, Inc. for a bid cost of \$834,665.00 and a contingency amount of \$42,000.00 for a not to exceed cost of \$876,665.00 from the Water Fund

**Staff Summary:** The work to be performed under this Contract shall consist of furnishing one (1) packaged arsenic water treatment plant which shall include treatment vessels, inlet distributor/waste collectors, underdrain distributors, support gravel, control and isolating valves, filter face piping, system interconnecting piping, chemical feed equipment, rapid mixer, packaged reclaim water pumpstation, flowmeters, motorized valves, accessories, control panels, and various miscellaneous appurtenances.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Hungerford & Terry, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and award Contract No. 0708-046 Packaged Arsenic Water Treatment Plant Equipment to Hungerford & Terry, Inc. for a bid cost of \$834,665.00 and a contingency amount of \$42,000.00 for a not to exceed cost of \$876,665.00 from the Water Fund

**Explanation for Recommended Board Action:** *INVITATIONS TO BID* were mailed on September 12, 2007 and the *NOTICE TO BIDDERS* was published in the Nevada Appeal on September 16, 2007.

The bids were opened at approximately 2:30 p.m. on October 17, 2007 in the Executive Conference Room, 201 North Carson Street, Carson City, Nevada 89701. Present during the bid opening were: Mark Brethauer, PE, Public Works Senior Project Manager; Michael J. Jaubert from Layne Christensen Company; Charles G. (Chuck) Ward from Ward Technical Products, Inc. and Cheryl Adams, Purchasing & Contracts Manager.