

Item # 4-3A

**City of Carson City
Agenda Report**

Date Submitted: November 6, 2007

Agenda Date Requested: November 15, 2007

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to adopt Resolution No. 2007-R-_____, a resolution authorizing the Board of Supervisors to determine that the automated document management system has reached the end of its useful life and will be donated to Computer Corps, a non-profit organization created for charitable purposes as set forth in Nevada Revised Statute 372.3261 (File 0708-065)

Staff Summary: This property is no longer useful to any city department/division and has been transferred to Surplus Property for disposal.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to adopt Resolution No. 2007-R-_____, a resolution authorizing the Board of Supervisors to determine that the automated document management system has reached the end of its useful life and will be donated to Computer Corps, a non-profit organization created for charitable purposes as set forth in Nevada Revised Statute 372.3261 (File 0708-065)

Explanation for Recommended Board Action: NRS 244.1505 authorizes a board of county commissioners or its authorized representative to donate commodities, supplies, materials and equipment that the board determines to have reached the end of their useful lives to a nonprofit organization created for religious, charitable or educational purposes or to another governmental entity, to be used for any purpose which will provide a substantial benefit to the inhabitants of the county.

ComputerCorps is a 501(c) (3) non-profit organization dedicated to improving the computer skills and job opportunities for individuals in the community while eliminating eWaste throughout the national. Additionally, they provide equipment, technical support and training to schools, non-profit organizations, churches, and individuals throughout Nevada.

Fixed Asset #	Description
13485	Automated Document Management System serial #BU300177

Applicable Statue, Code, Policy, Rule or Regulation: NRS 244.1505

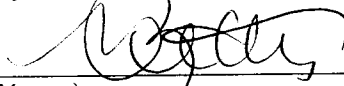


Fiscal Impact: None

Explanation of Impact: None

Funding Source: None

Supporting Material: Resolution

Prepared By: Cheryl Adams, Purchasing & Contracts Manager

Reviewed By:  Date: 11-6-07
(City Manager)
 Date: 11-6-07
(District Attorney)
 Date: 11-6-07
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)

RESOLUTION NO. _____

a Resolution authorizing donation of one (1) surplus item.

WHEREAS, Nevada Revised Statutes 244.1505 authorizes the Carson City Board of Supervisors to donate commodities, supplies, materials and equipment that they have determined have reached the end of their useful lives.

WHEREAS, donations are to be made to another governmental entity or to a nonprofit organization created for religious, charitable or educational purposes as set forth in Nevada Revised Statutes 372.3261.

WHEREAS, donations are to be used for any purpose which will provide a substantial benefit to the inhabitants of Carson City.

NOW, THEREFORE, BE IT RESOLVED that the Carson City Board of Supervisors has determined that the automated document management system has reached the end of its useful life and has authorized its donation to Computer Corps, a non-profit organization created for charitable purposes as set forth in Nevada Revised Statute 372.3261.

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