A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, September 6, 2007, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 8:30 a.m.

PRESENT:	Marv Teixeira	Mayor
	Richard S. Staub	Supervisor, Ward 4
	Robin Williamson	Supervisor, Ward 1
	Shelly Aldean	Supervisor, Ward 2
	Pete Livermore	Supervisor, Ward 3
STAFF PRESENT:	Linda Ritter	City Manager
	Alan Glover	Clerk-Recorder
	Larry Werner	Development Services Director/City Engineer
	Walter Sullivan	Community Development Director
	Sue Johnson	Finance Director
	Stacey Giomi	Fire Chief
	Roger Moellendorf	Parks and Recreation Director
	Melanie Bruketta	Chief Deputy District Attorney
	Claudia Saavedra	Alternative Sentencing Coordinator
	Cheryl Adams	Purchasing and Contracts Manager
	Vern Krahn	Parks Planner
	Katherine McLaughlin	Recording Secretary
	Sandy Scott	Contracts Coordinator

(BOS 9/6/07 Recording 8:31:30)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Agenda Report and/or supporting documentation. Staff members making the presentation are listed following the Department's heading. Any other individuals who spoke are listed immediately following the item's heading. A recording of these proceedings is on file in the Clerk-Recorder's office. It is available for review and inspection during normal business hours.

CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, AND INVOCATION - Mayor Teixeira convened the meeting at 8:31 a.m. Roll call was taken. The entire Board was present, constituting a quorum. Sam Dehne led the Pledge of Allegiance. Rev. Pat Propster of the Calvary Chapel and Carson City Christian Fellowship gave the Invocation.

PUBLIC COMMENTS AND DISCUSSION (8:33:19) - Rex Jennings referenced the media's reports and the Sheriff's blotter to indicate there is a growing gang problem. He suggested that the gang members be declared terrorists. It may be necessary to obtain a District Attorney's opinion in order to do it. He then questioned how to become a scavenger at the landfill. He cited items he had seen there to illustrate his point, e.g., ten fishing rods and reels, appliances, etc. He urged people to recycle by donating items. His support of recycling was noted. He alleged that he sees items at the landfill every time he is there that

he could salvage. Recycling could provide funds for the City. He urged the Board to look at recycling for this reason. He then referenced a media report on diesel fuel trucks. He indicated that there is a better method of filtering the air which makes the diesels run better. The news article was given to City Manager Ritter. He suggested that the device be considered as it could create a cost savings as it increases the mileage. Additional public comments were solicited.

Sam Dehne indicated his support of Mr. Jennings' comments. He advised that he will be leaving the meeting shortly as he has a 9 a.m. appointment elsewhere. He supported Rev. Propster's comments and urged the Board not to "fret". He reiterated his previous statements regarding the need for the Board to recognize unpaid volunteer Code Enforcer Rich Lamb. He cited Mr. Lamb's willingness to tell people to move their vehicles when illegally parked in a handicapped zone and to break up fights as illustrations of his Code enforcement efforts. He displayed a media report on the Mayor and the Chinese Museum and urged the City to obtain a copy of the *Reno Gazette Journal* alleging that it "used better terminology" in its article. He then justified his need to advertise himself due to the media's failure to do so. He explained that he will establish his 5,000, 1,000, 60 and 20 Club sometime later this month. This club is his indication that he has given 5,000 on the record public testimonies, 1,000 contributions to senior Veterans' events, 60 television shows, and 20 Yankee Band music albums. Additional comments were solicited but none were given.

1. ACTION ON APPROVAL OF MINUTES (8:40:25) - None.

2. CHANGES TO THE AGENDA (8:40:32) - Item 11D, the Closed Session, was removed from the agenda. It will be heard at the next meeting.

3. LIQUOR AND ENTERTAINMENT BOARD (8:40:46) - Mayor Teixeira then recessed the Board of Supervisors session and convened the Liquor and Entertainment Board. For Minutes of the Liquor and Entertainment Board, see its folder for this date.

BOARD OF SUPERVISORS (8:56:03) - Following adjournment of the Liquor and Entertainment Board, Mayor Teixeira reconvened the Board of Supervisors session. The entire Board was present, constituting a quorum.

4. CONSENT AGENDA (8:56:10)

4-1. ASSESSOR

A. ACTION TO APPROVE THE PARTIAL REMOVAL AND REFUND OF TAXES FOR PARCEL NUMBER 002-134-04 (LOCATED AT 1410 MOODY STREET) FROM THE 2007-08 REAL PROPERTY TAX ROLL PER NRS 361.060

B. ACTION TO APPROVE THE REMOVAL OF A PORTION OF THE TAXES FROM PARCEL NUMBER 007-392-28 (LOCATED AT 490 NORFOLK DRIVE) FROM THE 2007-08 REAL PROPERTY TAX ROLL PER NRS 361.765 IN THE AMOUNT OF $96.42

C. ACTION TO APPROVE THE PARTIAL REMOVAL OF TAXES FOR PARCEL NUMBER 002-138-06 (LOCATED AT 321 EAST PARK STREET) FROM THE 2007-08

REAL PROPERTY TAX ROLL PER NRS 361.060

4-2. DISTRICT COURT/JUVENILE COURT - ACTION TO APPROVE A RESOLUTION ADOPTING AND APPROVING AN INTERLOCAL CONTRACT BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF WELFARE AND SUPPORTIVE SERVICES, THE FIRST JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA IN AND FOR CARSON CITY AND STOREY COUNTY AND THE CITY OF CARSON CITY TO RECRUIT AND APPOINT COURT MASTERS TO HOLD CHILD SUPPORT HEARINGS AND OTHER MATTERS PROPERLY RELATED THERETO

4-3. FIRE

A. ACTION TO ACCEPT THE FY 08 UNITED WE STAND GRANT AWARD (08-UWS-01-01) FROM THE STATE EMERGENCY RESPONSE COMMISSION IN THE AMOUNT OF $30,000 TO BE PASSED THROUGH TO WESTERN NEVADA COLLEGE FOR THE INSTALLATION OF A CAMPUS-WIDE AUDIBLE WARNING SYSTEM

B. ACTION TO ADOPT A RESOLUTION ADOPTING AND APPROVING AN INTERLOCAL CONTRACT PROVIDING FOR CARSON CITY TO PASS THROUGH THE FY 08 UNITED WE STAND GRANT FUNDS TO WESTERN NEVADA COLLEGE FOR THE PURCHASE AND INSTALLATION OF A CAMPUS-WIDE AUDIBLE WARNING SYSTEM AND OTHER MATTERS PROPERLY RELATED THERETO

4-4. PARKS AND RECREATION

A. ACTION TO ADOPT A RESOLUTION APPROVING AN INTERLOCAL PROJECT AGREEMENT WITH THE STATE OF NEVADA, DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES, DIVISION OF STATE PARKS TO PROVIDE $40,000 IN GRANT FUNDS TO BE USED TOWARDS THE PURCHASE OF ONE NEW PREFABRICATED BRIDGE TO CROSS THE MEXICAN DITCH

B. ACTION TO ADOPT A RESOLUTION APPROVING AN INTERLOCAL PROJECT AGREEMENT WITH THE STATE OF NEVADA, DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES, DIVISION OF STATE PARKS, TO PROVIDE $100,000 IN GRANT FUNDS TO BE USED TOWARDS THE CONSTRUCTION AND PAVING OF TWO TRAIL SEGMENTS ALONG THE LINEAR PARK BICYCLE/HIKING TRAIL

C. ACTION TO AUTHORIZE THE MAYOR TO SIGN A LETTER DIRECTED TO THE FEDERAL DELEGATION CLARIFYING THE BOARD'S OF SUPERVISORS POSITION REGARDING THE FEDERAL LANDS BILL REQUEST

4-5. PURCHASING AND CONTRACTS

A. ACTION TO ADOPT A RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO DETERMINE THAT THE 29 PIECES OF MISCELLANEOUS SURPLUS PROPERTY HAVE REACHED THE END OF THEIR USEFUL LIVES AND WILL BE DONATED TO ANOTHER GOVERNMENTAL ENTITY OR TO A REQUESTING NON-PROFIT ORGANIZATION CREATED FOR RELIGIOUS, CHARITABLE OR EDUCATIONAL PURPOSE AS SET FORTH IN NEVADA REVISED STATUTE 372.3261 (FILE 0708-044)

B. ACTION TO RENEW CONTRACT NO. 0203-130 JUNIOR SKI AND SNOWBOARD FACILITY TO INCLINE VILLAGE GID DBA DIAMOND PEAK RESORT FOR

THE 2008 JUNIOR SKI AND SNOWBOARD PROGRAM WITH THE SAME TERMS AND CONDITIONS AS ORIGINALLY BID ON JUNE 11, 2003, AND FEES OF $18 PER CHAPERONE, $18 PER JUNIOR INSTRUCTOR, AND $22 PER PARTICIPANT

C. ACTION TO EXTEND CONTRACT NO. 0506-059 JUNIOR SKI AND SNOWBOARD TRANSPORTATION WITH AMADOR STAGE LINES TO PROVIDE TRANSPORTATION FOR THE JUNIOR SKI AND SNOWBOARD PROGRAM FOR THE 2008 SEASON AT THE FOLLOWING PRICES: $675.00 FOR FULL SERVICE CHARTER, $439.50 FOR BUSES CANCELLED AT RESORT, $488.21 FOR BUSES CANCELLED AT PICKUP, AND $125.00 FOR BUSES CANCELLED PRIOR TO ARRIVAL

D. ACTION TO DETERMINE THAT CONTRACT NO. 0708-045 IS A SOLE SOURCE CONTRACT AND A CONTRACT FOR EQUIPMENT WHICH, BY REASON OF THE TRAINING OF THE PERSONNEL OR OF AN INVENTORY OF REPLACEMENT PARTS MAINTAINED BY THE LOCAL GOVERNMENT IS COMPATIBLE WITH EXISTING EQUIPMENT, AND THEREFORE NOT SUITABLE FOR PUBLIC BIDDING PURSUANT TO NRS 332.115 AND TO APPROVE CONTRACT NO. 0708-045 A PRICE AGREEMENT WITH BADGER METER, INC., FOR THE PURCHASE OF DOMESTIC WATER METERS THROUGH SEPTEMBER 15, 2009, FOR A NOT TO EXCEED AMOUNT OF $130,000 PER FISCAL YEAR FROM THE WATER FUND

4-6. PUBLIC WORKS - CONTRACTS - ACTION TO ACCEPT THE RECOMMENDATION OF PUBLIC WORKS TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND APPROVE THIS RELEASE OF FINAL PAYMENT IN THE AMOUNT OF $56,244.20 ON THE "SOUTHEAST SEWER EXTENSION, PHASE VII PROJECT," CONTRACT NO. 2005-172, TO RAPID CONSTRUCTION, INC., 355 GENTRY WAY, RENO, NEVADA 89502

4-7. DEVELOPMENT SERVICES

A. ACTION TO APPROVE AN AGREEMENT BETWEEN SANDRA CORDA ARRAIZ AS SUCCESSOR TRUSTREE OF THE EDWARD R. CORDA REVOCABLE TRUST DATED JANUARY 20, 1999, AND CARSON CITY WHEREBY SANDRA CORDA ARRAIZ AS SUCCESSOR TRUSTREE OF THE EDWARD R. CORDA REVOCABLE TRUST DATED JANUARY 20, 1999, AGREES TO SELL AND CONVEY A PORTION OF REAL PROPERTY FOR RIGHT-OF-WAY; A UTILITY EASEMENT; A TEMPORARY CONSTRUCTION EASEMENT; AND PERMISSION FOR CONSTRUCTION OUTSIDE OF THE RIGHT-OF-WAY ALL ON PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBER 009-552-04 FOR THE APPRAISED VALUE OF $1,200 AS PART OF THE FAIRVIEW DRIVE PROJECT

B. ACTION TO APPROVE AN AGREEMENT BETWEEN MCBRYDE PROPERTIES, LLC, AND CARSON CITY WHEREBY MCBRYDE PROPERTIES, LLC, AGREES TO SELL AND CONVEY A PORTION OF REAL PROPERTY FOR RIGHT-OF-WAY; A UTILITY EASEMENT; A TEMPORARY CONSTRUCTION EASEMENT; AND PERMISSION FOR CONSTRUCTION OUTSIDE OF THE RIGHT-OF-WAY ALL ON PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBER 010-061-01 FOR THE APPRAISED VALUE OF $2,135 AND FOR A NEW DRIVEWAY APPROACH ALONG SALIMAN ROAD TO BE CONSTRUCTED AS PART OF THE FAIRVIEW DRIVE PROJECT - Supervisor Aldean pulled

Item 4-5A for discussion. Chief Deputy District Attorney Bruketta corrected Items 4-7A and B's NRS reference to be 373. Supervisor Livermore moved to approve the Consent Agenda consisting of 15 remaining items; three items - 4-1 - from the Assessor; one item - 4-2 - District Judge Juvenile Court with Resolution No. 2007-R-23; two items - 4-3 - from the Fire Department with Item B (being assigned) Resolution No. 2007-R-24; three items from Parks and Recreation with Item A (being assigned) Resolution No. 2007-R-25 and Item B (being assigned) Resolution No. 2007-R-26; three items from Purchasing and Contracts which are Items B, C, and D; one item from Public Works - Contracts; two items - 4-7 - from Development Services with the amended NRS Number of 373, to the Consent Agenda consisting of the 15 items as presented. Supervisor Staub seconded the motion. Supervisor Williamson congratulated the different Divisions on obtaining the grants and thanked them for their efforts. The motion was voted and carried 5-0.

4-5A. (8:59:05) - Supervisor Aldean advised that Healthsmart had amended its articles. It is now known as the Capital Cities Circles Initiative and indicated her belief that it will be seeking some of the City's surplus items in the future. She asked that a revision be made to the list. Supervisor Aldean then moved to adopt Resolution No. 2007-R-27, A RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO DETERMINE THAT THE 29 PIECES OF MISCELLANEOUS SURPLUS PROPERTY HAVE REACHED THE END OF THEIR USEFUL LIVES AND WILL BE DONATED TO ANOTHER GOVERNMENTAL ENTITY OR TO A REQUESTING NON-PROFIT ORGANIZATION CREATED FOR RELIGIOUS, CHARITABLE OR EDUCATIONAL PURPOSES AS SET FORTH IN NEVADA REVISED STATUTE 372.3261; FILE NO. 0708-044, with one amendment to the list of eligible organizations, Healthsmart will be changed to Capital Cities Circles Initiative. Supervisor Livermore seconded the motion. Motion carried 5-0.

5. FIRE - Chief Stacy Giomi **-ACTION TO ADOPT ON SECOND READING, BILL NO. 126, AN ORDINANCE AMENDING CHAPTER 5.18 AMBULANCE SERVICES, SECTION 5.18.040 FEES AND RATES BY INCREASING THE FEE AND RATE SCHEDULE 10% FOR EXISTING SERVICES, AND OTHER MATTERS PROPERLY RELATED THERETO (9:00:24) -** Supervisor Aldean moved to adopt on second reading Bill No. 126, Ordinance No. 2007-27, AN ORDINANCE AMENDING CHAPTER 5.18 AMBULANCE SERVICES, SECTION 5.18.040 FEES AND RATES BY INCREASING THE FEE AND RATE SCHEDULE 10% FOR EXISTING SERVICES, AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Williamson seconded the motion. Motion carried 5-0.

6. HUMAN RESOURCES - Director Ann Silver - **ACTION TO SELECT FINAL CANDIDATE(S) FOR THE FULL-TIME CITY AUDITOR POSITION (9:01:24) -** Finance Director Sue Johnson, City Manager Linda Ritter - Seventeen applications had been received. Ten applicants had met the qualifications. The Board's options were to interview all of the applicants or interview the top candidates. Supervisor Staub felt that applicants who will have to travel great distances should not be interviewed. The previous Internal Auditor was his top choice. She wants the position. She was qualified for the position when it was part-time and is qualified for it as a full-time position. Supervisor Livermore supported his comments and pointed out that she had saved the City money during her tenure as a part-

time Internal Auditor. He thanked the other applicants for submitting their applications and suggested that Ms. Johnson be offered the full-time Internal Auditor position. Mayor Teixeira noted his previous vote against having a full-time Internal Auditor. He respected the Board's position on that vote and felt that an increase in the salary was warranted. He felt that it was important to have an Internal Auditor and supported expediting the process, if possible, due to the current need for assistance. Ms. Johnson "can hit the road running". Supervisor Aldean was not interested in interviewing the candidates from Illinois or distant locations. She felt that the comments indicated support for dispensing with the interviews. She felt that it was appropriate to interview one or two the candidates as the opening had been advertised. She was willing to defer to the Board's decision as she had no concerns about Ms. Johnson's qualifications based on her previous performance. Supervisor Williamson also supported the selection of Ms. Johnson, however, this will leave the Finance Director's position open. She suggested that letters be sent to the applicants questioning their interest in that position. Ms. Silver concurred with her suggestion. Ms. Johnson explained that the Finance Department had been restructured and has greater strength now. The Business Analyst will start on September 10. She was confident that staff will continue to do an excellent job. Supervisor Aldean reminded the Board that it had been doing without an Internal Auditor for sometime. She suggested that Ms. Johnson continue to serve as the City's Finance Director until her replacement is found. Ms. Johnson committed to assisting the Department as a resource. Ms. Ritter indicated that the Board will be provided with a transition plan. She supported Ms. Johnson's comments and indicated that Ms. Johnson will be working with the Finance Director to provide a smooth transition. Supervisor Staub moved to approve the selection of Sue Johnson for the position of City Auditor and requested that the negotiations regarding salary and benefits begin. Supervisor Livermore seconded the motion. Motion carried 5-0. Mayor Teixeira welcomed Ms. Johnson aboard as City Auditor.

7. PUBLIC WORKS - CONTRACTS DIVISION

A. ACTION TO ACCEPT PUBLIC WORKS RECOMMENDATION AND AWARD THE "CARSON CITY PUBLIC WORKS BUILDING "D" PHASE II EXPANSION PROJECT, CONTRACT NO. 2007-001, TO MAXIM CONSTRUCTION, INC., FOR A CONTRACT AMOUNT OF $402,916 AND A CONTINGENCY AMOUNT OF $40,000 FROM THE SEWER CAPITAL-FACILITY ADDITION ACCOUNT FOR $100,000 FROM FY 06-07 AND $50,000 FROM FY 07-08, WATER CAPITAL-FACILITY ADDITION ACCOUNT FOR $100,000 FROM FY 06-07 AND $100,000 FROM FY 07-08, LANDFILL-OPERATIONS FACILITY ACCOUNT FOR $92,916 FOR FY 07-08 (9:10:06) - Deputy Operations Manager Curtis Horton, Development Services Director/City Engineer Larry Werner - The bid was $200,000 below the budget. Supervisor Livermore disclosed that he had discussed the firm with City Manager Ritter and Public Works Director Andrew Burnham. Discussion indicated the project is included in the City's Capital Project Restructure Plan. Justification for the cost sharing between the three Departments was summarized. Additional comments were solicited but none were given. Supervisor Williamson moved to accept Public Works' recommendation and award the "Carson City Public Works' Building "D" Phase II Expansion Project, Contract No. 2007-001, to Maxim Construction, Inc., for a contract amount of $402,916 and a contingency amount of $40,000 from the Sewer Capital-Facility Addition Account for $100,000 from Fiscal Year 06 -07 and $50,000 from Fiscal Year 07-08, Water Capital-Facility Addition Account for $100,000 from

Fiscal Year 06-07 and $100,000 from Fiscal Year 07-08, Landfill-Operations Facility Account for $92,916 for Fiscal Year 07-08; project estimate $540,000; and project budget $750,000. Supervisors Livermore and Aldean seconded the motion. Motion carried 5-0.

B. ACTION TO ACCEPT PARKS AND RECREATION DEPARTMENT'S RECOMMENDADION ON TASK 3 AND TASK 4 OF THE "NATURAL RESOURCE CONSERVATION SERVICE WATERFALL FIRE REHABILITATION ASSESSMENT PROJECT" TASK 3 AND TASK 4, CONTRACT NO. 2006-020, AMENDMENT NO. 1 AND AUTHORIZE THE PARKS AND RECREATION DEPARTMENT TO ISSUE PAYMENTS TO RESOURCE CONCEPTS, INC., FOR AN AMENDMENT AMOUNT OF $125,300 FROM THE NRCS ACCOUNT AS PROVIDED IN FY 2007-2008 (9:14:16) - Open Space Manager Juan Guzman - Federal grant funding will pay for the project. The Board had heard the project previously. Comments were solicited but none were given. Supervisor Williamson moved to accept Parks and Recreation Department's recommendation on Task 3 and Task 4 of the "Natural Resource Conservation Service Waterfall Fire Rehabilitation Assessment Project", Contract No. 2006-020, Amendment No. 1, and authorize the Parks and Recreation Department to issue payments to Resource Concepts, Inc., for an amendment amount of $125,300 from the NRCS Account as provided in FY 2007-2008. Supervisor Aldean seconded the motion. Motion carried 5-0.

8. PARKS AND RECREATION - Director Roger Moellendorf

A ACTION TO ADOPT A RESOLUTION ENTITLED "CHANGING EXISTING OR ADDING NEW FEES AND POLICIES" HAVING THE EFFECT OF CHANGING EXISTING FEES AND POLICIES RELATING TO PARKS AND RECREATION DEPARTMENT FEES AND CHARGES, ADDING NEW FEES AND POLICIES RELATING TO PARKS AND RECREATION DEPARTMENT FEES AND CHARGES AND REPEALING RESOLUTION NO. 1983-R-28, RESOLUTION NO.1995-R-41, RESOLUTION NO. 1995-R-42, RESOLUTION NO. 2004-R-4, AND RESOLUTION NO. 2006-R-23 (9:17:32) - Chief Deputy District Attorney Melanie Bruketta - Discussion between Supervisor Aldean and Ms. Bruketta indicated that the addition of "or state imposed mandates" was unncessary. The policy will adhere to the Statutes. Supervisor Livermore pointed out that the Statute supercedes a policy. His involvement with the adoption of several of the policies as Chair of the Parks and Recreation Commission was noted. He supported the consolidation. He advised that he is working on development of a monthly fee report. Justification for streamlining the report was provided. The Commission had unanimously adopted the resolution. Supervisor Livermore moved to adopt Resolution No. 2007-R-28, A RESOLUTION ENTITLED "CHANGING EXISTING OR ADDING NEW FEES AND POLICIES" HAVING THE EFFECT OF CHANGING EXISTING FEES AND POLICIES RELATING TO PARKS AND RECREATION DEPARTMENT FEES AND CHARGES, ADDING NEW FEES AND POLICIES RELATING TO PARKS AND RECREATION DEPARTMENT FEES AND CHARGES AND REPEALING RESOLUTION NO. 1983-R-28, RESOLUTION NO.1995-R-41, RESOLUTION NO. 1995-R-42, RESOLUTION NO. 2004-R-4, AND RESOLUTION NO. 2006-R-23 with an acknowledgment of an amendment to Article 20 as read by Supervisor Aldean's comments on NRS regarding political parties having access to free charges and use of facilities. Supervisor Aldean then read Article 20 as it is to be rewritten: "None of the aforementioned policies shall affect the joint-use

agreement with the Carson City School District for the waiver of fees for the use of parks and recreation facilities, equipment or services by the District or in compliance with any State imposed mandates. " The balance of the paragraph remains unchanged. Supervisor Staub seconded the motion. Motion carried 5-0.

B. ACTION TO APPROVE THE BOYS AND GIRLS CLUB OF WESTERN NEVADA SITE LOCATED AT 1870 RUSSELL WAY FOR THE PROPOSED CITY INDOOR RECREATION CENTER/MULTI-PURPOSE GYM (9:28:59) - Chief Deputy District Attorney Melanie Bruketta, Boys and Girls Club Board President Buzz Fitzpatrick and Capital Campaign Chairperson John Tatro - Mayor Teixeira disclosed that he is a member of the Boys and Girls Club Board and is its Past-President. Ms. Bruketta opined that he could participate in the discussion and vote on the item as he had disclosed his connection.

Supervisor Aldean disclosed that she had discussed the concept with Mr. Moellendorf yesterday. She acknowledged the benefits of the Club and the search for a location for the multi-purpose gym and indoor recreation center. She was concerned about the users' ability to utilize the facility due to the Club's usage. She felt that the City had other options and adequate space elsewhere for the facility. She also felt that utilizing the Capital Improvement Funds for acquisition of additional property was unnecessary, specifically, in view of the additional land the City will acquire through the Federal Lands Bill. She repeated her understanding of the importance of the Club which has a stellar group of individuals working for it.

Mayor Teixeira described a discussion he had with Former Parks and Recreation Director Steve Kastens and Supervisor Livermore when they were working on Question 18 for the ballot. At that time the intent was to tie the community gym to the Boys and Girls Club. By limiting the hours of operation, it would provide a needed recreational facility during the winter time. Adults need a gym during the wintertime but not in the summertime. The children need it during the summertime. It was estimated that the children will need the gym from 2:30 to 5:30 when schools are in session. The plan allows adults to use the facility the remainder of the time. He felt that there are only two locations for the facility–Centennial and Edmonds Parks. The proposed location is in the center of the community. He then indicated that he understood Supervisor Aldean's concern.

Supervisor Aldean indicated that the gym was only one concern. The recreation center is another concern. She understood the desire to maximize the usage. The City/Board was being asked to purchase the property. The proposal with Western Nevada Community College was for the College to provide the land and funding for the facility. The Club proposes to give the City/Board the land for the gym and sell the land for the recreation center.

Supervisor Livermore disclosed that he had included a copy of a 1999 *Capital City Focus* in which there is a discussion on partnering with the Boys and Girls Club on the gym. After Mr. Moellendorf came to Carson City as the Parks and Recreation Director, he proposed the concept of having a gym and recreation center together. Supervisor Livermore endorsed the location due to its central location. The traffic and configuration of Mills Park does not support its use for this purpose. The new Park Master Plan calls for

two recreation centers--one on the north side of the City and one on the south side. The Western Nevada Community College location does not support either of these sites. A joint use agreement will allow other uses of the facility when the Club is closed. He acknowledged that the second site will not occur in the next five years but it would serve other areas of the community.

Supervisor Williamson felt that the original concept was to have the gym next to the Club, however, that proposed location did not have enough space. Her discussion with Mr. Moellendorf explained that the joint use agreement will include terms for the City's $120,000 payment. The payment will not be made until after the Club is operational. Terms which may be included in the agreement ranged from the type of gym–attached/detached to the Club's facility, owned by the City solely, hours of usage, size and purpose of the structure, activities that will be provided, etc. Mr. Moellendorf was uncertain whether prevailing wage will have to be paid for construction of the Club's facility which is now under construction. A legal opinion will be obtained. Supervisor Livermore suggested that staff be directed to negotiate the terms of the joint use agreement including any financial arrangements. It should include joint use of the Club's parking lot and, possibly, the Club's building. Mayor Teixeira concurred that the concept has lots of possibilities. He questioned whether the Board should direct staff to develop a plan and bring the concept back. He then explained that the pad for the gym is "ready to go". The gym users will be allowed to use the Club's huge restrooms. As the usage hours will differ, the need for a large parking area is reduced. He urged the Board to direct staff to work out the details. Comments were solicited. Supervisor Staub felt that Supervisor Aldean's concern could be conditioned upon staff's working out an agreement. For the record, he wished to hear from the Club's Board regarding its intent. The Club is $1 million short of the funds it needs for completion of its facility. He asked that its Board Member(s) address Supervisor Aldean's concerns.

President Fitzpatrick indicated that the Club is looking at the gym. There was no intent to require payment for the land for the gym. The Club will give it to the City for the joint use abilities. It is possible to work out a joint use agreement spelling out when the gym will be used by whom. The Club does not need the gym 100% of the time. Chairperson Tatro then advised that the Club is open nine months of the year –in the wintertime–from 2 or 2:30 p.m.to 6 or 6:30 p.m. and during the summertime from 7 a.m. to 6:30 p.m. It was his understanding that the City needs the gym after 6:30 p.m., e.g., basketball leagues start at 7 p.m. It was also his understanding that the City does not use the gym too much during the summertime. The Club can be flexible and have the children gone by 6 p.m. if the City needs the gym. Other arrangements can be made for the children if a special event requires use of the gym.

Supervisor Aldean disclosed that she had discussed the concern with Chairperson Tatro. She appreciated his taking the time to call her. She felt that it made sense to have a recreation center adjacent to the gym when the City has personnel managing it. The proposal requires the City to purchase four acres for it. If a joint use agreement can address this concept so that the City does not have to purchase additional land, she would be more amenable to the concept. She suggested consideration of a property exchange, as an example, which the Club could sell for additional funds for its project. If such creative alternatives are considered within the agreement, it would help ease her mind as it would provide a benefit for the taxpayers and community as a whole. The effort would not be solely a subsidy for the Boys and Girls Club.

Supervisor Livermore explained that the Club needs a gym and not a recreation center. The community needs a recreation center. There must be an economy of scale for the joint use to be beneficial to all parties. The cost of the gym may be lowered by structuring benefits. He asked that staff be directed to negotiate the details and bring the agreement back for consideration. Nothing will be done until the details have been established.

Chairperson Tatro then explained that the original concept had been discussed. The site, however, was not workable. The $120,000 could be used for maintenance. Mayor Teixeira indicated that the $120,000 was proposed during a previous term. Its purpose was to offset the operational costs. The Board's total contribution has been $35,000. The Club's annual budget is over $1 million. The product is used by the entire community. The operational costs should be allocated according to usage. The concept should be explored. The site is right where the need is. There is nothing else that is comparable.

Supervisor Livermore moved to approve the Boys and Girls Club of Western Nevada site located at 1870 Russell Way for the proposed City indoor recreation center/multi-purpose gym. Supervisor Staub seconded the motion. Following a request for an amendment, Supervisor Livermore amended his motion to include conditioned upon the probability of a joint use agreement between the parties which shall address the issue regarding the City's potential future purchase of land at the site. Supervisor Staub concurred with the amendment. The motion was voted by roll call with the following result: Ayes: Mayor Teixeira and Supervisors Livermore, Aldean - with the proposed amendment, Williamson, and Staub. Nayes: None. Motion carried 5-0.

C. ACTION TO DIRECT STAFF TO PURSUE A PARTNERSHIP WITH THE BOYS AND GIRLS CLUB OF WESTERN NEVADA FOR THE PURPOSE OF PLANNING, AND DEVELOPMENT OF AN INDOOR RECREATION CENTER/MULTI-PURPOSE GYM TO BE LOCATED ON THEIR PROPERTY AT 1870 RUSSELL WAY AND TO DEVELOP A JOINT USE AGREEMENT WITH THE BOYS AND GIRLS CLUB FOR THE USE OF THE FACILITY (9:56:10) - Mayor Teixeira reiterated the need to pursue development of the plan and agreement. It will be considered by the Parks and Recreation Commission before consideration by the Board. Comments were solicited but none were given. Supervisor Livermore moved direct staff to pursue a partnership with the Boys and Girls Club of Western Nevada for the purpose of planning and development of an indoor recreation center/multi-purpose gym located on their property at 1870 Russell Way and to develop a joint use agreement with the Boys and Girls Club for the use of the facility. Supervisor Staub seconded the motion subject to the same amendment as added in the previous Item. Supervisor Livermore concurred and amended his motion to include conditioned upon the probability of a joint use agreement between the parties which shall address the issue regarding the City's potential future purchase of land at the site. Supervisor Staub continued his second. The motion was voted by roll call with the following result: Ayes: Mayor Teixeira, and Supervisors Aldean, Williamson, Livermore and Staub. Nayes - None. Motion carried 5-0.

RECESS: A recess was declared at 9:59 a.m. The entire Board was present when Mayor Teixeira reconvened the meeting at 10:04 a.m., constituting a quorum.

9. DEVELOPMENT SERVICES - Director Larry Werner

A. ACTION TO ADOPT ON SECOND READING BILL NO.127, AN ORDINANCE AMENDING TITLE 18 ZONING, CHAPTER 18.02 ADMINISTRATIVE PROVISIONS, SECTION 18.02.055 FEES AND SERVICE CHARGES BY INCREASING THE FEES CHARGED BY THE CITY FOR ADMINISTRATION OF THE ZONING CODE WITHIN CARSON CITY, NV, AND SECTION 18.02.090 REVOCATION OR REEXAMINATION OF VARIANCE OR SPECIAL USE PERMIT BY DELETING THE REFERENCE THAT FEES ARE SET BY RESOLUTION AND OTHER MATTERS PROPERLY RELATED THERETO (10:04:37) - Supervisor Aldean moved to adopt on second reading Bill No. 127, Ordinance No. 2007-28, AN ORDINANCE AMENDING TITLE 18 ZONING, CHAPTER 18.02 ADMINISTRATIVE PROVISIONS, SECTION 18.02.055 FEES AND SERVICE CHARGES BY INCREASING THE FEES CHARGED BY THE CITY FOR ADMINISTRATION OF THE ZONING CODE WITHIN CARSON CITY, NEVADA, AND SECTION 18.02.090 REVOCATION OR REEXAMINATION OF VARIANCE OR SPECIAL USE PERMIT BY DELETING THE REFERENCE THAT FEES ARE SET BY RESOLUTION AND OTHER MATTERS PROPERLY RELATED THERETO. She also noted that there will be an annual review. Mr. Werner indicated that this language is included in the ordinance. Supervisor Livermore seconded the motion. Motion carried 5-0.

B. ACTION TO ADOPT ON SECOND READING BILL NO. 128, AN ORDINANCE AMENDING TITLE 18 APPENDIX-DEVELOPMENT STANDARDS, DIVISION 19, IMPROVEMENT PLANS SUBMITTAL REQUIREMENTS, SECTION 19.3 PERMIT REQUIREMENTS BY REFERRING INDIVIDUALS TO DIVISION 20 FOR PERMIT REQUIREMENTS AND FEES, AND AMENDING DIVISION 20 PERMITS PROCESSING AND FINANCIAL SECURITY REQUIREMENTS, SECTION 20.5 INSPECTION FEE BY INCREASING THE FEES CHARGED BY THE CITY FOR REVIEWING PLANS, CONDUCTING INSPECTIONS, AND OBSERVING TESTING FOR DEVELOPMENT WITHIN CARSON CITY, NEVADA, AND OTHER MATTERS PROPERLY RELATED THERETO (10:05:56) - Comments were solicited but none were given. Supervisor Aldean moved to adopt on second reading Bill No. 128, Ordinance No. 2007-29, AN ORDINANCE AMENDING TITLE 18 APPENDIX-DEVELOPMENT STANDARDS, DIVISION 19, IMPROVEMENT PLANS SUBMITTAL REQUIREMENTS, SECTION 19.3 PERMIT REQUIREMENTS BY REFERRING INDIVIDUALS TO DIVISION 20 FOR PERMIT REQUIREMENTS AND FEES, AND AMENDING DIVISION 20 PERMITS PROCESSING AND FINANCIAL SECURITY REQUIREMENTS, SECTION 20.5 INSPECTION FEE BY INCREASING THE FEES CHARGED BY THE CITY FOR REVIEWING PLANS, CONDUCTING INSPECTIONS, AND OBSERVING TESTING FOR DEVELOPMENT WITHIN CARSON CITY, NEVADA, AND OTHER MATTERS PROPERLY RELATED THERETO subject to an addition of an "ed" after collect in Section 4. Supervisor Williamson seconded the motion. Motion carried 5-0.

C. ACTION TO ADOPT ON SECOND READING BILL NO. 129, AN ORDINANCE AMENDING TITLE 17 SUBDIVISION, CHAPTER 17.03 PARCEL MAPS, LOT LINE ADJUSTMENTS AND DELETIONS, REVERSION TO ACREAGE MAPS, AND MERGER AND RESUBDIVISION OF LAND, SECTION 17.03.015 APPLICATION AND REVIEW, SECTION 17.03.040 APPLICATION AND REVIEW, SECTION 17.03.060 APPLICATION AND REVIEW, SECTION 17.03.075 REVERSION TO ACREAGE MAPS, AND SECTION 17.03.080 MERGER AND RESUBDIVISION MAPS; CHAPTER 17.04 LAND DIVISION MAPS, SECTION 17.04.005 APPLICATION AND REVIEW; CHAPTER 17.05 TENTATIVE MAPS, SECTION 17.05.005 APPLICATION PROCESS AND SECTION 17.05.025 FEES AND SERVICE CHARGES, CHAPTER 17.06 SUBDIVISION FINAL MAPS, SECTION 17.06.005 MAP SUBMITTAL FOR APPROVAL; CHAPTER 17.09 PLANNED UNIT DEVELOPMENT, SECTION 17.09.040 APPLICATION FOR TENTATIVE APPROVAL; CHAPTER 17.11 IMPROVEMENT AND PROCEDURE, SECTION 17.11.035 INSPECTION FEE, BY DELETING ANY REFERENCE TO FEES BEING SET BY RESOLUTION OF THE BOARD OF SUPERVISORS AND AMENDING SECTION 17.11.035 DEVELOPMENT FILING AND CHECKING FEES, BY ADDING REFERENCES TO TITLE 18 ZONING AND TITLE 18 APPENDIX – DEVELOPMENT STANDARDS FOR FEES TO BE CHARGED BY THE CITY AND OTHER MATTERS PROPERLY RELATED THERETO (10:07:41) - Supervisor Williamson moved to adopt on second reading Bill No. 129, AN ORDINANCE AMENDING TITLE 17 SUBDIVISION, CHAPTER 17.03 PARCEL MAPS, LOT LINE ADJUSTMENTS AND DELETIONS, REVERSION TO ACREAGE MAPS, AND MERGER AND RESUBDIVISION OF LAND, SECTION 17.03.015 APPLICATION AND REVIEW, SECTION 17.03.040 APPLICATION AND REVIEW, SECTION 17.03.060 APPLICATION AND REVIEW, SECTION 17.03.075 REVERSION TO ACREAGE MAPS, AND SECTION 17.03.080 MERGER AND RESUBDIVISION MAPS; CHAPTER 17.04 LAND DIVISION MAPS, SECTION 17.04.005 APPLICATION AND REVIEW; CHAPTER 17.05 TENTATIVE MAPS, SECTION 17.05.005 APPLICATION PROCESS AND SECTION 17.05.025 FEES AND SERVICE CHARGES, CHAPTER 17.06 SUBDIVISION FINAL MAPS, SECTION 17.06.005 MAP SUBMITTAL FOR APPROVAL; CHAPTER 17.09 PLANNED UNIT DEVELOPMENT, SECTION 17.09.040 APPLICATION FOR TENTATIVE APPROVAL; CHAPTER 17.11 IMPROVEMENT AND PROCEDURE, SECTION 17.11.035 INSPECTION FEE, BY DELETING ANY REFERENCE TO FEES BEING SET BY RESOLUTION OF THE BOARD OF SUPERVISORS AND AMENDING SECTION 17.11.035 DEVELOPMENT FILING AND CHECKING FEES, BY ADDING REFERENCES TO TITLE 18 ZONING AND TITLE 18 APPENDIX – DEVELOPMENT STANDARDS FOR FEES TO BE CHARGED BY THE CITY AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Aldean seconded the motion. Motion carried 5-0.

D. ACTION TO ADOPT ON SECOND READING, BILL NO. 130, AN ORDINANCE AMENDING TITLE 11 HIGHWAYS AND SIDEWALKS, CHAPTER 11.08 HIGHWAY AND RIGHT-OF-WAY EXCAVATIONS, SECTION 11.08.040 INSPECTION FEES, BY REQUIRING A PERSON WHO FILES AN APPLICATION FOR A PERMIT TO PAY THE FEES AT THE TIME OF FILING THE APPLICATION AND DELETING SECTION 11.08.070 FEES AND OTHER MATTERS PROPERLY RELATED THERETO (10:10:05) - Mr. Werner explained his discussion with the Builders Association of Western Nevada that had clarified the timeframe for payment

of the fees. Comments were solicited but none were given. Supervisor Livermore moved to adopt on second reading Bill 130, Ordinance No. 2007-31, AN ORDINANCE AMENDING TITLE 11 HIGHWAYS AND SIDEWALKS, CHAPTER 11.08 HIGHWAY AND RIGHT-OF-WAY EXCAVATIONS, SECTION 11.08.040 INSPECTION FEES, BY REQUIRING A PERSON WHO FILES AN APPLICATION FOR A PERMIT TO PAY THE FEES AT THE TIME OF FILING THE APPLICATION AND DELETING SECTION 11.08.070 FEES AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Aldean seconded the motion. Motion carried 5-0.

10. DEVELOPMENT SERVICES - PLANNING AND ZONING - Community Development Director Walter Sullivan

A. ACTION TO ADOPT BILL NO.131, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE TITLE 18, ZONING, CHAPTER 18.16, DEVELOPMENT STANDARDS, DIVISION 4, SIGNS, SECTION 4.8, REQUIREMENTS FOR BILLBOARDS AND OFF-PREMISE SIGNS, SUBSECTION 4.8.3 TO ALLOW A BILLBOARD TO BE PLACED ON THE SOUTH SIDE OF HIGHWAY 50 WEST ALONG A SECTION OF HIGHWAY APPROXIMATELY 3/4-MILE WEST OF SOUTH CARSON STREET WHERE BILLBOARDS ARE CURRENTLY PROHIBITED, ALLOWING A BILLBOARD TO BE PLACED AT 800 OLD CLEAR CREEK ROAD (FILE ZCA-07-074) (10:11:35) - Supervisor Livermore moved to adopt Bill No. 131 on second reading, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE TITLE 18, ZONING, CHAPTER 18.16, DEVELOPMENT STANDARDS, DIVISION 4, SIGNS, SECTION 4.8, REQUIREMENTS FOR BILLBOARDS AND OFF-PREMISE SIGNS, SUBSECTION 4.8.3 TO ALLOW A BILLBOARD TO BE PLACED ON THE SOUTH SIDE OF HIGHWAY 50 WEST ALONG A SECTION OF HIGHWAY APPROXIMATELY 3/4-MILE WEST OF SOUTH CARSON STREET WHERE BILLBOARDS ARE CURRENTLY PROHIBITED, ALLOWING A BILLBOARD TO BE PLACED AT 800 OLD CLEAR CREEK ROAD; FILE ZCA-07-074. Supervisor Aldean seconded the motion. Motion carried 5-0.

B. ACTION TO APPROVE A FINAL MAP FOR DIVISION OF LAND INTO LARGE PARCELS SUBDIVIDING ONE PARCEL OF APPROXIMATELY 640 ACRES, APN 008-11-04, INTO 14 PARCELS OF APPROXIMATELY 40 ACRES EACH AND ONE PARCEL OF APPROXIMATELY 80 ACRES ON PROPERTY ZONED CONSERVATION RESERVE (CR), LOCATED GENERALLY NORTHWEST AND NORTHEAST OF THE GONI ROAD TERMINUS (FILE LDM-06-198) (10:14:02) - Greg Lehman concurred with the proposal and briefly described the proposal and location. Discussion indicated that the Hillside Ordinance comes into "play" when the building permit is requested. The Applicant will work with the Fire Department and Engineering to establish access routes. Access must be established before the lots can be sold. The Hillside Ordinance determines the building location. Supervisor Aldean disclosed that the Lehman Family has been responsible property owners and contributes annually to cleaning Goni Canyon. Mr. Sullivan agreed. Supervisor Aldean moved to approve Application LDM-06-198, a final map for division of land into large parcels subdividing one parcel of approximately 640 acres, APN 008-11-04, into 14 parcels of

approximately 40 acres each and one parcel of approximately 80 acres. Supervisor Williamson seconded the motion. Motion carried 5-0.

C. ACTION TO APPROVE A FINAL MAP FOR DIVISION OF LAND INTO LARGE PARCELS SUBDIVIDING ONE PARCEL OF APPROXIMATELY 320 ACRES, APNS 008-11-05 AND 008-11-07, INTO 8 PARCELS OF APPROXIMATELY 40 ACRES EACH ON PROPERTY ZONED CONSERVATION RESERVE (CR), LOCATED GENERALLY NORTH-WEST AND NORTHEAST OF THE GONI ROAD TERMINUS (FILE LDM-06-199) (10:19:10) - Comments were solicited but none were given. Supervisor Aldean moved to approve LDM-06-199, a final map for division of land into large parcels subdividing one parcel of approximately 320 acres, APNS 008-11-05 and -07, into eight parcels of approximately 40 acres each. Supervisors Williamson and Staub seconded the motion. Motion carried 5-0.

11. CITY MANAGER - Linda Ritter

A. ACTION TO APPOINT ONE MEMBER TO THE LIBRARY BOARD OF TRISTEES TO FILL A TERM THAT WILL EXPIRE JUNE 2008 (10:45:36) - The Board interviewed Melissa Dyer-Cobb and Sandy Foley. The Board thanked each for applying. There were four applicants but only two were interviewed. The Board was polled to select the individual to be appointed. Comments complimented Ms. Dyer-Cobb on her enthusiasm, explained the reasons Ms. Graber applied and justified selecting Ms. Foley. They urged Ms. Dyer-Cobb not to take the failure to appoint her to the Board personally. Supervisor Aldean moved to appoint Sandy Foley to the Carson City Library Board of Trustees to fill a term that will expire June 2008. Supervisor Livermore seconded the motion. Motion carried 5-0.

B. SELECTION OF CARSON CITY'S LATINO EMPLOYEE OF THE YEAR AS REQUESTED BY NEVADA HISPANIC SERVICES AS PART OF THEIR SALSA Y SALSA CELEBRATION (9:25:32) - Alternative Sentencing Coordinator Claudia Saavedra - A survey had nominated four individuals. Ms. Saavedra was selected by the process. Her background with the City was limned. Mayor Teixeira thanked her for her tenure with the City. Supervisor Aldean commended her on the efficiency of the small Department and its consistent and quick graffiti eradication response. Ms. Saavedra explained her personal dislike of graffiti and her discipline of individual who are caught tagging. Supervisor Livermore explained the September 14 Salas y Salas dinner which included her recognition of her contributions to the community. She and her family were cordially invited to attend the dinner. Mayor Teixeira reiterated his belief that she is an asset to the community. No formal action was required or taken.

C. ACTION TO CONFIRM THE DUTIES AND AUTHORITIES OF THE CITY MANAGER LISTED IN THE CURRENT JOB DESCRIPTION AND EMPLOYMENT CONTRACT AND DISCUSSION OF ANY CURRENT JOB PERFORMANCE ISSUES (10:20:56) - Mayor Teixeira explained the policy regarding placement of items on an agenda. He disclosed that he has heartburn with this item and had sent Ms. Ritter an email regarding it. Her annual evaluation will be held

in a few months. Supervisor Aldean had called him regarding it and they have agreed to disagree about it. He believed that areas of performance should be handled by the employer and not the employee. He, therefore, will defer to Supervisor Aldean. If the discussion enters areas he is uncomfortable with, he will abstain. Supervisor Aldean concurred with his representation of their discussion. She acknowledged that they have "moments of disagreement" and that they are "few and far between". Her reasons for agenizing the item and a summary of the documents attached to the Agenda Report were limned.

Ms. Ritter explained that she had requested the item be agendized. Justification for her request was provided. She questioned whether anything in the contract needed mending. The job description was then discussed. Supervisor Aldean suggested that it be revised to mandate residence within the City limits. Ms. Ritter advised that she is a Carson City resident and supported its inclusion. Discussion ensued on her responsibilities over the budget. Supervisor Livermore felt that she was creating policies and moving funds under the current process. The document is then brought to the Board after having been approved by her employees. This makes her the sixth member of the Board. He wished to see the process revert to having the Board provide the fiduciary responsibility entrusted to it by the public. Her process does not allow him to have input into the budget. He was uncertain as to the amount generated by the revenue sources and how they are being evaluated. Although it may be nice to have flowers at the gateways, in the parks, and downtown, this may not be realistic. The City has limited resources. He felt he is being left out of the allocation selection process. Ms. Ritter explained that a list of goals is established. The funds are allocated according to an evaluation of those goals. Supervisor Livermore explained that he liked having the Department Heads present their goals and justify their funding requests. The Internal Finance Committee is hearing this information. Ms. Ritter suggested that the Department Heads make brief presentations which will include the issues and challenges. Supervisor Livermore felt that the document that is presented to the Board is comprehensive and finalized without any time for him to decide about it.

Supervisor Williamson explained that the goal setting process was abbreviated last year. She felt that a more complete one is necessary and that six year old goals should be dropped. She did not feel that having all of the Departments make a presentation during the budget will be productive. She suggested that a presentation be made during the year. It will inform the Board about what is happening. The Board is aware of cuts being made everywhere. The Board had received only the numbers which did not achieve the desired results. She recommended that an expanded goal setting session be scheduled in January.

Supervisor Staub concurred with her analysis. He did not want to micro-manage the budget. He felt that the budget team comprised of Department Heads and Elected Officials should set in on the budget decisions. He also felt that more time should be spent on the goals. He did not have a problem with the budget review. He suggested that the job description/contract include professionalism and conduct which Human Resource Director Silver could assist the Board in developing. The job description includes duties and responsibilities but does not include rules on professionalism on the job. He felt that management should not have any room for disrespect, derogatory remarks, or false accusations. Ms. Ritter agreed to discuss this with Ms. Silver.

Supervisor Aldean advised that she had discussed her concern with Ms. Ritter previously. A comprehensive and inclusive work shop was held four years ago with the Department Heads and public. She recognized that this type of work shop can be cumbersome. It was very productive. She wished to repeat that activity when the goals and objectives are reviewed. Ms. Ritter agreed. Discussion indicated that the dots may not be needed. Supervisor Aldean also suggested a revision to Item G Inform and Advise so that it reads: "To keep the Board of Supervisors at all times fully advised as to the operational, financial and general condition and needs of the City 'and of any special circumstances as they develop'." She felt that the list of items appeared to be perfunctory. The need for the Board to be kept apprised needs to be mandated in the job description.

Ms. Ritter indicated that she will take the Board's comments and come back with a revised process that includes expanded goals. Next week the Board will receive to 2007-2008 work plan detailing the Department Heads and her projects for next year. The Board's goals are included in this plan. The goal setting session will be expanded. She will work with Supervisor Livermore to get the information that he needs and provide the Board with the revised process next month.

Supervisor Williamson explained that this process requires providing monthly updates on the City's financial condition. This should provide a more comfortable financial level or indicated that other impacts need to be implemented or actions taken. Ms. Ritter felt that the Board will have a better understanding of the City's financial situation with the monthly updates particularly when the budget process is started. She then went to her work plan and described her exploration of performance measurements. New thoughts and programs now allow the measurement of performance and if a difference is being made in the community. Clark County and Las Vegas have models which look good. She planned to work on the program inhouse rather than farm it out. It should provide better feedback to the Board.

Supervisor Livermore suggested that the City Charter Committee consider the duties of a City Manager. Ms. Ritter agreed to add it to the list for the Committee. She summarized the Board's comments regarding performance issues. Last year's evaluation pointed out a shortcoming in communication and need to get the information to the Board on special circumstances. She is meeting with the Board members more frequently and continues her weekly reports. Supervisor Staub expressed his appreciation of her weekly reports which are refreshing and enlightening. Supervisor Livermore disclosed that he had complimented her on the first four page report. He liked to see that type of report as a standard policy. Supervisor Aldean felt that the Board and Ms. Ritter need to provide reports during the Board meetings and that a better method of communication needs to occur between them. It is also important that the Board act collectively when engaged in discussing issues in the community. Discussion indicated that communication outside the Board meeting should be on a one way street without any feedback. Supervisor Aldean explained that she had been sending reports regarding TRPA to the Board. Comments indicated the belief that the Board should make reports under its heading individually. Ms. Ritter then explained her 360° annual performance review. These responses are sent direct to Supervisor Williamson and provide constructive criticism. The surveys can be expanded to include the public, Elected Officials, and employees. She committed to working with Ms. Silver on it, if desired. She also indicated that the

revisions discussed during the meeting will be placed on the Consent Agenda. No formal action was taken.

D. ACTION TO RECESS INTO CLOSED SESSION PURSUANT TO NRS 288.220 TO MEET WITH MANAGEMENT REPRESENTATIVES REGARDING LABOR NEGOTIATIONS (8:40:32) - Pulled.

12. BOARD OF SUPERVISORS - NON-ACTION ITEMS:

A. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (11:10:52) - Supervisor Aldean reported on the Tahoe Forum which she and Supervisor Williamson had attended and the TRPA activities including a meeting with the Nevada Agencies. She advised that the JAC ridership is up over 9,000 a month. She thanked the community for taking advantage of it. One new bus has been received and will soon join the lineup. Supervisor Williamson reported on her personal trip to Denver. She announced Saturday's Boys and Girls Club Barbeque. Supervisor Livermore announced the Salas y Salas activities scheduled for September 13 and 14 and encouraged the public to attend. Mayor Teixeira explained the activities which will occur at the Boys and Girls Club Barbeque. He hoped that this is the last time it will conflict with the Governor's Tea. He disclosed that he had spent community service time serving meals for the Meals-On-Wheels Program. He felt that it had provided a dose of reality and insight into the community. Mayor Teixeira and Supervisor Livermore both indicated that there are lots of activities going on in the community as announced in the local newspaper. Supervisor Staub did not have a report. No formal action was taken or required on any of these items.

B. STAFF COMMENTS AND STATUS REPORT - None.

13. ACTION TO ADJOURN (11:17:58) - Supervisor Livermore moved to adjourn. Supervisor Staub seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 11:18 p.m.

The Minutes of the September 6, 2007, Carson City Board of Supervisors meeting

ARE SO APPROVED ON _____, 2007.

_____
Marv Teixeira, Mayor

ATTEST:

_____
Alan Glover, Clerk-Recorder