City of Carson City
Agenda Report

Date Submitted: April 22, 2008

Agenda Date Requested: May 1, 2008
Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Contract No. 0708-150 is a contract for the services of a professional engineer; that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0708-150 with Resource Concepts Inc. through December 31, 2009 for a not to exceed cost of $89,500 to be funded from the Morgan Mill Road Riverbank 275-5017-452-7801 as provided in FY 2007/2008

Staff Summary: On March 15, 2007, the Board of Supervisors incorporated into the adopted United Pathways Master Plan the Carson River Aquatic Trail Plan. This on-river trail planning document was developed by Resource Concepts, Inc. Since that time, the Parks and Recreation Department have been applying for and receiving grants to plan and fund improvements at the Morgan Mill Road River Access Area. To implement these planned improvements, the Parks and Recreation Department and Public Works Department staff consulted Carson City's consultant list for professional services to select Resource Concepts to design this project. As a result of this selection, City staff has negotiated a project scope of work with Resource Concepts to develop construction documents and specifications, assist with environmental testing and permitting, bidding, and construction administration.

Type of Action Requested: (check one)

(____) Resolution (____) Ordinance
(_X_) Formal Action/Motion (____) Other (Specify)

Does This Action Require A Business Impact Statement: (___) Yes (_X_) No

Recommended Board Action: I move to determine that Contract No. 0708-150 is a contract for the services of a professional engineer; that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0708-150 with Resource Concepts Inc. through December 31, 2009 for a not to exceed cost of $89,500 to be funded from the Morgan Mill Road Riverbank 275-5017-452-7801 as provided in FY 2007/2008