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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, April 1, 2008 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Donna Curtis

Vice Chairperson Pete Livermore

Charles Adams Tom Keeton Steve Lasco Kathryn Shabi Todd Westergard

STAFF: Roger Moellendorf, Parks and Recreation Department Director

Scott Fahrenbruch, Parks and Recreation Director of Operations

Juan Guzman, Open Space / Property Manager

Vern Krahn, Park Planner

Patrick Pittenger, Transportation Manager Will Geddes, Senior Deputy District Attorney

Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (5:33:58) - Chairperson Curtis called the meeting to order at 5:33 p.m. Roll was called; a quorum was present. Commissioners McKenna and Smolenski were absent. Commissioner Lasco arrived at 5:36 p.m.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:34:46) - None.

- **1. ACTION ON APPROVAL OF MINUTES February 5, 2008** (5:34:54) Vice Chairperson Livermore moved approval of the minutes, as presented. Commissioner Adams seconded the motion. Motion carried 6-0.
- **2. MODIFICATIONS TO THE AGENDA**(5:35:15) None.

3. STAFF UPDATES

3-A. CAMPO REGIONAL TRANSPORTATION PLAN - BIKE AND PEDESTRIAN ELEMENT (5:35:26) - Chairperson Curtis introduced this item. Transportation Manager Patrick Pittenger announced that the Jump Around Carson ("JAC") Transit System broke "another ridership record last month." [Commissioner Lasco arrived at 5:36 p.m.] Mr. Pittenger provided background information on the bicycle and pedestrian element of the regional transportation plan, and advised that it was adopted in June 2007. With the adoption of the bicycle and pedestrian element, certain funding was released for allocation; for example, \$700,000 for bicycle improvements on Fifth Street and for pedestrian improvements on Goni Road. Mr. Pittenger advised that the Regional Transportation Commission

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increased the level of funding for sidewalk improvements. He further advised that the "green line" will be added to the regional transportation plan to designate the multi-modal path from U.S. Highway 50 to Fairview Drive. In response to a question, he anticipates the update to the regional transportation plan will be complete in August or September 2008. At Chairperson Curtis' request, he introduced himself to the new commissioners and provided an overview of his responsibilities. Chairperson Curtis thanked Mr. Pittenger for his presentation.

- 3-B. DISTRIBUTION OF THE CARSON RIVER AQUATIC TRAIL MAP AND AN UPDATE ON THE CARSON RIVER RAFT TRIP SCHEDULED FOR MAY 2008, SPONSORED BY THE CARSON RIVER REGIONAL RECREATION STEERING COMMITTEE (5:42:02) Chairperson Curtis introduced this item. Mr. Krahn advised that the aquatic trail map is still in the process of being printed. He reviewed the April 1st e-mail invitation from Nevada Commission on Tourism Director Tim Maland, copies of which were distributed to the commissioners and staff prior to the start of the meeting. At Vice Chairperson Livermore's request, he reviewed possible options associated with the raft trip and necessary clothing / gear. Chairperson Curtis thanked Mr. Krahn for his presentation.
- **3-C. UPDATE ON THE STATUS OF THE REQUESTED RIVERVIEW PARK EQUESTRIAN GATE** (5:46:28) Chairperson Curtis introduced this item. Mr. Fahrenbruch provided background information, and reported that an eight-foot wide equestrian access gate had been installed. Signs have been ordered and will be installed in the near future. In response to a comment, Mr. Fahrenbruch advised that the signage will emphasize the requirement to clean up after horses and to keep the gate closed. Parks staff will follow up to ensure the requirements are followed. Chairperson Curtis thanked Mr. Fahrenbruch for his presentation.
- **3-D. MISCELLANEOUS STAFF REPORTS** (5:48:52) Mr. Moellendorf reviewed an announcement of the Nevada Recreation and Parks Society which was included in the agenda materials. He extended an invitation to up to four commissioners to attend a session entitled "Commissioners and Board Member Training" scheduled for Monday, April 14th. He requested interested commissioners to contact Management Assistant Stella Hyatt in the Parks Administration office. He invited the commissioners to the Arbor Day Celebration scheduled for Friday, April 25th.
- 4. **NON-ACTION ITEMS** None.
- 5. ACTION ITEMS:
- 5-A. ACTION TO ENDORSE THE REGIONAL TRANSPORTATION COMMISSION'S DESIGN CONCEPT FOR STREET FRONTAGE IMPROVEMENTS ALONG OLD CLEAR CREEK ROAD AT THE CARSON CITY FAIRGROUNDS/FUJI PARK WHICH INCLUDE, BUT ARE NOT LIMITED TO, A JUMP AROUND CARSON (JAC) BUS TRANSFER POINT, DIAGONAL PARKING STALLS, CURB AND GUTTER, CONCRETE SIDEWALKS, AND LANDSCAPE PLANTING BEDS (5:51:26) Chairperson Curtis introduced this item. Transportation Manager Patrick Pittenger provided an overview of the agenda materials, and reviewed the conceptual drawings attached as exhibits to the staff report. He advised that the project will be primarily funded by the Regional Transportation Commission. He anticipates receiving Federal Transit Administration funding as well. He responded to questions regarding parking lot ingress and egress and the JAC bus transfer point. Mr. Krahn described the availability of stacking lanes for livestock trailers in conjunction with Exhibit D2.

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He discussed the benefit of the JAC bus stop in light of limited parking available at the Fairgrounds facility. In response to a question, Mr. Pittenger anticipates the project will be complete by the end of summer 2008. He clarified that the design was preliminary. He acknowledged the project will be coordinated with the ongoing Fairgrounds / Fuji Park improvements project and park events.

Mr. Pittenger acknowledged sufficient distance between the parking stalls and the bicycle lane to accommodate backing vehicles. He advised that Old Clear Creek Road is not classified as an arterial street. He noted the curb line to the east of the driveway depicted in Exhibit D1 is "moved back to give ... more maneuvering space to get in and out of that driveway." Mr. Krahn discussed the angle on the diagonal parking spaces. Chairperson Curtis expressed appreciation for the additional funding. At Commissioner Shabi's suggestion, Mr. Pittenger agreed to consider installing signage at the west parking lot entrance to caution bicyclists and pedestrians of backing vehicles.

Chairperson Curtis called for public comment and, when none was forthcoming, entertained a motion. Vice Chairperson Livermore moved to endorse the Regional Transportation Commission's design concept for street frontage improvements along Old Clear Creek Road at the Carson City Fairgrounds / Fuji Park which include, but are not limited to, a Jump Around Carson bus transfer point, diagonal parking stalls, curb and gutter, concrete sidewalks, and landscape planting beds. Commissioner Lasco seconded the motion. Motion carried 7-0.

5-B. ACTION TO PROVIDE COMMENTS TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION ("CAMPO") REGARDING THE EVALUATION OF A POTENTIAL NEW ROADWAY CONNECTING DOUGLAS COUNTY TO SOUTHERN CARSON CITY (6:10:48) - Chairperson Curtis introduced this item. Mr. Pittenger provided background information

on the regional transportation plan, as related to this item, and reviewed the composition of the CAMPO board. He reviewed the staff report and exhibits. He emphasized that there is no preliminary draft plan, the results of the modeling are not yet available, there is no funding for the roadway connection, and there are "many, many issues that would have to go through detailed environmental consideration before anything like this could be moved forward. It would take years." He advised that the CAMPO board and Transportation Division staff are only now considering how the potential roadway connection would affect traffic.

Vice Chairperson Livermore commended Mr. Pittenger on his presentation. He expressed concern over designating the possible connection on a map. "There could be no funding anywhere; but when a line gets on a map, that creates other events that move." Vice Chairperson Livermore noted that the proposed designation provides no indication of associated freeway connection or impacts to Carson City. He displayed and provided an overview of the Edmonds Sports Complex master plan. He advised of survey stakes placed by NDOT in the past which, by their position, indicated no access to the Edmonds Sports Complex. He expressed concern that such an alignment would "take the heart out of the complex, the heart out of the park and recreation element there." He advised of alternatives and of having discussed the matter, earlier in the day, with Regional Transportation Commission / CAMPO board member Charles Des Jardins. He advised of having drafted a proposed resolution, copies of which were distributed to the commissioners and staff prior to the start of the meeting. He pointed out that the Edmonds Sports Complex could never be replaced, and discussed its significance to community recreation. He noted the economic benefits of sports recreation to the community. He suggested an alternative in accepting the Fairview Drive interchange and enhancing Edmonds Drive to handle the traffic without adversely affecting the Edmonds

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Sports Complex. Mr. Pittenger agreed that "a line on a map is a dangerous thing." He noted the generality of the maps included in the agenda materials, and advised they are used only for traffic modeling purposes. In response to a comment, he advised that NDOT has conducted studies, similar to that described by Vice Chairperson Livermore, in the same location on at least four different occasions. He further advised of having recommended to the Highway 395 Corridor study group that they consider options for connecting streets. He suggested that the City could conduct the study instead "just to see what would happen." In response to a question, he advised of having advised the CAMPO board that staff would be seeking general input to the regional transportation plan. In response to a further question, he advised that NDOT had considered many alternatives which he described in conjunction with Exhibit A to the staff report.

(6:31:27) Regional Transportation Commission / CAMPO Chairperson Shelly Aldean expressed understanding for Vice Chairperson Livermore's concerns over the Edmonds Sports Complex. reminded the commissioners that CAMPO is a multi-jurisdictional organization. She advised that NDOT has no funding for the environmental studies required to seriously consider the Heybourne alignment. The extension of Heybourne Road into Carson City would require approval and coordination. It is not currently a viable alternative, but Douglas County requested the consideration in the transportation plan. Supervisor Aldean advised of substantial congestion anticipated by the year 2030 along that section of Highway 395. She explained that the North Carson Street study, in preparation for the possible narrowing of Carson Street to two lanes, included in the modeling process the possible extension of Ormsby Boulevard. It was subsequently determined that Ormsby Boulevard does not need to be improved or extended to accomplish the mitigation of diverting traffic off of Carson Street. The possibility of extending Heybourne Road will be included in the model for the sake of gathering information which might be useful in the future. Supervisor Aldean reiterated that the extension will not happen in the near future or even potentially in the distant future because of the need to protect the Edmonds Sports Complex. In response to a question, she advised there may be an application to the modeling. She noted the line on the map as part of the Highway 395 Corridor Study. She acknowledged the importance of receiving the commissioners' comments and input as part of the record. She reiterated that the CAMPO, as a multi-jurisdictional body, cannot arbitrarily refuse to do something at the request of one of the member counties. She emphasized that the modeling does not translate to a construction project in the near or distant future.

Commissioner Keeton expressed agreement with earlier comments, and the opinion that "it's ridiculous to plan something that isn't going to happen." He discussed the importance to the community of the Edmonds Sports Complex, and expressed support for the proposed resolution. He suggested that NDOT should, at the very least, list the disadvantage that the extension would ruin the Edmonds Sports Complex and, therefore, should not be considered. Commissioner Westergard read into the record language from the proposed resolution. Mr. Pittenger acknowledged that the actual route for the Heybourne extension hasn't been considered. He discussed the required analyses, including consideration of "every alignment under the sun, including the Vicki alignment, the Heybourne alignment, and not doing anything at all and pouring all the money into 395. They're required to do a 'do-nothing' alternative." He advised there would also be a required public process. Commissioner Westergard expressed the opinion that the language of the last two paragraphs of the proposed resolution assume facts not in evidence, and suggested alternative language. He expressed the further opinion that the resolution, as presently stated, would be premature. Commissioner Adams agreed that no portion of the Edmonds Sports Complex should be used to accommodate a connection. He expressed the opinion that the proposal represents a "master plan-type idea." We're just trying to figure out a way, in the future, to handle the traffic situation." Commissioner Shabi expressed support for a resolution to ensure that any future plans for a connection between the two counties

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would not impact the sports complex. She noted the commission's purview to protect the City's parks and recreation facilities. In response to a question, Vice Chairperson Livermore provided background information on his proposed resolution. He reiterated concern with regard to getting the commissioners' comments and input on the record. He offered to amend the resolution based on discussion at this meeting.

Mr. Krahn proposed revised language to the resolution, as follows: Starting at line 28, "WHEREAS, the Heybourne Route, which will provide transportation access from Douglas County to southern Carson City, in the opinion of the Parks and Recreation Commission, should not impact the Edmonds Sports Complex thereby harming its recreational and sports attributes for Carson City." Commissioner Keeton suggested changing the words "should not" to "must not." Mr. Krahn continued, as follows: "NOW, THEREFORE, let it be resolved that the Carson City Parks and Recreation Commission recommends this route must not impact the Edmonds Sports Complex and CAMPO should do all in its power to identify another route."

Mr. Pittenger advised that CAMPO, as a multi-jurisdictional planning agency, doesn't own or build any roads. As noted by Supervisor Aldean, no project would be implemented without agreement between Carson City, Douglas County, and NDOT. Mr. Geddes noted the importance, for the record, that context be supplied to the proposed resolution. He suggested adding the following language to the proposed resolution, beginning at line 3: "A Resolution of the Carson City Parks and Recreation Commission to provide the following comments to CAMPO regarding the evaluation of a potential new roadway connecting Douglas County to southern Carson City." He noted the agenda item did not include a particular roadway in a particular location. He discussed the importance of the resolution not being misconstrued in the future as specific to something that was not agendized before the commission. Chairperson Curtis suggested including language indicating that the Carson City Parks and Recreation Commission requests an amendment to the NDOT Southern Sierra Corridor Study to include data showing the potential negative impacts on the Edmonds Sports Complex. Mr. Krahn advised that NDOT planning documents are typically not amended once they are finalized. He suggested a better approach would be to indicate the disadvantage in the motion or the resolution to be provided to the CAMPO.

Supervisor Aldean discussed the environmental impact requirements associated with any roadway construction project, and advised that potential impacts to the Edmonds Sports Complex would be evaluated during the environmental process. She suggested providing comments emphasizing the importance of careful evaluation of potential negative impacts to the Edmonds Sports Complex during the required environmental studies. Mr. Pittenger advised that comments can always be provided to NDOT on any project.

Vice Chairperson Livermore read the language of the proposed resolution into the record, and **moved approval by the commission**. At the commission's request, the recording secretary read into the record Mr. Krahn's proposed revisions to the resolution language, as follows: "Starting at line 28, 'WHEREAS, the proposed Heybourne Route, which will provide transportation access from Douglas County to southern Carson City, in the opinion of the Parks and Recreation Commission, must not impact the Edmonds Sports Complex thereby harming its recreation and sports attributes for Carson City; NOW, THEREFORE, the Parks and Recreation Commission recommends that this route must not impact the Edmonds Sports Complex and that CAMPO should do all in its power to identify an alternative route." Discussion took place, and Mr. Krahn suggested eliminating the words "and that CAMPO should do all in its power to identify an alternative route." Commissioner Westergard suggested adding the word "adversely" before the word impact as occurring in the two last paragraphs of the proposed resolution. Mr. Moellendorf

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requested the commission to include Mr. Geddes' proposed introduction language as part of the motion. Vice Chairperson Livermore advised that he had referenced Mr. Geddes' proposed introduction. **Commissioner Shabi seconded the motion. Motion carried 7-0.** Chairperson Curtis thanked City staff and members of the RTC / CAMPO for their attendance and participation.

5-C. ACTION TO RECOMMEND TO THE PLANNING COMMISSION AND THE BOARD OF SUPERVISORS ADOPTION OF THE CARSON RIVER PARK MASTER PLAN, INCLUDING THE PHASE II CONCEPTUAL SITE DEVELOPMENT PLAN (7:01:19) - Chairperson Curtis introduced this item and, at Mr. Krahn's request, recessed the meeting at 7:01 p.m. She reconvened the meeting at 7:06 p.m. Mr. Krahn reviewed the staff report and introduced Ryan Hansen, of Hansen Landscape Architects.

(7:09:36) Mr. Hansen provided background information on the work group meetings associated with the subject project, and reviewed elements considered at said meetings. The list, which was displayed in the meeting room, included debris deflection, FEMA flood way location, water rights and the existing well, landscape improvements and irrigation, trails to be maintained or connected, a hybrid park with a natural focus, passive recreation, non-traditional play structures, and interpretive education. Mr. Hansen reviewed conceptual drawings which were displayed in the meeting room.

In response to a question, Mr. Krahn advised that the well house is operational and that Public Works staff has indicated no problem with using the well for irrigation. Mr. Krahn discussed the importance of maintaining the Silver Saddle Ranch character in the conceptual design, and reviewed the associated elements in conjunction with the displayed drawing. He advised that staff will continue to work with the consultants to define the first phase of the project according to available funding. He expressed appreciation for the input provided by the working group, for the expertise of the consultants, and for the participation of City staff. He described the plan as simple with amenities that will enhance the park and the Carson River Aquatic Trail access. In response to a question, he discussed the public process associated with the Carson River Master Plan element, beginning in 1998, and opportunities made available for public input since that time. He acknowledged a plan for improvements on the opposite side of the River.

Commissioner Keeton inquired as to the possibility of planting deciduous trees near the picnic tables to provide shade. Mr. Krahn acknowledged this as a possibility as the plan moves forward to final design. Commissioner Adams suggested relocating the picnic table presently depicted near the restroom enclosures. Chairperson Curtis called for public comment and, when none was forthcoming, entertained a motion. Commissioner Westergard moved to recommend to the Planning Commission and the Board of Supervisors adoption of the Carson River Park Master Plan, including the phase II conceptual site development plan. Commissioner Keeton seconded the motion. In response to a question, Mr. Krahn reviewed trail access to the open space properties. Chairperson Curtis called for a vote on the pending motion; motion carried 7-0.

5-D. ACTION TO RECOMMEND TO THE PLANNING COMMISSION AND THE BOARD OF SUPERVISORS ADOPTION OF THE MORGAN MILL ROAD RIVER ACCESS AREA CONCEPTUAL SITE DEVELOPMENT PLAN (7:27:37) - Chairperson Curtis introduced this item. Mr. Krahn provided historic information on the site, and reviewed the staff report.

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(7:33:38) Ryan Hansen, of Hansen Landscape Architects, provided background information on the design process and reviewed details of the conceptual drawing which was displayed in the meeting room. (7:40:08) George Mahe, of Resource Concepts, Inc., reviewed additional detail of the conceptual drawing. At Mr. Moellendorf's request, Mr. Mahe explained placement of boulders near the boat ramp.

In response to a question regarding the Vidler Water Company well project, Mr. Krahn advised that the water line will be installed in the existing right-of-way. Vice Chairperson Livermore expressed concern over the condition of the roadway following installation of the water line. Mr. Krahn offered to follow up with Public Works Department staff. He advised that staff will continue working with the consultant team to refine the project costs, and reviewed the project time table.

Chairperson Curtis called for additional questions or comments from the commissioners and for public comments. When none were forthcoming, she entertained a motion. Commissioner Westergard moved to recommend to the Planning Commission and the Board of Supervisors adoption of the Morgan Mill Road river access area's conceptual site development plan. Commissioner Lasco seconded the motion. Motion carried 7-0. Chairperson Curtis thanked Mr. Krahn and the consultants.

- 5-E. ACTION TO RECOMMEND TO THE PLANNING COMMISSION AND THE BOARD OF SUPERVISORS ADOPTION OF A RESOLUTION DEVELOPING A COMMUNITY VISION FOR THE SILVER SADDLE RANCH AND THE CARSON RIVER USING A COMMUNITY DESIGN CHARRETTE PROCESS HOSTED BY THE FRIENDS OF SILVER SADDLE RANCH, A NON-PROFIT ORGANIZATION; THE NATIONAL PARK SERVICE; THE BUREAU OF LAND MANAGEMENT CARSON CITY FIELD OFFICE; AND CARSON CITY TO PROVIDE FOR GENERAL PARAMETERS FOR THE PROCESS, DESIRED OUTCOMES, AND PARTNERSHIPS ENGAGED IN THIS PLANNING PROCESS (7:49:21) - Chairperson Curtis introduced this item. Mr. Guzman reviewed the staff report in conjunction with a displayed topographic map. He referred to the proposed resolution and reviewed the draft publicity materials included in the agenda packets. Chairperson Curtis circulated among the commissioners a self-guided tour brochure. She called for commissioner comments or questions and, when none were forthcoming, entertained a motion. Commissioner Lasco moved to recommend to the Planning Commission and the Board of Supervisors adoption of a resolution developing a community vision for Silver Saddle Ranch and the Carson River, using a community design charrette process, hosted by the Friends of Silver Saddle Ranch, a non-profit organization; the National Park Service; the Bureau of Land Management, Carson City Field Office; and Carson City to provide for general parameters for the process, desired outcomes, and partnerships engaged in this planning process. Commissioner Adams seconded the motion. Motion carried 7-0. Chairperson Curtis thanked Mr. Guzman for his presentation.
- 5-F. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS THE PARKS AND RECREATION DEPARTMENT'S FISCAL YEAR 2008-09 BUDGET, INCLUDING THE GENERAL FUND, QUESTION #18, AND RESIDENTIAL CONSTRUCTION TAX BUDGETS (7:56:10) Chairperson Curtis introduced this item. Mr. Moellendorf provided an overview of the staff report, and advised of having recently been informed of a \$1.6 million projected deficit for FY 08/09. He further advised that the City Manager had requested department recommendations on how to handle the budget shortfall. He noted the likelihood that the budget will be revised in the upcoming weeks. In response to a question, he advised that any further budget cuts will affect service levels. He discussed the need to make sustainable program cuts. In response to a question, he discussed the first priority of

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minimizing budget reductions which result in degradation or loss of public service levels. In response to a comment, he advised he had assigned a low priority to reducing programs which cover their own costs. He discussed an additional priority to maintain and protect full-time employee positions. In response to a comment, he advised that the budget will be re-agendized for commission review as revisions are implemented. He reminded the commissioners that the subject agenda item does not include capital projects. The capital projects budget will be developed in the late summer or early fall.

In response to a question, Mr. Moellendorf advised that no cost of living increases were included in the budget. He reviewed the exhibits to the staff report. In response to a question referencing Exhibit B, the List of Suspended Positions, he discussed the intent to not lose the positions and thereby have to rejustify them. As the economy improves, staff will have to request permission to refill the positions. "The important thing is, we haven't lost the head count." In response to a question, Mr. Moellendorf discussed reductions in the services and supplies line item. He acknowledged the expectation that facility users will not notice a difference in turf quality and maintenance. He reiterated that additional reductions may affect service levels. He discussed safety as the highest priority in parks and facilities maintenance. He and Mr. Fahrenbruch responded to questions regarding the reduction in contractual services, and the full-time positions designated in the maintenance budget. In response to a question, Mr. Moellendorf explained the purpose and function of the gifts and donations budget. He responded to additional questions regarding the Quality of Life - Parks Capital budget. He reviewed and discussed proposed allocations to the capital projects line items.

Chairperson Curtis expressed appreciation for the proposed allocations to the capital projects line items. She noted previous concerns expressed regarding "bottoming out" Question #18 and not "having any money to do anything." She requested "seed money; \$5,000 to \$10,000, for a dog park." She advised of having received a telephone call from a citizen who wrote a recent letter to the editor of the *Nevada Appeal*. She anticipates continued community interest in developing a dog park, and noted the "growing issues at Fuji Park." She discussed the "key element" of community involvement in such a project. She requested a specific line item. Mr. Moellendorf discussed the purpose of the "undesignated projects" allocation to cover future commission recommendations and the potential for existing projects cost overruns. Discussion took place regarding appropriate commission action. Commissioner Keeton suggested agendizing a specific item for a future meeting. Mr. Moellendorf agreed with the suggestion in that it would provide staff an opportunity to consider preliminary cost and proposed locations. Commissioner Westergard suggested this would also provide the public an opportunity to testify. Chairperson Curtis agreed to agendize an item. She expressed concern over one of the purposes of the undesignated projects allocation being cost overruns. In response to a comment, Mr. Geddes provided direction with regard to the subject item. Chairperson Curtis entertained a motion. Vice Chairperson Livermore moved to set aside, out of the undesignated projects line item, \$5,000 as seed money for a dog park. Commissioner Keeton seconded the motion. Motion carried 6-1. Mr. Geddes noted the preceding motion as a sub-motion, which presumes the main action item will carry. He suggested making a "main motion with the changes." Discussion followed, and Commissioner Lasco expressed concern over taking action on the current proposed budget after Mr. Moellendorf had advised it was subject to likely revision. Additional discussion followed, and Mr. Geddes noted that the commission's action constituted a recommendation to the Board of Supervisors. He requested Chairperson Curtis to clarify the previous motion. At Commissioner Westergard's request, she asked for a roll call vote. The results were as follows: Commissioners Keeton, Adams, Lasco, Shabi, Vice Chairperson Livermore, and Chairperson Curtis - yes; Commissioner Westergard - no.

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Mr. Moellendorf reviewed the Parks and Recreation Residential Construction Tax budget materials. He noted that almost \$30,000 was designated for staff salaries out of the total \$43,460 budget. He advised of staff's recommendation to suspend the residential construction tax disbursements for FY 08/09 "until this budget turns around and we receive more taxes through the residential construction tax program." In response to a question, he explained the residential construction tax budget salary allocation. In response to a comment, he advised that the RCT salary may have to be allocated from a different budget.

The commissioners commended Mr. Moellendorf on his presentation. Chairperson Curtis entertained a motion. Vice Chairperson Livermore moved to recommend to the Board of Supervisors the Parks and Recreation Department fiscal year 08/09 budget, including the general fund, Question #18, and residential construction tax budgets, as presented and modified. Commissioner Adams seconded the motion. Chairperson Curtis called for public comment and, when none was forthcoming, a vote on the pending motion. Motion carried 7-0.

- 5-G. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS SUSPENSION OF THE ANNUAL DISPERSAL OF FUNDS DERIVED FROM RESIDENTIAL CONSTRUCTION TAXES FOR FISCAL YEAR 2008-09 (9:03:32) Chairperson Curtis introduced this item. In response to a question, Mr. Moellendorf reviewed the residential construction tax application process and recent publicity with regard to the same. Vice Chairperson Livermore acknowledged this is not the first time residential construction tax allocations have been suspended. Chairperson Curtis entertained a motion. Commissioner Westergard moved to recommend to the Board of Supervisors suspension of the annual dispersals of funds derived from the residential construction tax for fiscal year 2008/2009. Vice Chairperson Livermore seconded the motion. Motion carried 7-0.
- 6. COMMISSIONERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (9:05:32) In response to a question, Mr. Moellendorf advised that the Aquatic Facility is now open on Sundays. He noted that this may change in the event of further budget reductions. Chairperson Curtis advised that she and Commissioner Keeton have been serving on a working group with City staff regarding implementation of master plan strategies. She extended an invitation to the other commissioners, and Commissioner Adams volunteered. Chairperson Curtis discussed a recent meeting with radio controlled park club representatives. She reviewed information from the February 25, 2008 Open Space Advisory Committee agenda materials, and advised interested commissioners to contact the Parks Administration Office for copies. At her request, Mr. Krahn discussed the regional flood plain management plan presentation to be provided to the Carson River Advisory Committee by representatives of the Carson Water Subconservancy District.
- **7. FUTURE AGENDA ITEMS** (9:11:23) Chairperson Curtis requested Mr. Moellendorf to add Question #1 updates to the table of future agenda items.
- **8. ACTION ON ADJOURNMENT** (9:12:02) Commissioner Lasco moved to adjourn the meeting at 9:12 p.m. Commissioner Adams seconded the motion. Motion carried 7-0.

The Minutes of the April 1, 2008 Carson City Parks and Recreation Commission meeting are so approved this 6^{th} day of May, 2008.