

CARSON CITY SHADE TREE COUNCIL

Minutes of the March 27, 2008 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, March 27, 2008 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Lee-Ann Kever
Vice Chairperson Gianna Shirk
Terrill Ozawa
Carol Roberts
Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (1-0009) - Chairperson Kever called the meeting to order at 5:32 p.m. Roll was called; a quorum was present. Member Brewer was absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0012) - None.

1. ACTION ON APPROVAL OF MINUTES - February 28, 2008 (1-0019) - Member Ozawa moved to approve the minutes. Member Roberts seconded the motion. Motion carried 5-0.

2. MODIFICATIONS TO THE AGENDA (1-0014) - Chairperson Kever modified the agenda to address item 3-E following item 3-B.

3. AGENDA ITEMS:

3-A. INTERVIEW APPLICANTS FOR SHADE TREE COUNCIL MEMBERSHIP (1-0030)
- Chairperson Kever provided an overview of the interview process. (1-0049) Kyle Horvath responded to questions regarding his current occupation, his previous work experience, his interest in serving as a council member and potential contributions, and his familiarity with council functions and seminars. In response to a question, he discussed his experience writing grants. With regard to tree-related issues he would like to see addressed, he discussed the importance of replacing removed trees and the various benefits of trees to the community. He advised of no conflict with attending monthly council meetings or council functions. Vice Chairperson Shirk thanked Mr. Horvath for his application. In response to a question, Chairperson Kever listed current council projects. Mr. Moellendorf responded to questions regarding the council's purview.

3-B. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS AN APPLICANT FOR MEMBERSHIP APPOINTMENT TO THE SHADE TREE COUNCIL (1-0261) - The council members discussed Mr. Horvath's background and qualifications. **Member Trenoweth moved to recommend to the Board of Supervisors the appointment of Mr. Horvath to the council. Vice Chairperson Shirk seconded the motion. Motion carried 5-0.**

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3-C. ACTION REGARDING SELECTION OF SHADE TREE COUNCIL MEMBERS TO ACT AS LIAISONS TO VARIOUS STATE AND CITY OFFICES OR BOARDS; and 3-D. ACTION TO ASSIGN DUTIES AND RESPONSIBILITIES TO SHADE TREE COUNCIL MEMBERS (1-0402) - Chairperson Kever introduced these items. Following discussion, consensus of the council was to defer these items to the April council meeting.

3-E. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2008 ARBOR DAY CELEBRATION (1-0315) - Chairperson Kever introduced and provided background information on this item. Mr. Moellendorf noted that the Mills Park C-Scape Demonstration Garden had been selected as the Arbor Day Celebration location. He provided details of the ongoing renovation project, and advised that the plans are available for review in the Parks Department conference room. He acknowledged the location will be available for the Arbor Day Celebration and ready to plant a tree. In response to a comment, Member Trenoweth noted that Contract Urban Forester Molly Sinnott usually assists in determining the appropriate tree species and planting location. In response to a question, Chairperson Kever provided background information on the George Washington Ferris Award which will be conferred on the Carson City Dodge dealership this year. Consensus of the council was that no formal action was necessary. The council members thanked Mr. Moellendorf for his attendance and participation.

(1-0792) Chairperson Kever acknowledged the next council meeting was scheduled for Thursday, April 24th. Vice Chairperson Shirk expressed concern over the lack of discussion regarding the Arbor Day Celebration. Chairperson Kever reviewed responsibilities associated with the Celebration, and offered to “do the PR and the inviting.” Vice Chairperson Shirk inquired as to an itinerary, and Chairperson Kever advised she would talk to Mr. Moellendorf and “get it straightened out.” She assured the council members the Celebration will be well organized.

3-F. DISCUSSION AND POSSIBLE ACTION ON THE ARBOR DAY POSTER CONTEST (1-0430) - Chairperson Kever introduced this item and advised that no Carson City children had signed up to participate in this year’s contest. She advised that Department of Conservation and Natural Resources Conservation Staff Specialist Susan Stead had informed her the council could have its own poster contest. Chairperson Kever responded to questions of clarification. Member Roberts discussed her past efforts to involve the Carson City School District in the Arbor Day Poster Contest. She explained the importance of the poster contest being included in the school year curriculum well in advance of the school year starting. She expressed concern over the lack of time available to adequately prepare for the poster contest, and the council members concurred. Vice Chairperson Shirk suggested beginning to work on the 2009 Poster Contest now. Discussion followed, and Vice Chairperson Shirk offered to provide Arbor Day-related information to the school district. Consensus of the council was that no formal action was necessary.

3-G. DISCUSSION AND POSSIBLE ACTION ON DEFINITION OF TREADWAY AWARD CRITERIA (1-0549) - Chairperson Kever introduced this item and reviewed the pertinent agenda materials. Member Roberts suggested including the option of conferring a Treadway Award on nominations which can be documented over the period of time specified as part of the award criteria. Following discussion, Member Roberts suggested requesting a certified arborist to participate in determining worthy nominees and eventual awards. Following additional discussion, Chairperson Kever offered to revise the award criteria, as indicated by the discussion, and re-agendize it for the next council meeting. No formal action was taken.

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3-H. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND BOARD OF SUPERVISORS APPROVAL OF THE CREATION OF A BROCHURE TO PROVIDE PROFESSIONALS AND THE GENERAL PUBLIC INFORMATION REGARDING CARSON CITY TREES AND THE NEWLY ADOPTED LANDSCAPE DEVELOPMENT STANDARDS (1-0700) - Chairperson Keever advised that the brochure is in the process of being printed. She requested to re-agendize this item for the April council meeting.

3-I. DISCUSSION AND POSSIBLE ACTION REGARDING THE TREE CITY USA SIGN WHICH WAS LOCATED ON HIGHWAY 395 (LAKEVIEW HILL) PRIOR TO ROAD CONSTRUCTION BY THE NEVADA DEPARTMENT OF TRANSPORTATION (1-0702) - Chairperson Keever introduced and provided background information on this item. Following discussion, Member Trenoweth volunteered to contact NDOT and inquire as to the missing sign. No formal action was taken.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM STAFF (1-0775) - None.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (1-0777; 0823) - Member Trenoweth acknowledged having attended meetings in his capacity as council liaison; however, he had nothing to report. Chairperson Keever referred to a *Nevada Appeal* article, copies of which she had distributed to the council members and staff prior to the start of the meeting. Discussion ensued.

5. FUTURE AGENDA ITEMS (1-0302) - At Member Roberts' request, Chairperson Keever agreed to agendize discussion and possible action regarding council t-shirts. (1-0849) Vice Chairperson Shirk acknowledged a request to agendize finalization of the Arbor Day Celebration itinerary.

6. ACTION ON ADJOURNMENT (1-0925) - Member Ozawa moved to adjourn the meeting at 6:22 p.m. Member Trenoweth seconded the motion. Motion carried 5-0.

The Minutes of the March 27, 2008 Carson City Shade Tree Council meeting are so approved this 24th day of April, 2008.

LEE-ANN KEEVER, Chair