

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the May 6, 2008 Meeting

Page 1

A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, May 6, 2008 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Donna Curtis
Vice Chairperson Pete Livermore
Charles Adams
Tom Keeton
Steve Lasco
John McKenna
James Smolenski
Todd Westergard

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Barbara Singer, Special Projects Program Manager
Vern Krahn, Park Planner
Ann Bollinger, Open Space Coordinator
Will Geddes, Senior Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (5:33:43) - Chairperson Curtis called the meeting to order at 5:33 p.m. Roll was called; a quorum was present. Commissioner Shabi was absent. Commissioner Lasco arrived at 5:35 p.m. Commissioner McKenna arrived at 5:45 p.m.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:34:28) - Eric Robie, owner of Out of Bounds skateboard shop, inquired as to the possibility of expanding the existing or constructing a new skateboard park. He offered to present information on skateboard parks in other communities. Chairperson Curtis offered to agendize an item for a future meeting, and requested Mr. Robie to include in his presentation a method by which to fund his proposal. In response to a question, Chairperson Curtis suggested the possibility of developing a skateboard park on City-owned property. She agreed with Mr. Robie's suggestion to form a non-profit group and begin holding fund raisers. Vice Chairperson Livermore provided background information on development and construction of the Virginia Orcutt skateboard facility. He noted the recent opening of the skateboard park at John Mankins Park. Mr. Robie acknowledged a familiarity with the history of the Virginia Orcutt skateboard facility. He advised that many skaters prefer the skateboard park in Gardnerville "because of the size and the quality of terrain." He acknowledged the opportunity for grant funding and donations, and Commissioner Smolenski suggested that Mr. Robie include such information in his presentation to the commission. Mr. Moellendorf offered to work with Mr. Robie, and suggested agendizing an item for the July commission meeting. Mr. Robie distributed pamphlets to the commissioners and Parks Department staff. Commissioner Keeton provided background information on a similar request made to the commission several years ago, and Mr. Robie provided additional information on the proposal to develop a skateboard park at JohnD Winters Centennial Park. He committed to "going through the proper steps ... and make sure we can do it the right way." Chairperson Curtis thanked Mr. Robie, and called for additional public comment. (5:45:17) Ryland Sweigard advised of having circulated a petition for which he had obtained 300 signatures. Vice

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the May 6, 2008 Meeting

Page 2

Chairperson Livermore explained the Nevada Open Meeting Law provisions prohibiting the commission from hearing any further presentation on the proposal at this meeting.

1. ACTION ON APPROVAL OF MINUTES - February 19, 2008 and April 1, 2008 (5:45:58) - Vice Chairperson Livermore moved approval of the minutes, as presented. Commissioner Smolenski seconded the motion. Motion carried 8-0.

2. MODIFICATIONS TO THE AGENDA (5:46:20) - None.

3. STAFF UPDATES:

3-A. DOG PARK PUBLIC MEETING ON MAY 12, 2008 (5:46:28) - Chairperson Curtis introduced this item, and Mr. Moellendorf reviewed the pertinent agenda materials. He agreed to provide a description of current dog-friendly facilities for the May 12th meeting.

3-B. SILVER SADDLE RANCH CHARRETTE PUBLIC MEETING ON APRIL 24, 2008 (5:47:46) - Mr. Moellendorf introduced this item, provided background information, and an overview of the first community meeting held on April 24th. He advised that the next meeting is scheduled for Thursday, May 8th, and reviewed the pertinent agenda materials.

3-C. NEIGHBORHOOD MEETING REGARDING THE RECREATION CENTER PROJECT ON MAY 7, 2008 (5:48:48) - Mr. Moellendorf introduced this item. Mr. Krahn reviewed the pertinent agenda materials, and explained one purpose of the meeting to fulfill a request by Planning Division staff relative to the public process associated with presenting the special use permit application to the Planning Commission.

3-D. UPDATE REGARDING RONALD D. WILSON MEMORIAL PARK (5:51:12) - Mr. Krahn anticipates the park will be completed by the end of May. He invited the commissioners to visit the park, and advised that part of the park will be opened during the first week in June. He explained that the hydroseed at the east end of the park needs additional time to develop prior to opening it to the public. He anticipates a ribbon-cutting ceremony will be scheduled in July.

3-E. UPDATE REGARDING CARSON CITY FAIRGROUNDS PROJECT (5:52:33) - Mr. Krahn provided a status report on the Fairgrounds project, as follows: the restroom facilities are nearly complete, the grandstands are installed, the arena is nearly complete, the barn is being roofed, and the parking lot is complete. Mr. Krahn anticipates a July completion date. In response to a comment, he explained weather delays associated with the project.

3-F. UPDATE ON THE LINEAR PARK MULTI-USE PATH CONNECTIVITY PROJECT (5:53:35) - Mr. Krahn introduced this item and advised that Public Works Department staff is designing the project, saving \$10,000 to \$15,000 in consultant fees. He advised that the plans are 80 percent complete, and hopes they will be 100 percent complete by the end of month. If so, he anticipates the project will be submitted to the bid process in late June or July with construction to begin in the fall.

3-G. MISCELLANEOUS STAFF UPDATES (5:54:46) - Mr. Moellendorf reviewed the WE CAN press release which he distributed to the commissioners and staff prior to the start of the meeting.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the May 6, 2008 Meeting

Page 3

4. NON-ACTION ITEMS:

4-A. UPDATE ONLY REGARDING THE INDOOR RECREATION CENTER PROJECT LOCATED ON BOYS AND GIRLS CLUB PROPERTY AT NORTHRIDGE DRIVE AND RUSSELL WAY (5:56:07) - Chairperson Curtis introduced this item, and Mr. Moellendorf reviewed the staff report. Mr. Moellendorf introduced Architect Brent Tippets, of Valentiner Crane, Lumos and Associates Civil Engineer Michael Bennett, and Mr. Krahn. Mr. Krahn provided an overview of the pertinent agenda materials, and the “milestone dates” listed in the staff report. Mr. Moellendorf provided an overview of agreements associated with the project, including the joint use agreement, the possibility of a lease agreement, and a development agreement. He explained that the Boys and Girls Clubs clubhouse and amenities will possibly be constructed at the same time as the recreation center. An agreement will be necessary to coordinate the two projects. In response to a question, Mr. Krahn advised of having requested a time-specific item for the Planning Commission meeting. In response to a question, Mr. Moellendorf anticipates presenting project cost and funding information at the June commission meeting. He clarified “that’s an ongoing process.” Mr. Krahn has been working with Jonathan Young, of Metcalf Builders, Inc., to “fine tune the project costs.”

(6:04:00) Lumos and Associates Civil Engineer Michael Bennett reviewed the site layout which was displayed in the meeting room. He advised that the Planning Commission will decide on the special use permit application. Planning Commission recommendations on the zoning map and master plan amendments will be forwarded to the Board of Supervisors for decision. In response to a question, Mr. Bennett advised that the traffic study did not indicate the need for a traffic light at the intersection of Russell Way and Northridge Drive. Commissioner Smolenski discussed traffic issues at the intersection. Mr. Krahn reviewed multi-modal access to the Boys and Girls Clubs site, including the freeway multi-use path, the Northridge Linear Park, dedicated bike lanes on Northridge Drive and Russell Way, standard five-foot wide sidewalks from the commercial properties to the south, and the JAC transit system.

(6:14:29) Valentiner Crane Project Architect Brent Tippets reviewed the facility layout drawings included in the agenda materials. He narrated a SlideShow presentation of exterior and interior design. In response to a question, Mr. Tippets advised that the colors represented in the SlideShow presentation reference materials only. In response to a comment, he advised that the interior will have “lively, fun colors. It is a fun environment; we want to have fun colors. ... there would be graphics in there that would also make it very dynamic inside.” In response to a question regarding the glass proposed for the southwestern façade, Mr. Tippets advised of plans for high-performance glazing and shading to be provided by the roof overhangs. He reviewed the types of activities envisioned for the exercise studio, including aerobics classes, karate, spinning classes, etc. The fitness area is proposed to have a rubberized floor with stationary equipment. In response to a question, Mr. Moellendorf commended placement of the control desk and described the admission and non-admission areas of the facility in conjunction with a displayed slide. He discussed the possibility of additional access doors to the gymnasium to sufficiently accommodate participants and spectators. In response to a question, Mr. Tippets advised that the schematic design document summarizes spaces anticipated for programming. He explained that the lobby area was made larger to accommodate staging for sports league teams. Mr. Moellendorf advised that the recreation center will be primarily for drop-in use. “The concept would be that most of the league play will continue on in the community center gymnasium.”

In response to a question, Mr. Tippets reviewed design of various portions of the facility to accommodate maximum day lighting without increasing solar gain. In response to a further question, he advised that sky lights are proposed for the gymnasium, and discussed the importance of diffused natural daylight.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the May 6, 2008 Meeting

Page 4

Commissioner McKenna expressed concern over energy costs, and inquired as to an HVAC plan. Mr. Tippetts advised of a developed mechanical plan. All mechanical equipment will be located on the roof and screened pursuant to Carson City ordinance. Mr. Tippetts advised that an efficient mechanical system was designed which “doesn’t initially break the bank.” Commissioner McKenna requested consideration for the passive movement of air via operable windows. Mr. Tippetts advised there are no operable windows in the facility because “people would open windows at inopportune times” which would require more heat or “short-circuit the cooling system.” He advised that ceiling fans are proposed for the fitness area to move the air. Air movement works to cool in a natural way without lowering the temperature and requiring the mechanical system to work harder.

In response to a question, Mr. Tippetts described and pointed out, on a displayed slide, the method by which to access the splash pad from the recreation center. In response to a further question, he estimated the distance around the track at approximately ten laps per mile. Commissioner Livermore suggested including, in the SlideShow presentation, images from other recreation facilities. Mr. Tippetts advised that a color board will be presented “a little further into this process,” including every carpet, paint, and plastic laminate sample. In response to a further question, he advised that the exterior block will have a “graffiti guard” which function he explained.

Chairperson Curtis called for public comment. (6:37:53) Jim Shirk inquired as to the possibility of operable windows “up higher where people couldn’t access them.” He further inquired as to surveillance monitors. Mr. Tippetts advised that high windows could be installed, but noted that “somebody would have to control those windows.” He explained the issue created for staff, as conditions change, to adjust windows. “The problem we find is people do not adjust those windows and so we are actually, again, short-circuiting the mechanical system and increasing costs.” Mr. Tippetts advised of no plan for video cameras “at this point in time.” He acknowledged that “money facilities of this magnitude” do have surveillance cameras. He noted, however, that most of the facility would be visible from the control desk. He advised that security cameras could be added in the future. Mr. Shirk clarified his concern was over security for the exterior of the building. Mr. Tippetts advised there was no plan for exterior security at the present time. He acknowledged that security could be considered in light of the project budget. Mr. Shirk inquired as to green design. Mr. Tippetts advised that green design for utilities could be accommodated. “There is a premium price that you will pay. For example, if you’re buying green power, you’re going to pay probably a five percent up charge to do that.” Mr. Tippetts advised that solar panels had not been included in the design. He expressed support for sustainable buildings, and advised that renewable / recycled resources will be used in the building construction. He expressed a willingness to have more discussion about such things as operable windows. In response to a further question, he advised there are 175 parking stalls at the facility.

Commissioner McKenna advised that the school district had cut its power bill, in the new construction, by approximately 80 percent because of skylights. He expressed serious concern over security arrangements between the recreation facility and the Boys and Girls Clubs. Mr. Moellendorf advised that one green technique is natural light, an abundance of which has been included in the architectural design. He discussed his experience, in the management and operation of buildings, that operable windows do not save money. With regard to security, he suggested considering installation of conduit to accommodate surveillance cameras at some time in the future. He reiterated appreciation for the openness of the facility design which provides for “very easy” building monitoring. Commissioner McKenna requested that consideration be given to Internet access. Mr. Moellendorf acknowledged a desire for the building to be

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the May 6, 2008 Meeting
Page 5

wi-fi accessible. Commissioner Livermore advised of a “major block manufacturer” in Carson City, and suggested this may save construction costs. Mr. Tippetts advised he will be working with the construction manager, and agreed that a local manufacturer would save having to transport block to Carson City.

Chairperson Curtis called for additional questions or comments from the commissioners and from the public; however, none were forthcoming. Chairperson Curtis thanked Mr. Bennett, Mr. Tippetts, and Mr. Krahn for their presentations. She recessed the meeting at 6:48 p.m. and reconvened at 6:55 p.m.

4-B. DISCUSSION ONLY REGARDING AN UPDATE OF THE LAKE TAHOE BICYCLE PATH PROJECT (6:55:20) - Chairperson Curtis introduced this item. Ms. Bollinger provided background information on Question #1 and the subject project. She introduced Lake Tahoe Bicycle Path Project Manager Karen Mullen. Ms. Mullen provided an overview of the project, as outlined in the agenda materials. She advised that base mapping and field reconnaissance have been completed to determine initial resource constraints. She further advised that the draft concept document, included in the agenda materials, will be distributed as part of the public process. She discussed a public meeting scheduled for Thursday, May 8th.

In response to a question, Ms. Mullen discussed the possibility of improving and utilizing existing logging and power line roads and old rail beds. The TRPA will ensure that nesting sites, forest, and vistas are preserved. In response to a further question, Ms. Mullen advised that the path route has yet to be determined. She acknowledged the U.S. Forest Service is a project partner. In response to a further question, she advised that the base mapping is complete “for the level that we need on the full thirty-mile corridor.” Mapping for the demonstration projects is not yet fully complete. In response to a further question, she expressed the hope that the demonstration projects will be under construction in 2010. She advised that information from each of the public meetings will be posted on the nvtahoebikeway.com website. Commissioner McKenna referred Ms. Mullen to the Tahoe-Pyramid Bike Path organization as a resource.

Chairperson Curtis called for public comment; however, none was forthcoming. She thanked Ms. Bollinger and Ms. Mullen for their presentation. Ms. Mullen acknowledged that periodic presentations will be made to this commission.

4-C. DISCUSSION ONLY REGARDING RESEARCH ON NEIGHBORHOOD OUTREACH RECREATION PROGRAMS (7:10:19) - Chairperson Curtis introduced this item. Ms. Singer reviewed the staff report, in conjunction with research she had conducted. She circulated photographs among the commissioners. Chairperson Curtis provided background information on this item, and suggested considering whether such a program would fit with the commission’s goals. Vice Chairperson Livermore advised that Mayor Marv Teixeira had requested Senator Reid to earmark funding for this program. He discussed the mission of the Chamber of Commerce Quality of Life Committee and their work with faith-based organizations. He discussed the possibility of organizing a police athletic league in the community, and expressed support for the subject program. Ms. Singer discussed the application of mobile recreation programs for churches and schools.

Commissioner Westergard inquired as to the possibility of the subject program reviving intramural programs in the school district. Commissioner McKenna suggested discussing an intramural program with School District Superintendent Mary Pierczynski. He advised that the No Child Left Behind Act provides for academics only during the school day. Commissioner Westergard clarified that he was suggesting the intramural program for after school hours. Mr. Moellendorf reviewed the sports league programs offered

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the May 6, 2008 Meeting
Page 6

by the Recreation Division, and advised of “the biggest need” for high-school age programs. He further advised of a great deal of interest in youth basketball leagues, and noted the lack of indoor recreation space to accommodate them. He expressed the hope that construction of the recreation facility will provide the opportunity to offer more activities for high-school age students. Ms. Singer discussed the need for additional “drop-in space during the winter.” Commissioner McKenna discussed improvements to the Eagle Valley Middle School track, and suggested it as a location for an intramural soccer league during the summer. Vice Chairperson Livermore discussed the Boys and Girls Foundation in the Sacramento area, and noted the importance of organizers and volunteers.

Chairperson Curtis expressed appreciation for the comments. She discussed the need to provide recreation opportunities for children who are required to go directly home after school because of having to look after younger siblings. She discussed the potential benefits of the subject program. In response to a question, Ms. Singer reviewed program criteria, based on her research, which included low-income neighborhoods, lack of transportation, etc. She advised that the recreation programs would be for the entire family, and discussed the importance of providing access to community resources. In response to a question, she reiterated the desperate need for indoor recreation space. “By going to the neighborhoods now, ... when the rec center is built, they’ll feel more comfortable about going to another location.”

Commissioner Adams suggested involving the Sheriff’s Department. Mr. Moellendorf advised of having met with Sheriff Furlong, together with Vice Chairperson Livermore. Most of the discussion centered around the formation of the police athletic league. Mr. Moellendorf advised that the subject program represents another avenue to continue to explore. He discussed the benefits of providing mobile recreation to low-income neighborhoods and to children who are unable to participate in recreation programs because of family responsibilities. Commissioner Lasco advised that the subject program would be very beneficial to high density and multi-family residential neighborhoods. He discussed the opportunity, represented by the program, to create community connection. Vice Chairperson Livermore reviewed the various, existing community recreation providers.

5. ACTION ITEMS - None.

6. COMMISSIONERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (7:40:58) - Mr. Moellendorf acknowledged that the commission’s resolution regarding the Heybourne extension will be forwarded to the CAMPO. In response to a question, he provided a status report on the Mexican Ditch bridge project, the Empire Ranch trail project, and the Morgan Mill Road trail project. He acknowledged that the rafting trip had been rescheduled to Friday, May 16th. He provided background information on the postponement, and requested interested commissioners to contact Mr. Krahn.

7. FUTURE AGENDA ITEMS (7:45:49) - Chairperson Curtis and Mr. Moellendorf reviewed the tentative agenda for the June commission meeting.

8. ACTION ON ADJOURNMENT (7:46:15) - Commissioner Keeton moved to adjourn the meeting at 7:46 p.m. Commissioner Smolenski seconded the motion. Motion carried 8-0.

The Minutes of the May 6, 2008 Carson City Parks and Recreation Commission meeting are so approved this 3rd day of June, 2008.

DONNA J. CURTIS, Chair