14em#3-1

City of Carson City Agenda Report

Agenda Date Requested: August 21, 2008 August 12, 2008 **Date Submitted:** Time Requested: Consent Agenda Mayor and Supervisors To: Carson City Sheriff's Office From: Action to approve the acceptance of the Office of Traffic Safety Joining Forces **Subject Title:** grant in the amount of \$23,700. The Office of Traffic Safety Joining Forces grants have been shared by **Staff Summary:** Nevada law enforcement agencies for many years. This grant provides funding for events which focus on reducing fatalities and serious injury crashes, enhanced enforcement of safety belt and child safety seat laws, speed enforcement laws, pedestrian safety and the reduction of impaired driving through Selective Traffic Enforcement programs, Saturation Patrols and checkpoints. Type of Action Requested: (check one) ___) Ordinance () Resolution) Other (Specify) X) Formal Action/Motion Does This Action Require A Business Impact Statement: (_____) Yes (__X__) No Recommended Board Action: I move to approve the acceptance of the Office of Traffic Safety Joining Forces Grant 29-JF-1.02, in the amount of \$23,700. The purpose of this grant is to fund three **Explanation for Recommended Board Action:** required Safety Belt Enforcement/Impaired Driving Enforcement events as well as a number of other events designed to reduce speed related fatalities, reduce the number of pedestrian injuries and fatalities, and maintain safety belt usage. Applicable Statute, Code, Policy, Rule or Regulation: N/A There is no financial impact to the city as this is a no-match grant and includes Fiscal Impact: the costs of all associated expenditures. **Explanation of Impact:** See Above The funds for this project have been obtained through the Office of **Funding Source:** Criminal Justice Assistance.

Supporting Material: Project agreement, and full description of project.

No participation in the grant.

Alternatives:

Prepared By: Kathie Heath, Business Manager	er
Reviewed By: (City Manager) (City Manager) (District Agoriey) (Finance Director)	Date: 8/12/08 Date: 8/12/08 Date: 8-12-08 Date: 8-12-08
Board Action Taken:	
Motion:	1) Aye/Nay 2)
(Vote Recorded By)	

per Valerie Evans

Project Number: 28-JF-1.02

STATE OF NEVADA DEPARTMENT OF PUBLIC SAFETY OFFICE OF TRAFFIC SAFETY PROJECT AGREEMENT

Project Title: JOINING	FORCES	Project Nu	umber: 28-JF-1.02 29	
Applicant Agency: CA	RSON CITY SO	Governm	ental Unit:	
Grant Period:	From: OCT 1, 2008	To:	September 30, 2009	

PROJECT PURPOSE: Provide funding for participation in statewide, multi-jurisdictional traffic enforcement events that are focused on reducing fatalities and serious injury crashes in Nevada. Provide funding for enhanced enforcement of safety belt and child safety seat laws, speed enforcement laws, pedestrian safety and to reduce impaired driving through Selective Traffic Enforcement programs, Saturation Patrols and checkpoints.

Projected Budget	FY2009	FY2010	FY2011
	\$ 23,700.00	\$	\$

Source of Funds Federal Share: 100% Non-Federal:

ACCEPTANCE OF CONDITIONS: It is understood and agreed by the undersigned that a grant received as a result of this agreement is subject to Public Law 89-564 (Highway Safety Act of 1966) and Nevada Revised Statues, Chapter 223.200 and all administrative regulations governing grants established by the U.S. Department of Transportation and the State of Nevada. It is expressly agreed that this project constitutes an official part of the State's Highway Safety Plan and that said Applicant Agency will meet the requirements as set forth herein, including Schedules A, B & C which are incorporated herein and made a part of this agreement. The Applicant Agency MAY NOT proceed with this project, or any portion thereof, until funds are appropriated by the U.S. Congress and written authorization is received from the Office of Traffic Safety. It is also understood by the Applicant Agency that any funds expended prior to receipt of the written Authorization to Proceed WILL NOT be reimbursed.

Department of Public Safety	Authorizing Official Co xernmental Unit
Signature: Date:	Signature: / full Date: 7/25/6
Name: Charles G. Abbott	Name: Kenneth Furlong
Title: Highway Safety Coordinator	Title: Sheriff
	Project Director
	Signature: Date: 7.24.B
	Name: Mike Cullen
	Title: Sergeant

Rev. (9/03)

JOINING FORCES

LAW ENFORCEMENT PROGRAM

2009

EVENT/BUDGET WORKSHEET

Agency: Carson City Sheriff's Office

Address: 911 E Musser St.

Carson City, NV 89701

The Project Director is the Appt. Authority, authorizing this grant.

Project Director: Name Mike Cullen Telephone 775 887 2020 ext 43171

E-mail MCullen@ci.carson-city.nv.us Fax 775 887 2359

The Project Manager is the Project Coordinator person who will do the day-to-day coordination of events/activities and submits event reports for this grant.

Project Manager: * Name__Jarrod Adams__ Telephone _775-887-2020 ext. 45314_ E-mail_jadams@ci.carson-city.nv.us_ Fax _775-887-2359_

The Fiscal Manager is the person who can be contacted to resolve issues concerning claims submitted for reimbursement.

Fiscal Manager: Name Kathie Heath Telephone 887- 2020 ext 41101 E-mail KHeath@ci.carson-city.nv.us Fax 775 887-2026

(NOTE: Please asterisk the main contact for this project. This is the person that correspondence will be mailed to.)

SCHEDULE A DESCRIPTION OF PROJECT

PROBLEM STATEMENT:

Fatalities and injuries on Nevada's roadways continue to be a major concern of our citizens. Safety belts are the single most effective way to reduce injuries and fatalities on our highways. Over 40% of fatalities recorded on Nevada roadways in 2005 were not wearing safety belts. Yet, regardless of public information and media campaigns, almost 20% of the motoring public does not wear safety belts on a regular basis.

One fatality in every 2.7 fatal crashes in 2005 had alcohol involvement.

Speeding is a contributing factor in 1 of every 2.7 fatalities. This costs society billions of dollars annually and dilutes the effectiveness of other priority traffic safety programs, including efforts to reduce impaired driving, increase safety belt use, and improve pedestrian and motorcycle safety. Speeding increases the severity of injury crashes.

Pedestrian fatalities continue to be a growing concern in urban Nevada. One pedestrian fatal in every 42.7 fatalities was recorded in 2005.

High visibility enforcement of traffic laws combined with high intensity media has been determined to be the most effective way to ensure compliance with safety belts and impaired driving laws. Law enforcement agencies in Nevada, however, do not have sufficient manpower to conduct the effective and sustained enforcement that is needed to reduce crashes and fatalities.

PROBLEM SOLUTION:

Law Enforcement Agencies in Nevada Join Forces to conduct enforcement of Nevada's safety belt, child passenger, impaired driving and speeding and pedestrian laws using federal grant funds provided by the Department of Public Safety Office of Traffic Safety.

GOAL:

- Promote multi-jurisdictional enforcement of Nevada Safety Belt, DUI, Pedestrian and Speeding laws.
- Reduce the number of motor vehicle crash injuries and fatalities through public education and enforcement.
- Increase observed safety belt use.
- Reduce the number of alcohol related fatalities.
- Reduce the number of collisions with speed as a contributing factor.
- Reduce the number of Pedestrian injuries and fatalities.

OBJECTIVES:

- Maintain an observed safety belt usage of 90% or greater in 2009
- Reduce the number of unrestrained fatalities from 46% (2006) to 42% by Sept. 2009.
- Reduce the rate of persons killed in alcohol/drug-involved collisions from 6.31 fatalities per 100,000 population (2005) to no more than 5.75 by September 2009.

- Reduce the number of person killed in speed related collisions from 6.09 fatalities per 100,000 population (2006) to no more than 5.07 by September 30, 2009.
- Reduce the number of persons killed in pedestrian/bicycle traffic crashes from 2.24 fatalities per 100,000 population (2006) to no more than 2.09 by September 2009.

ACTIVITIES:

- See Schedule B (Budget worksheet) with planned Events.
- 1. All law enforcement agencies are required to report motor vehicle fatality data to Nevada's Fatality Analysis Reporting System (FARS) analyst at the Nevada Office of Traffic Safety, 107 Jacobsen Way, Carson City NV 89711, fax: 775.684.7482.
- 2. All law enforcement agencies are required to send their motor vehicle crash reports per NRS 484.219, et seq., electronically or manually to the NCATS database and as otherwise required by state law
- 3. Hold a press conference or submit press release to local newspaper(s) detailing the program, funding source, goals and objectives and the probable outcome prior to and following each Event.
- 4. To track, account for and report all in-kind contributions pertaining to this project. Vehicle operation and maintenance, in addition to officer and supervisor salaries/benefits when not in a grant overtime mode, are examples of in-kind contributions.
- 5. Event reports should include copies of any reports, documents, press releases, promotional items, and print media coverage related to the grant project.

ENFORCEMENT CRITERIA:

STEP Requirements:

- Issue a media release describing the planned activity in advance of the effort. MUST BE preapproved thru OTS-can be accomplished via e-mail.
- Base STEP activity on: Number and severity of crashes or violations (speed) during the past 12 months, types of violations leading to crashes, days of the week and times of day that crashes occur, as well as other pertinent data such as types of vehicles involved, driver ages, etc.
- Deploy a minimum of 1 officer per site for a minimum of 4 hours. Exceptions to this rule are made for the Teen Safety Belt Demo Project.
- A minimum of 2 self-initiated contacts (stops, citations, arrests) per hour per officer are highly encouraged.
- Complete a Saturation Patrol/STEP Initiative data report for each event and submit to OTS within 10 days of each enforcement period (see requirement #3 above).

Saturation Patrol Requirements:

- Issue a media release describing the planned activity in advance of the effort. MUST BE preapproved thru OTS-can be accomplished via e-mail.
- Base Patrol efforts on: Number of alcohol related crashes during the past 12 months, number of alcoholic beverage outlets in the area, day of week and time of day that crashes occur, or other factors related to high visibility strategies.
- Deploy a minimum of 1 officer per site for a minimum of 4 hours. Exceptions to this rule are allowed for the Teen Safety Belt Demo Project.

• A minimum of 2 self-initiated contacts (stops, citations, arrests) per hour per officer are highly encouraged.

• Complete a Saturation Patrol/STEP Initiative data report for each event and submit to OTS within 10 days of each enforcement period (see requirement #3 above).

Checkpoint Requirements:

• Issue a media release describing the planned activity in advance of the effort. MUST BE preapproved thru OTS-can be accomplished via e-mail.

- Conduct sobriety checkpoints in accordance with public law.
- Complete a Checkpoint Data report for each event and submit to OTS within 10 days of the enforcement period (see requirement #3 above).

FUNDING:

• Total funding currently available for your agency: \$23,700.00

SEAT BELT EVENTS (405)
 SPEED/PEDS/ETC (406)
 IMPAIRED DRIVING EVENTS (410)
 \$ 8,000.00

- A schedule B (Budget Worksheet) accompanies your Agreement. Your Agency's Schedule B of the agreement is the projected events with budget amounts to be considered and performed contingent upon an Authorization to Proceed. Any changes to this worksheet schedule or budget must be pre-approved through your Program Manager.
- Funding is approved for Officer/Trooper Overtime and designated OT for specific staff working directly on Joining Forces events. Any exceptions to this must be approved in writing.
- All enforcement events/activities are to be completed during the specific enforcement windows unless prior arrangements are made with the Program Manager. Justifications and requests can be made via email.

CLAIMS:

Claims cannot be processed until the current Event Report has been received, verified and is on file with the Office of Traffic Safety, Program Manager. Claims must be submitted per each event and are due no later than 30 days beyond the completion of the enforcement activity. Claims must match Event Reports in the number of Officers, dates, hours, etc.

EVALUATION:

The Department of Public Safety, Office of Traffic Safety and the Grantee Agency will evaluate and review each Event as they are reported. An agency evaluation summary is to be performed and included with each Event Report. This evaluation will consider the observed statewide safety belt use rates, alcohol related fatality rates, as well as the enforcement efforts related to speeding and pedestrian concerns. Evaluation of all objectives and scheduled events, cooperation, and Joining Forces efforts with other agencies will be reviewed and considered. Reports should include details and summaries of all activities and efforts, along with co-oped activies involving other agencies.

An on site monitoring review may be conducted with the Program Manager for any Agency receiving \$35,000.00 or more or at the discretion of the Program Manger or Chief of the Office of Traffic Safety.

SCHEDULE B

FY2009 ITEMIZATION OF BUDGET

Event #	JOINING FORCES 2009	AMOUNT BUDGETED	
	DATE OF ENFORCEMENT/EVENT TYPE	28-JF-1.02 Award	
1	October 24- November 3 2008: Speed	\$1,440.00 (406)	
2	REQUIRED SB November 20-30 2008:	\$1,600.00 (405)	
3	December 1 2008 - Janaury 5 2009:DUI	\$3,150.00 (410)	
4	February 1-16 2009: DUI	\$1,440.00 (406)	
5	March 1-16, 2009: Speed	\$1,440.00 (406)	
6	April 16-30, 2009: Speed	\$3,150.00 (406)	
	REQUIRED SB: May 18-31,2009: Memorial Day Holiday	\$1,600.00 (405)	
8	June 22-July 6, 2009: DUI	\$1,700.00 (410)	
9	July 27-August 10, 2009: Speed & ped	\$2,520.00 (406)	
	REQUIRED DUI Aug 21 -Sept 7,2009: Labor Day Holiday	\$3,150.00 (410)	
11	September 13 - 28, 2009: Speed	\$1,440.00 (406)	
12			
13	Special Event June 1-15, 2009: Speed \$1,070.00 (406)		
14			
	TOTAL	\$ 23,700.00	

Important Notes:

1. As a grant applicant, your agency included in-kind contribution funds when preparing the Schedule B (project budget). The grantee is required to report on or substantiate in-kind contributions for all quarterly and annual reports. The Office of Traffic Safety grant analyst assigned to the project can help you with this. Refer to your <u>Grant Administration Manual</u> that accompanied this agreement for more information.

- 2. When purchasing enforcement equipment (cameras, radar units, etc.), agency should contact State Purchasing to determine the state's contracted price: http://purchasing.state.nv.us/
- 3. Public information and educational (PI&E) materials/promotion items must be approved by OTS prior to purchase. All media activities require prior approval of DPS-OTS and educational material must include the phrase: "Funding provided (in whole or in part) by the Nevada Office of Traffic Safety."

 This includes PSA's, any program artwork, key chains, etc.
- 4. Funds cannot be expended prior to receiving a written <u>Authorization to Proceed</u> from the Department of Public Safety Office of Traffic Safety.
- 5. State and local agencies selected for federal funds are subject to federal single line audit requirements. Non-profit agencies are required to provide a copy of **an** audited, financial status report to their OTS grant analyst.