

**ADMINISTRATIVE PERMIT REVIEW**  
**Minutes of the August 4, 2008 Hearing**  
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An Administrative Permit Review hearing was scheduled for 10:00 a.m. on Monday, August 4, 2008 in the Planning Division Conference Room, 2621 Northgate Lane, Suite 62, Carson City, Nevada.

**PRESENT:** Heidi Eskew-Herrmann, Hearing Examiner  
Lee Plemel, Planning Division Director  
Kathleen King, Recording Secretary  
Duane Lemons, Fire Prevention Inspector  
Theresa Hayes, Environmental Health Specialist  
Debbie Wong, Applicant  
Henry Wong, Applicant

**NOTE:** A recording of these proceedings, the agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

**A. CALL TO ORDER (1-001)** - Ms. Eskew-Herrmann called the meeting to order at 10:00 a.m. At her request, each of the applicants and City staff introduced themselves for the record.

**B. MODIFICATION TO THE AGENDA (1-007)** - None.

**C. PUBLIC COMMENT (1-009)** - None.

**D. PUBLIC HEARING ACTION ITEM:**

**D-1. ADM-08-074 ACTION TO CONSIDER AN ADMINISTRATIVE PERMIT REVIEW APPLICATION FROM HENRY AND DEBBIE WONG / WONG FAMILY TRUST TO ALLOW AN ACCESSORY BUILDING OF APPROXIMATELY 1,552 SQUARE FEET OR 75 PERCENT OF THE SIZE OF THE PRIMARY STRUCTURE, ON PROPERTY ZONED SINGLE FAMILY ONE ACRE, LOCATED AT 570 WEST ROLAND STREET, APN 009-272-04 (1-013)** - Ms. Eskew-Herrmann introduced this item, and reviewed the staff report. She noted staff's recommendation of approval, and read condition of approval 17 into the record. She further noted the colors proposed for the exterior finish of the new structure will be similar to the colors of the primary structure. Mr. Wong acknowledged both structures will be painted the same color. He further acknowledged that the roof pitch of the proposed structure will be six and twelve, similar to the roof pitch of the existing structure.

Ms. Eskew-Herrmann noted written support from three of the adjacent four property owners. She clarified that the property to the south of the subject property is vacant and owned by the U.S. Forest Service. She reviewed the Public Comments portion of the staff report.

Mr. and Mrs. Wong acknowledged having reviewed the staff report and their agreement with the conditions of approval. In response to a question, Mr. Lemons advised of no additional comments. Ms. Hayes advised that the septic system uphill from the primary unit will have to be pumped, and the pump will have to be located outside a 100-foot radius of the well. Mr. Wong reviewed the diagram included in the agenda materials, and Ms. Hayes referred him to the Building Department for further clarification and / or direction.

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Ms. Eskew-Herrmann noted no other citizens present at the meeting. She advised that the applicant had met the seven findings for approval, and approved ADM-08-074, an administrative permit application from Henry and Debbie Wong, Wong Family Trust, to allow an accessory building of approximately 1,552 square feet or 75 percent of the size of the primary structure, on property zoned single-family one acre, located at 570 West Roland Street. She advised the Wongs of the Notice of Decision process.

**E. ADJOURNMENT** (1-065) - Ms. Eskew-Herrmann adjourned the meeting at 10:06 a.m.

The Minutes of the August 4, 2008 Administrative Permit Review hearing are so approved this 14<sup>th</sup> day of August, 2008.

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HEIDI ESKEW-HERRMANN, Hearing Examiner