

CARSON AREA METROPOLITAN PLANNING ORGANIZATION
Minutes of the February 11, 2009 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 5:30 p.m. on Wednesday, February 11, 2009, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Charles DesJardins
Vice Chairperson Paul Esswein
Shelly Aldean
Russell Carpenter
Robert Crowell
Jeff Foltz
James Mallery
Dennis Taylor

STAFF: Darren Schulz, Deputy Public Works Department Director
Patrick Pittenger, Transportation Manager
Harvey Brotzman, Senior Project Manager
Dan Doenges, Senior Transportation Planner
Keith Pearson, Transit Coordinator
Kim Belt, Capital Projects Manager
Moreen Scully, Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:32:52) - Chairperson DesJardins called the meeting to order at 5:32 p.m. Roll was called; a quorum was present. Chairperson DesJardins introduced each of the CAMPO members, and commended former Chair Shelly Aldean on her leadership. (5:39:12) At Chairperson DesJardins' request, Ms. Scully introduced herself for the record.

B. APPROVAL OF MINUTES - January 14, 2009 (5:36:10) - Member Aldean moved to approve the minutes, as presented. Member Carpenter seconded the motion. Motion carried 6-0.

C. MODIFICATION OF AGENDA (5:36:50) - Chairperson DesJardins advised that item F-4 would be pulled from the agenda, but discussed as part of item F-6.

D. PUBLIC COMMENT (5:37:28) - None.

E. DISCLOSURES (5:38:27) - None.

F. PUBLIC MEETING ITEMS:

F-1. ACTION TO ADOPT A RESOLUTION AUTHORIZING THE CHAIRPERSON OF THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION ("CAMPO") TO DESIGNATE THE TRANSPORTATION MANAGER AS AN AUTHORIZED REPRESENTATIVE OF CAMPO WHEN SIGNING DOCUMENTS RELATED TO CAMPO

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MATTERS (5:39:34) - Chairperson DesJardins introduced this item, and Mr. Pittenger reviewed the agenda report. Member Aldean suggested amending the motion to include the words “on a case-by-case basis.” She noted this would also necessitate a change to the first page of the proposed resolution. Chairperson DesJardins entertained additional discussion and public comment and, when none was forthcoming, a motion. **Member Aldean moved to adopt a resolution authorizing the chairperson of the Carson Area Metropolitan Planning Organization (“CAMPO”) to designate the transportation manager, on a case-by-case basis, as an authorized representative of CAMPO when signing documents related to CAMPO matters, subject to the amended language as stated on the record. Member Carpenter seconded the motion. Motion carried 6-0.**

F-2. ACTION TO APPROVE THE CAMPO FEDERAL FISCAL YEAR 2009 - 2012 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”), AS AMENDED (5:43:10) - Chairperson DesJardins introduced this item. Mr. Doenges provided background information, and reviewed the agenda report. At Chairperson DesJardins’ request, he provided clarification of the projects to be funded by 5309 and 5316 funds, respectively, as listed on the spreadsheet attached to the Transportation Improvement Program proposed amendment which was included in the agenda materials. Chairperson DesJardins entertained questions of the CAMPO members and the public. When none were forthcoming, he entertained a motion. **Member Carpenter moved to approve the CAMPO federal fiscal year 2009 - 2012 Transportation Improvement Program, as amended; fiscal impact not applicable at this time. Vice Chairperson Esswein seconded the motion. Motion carried 6-0.**

F-3. ACTION TO APPROVE THE CAMPO FISCAL YEAR 2009 UNIFIED PLANNING WORK PROGRAM (“UPWP”), AS AMENDED (5:49:03) - Chairperson DesJardins introduced this item. Mr. Doenges reviewed the agenda report, and responded to questions of clarification. In response to a question, Ms. Scully advised that this item was properly noticed for action on the meeting agenda. Chairperson DesJardins called for additional questions or comments, and for public comment. When none was forthcoming, he entertained a motion. **Member Aldean moved to approve the CAMPO fiscal year 2009 Unified Planning Work Program (“UPWP”), as amended. Member Carpenter seconded the motion. Motion carried 6-0.**

F-4. ACTION TO ENTER INTO A GRANTEE’S AGREEMENT WITH THE NEVADA DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2008 FEDERAL TRANSIT ADMINISTRATION 5309 FUNDS - Withdrawn.

F-5. ACTION TO AUTHORIZE THE CAMPO CHAIR TO TRANSMIT A LETTER EXPRESSING THE SUPPORT OF CAMPO FOR THE SUBMITTAL OF SAFE ROUTES TO SCHOOL APPLICATIONS BY THE CARSON CITY PUBLIC WORKS DEPARTMENT AND THE CARSON CITY SCHOOL DISTRICT (5:54:01) - Chairperson DesJardins introduced this item. Mr. Pittenger provided background information on the Safe Routes to School program, and reviewed the agenda report. He invited Carson City Safe Routes to School Coordinator Dan Allison to the podium. Chairperson DesJardins advised of a recent discussion with Mr. Allison regarding “the problem at Eagle Valley.” In response to a question, Mr. Pittenger advised of sufficient time to determine the outcome of possible school closures prior to allocating any funding. He acknowledged the possibility that funding could also be reallocated, if necessary.

(6:01:38) Mr. Allison reviewed the purpose of the Carson City School District’s grant application, copies of which had been provided to the CAMPO members and staff prior to the start of the meeting. In response to a question, he agreed to check the figures cited in the grant application.

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Member Aldean read a letter from Barbara Howe into the record. Chairperson DesJardins entertained public comment; however, none was forthcoming.

(6:09:34) In response to a question, Nevada Department of Transportation Safe Routes to School Project Manager Bill Story advised of having originally received \$5.6 to \$5.7 million in federal funding. Approximately \$1.6 million “was allocated in the first round” of applications in 2007. Approximately \$3.9 million remains. Based on the percentages allowed, a maximum of 30 percent can be spent on non-infrastructure projects. This would leave “a little less than \$1 million ... for the non-infrastructure items and a little over \$3 million ... for infrastructure.” Mr. Story reviewed the application process. In response to a further question, he advised that funding allocated for projects that do not proceed is returned. All Nevada counties would then be notified of the availability of additional funding, and another application cycle would be opened.

Mr. Allison advised of having provided Mr. Pittenger a letter of support for the Public Works Department application. Mr. Pittenger advised that Parks and Recreation Department Director Roger Moellendorf would also be submitting a letter of support. Member Aldean suggested requesting a letter of support from Health and Human Services Department Director Marena Works. Member Foltz commended the applications and the project. Chairperson DesJardins suggested requesting letters of support from every pertinent City department.

Chairperson DesJardins entertained a motion. **Member Mallery moved to authorize the CAMPO chair to transmit a letter expressing the support of CAMPO for the submittal of Safe Routes to School applications by the Carson City Public Works Department and the Carson City School District. Member Aldean seconded the motion. Motion carried 6-0.** [Member Crowell arrived at 6:16 p.m.]

F-6. INFORMATIONAL ITEM REGARDING POTENTIAL FUNDING THROUGH AN ECONOMIC STIMULUS PACKAGE FOR THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (6:17:12) - Chairperson DesJardins introduced and provided background information on this item. Mr. Pittenger reviewed the agenda report, and advised of the intent of the bills to provide funding directly to metropolitan planning organizations. He discussed the implications of receiving federal funding in that it may have to be allocated to the CAMPO Transportation Improvement Program. This would require an additional amendment, including the required public process. Mr. Pittenger discussed the additional requirement of the NEPA process, and advised of “pavement maintenance-type” projects and ADA sidewalk improvements which could be accomplished without a great deal of environmental review. “There are a lot of options available ...” and Mr. Pittenger advised that preparations are being made “for whatever comes our way.”

In response to a question, Mr. Pittenger advised there will be no exception to the existing environmental regulations. Member Taylor confirmed the accuracy of the statement, and advised of having previously recommended ensuring that the required right-of-way and utility certifications are acquired for each project. NDOT representatives are considering preservation projects “that are ready to go out the door that greatly benefit, statewide, in addition to putting people to work and ... in the long run saving everyone money ...” In response to a comment, Member Taylor advised that Carson City preservation projects “must be functionally classed as a collector or above and eligible for federal aid.” In response to a further question, he advised that ADA would be a consideration for any project to which economic stimulus funding might be allocated.

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In response to a question, Mr. Pittenger explained the terms of the settlement agreement with the Department of Justice for the City to make ADA improvements in conjunction with any significant roadway project. He discussed the difference between transit and transportation funding in response to an additional question. Member Taylor confirmed the benefit of having projects already in the Transportation Improvement Program. He advised of the understanding there will be “two packages, one in the spring and one in the fall.” He has advised the other metropolitan planning organizations that projects which can be delivered in a timely manner should be included in the Transportation Improvement Program, to be funded locally. “Then, in fact, if we get additional economic stimulus money in the fall, we can move those projects from the local fund into the economic stimulus package and do that rather quickly.” Mr. Pittenger acknowledged that a list of projects, with the least environmental considerations, is in the process of being developed.

Chairperson DesJardins opened this item to public comment; however, none was forthcoming. Member Taylor introduced Transportation Planner Charlie Cerocke, and requested him to comment. (6:34:45) Mr. Cerocke requested the CAMPO members to keep in mind the possibilities of federal railroad and aviation stimulus packages. In response to a question, he expressed the belief that the V&T Railroad would not likely be eligible for stimulus funding. Discussion ensued, and Member Taylor emphasized the requirement that stimulus funding will only be allocated to “brand new ... projects.” Member Aldean noted that the final phase of the V&T Project could be considered new, and additional discussion followed.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. FUTURE AGENDA ITEMS (6:38:40) - Mr. Pittenger advised of the possibility of special meetings in consideration of projects which may qualify for economic stimulus funding. Chairperson DesJardins advised that the next meeting is tentatively scheduled for Wednesday, March 11th.

H. ACTION ON ADJOURNMENT (6:40:00) - Member Aldean moved to adjourn the meeting at 6:40 p.m. Member Carpenter seconded the motion. Motion carried 7-0.

The Minutes of the February 11, 2009 Carson Area Metropolitan Planning Organization meeting are so approved this _____ day of March, 2009.

CHARLES DES JARDINS, Chair